

AGENDA



For a meeting of the
COUNCIL
to be held on
THURSDAY, 1 MARCH 2012
at
2.00 PM
in the
COUNCIL CHAMBER, COUNCIL OFFICES, ST. PETER'S HILL, GRANTHAM
Beverly Agass, Chief Executive

Members of the Council are invited to attend the above meeting to consider the items of business listed below.

For those Councillors who wish to attend, prayers will be held in the Council Chamber at 1:50pm before the meeting is opened.

1. PUBLIC OPEN FORUM

The public open forum will commence at **2.00 p.m.** and the following formal business of the Council will commence at **2.30 p.m.** or whenever the public open forum ends, if earlier.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

Members are asked to declare any interests in matters for consideration at the meeting.

4. MINUTES OF THE MEETING HELD ON 8 DECEMBER 2011

(Attached)

5. COMMUNICATIONS (INCLUDING CHAIRMAN'S ANNOUNCEMENTS)

(Attached)

6. CORPORATE PLAN

Report number RCC12 by the Strategic Director, Corporate Focus. **(Attached)**

7. LOCAL AUTHORITY MORTGAGE SCHEME

Report number SD031 of the Resources Portfolio Holder **(Attached)**

8. BUDGET

Report number HOF189 of the Resources Portfolio Holder **(Attached)**

9. LOCALISM ACT

Report number LDS056 by the Head of Legal and Democratic Services.
(Attached)

10. SKIN PIERCING

Report number ENV555 by the Healthy Environment Portfolio Holder.
(Attached)

11. FAIR TRADE

The Council will receive a brief presentation on Fair Trade.

12. QUESTIONS WITHOUT DISCUSSION

To note the list of questions asked under Council procedure rule 11.1 as circulated at the start of the meeting and their reference to the relevant Policy Development Group.

13. NOTICES OF MOTION GIVEN UNDER COUNCIL PROCEDURE RULE 12:

1) From Councillor Ian Selby

This Council welcomes the initiatives by the Grantham Fairtrade Steering Group to encourage the development of Grantham in becoming a Fairtrade Town.

South Kesteven District Council as an important customer and opinion leader supports a strategy to facilitate the promotion and purchase of refreshments with the Fairtrade Mark as part of its commitment to sustainable development.

To support, as an active partner with the Grantham Fairtrade Steering Group and to be recognised by the residents and business community of

South Kesteven, suppliers, employees and other local authorities, as a district that supports and promotes Fairtrade.

South Kesteven District Council endorses the campaign to increase sales of products with the Fairtrade Mark by achieving Fairtrade Town Status. This involves a commitment:

- To offer Fairtrade refreshment options for internal meetings
- To encourage the use of Fairtrade products by officers and elected members of South Kesteven District Council
- To promote awareness of fair trade issues and the opportunities for supporting fair trade in the area through the Council's website and residents' magazines
- To support the Grantham Fairtrade Steering Group by endorsing its intention to urge local retailers to provide Fairtrade options for residents
- To participate, wherever practicable, in events and publicity during national Fairtrade Fortnight.

2) From Councillor Charmaine Morgan

It is proposed that South Kesteven District Council creates a **Voluntary Sector Fund** specifically for the use of voluntary sector organisations, across the District, which are providing vital facilities to vulnerable residents.

The combination of high unemployment, cuts in welfare benefits and rising household costs is leading to an increase in the level of people in need of assistance from the Voluntary Sector to access the most basic life essentials

3) From Councillor Charmaine Morgan

South Kesteven District Council's Core Strategy recognises that our natural and built heritage play a valuable role in promoting the past.

Our heritage also a generator of economic growth, where heritage assets are protected and used appropriately,

This motion calls for a cross party workshop to examine what specific action should be taken to develop economic growth across South Kesteven District, based on tourism, recognising the value of both our natural and built heritage

4) From Councillor Phil Dilks

Council notes that a Public Open Forum of up to 30-minutes is set aside at the start of each Council meeting for any resident of the District to question the administration, subject to written notification no later than

72-hours prior to the meeting.

The resident may reasonably expect to receive an answer at the meeting as well as a reply to a supplementary question.

Questions from Councillors are also required to be submitted within a similar time-frame, but are then treated very differently to questions from residents.

In referring all questions from councillors to *'the relevant Policy Development Group'* irrespective of who they are directed to, the councillor usually has to wait for an answer even longer than the legal maximum response time to questions lodged under the Freedom of Information Act.

In the spirit of improving openness, accountability, and efficiency, this Council resolves to task its Constitutional Committee to consider appropriate amendments to the Rules of Procedure to be voted on at the next Annual Meeting of the Council, thus ensuring that in seeking information, councillors are not more disadvantaged than the residents they are elected to represent.

5) From Councillor Phil Dilks

This Council resolves that each SKDC Committee and Policy Development Group is invited to provide a short report on its work over the previous year to be presented to the Annual Meeting of the Council.

6) From Councillor Rob Shorrock

This motion calls on the council to do the following:

1. The council will, through its neighbourhood groups, consult widely with existing and would-be tenants and others on government proposals for secure tenancies, rents and housing benefit
2. Seek the views and experience of private sector tenants, and provide support and advice in the face of high rents and housing benefit cuts.
3. Provide a briefing for landlords on the impact of housing benefit changes and work with them to develop affordable pricing strategies
4. Not replace existing or future secure tenancies with fixed term tenancies for existing and future tenants
5. Ensure that proposed business plans for borrowing and investment in housing include a full equality and economic impact assessment on the impact of future rent policy and that full consultation is undertaken with tenants, neighbourhood groups and councillors.

6. Ensure that the Housing Business Plan is discussed and approved by a full meeting of council.

MINUTES

COUNCIL

THURSDAY, 8 DECEMBER 2011

2.00 PM



PRESENT

Councillor Michael Cook Chairman

Councillor Bob Adams
Councillor Mark Ashberry
Councillor Ray Auger
Councillor Robert Broughton
Councillor Terl Bryant
Councillor Paul Carpenter
Councillor Mrs Frances Cartwright
Councillor George Chivers
Councillor Paul Cosham
Councillor Nick Craft
Councillor Alan Davidson
Councillor Breda Griffin
Councillor Reginald Howard
Councillor Mrs Rosemary Kaberry-Brown
Councillor Jock Kerr
Councillor Vic Kerr
Councillor Michael King
Councillor Charmaine Morgan
Councillor David Nalson
Councillor Mrs. Linda Neal
Councillor John Nicholson
Councillor Alan Parkin
Councillor Helen Powell
Councillor Nick Robins
Councillor Graddon Rowlands

Councillor Bob Russell
Councillor Bob Sampson
Councillor Susan Sandall
Councillor Bob Sandall
Councillor Trevor Scott
Councillor Ian Selby
Councillor Rob Shorrocks
Councillor John Smith
Councillor Mrs Judy Smith
Councillor Peter Stephens
Councillor Judy Stevens
Councillor Adam Stokes
Councillor Ian Stokes
Councillor Brenda A Sumner
Councillor Mike Taylor
Councillor Mrs Jean Taylor
Councillor Jeff Thompson
Councillor Frank Turner
Councillor Bruce Wells
Councillor Martin Wilkins
Councillor Paul Wood
Councillor Rosemary H Woolley
Councillor Raymond Wootten
Councillor Debbie Wren

OFFICERS

Chief Executive (Beverly Agass)
Strategic Director (Daren Turner)
Head of Legal & Democratic Service
(Lucy Youles)

OFFICERS

Head of Finance (Richard Wyles)
Principal Democracy Officer (Jo Toomey)

50. PRAYERS

After the formal opening of the meeting, a point of order was raised. A Councillor asked the chairman for a ruling on the practice of prayers after the opening of a council meeting. There was no provision in the constitution that addressed the issue, nor was prayers included as an item on the agenda. The Secular Society had taken out a case against Devon County Council, which was awaiting judicial opinion. The Chairman said he would consider the issue together with feelings expressed by other councillors for and against prayers after the meeting was formally opened.

51. PUBLIC OPEN FORUM

Two questions were received from Mrs Patrick of Stamford and one question was received from Mr Burling of Grantham. A transcript of the questions and answers is below:

Mrs Patrick	Good afternoon Mr Chairman, good afternoon ladies and gentlemen. I do have the Chairman's permission to say first of all to Mr Stokes and Mr Michael Smith for doing the health and safety check at the back. They have done a wonderful job, and I thank the team as well. Thank you very much.

Question 1. Councillor Bryant, when will the footpath on Essex Road be completed?

Cllr Bryant	Thank you very much indeed, Mrs Patrick. This work, which is on our property, is not normally the kind of work that we do has been necessary as a result of a road traffic accident. The footpath improvements will be complete by the end of January 2012.

Mrs Patrick	Thank you Mr Bryant. It's nice to know when we're going to have it finished. Question 2: please can you tell me when the people in Supported Housing will know their fate?

Cllr Bryant	Thank you Mrs Patrick...I'm happy to try and answer this question which I believe relates to a service delivered by South Kesteven on behalf of Lincolnshire County Council. We are keen to receive clarification about Supported Housing and we have been working on this with the County Council for over three years to clarify future arrangements. Once the exact position is clear, we will, of course, help the County Council to pass on any information as effectively and as quickly as possible. I'm acutely aware that the people that may be affected by this are County Council's clients but they're also South Kesteven tenants and residents. I hope this response, Mrs Patrick, has answered your question. More details may be available and probably more appropriately if

you submit a similar question direct to the County Council.

Mrs Patrick Thank you Mr Bryant. The reason I ask this question is because we have a gold star service and Lincoln admit we have the A1 service, but all they've done in three years is dangle carrots like they do for donkeys, but we and SKDC and the staff that give us this service are not donkeys. They want to know if their jobs are there and we want to know if our rents and everything else is going to do, so please, could you on the behalf of these people and myself, chivvy the Portfolio Holder at Lincoln because he's at fault because he promised me in April that everything would be done by July. Thank you so much.

Cllr Bryant Probably there doesn't need to be a response but suffice to say I have attended at least three meetings at Lincoln and I am as frustrated as you are.

Chairman Thank you Mrs Patrick. Mr David Burling.

Mr Burling Thank you, Mr Chairman. As highlighted on the SKDC website [<http://www.southkesteven.gov.uk/index.aspx?articleid=2017>], in 2007 Grantham was awarded over £6million as it achieved Growth Point status.

Could the appropriate portfolio holder please provide a full breakdown of how this money has either been spent or has been allocated for future projects?

Cllr Mrs Cartwright Hopefully you've received a written copy so you can take this in properly. Grantham was awarded Growth Point Status and received the following funding from central government over a three year period:

Capital	£5,447,908
Revenue	£574,424

Lincolnshire County Council was selected as the Accountable Body to hold the funding for accounting purposes. The funding is not ring fenced and there are no time constraints on its expenditure.

The capital funding has been allocated to the following priority projects:

£1,850,000	Towards delivery of the Southern Relief Road
£1,500,000	Towards the Station Approach Regeneration and Business Innovation and Incubation Centre
£1,900,000	Towards Town Centre Public Realm

improvements

Currently, over £1.6 million of this funding has been spent and it is anticipated that the bulk of the remaining funding will be spent on these projects over the next 1 to 2 years. This is supported by additional funding from both South Kesteven and Lincolnshire County Council to the tune of over £5m.

Chairman Does that answer your question?

Mr Burling That answers my question. Can I ask a follow-up? Thank you for that information. I haven't received a written copy yet but I'll check my e-mails when I get back. Is it possible that that information you provided be published on the Grantham for Growth website, which remains woefully out of date and could provide the people of Grantham with an up-to-date idea of where the development is, if that's possible.

Cllr Mrs Cartwright Thank you, I'll certainly look into that for you and see if it can be done. Thank you.

52. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bevan, Bisnauthsing, Mrs Bosworth, Channell, Cooke, Dilks, Higgs and Jacky Smith.

53. DECLARATIONS OF INTEREST

Councillor Wootten declared a personal interest in agenda item 6, the presentation by Lincolnshire Fire and Rescue, as a member of Lincolnshire County Council, who was responsible for the service.

Councillor Adam Stokes declared a personal interest in agenda item 6 as a member of Lincolnshire County Council.

Councillor Carpenter declared a personal interest in agenda item 6 as a member of Lincolnshire County Council.

54. MINUTES OF THE MEETING HELD ON 20 OCTOBER 2011

Subject to the following amendments, the minutes from the meeting held on 20 October 2011 were proposed, seconded and agreed as a correct record:

- That the minutes show that Councillor Woolley left the meeting before debate started on Civilian Parking Enforcement and returned at 15:50 after the adjournment.

55. COMMUNICATIONS (INCLUDING CHAIRMAN'S ANNOUNCEMENTS)

The Chairman reminded Councillors that at the beginning of his term of

office instead of adopting a single charity, he would pay small grants to local community groups. He asked Councillors to recommend any community groups in their Ward that would benefit from a small donation. The Chairman also advised he would take the chain on a tour of the district during the last few months of his term.

56. LINCOLNSHIRE FIRE AND RESCUE

Representatives from Lincolnshire Fire and Rescue gave a presentation on the service. Nick Borrill, the Deputy Chief Fire Officer gave an overview of Lincolnshire Fire and Rescue:

- The county was split into three sections: east, west and south.
- There were 38 fire stations across the county, two were manned 24 hours a day by full-time fire fighters, four were manned by full-time fire fighters during the day and retained fire fighters at night. The rest were manned by retained fire fighters.
- The work force was approximately 950. 80% of fire fighters were on the retained duty system.
- Lincolnshire Fire and Rescue had three key strategies: prevention, protection and response.
- Key strands of the prevention strategy were: home safety, arson reduction, road safety and youth engagement.
- The protection strategy concentrated on providing education and regulation. The key elements were based around fire safety legislation, safe systems of working, environmental protection and business continuity and management.
- The response strategy's key components were attending fires and road accidents, partaking in the co-responder scheme, specialist response teams and national resilience (including urban search and rescue, which is involved in training and international search and rescue operations).

Steve Wright explained that he had recently taken responsibility for community fire safety, which included the Arson Task Force (ATF) and the Lincolnshire Road Safety Partnership (LRSP). Key responsibilities of community fire safety were reducing the number of deaths and injuries caused by fire and reducing the number of people killed or seriously injured on the roads.

- Home fire safety checks helped prevent death and injury as a result of fire; they focused on education and prevention, detection (fitting smoke alarms), and helping people plan an escape route. Checks targeted key groups who were most likely to become victims of fire.
- Lincolnshire Fire and Rescue participated in a number of partnerships: Smoke Free Homes, Promoting Healthy Living, Sensory Impaired Lincolnshire Central Services, Addaction, First Contact, Telecare and Safe at Home.
- The ATF, predominantly a police and fire service partnership, investigated all deliberate primary fires.

- The ATF had direct input into FarmWatch and the organisation had worked extensively with the National Farmers' Union to prevent stack fires.
- Bike teams were deployed to assist with public engagement. They also gathered intelligence on potential fire risks.
- School engagement was undertaken with children in years 2 and 6.

Kieron Davies the Community Fire Protection Manager talked about district council responsibilities and the work Lincolnshire Fire and Rescue undertook with businesses.

- The district council was responsible for fire safety in all premises it owned and communal areas in Houses in Multiple Occupation (HMO).
- SKDC was praised for the working relationship between its officers and officers from Lincolnshire Fire and Rescue.
- Members' attention was drawn to recent legislation changes, which saw the introduction of the Regulatory Reform (Fire Safety) Order 2005.
- Key areas in the district for Lincolnshire Fire and Rescue were HMOs, sleeping accommodation above restaurants and residential care homes.

Councillors had the opportunity to ask questions of the fire officers, which addressed the following issues:

- Lincolnshire Fire and Rescue was reviewing its structure. Consultation was underway on proposals that would increase the number of stations manned by full-time fire fighters.
- Proposals for a national control room had been cancelled. Lincolnshire Fire and Rescue's arrangements would need reviewing in two years to ensure technology was appropriate. The Department for Communities and Local Government made funding available for consortiums to develop their control rooms.
- As all organisations were required to make savings, partnership working would be key to delivering services as efficiently as possible.
- There were few incidents of violence against fire fighters. Any incidents were treated seriously with police providing support.
- Recruitment could prove challenging as retained fire fighters were required to live within 5 minutes journey time of the fire station.
- Dates for the fire service Christmas float would be published shortly. A press release was being produced for local newspapers.
- Fire and Rescue was notified of planning applications for businesses like hotels and restaurants. They were also consulted in relation to building control matters.
- Lincolnshire Fire and Rescue carried out a risk-based inspection of businesses. They used information from national gazetteers with local intelligence from retained fire fighters and local fire data.
- If a member of the public complained of a potential hazard, an inspection would be carried out within two hours.
- In 2004, the government published figures that indicated the

- national weekly cost of primary arson was £53.8m.
- Response times, which were locally set, were arrival of the first appliance within 10 minutes to 80% of fires, and the arrival of the second appliance within 15 minutes to 80% of fires.

The Chairman thanked the fire officers for attending the meeting and an interesting presentation.

57. TREASURY MANAGEMENT STRATEGY 2011-12 UPDATE

Decision:

The Council approves:

- 1. The amendments to the 2011/12 Treasury Management Strategy as identified in report number HOF183.***
- 2. Delegated authority to the Strategic Director – Corporate Focus (s151 officer) and the Resources Portfolio Holder to authorise the most suitable and financially advantageous method of borrowing to finance the HRA self-financing payment.***

The Head of Finance presented report number HOF183 on the revision of the Treasury Management Strategy. The report was presented to Council in preparation for changes to the management of the Housing Revenue Account (HRA). The new system, which would see the HRA become self-financing would commence in April 2012. The report explained the calculation that would determine the Council's share of the national housing debt. Current estimates indicated the Council's debt would be £122m. This would require a significant level of borrowing by the Council, which was not possible within the existing prudential indicators.

Changes to the Treasury Management Strategy detailed in the report were: updated prudential indicators, modified investment criteria and the addition of an ethical statement. The report also requested delegated authority for the Strategic Director – Corporate Focus and the Resources Portfolio Holder to authorise the method of borrowing to finance the HRA self-financing payment.

The recommendations in the report were proposed and seconded. In moving the recommendations, the Portfolio Holder thanked officers for their work and the Governance and Audit Committee for their scrutiny of the report.

One Councillor highlighted the self-financing of the HRA as a key issue for the Council with attached risks related to borrowing that could impact on Council tenants. Another issue highlighted was producing a thirty-year business model when a wide range of variables could change during that period. He proposed an amendment:

"To refer the business planning process to Resources Committee to model options in borrowing and rents that will be tied to the charges through the period of the business plan. To consult with tenants and assess the impact of rent rises in terms of affordability and sustainability."

The amendment was seconded. Brief debate ensued. No concerns or amendments were proposed at the meeting of the Governance and Audit Committee, which met on 1 December 2011. Officers explained that the Council was legally required to consult on any rent increase applied to the housing stock and that the Housing Revenue Account already featured on the work programme for the Resources PDG, which had had involvement from an early stage.

The amendment was put to the vote and lost.

A question was asked on why the calculation for the HRA valuation used a 6.5% discount rate; this was specified by government.

An amendment was proposed and seconded: that the second recommendation be amended to read:

"One-off delegated authority to the Strategic Director – Corporate Focus (s151 officer) and the Resources Portfolio Holder to authorise the most suitable and financially advantageous method of borrowing to finance the HRA self-financing payment."

The amendment's proposer felt it should be clearly specified that the delegation was for the one-off transaction related to the self-financing payment because of the large sums of money that were involved. The amendment was to clarify that the delegation was temporary.

A Councillor speaking against the motion argued that the self-financing of the HRA was a single requirement that would take place in one day, thus the temporary nature of the delegation was implicit in the recommendation. Speaking in favour of the motion, a Councillor said that a delegation to borrow this amount of money should be temporary and clearly enumerated.

Officers clarified that the Council was given a debt ceiling by the government. This was adjusted to accommodate the self-financing of the HRA. The single transaction date was 28 March 2012, when money would be borrowed and paid to the Department for Communities and Local Government.

The amendment was put to the vote and lost.

In summing up the original motion, the proposer said he hoped the Council would support it. On being put to the vote, the motion was carried.

58. QUESTIONS WITHOUT DISCUSSION

Two questions without discussion were received and referred to the relevant Policy Development Group for a response.

Question 1

To: Councillor Linda Neal, Leader of the Council

From: Councillor Ian Selby

Does this council feel that it is appropriate for council policy to be announced in the Press and published on the Council's website by the Leader of the Council and the Cabinet before any level of committee or full council discussion or debate by this council. Regardless of whether members agree or disagree with a policy, this shows blatant contempt for non-cabinet members of this council and this kind of policy making off the hoof would not be tolerated in the House of Commons in Westminster. For clarification I am referring to the announcement of £5m to be spent by this council on the Local Government Mortgage Scheme. The first opportunity for any discussion by full council will be March 1st 2012 and this will be nearly 3 months after the announcement of the policy. Furthermore, much preparation will have been undertaken before any such policy announcement so therefore there has been much time for common courtesy to have been offered to members of this council. Will the Leader of the Council and the Cabinet make a full and unreserved apology to this council?

Referred to the Engagement Policy Development Group.

Councillor Selby moved a request that his motion be forwarded to Cabinet as well as the Engagement PDG. This was seconded. On being put to the vote, this motion was lost.

Question 2

To: Councillor Mike Taylor, Resources Portfolio Holder

From: Councillor Charmaine Morgan

In light of the changes planned by the Government to Housing Benefit can South Kesteven District Council provide a full breakdown of the number of Housing Benefit recipients in council and private accommodation who will be affected by the housing benefit changes including the percentage reduction/increase in benefit to be displayed in financial and percentage terms.

Please also provide the numbers of claimants affected by the differing percentages given changes will vary according to circumstances under Government proposals.

Can the information be broken down so that the figures are clear for each town/s and associated rural area/villages.

Can the Council confirm that all landlords and claimants have/will be notified of the changes to housing benefits in adequate time for plans to be made?

How will the information be conveyed?

This information is required so that we can determine the potential impact the changes will have on the household income of claimants, landlords and the impact on any supporting agencies.

Referred to the Resources Policy Development Group

59. CLOSE OF MEETING

The meeting was closed at 15:53.

Agenda Item 5

Cllr Mike Cook – 2011/12 Civic Events – 9.12.11 to 1.3.12

15.12.11	MC50	West Lindsey District Council Civic Carol Service	St. Peter's Church, Scotter, Nr. Gainsborough	Yes
16.12.11	MC47	Newark Town Council Christmas Party	Newark Town Hall, Newark.	Yes
20.1.11	MC51	Boston Borough Council, Mayor's Ball	Assembly Rooms, Boston EVENT CANCELLED BUT WE DID NOT RECEIVE NOTIFICATION CHAUFFEUR USED	Yes
21.1.11	MC49	HM Lord Lieutenant of Lincolnshire Reception in honour of Reservist Personnel	RAF Cranwell	Yes
21.1.12	MC53	PWGB – Burns Night	Attending as Mayor's guest.	
27.1.12	MC52	Showman's Guild	Nottingham	Yes
3.2.12	MC48	North Lincs Council, Charity Dinner	Elsham Golf Club, Elsham, Brigg, N. Lincs. DN20 0LS.	Yes
17.2.12	MC69	Diamond Jubilee Wood Project Launch	Prince William Gloucester Barracks	
23.2.12	MC63	Charity Coffee Morning Chairman's own	Staff Rest Area	
24.2.12	MC70	Bourne Grammar School Celebrating of or Academy Conversation	Bourne Grammar School 6-7pm	Yes
24.2.12	MC57	Bourne Town Council Civic Dinner	Bourne Corn Exchange 7 for 7.30pm	Yes
25.2.12	VC18	Grantham Singers La Vie Parisienne	Guildhall Arts Centre, Grantham	
25.2.12	MC66	Stamford Town Council Civic Dinner	The Stamford Masonic Centre Scotgate	Yes

REPORT TO COUNCIL

REPORT OF: Strategic Director Corporate Focus

REPORT NO: RCC 12

DATE: 1 March 2012

TITLE:	Corporate Plan 2011-2015	
KEY DECISION OR POLICY FRAMEWORK PROPOSAL:	N/A	
PORTFOLIO HOLDER: NAME AND DESIGNATION:	Cllr Linda Neal – Leader of the Council	
CONTACT OFFICER:	Daren Turner 01476 40 63 01 d.turner@southkesteven.gov.uk	
INITIAL IMPACT ASSESSMENT:	Carried out and Referred to in paragraph (7) below:	Full impact assessment Required:
Equality and Diversity	Not applicable	No
FREEDOM OF INFORMATION ACT:	This report is available through the “Your Council and Democracy” link on the Council website at www.southkesteven.gov.uk	
BACKGROUND PAPERS	Review of priorities CEX 111	

1. RECOMMENDATIONS

That the Council approves the Corporate Plan for publication as drafted and attached to this report as the Appendix.

2. PURPOSE OF THE REPORT

- 2.1 The Corporate Plan maps out our journey as a Council. It includes a clear vision of where we want to be, the challenges we face, and how through our re-focused priorities, we will continue to improve the way we provide services that are important to local people.
- 2.2 Over the last nine months we have talked to members, staff, partners and customers, to make sure we understand and consider current issues for our district, emerging national policies and importantly, feedback from businesses and residents. We have also listened to informed experts who have helped us to understand the challenges ahead and have used this information in our “State of the District” document which looks at the current position of South Kesteven and the characteristics of the people who live and work here.

This work has highlighted some key challenges that our district faces now and in the future.

- South Kesteven is a safe, clean and healthy place but analysis shows that there are more people who are getting older, and despite being healthier and better educated than the national average, they earn less.
- We are set to be one of the fastest growing districts in the country (by a further 15% in the next 10 years) so we need to plan for new homes, employment and infrastructure.
- Despite a lower than average unemployment rate we have a high number of young people out of work. Jobs also tend to be low skilled and as a result some people live in the area but travel else where to work. Our challenge is to attract higher value, higher wage sectors into the district.
- Broadband access, particularly in rural areas, remains patchy but we are working to secure better coverage and connectivity speeds across the district. This will improve access to services for residents but also make South Kesteven a better place for companies to do business.

This information, and more, has proved vital in giving us the foundations for our plan and has helped us develop our vision - Creating vibrant communities where people want to live, work and invest.

- 2.3 The current tough economic climate has had a huge impact on what is important to local people. Two years ago level of crime, health services and clean streets were most important in making somewhere a good place to live. Now, in the middle of a global recession, creating jobs, improving shopping facilities, and easing traffic congestion are what residents want us to focus on. We have taken this into account when shaping our new priorities which are:

- Grow the economy,
- Support good housing for all,
- Keep SK clean, green and healthy
- Promote leisure, arts and culture

They set out our focus and direction and have received the support of residents who came along to recent stakeholder sessions.

- 2.4 We are working with our staff on a parallel transformation programme called Unlocking our Potential. We recognise the pivotal role staff will play in delivering our vision and priorities and the need for different approaches and skills. We have used their feedback from a series of workshops to develop the values on which the overall programme, including staff development, will be based.

All these elements will help ensure the council achieves its vision, priorities and plans included in the Corporate Plan.

3. DETAILS OF REPORT

- 3.1 Although the plan is a “corporate” document, it is essential that it is easy to understand and accessible to all if we are to deliver changes for our residents. It captures where we are now as a council, the challenges we face, and our actions and plans.

- 3.2 It is primarily intended for residents, councillors, officers and statutory bodies, but is also shared with the media, other local authorities and partners.
- 3.3 Whilst retaining factual information, the content has been written in a style to appeal to a wide section of the community. In line with the new corporate themes, posters and publicity material have also been produced to compliment the plan.

Sections in the plan include:

- Our business as a council – a round up of who we are and some of the services we provide from monitoring hygiene standards in more than 1,300 establishments to cleaning about 65,000 of footpaths
- Creating the right environment to move forward – an outline of our district, its attractions, the make-up of the people who live here, and some of the challenges we face
- A successful track record – some of the successes we have achieved while being recognised as a well run council which achieves value for money across most of our services
- Focusing on what is important to local people – making sure we have the right priorities to allow us to build on all that is good about our district
- Our Vision – creating vibrant communities where people want to live, work and invest
- Key challenges to achieving our vision – some of the issues we face now and in the future including population growth, lower paid jobs, rising demand for social housing, a shortage of employment land
- Achieving our goals and ambitions – by delivering growth through thriving market towns, a growing mixed local economy, healthier lifestyles, good quality housing for all
- Spending plans - an overview of our financial position over the next four years and how we will deliver savings, efficiencies and budget reductions needed because of a reduction in government grant funding
- Priority Projects - ongoing, new and future projects within our priority themes

4. OTHER OPTIONS CONSIDERED

- 4.1 None

5. RESOURCE IMPLICATIONS

- 5.1 Subject to approval the document will be available on the web, intranet and on CD. To keep costs to a minimum a small amount of copies will be printed. All work apart from graphics has been carried internally.

6. RISK AND MITIGATION (INCLUDING HEALTH AND SAFETY AND DATA QUALITY)

6.1 Not applicable.

7. ISSUES ARISING FROM EQUALITY IMPACT ASSESSMENT

7.1 Not applicable.

8. CRIME AND DISORDER IMPLICATIONS

8.1 Not applicable.

9. COMMENTS OF FINANCIAL SERVICES

9.1 This is a key document that will shape the future direction of this Council and determine where resources will be focused. The priorities/outcomes are based on knowledge and data collected from independent sources and therefore the document is built on sound principals. The priorities laid out in the document have been used to refresh the Councils medium term financial plan and will form the basis of resource allocation in the future.

10. COMMENTS OF LEGAL AND DEMOCRATIC SERVICES

10.1 Whilst there is no legal requirement for the Council to produce a Corporate Plan, such a document remains as a key element of the Council's policy framework which articulates the Council's vision and priorities for the four year period of the plan. In accordance with Article 4 of the Constitution, the approval of this document is a matter for the whole Council

11. APPENDICES:

11.1 The draft Corporate Plan 2011- 2015



your council working for you



corporate plan 2011-2015

Well run council

South Kesteven District Council
STAMFORD • GRANTHAM • BOURNE • THE DEEPINGS



Foreword

Creating the right environment to.....
Make South Kesteven a destination of choice



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We are here to provide the services our residents need and want and to plan for the future. It's our role to help protect and enhance the special qualities of South Kesteven that make it one of the best places to live, work and do business.

We will look to continue to deliver value for money during these challenging times by talking to you on a regular basis to find out what matters most.

Over the last couple of years we have worked hard to make efficiency savings across the council without any major reduction to frontline services. We have challenged the way we work, reduced overhead costs, and adapted to the current climate by doing more with less.

We are an ambitious council with a vision to make South Kesteven a destination of choice where everyone has a good quality of life. We have great schools, excellent transport links, stunning stately homes which have featured in period dramas, a green rural environment, and a wealth of history and heritage.

Despite the tough economic climate we have invested in a multi-million pound business incubation centre in Market Deeping and 8 local businesses have been offered financial help to improve their shop fronts – with more planned as the project progresses.

We also awarded the design and build contract for a major new development in Bourne town centre and provided 170 extra car parking spaces in Grantham.

To help us achieve your ambitions we have refocused our priorities based on the needs of our district. Our priorities for the next four years are to Grow the Economy, to Keep SK Clean, Green & Healthy, to Promote Leisure, Arts and Culture and to Support Good Housing for All.

The Corporate Plan sets out our strategic direction over the coming years. Please read it and let us know what you think about our plans for the future. Your views are very welcome.

Linda Neal - Leader SKDC
Beverly Agass - Chief Executive

"Despite the tough economic climate we have an opportunity to make South Kesteven a better place. We have ambitious plans for the future and we want to work with local people to deliver our vision for the district."

Creating the right environment to....

Run our business

We provide over 100 services to our customers in South Kesteven. To do this our staff work alongside 58 democratically-elected councillors.

Across the council we are responsible for the implementation of a huge amount of national legislation and regulation and the development of statutory plans in areas like planning. Our customers contact us for a wide variety of reasons from claiming council tax benefit, to submitting a planning application, to reporting an abandoned vehicle, or to set up their business locally.

- Some people choose our service because we provide value for money, such as using a sports centre or booking an arts venue
- Others contact us to find out information about complying with hygiene regulations at food premises, or it may be a homeowner seeking advice on building regulations
- Some people benefit from our services during testing times in their life, like when they need advice with benefits or help in staying in their own home
- Our customers also receive district-wide services like refuse collection and street cleaning

We are a big and diverse business

Here's just a flavour of the things we do.....

We monitor hygiene standards in more than 1,300 pubs, cafes, bars, restaurants, shops and food producers

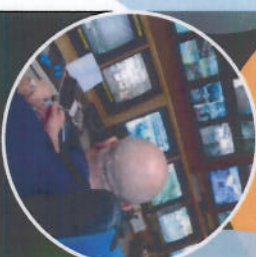
We maintain nearly 200 acres of parks and open spaces and we also check air quality

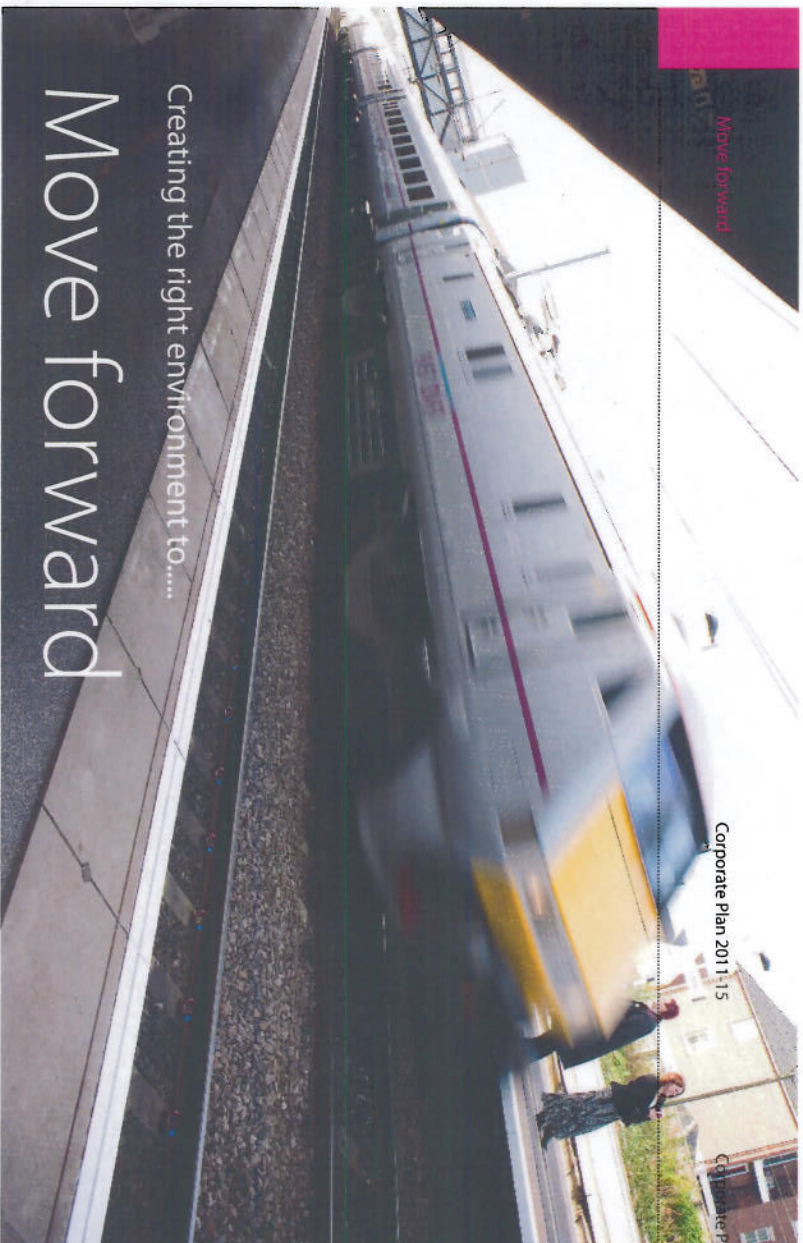
We licence every SKDC taxi driver to keep you safe on the road

We make sure you can vote in general and local elections

Our CCTV cameras help to keep our streets safe

We clean approximately 65,000 miles of footpaths and roads each year





Creating the right environment to.....

Move forward

South Kesteven is a beautiful place to live. It's the gateway to one of England's largest and most enthralling counties and home to four unique market towns and over 80 villages.

Most of our residents live in Grantham, Stamford, Bourne and The Deepings with the remainder spread across the district's 365 square miles.

Many people are attracted to the area because of its excellent location (just one hour by train to London), its high achieving schools, and wide variety of relatively inexpensive housing. We have around 60,000 homes in the district. Grantham is the largest of our towns with over 16,000 properties, followed by Stamford (over 9,000), Bourne (over 5,500) leaving the remainder spread out across South Kesteven.

The make-up of our communities is constantly evolving. Our population has grown steadily over the years and now stands at about 131,200. By 2021 it is expected to increase to 151,000.

Education is a big plus for our district with over 84% of our children achieving at least five GCSEs A*-C which is almost 10%

above the national average. Our working population is also well qualified. Just under 70% have passed NVQ2 or above.

These statistics have a positive impact on our unemployment rate which stands at 2.6% compared with the East Midlands average of 3.6% and 3.3% in Lincolnshire. We also have the largest decrease in job seekers allowance claimants, although youth unemployment is high and we have low paid low skilled jobs.

We also have over 8,000 businesses trading in our district and we are actively supporting new growth through initiatives like Enterprise Week and our shop front improvement scheme.

However we do have varying levels of deprivation in the district. There are high levels of housing benefit and working age benefit take up in the Grantham wards of Harrowby, Earlsfield and St Annes. But Stamford St Johns, Barrowby and Thurlby rank much lower, nationally as well as locally.

South Kesteven is a safe place to live. Compared to other towns we have a relatively low crime rate which has dropped year on year since 2003.



And it is also a healthy place to be. Life expectancy for both males and females is higher than the England average. The overall health score indicator for South Kesteven is 100.53 compared to the UK score of 100. In a national setting, our residents are therefore healthier, although this varies across the district.

The number of people in our district aged over 65 currently stands at 19,22% which is set to increase to about 28% by 2030, with the number living alone doubling to 12,000 individuals. This shows the need to prepare for an aging population with changing needs.

The size and rural nature of our district brings its own challenges. Our communities vary from small rural settlements to large towns so it is vital that we react to the needs of all our residents, wherever they live, when delivering services.

Transport links to our towns and main villages are excellent but in our many villages and hamlets local people remain heavily reliant on cars.

Broadband access, particularly in rural areas, remains patchy but we are working to secure better coverage and connectivity speeds across the district. Not only will this mean better access to services for residents but make South Kesteven a better place for companies to relocate and to do business.

We have around 60,000 homes in the district. Grantham is the largest of our towns with over 16,000 properties, followed by Stamford (over 9,000)

Creating the right environment to.....

Build a successful track record



Over recent years we have achieved some real successes. As well as being recognised as a well run council the Audit Commission considers that we are achieving value for money across most of our services.

Here is a snapshot of some of our achievements:

- Opening of a multi-million pound business incubation centre in Market Deeping
- 8 local businesses have been offered financial help to improve their shop fronts
- The award of a design and build contract for a major new development in Bourne town centre
- 90% of local suppliers are paid within 10 days of invoice
- 99% of all invoices are processed and paid within 30 days
- The provision of 170 extra car parking spaces for Grantham town centre
- £5 million capital programme investment in council homes
- 23 empty private sector houses brought back into occupation
- 112 customers received grants from our disabled facilities budget

08 Well run council

- New benefit claims are now being processed and paid in 20 days
- Change of circumstances for benefit claims now processed within four days
- Over 1,100 households received advice and assistance on housing issues and 317 were prevented from becoming homeless

- Delivery of a community trust to provide quality leisure services leading to significant management fee reductions
- Delivery of a wide range of community leisure activities including GP referrals and healthy walks
- Provision of larger scale shows including Jimmy Carr, Magic of Motown and The Hollies
- Promotion of the Guildhall Arts Centre as a wedding venue and providing a historical location for events
- Record use of Stamford's 5k-run cinema
- Facilitation of Arnoldfield Adventure Play Park in Grantham



- Results of food hygiene inspections can now be viewed online. Food businesses are given a rating ranging from 0 stars (major improvement required) to 5 stars (excellent). The number of stars awarded depends upon hygiene standards at the time of the inspection
- 90.3% decent homes standard for council housing stock
- 190 new affordable homes completed through partnership working with registered housing providers
- Nearly 6,000 vulnerable clients helped to remain in their homes thanks to the 24-hour monitoring system Helpline
- Mobile staff attended 1944 emergency incidents with an average response time of 10.75 minutes
- A reduction of 10% in public order incidents in town centres through a range of initiatives including the use of CCTV linking with Street Pastors and Night Time Wardens.
- High profile street cleaning blitz in urban areas and more part time cleaners in villages
- Opening of an MOT facility for council-owned and public vehicles
- Last year over 162,000 calls were answered by our customer services team
- In 2011 SKDC dealt with 63,000 enquiries at our main and area offices

Well run council 09

Creating the right environment to....

Focus on what is important to local people

We are on a journey and have a clear vision of where we want to be by 2021.

After listening to feedback and understanding some facts and figures about our district it is our aim to create an environment where vibrant communities want to live, work, visit and invest.

We want to build on all that is good about our district to make it a place where people choose to settle, where they want their children to be educated, where young people return to after

university, and where businesses stay and relocate to.

To help us achieve this we have talked to our residents and they have told us what they want us to focus on. This has helped us to take a fresh look at our priorities and concentrate on the things that matter most to local people.

Our priorities will help us get to where we want to be. They are:

Creating the environment to....

Grow the economy

The economic prosperity of the district is driven by national factors, but there are key things that we can do to help.

- We will:
- Support and facilitate business growth
 - Enable the delivery of an attractive retail and leisure offer
 - Be a council that is easy to do business with and look to say 'yes' whenever we can
 - Promote infrastructure to support growth
 - Encourage the provision of higher paid jobs
 - Be somewhere that businesses want to invest



Keep SK clean, green and healthy

We know the services the public value most – refuse collection, street cleaning, recycling, green spaces – so we will continue to invest in them to make sure they are both high quality and low cost

- We will:
- Provide and develop our parks and open spaces



Promote leisure, arts and culture

People are living longer than ever before so we need to provide services which help people stay fit and healthy as well as offering them a wide choice of things to do in their spare time. To do this we will:

- Support and develop a diverse economy – daytime and evening
- Enable access to a balanced culture and arts programme
- Promote our heritage and tourism offer
- Maintain wide ranging leisure opportunities



Support good housing for all

Demand for housing in South Kesteven continues to grow. We must move with the times and ensure that future development benefits local communities and improves the quality of the environment. To do this, we will:

- Ensure the mixture of housing on offer represents local needs
- Maximise the development of lifetime homes
- Support the creation of neighbourhoods and cohesive communities
- Work to reduce fuel poverty



It is important not to view these four key strands in isolation as they are all interlinked and underpin each other. One size does not fit all and we will adapt our strategies to accommodate different community needs.



Our vision for South Kesteven

Creating vibrant communities where people want to live, work and invest

(Healthier, wealthier, happier, safer people)

Creating the right environment to....

Address some of our key challenges

We all know the world has changed dramatically over the last few years and we need to anticipate what that means for us as a council and our residents.

We have gathered a huge amount of information in our State of the District document which looks at the position of South Kesteven in 2011 and the characteristics of the people who live and work in the area.

We have listened to informed experts who have helped us to better understand national and local challenges.

This has proved vital in our work with members to help us understand issues which need to be addressed to help us achieve the priorities of the council.

This work has highlighted some key challenges that our district must face now and in the future.

- South Kesteven is generally a safe, clean and healthy place but analysis highlights the principal challenges facing the council - there are more people, who are getting older, and despite being healthier and better educated than the national average, they earn less
- We are set to be one of the fastest growing districts in the country (by a further 1.5% in the next 10 years) so we need to plan for new homes, employment and infrastructure
- Despite a lower than average unemployment rate we have a high number of young people out of work
- Jobs tend to be low skilled and as a result some people live in the area but travel out of the district to work. Our challenge is to attract higher value, higher wage sectors into the district
- South Kesteven is in a great location for business but we have a shortage of employment land across the district
- Health of our residents is improving but we do have inequalities. People in some wards are likely to live seven years longer than those living in other areas
- With 3,500 on the housing register, meeting the demand for affordable housing is a challenge as well as ensuring we have the right accommodation for a population that is living longer
- The rising cost of fuel for homes and cars is leading to more households falling into fuel poverty. The priority will be to promote low cost solutions which combine low carbon approaches with a reduction in cost for residents and businesses
- Our retail mix needs improving in some of our towns
- Broadband access remains one of the poorest connections in the country with some rural areas still having no access at all

Creating the right environment to....

Achieve our goals and ambitions

Delivering our priorities

Through our four key priorities - Grow the economy, Keep SK clean, green and healthy, Promote leisure, arts and culture, Support good housing for all - we intend to deliver growth, raise aspirations and provide value for money services for our communities.

We are totally committed to our growth agenda which is why we have evolved and developed the emphasis of our existing priority Good for Business to Grow the Economy as we recognise the need to focus more strongly on this to achieve our vision. We want South Kesteven to be a place where people thrive and prosper; where people have high expectations; and where everyone can contribute to and share in the district's growth. At the same time we do realise that we are working in difficult economic times and need to be innovative and resourceful and provide value for money services.

What we want to deliver by 2021

- Thriving and sustainable market towns offering a better quality of life
- Recognition as a growing vibrant environment which attracts visitors and businesses alike
- A growing, mixed local economy offering improved prosperity and lifestyle
- A healthy and safe environment with improved transport links
- People living healthier lifestyles
- Town centres offering something for everyone
- A thriving entrepreneurial culture with increased high value jobs
- Good quality housing for all
- To capture, encourage and retain local talent
- Connected communities who are able to work or live anywhere in the district

How you can get involved

We all need to feel that we live in a place where we belong. Getting involved is a great way to increase your sense of belonging and to contribute to your local community.

If we are to deliver services which are important to our residents, we need more of you to get involved to continue helping us shape our plans. There are several ways you can do this, whether you have lots or only a little time to spare. Here are some of the ways you can become involved in the work of the council:

By attending one of our community drop-in sessions or Cleaner, Greener, Safer community events; details are available on our website

You can attend any of our public meetings; details of which are posted on our website

You can join one of the groups that the council works with to improve local service, for example, the Wyndham Park user forum in Grantham

By responding to consultation exercises, details of which are on the council's website

You can either write to, or email, your local councillor on any local matter that concerns or interests you

If you use a particular service frequently, you can join one of our user consultation groups, such as the tenants' associations

If you can think of any other ideas about how you would like to get involved, please e-mail us on pr@southkesteven.gov.uk or call 01476 406127

At SKDC we're committed to ensuring that we provide services in a way that is fair for all residents. As part of our ongoing commitment to equality and diversity we have undergone a peer assessment which found us working at achieving level on the equality framework for local government.

Our spending plans for the next 4 years

We have been recognised by the Audit Commission as being a council that provides value for money services. Acknowledged as being a well run, prudent and careful council, we will continue to maintain this approach, even in these economically challenging times.

This section will provide you with an overview and understanding of our financial position over the next 4 years and how we plan to deliver the savings, efficiencies and budget reductions that are necessary as a consequence of significant reductions in government grant funding.

We use the medium term financial plan to help us. This plan looks at the way in which we organise our finances so we are best placed to deliver our plans and priorities for the years 2011/12 through to 2014/15.

We are already experiencing a significant reduction in the amount of government grant funding we get, and expect this will continue through to 2014/15. This is shown in the graph below.



This equates to a reduction of around 23% in government funding over the next 4 years.

This, coupled with tight restrictions on council tax growth, decreasing streams of income from fees, charges and investments, and the costs of increasing salaries, utilities and fuel and pensions, have all been taken into account to help us balance our books.

"We have been recognised by the Audit Commission as being a council that provides value for money services. Acknowledged as being a well run, prudent and careful council"



We have to be careful. Alongside cutting costs where we can, we can use reserves to fund the capital programme and one-off priorities. These are savings that the council has made in previous years.

To make sure that we are prepared for the challenges that lie ahead we are:

- Looking at new ways of working including sharing office space and home working
- Reviewing our assets (land and buildings)
- Making sure our resources are targeted and help to deliver our priorities

- Identifying areas where additional income can be generated
- Exploring opportunities to provide support for other partners wherever possible

Despite these pressures the council remains in a robust position. Years of good financial management and tight control have left us with a sustainable budget and an adequate level of balances and reserves to support our new priorities.



Our Priority Projects

Keep SK clean, green and healthy

- Healthy Life styles – tackle health inequalities and childhood and adult obesity (Fit Kids, Exercise Referral, Food4Life)
- Youth Sports Engagement – to encourage participation in sport (Fair Play Football and summer activities)
- South Kesteven in Bloom – encourage residents to take part in floral competitions to develop community pride
- Green Flag Status for parks in South Kesteven – five-year improvement programme starting with Wymondham Park in Grantham before being rolled out across the district



Promote leisure, arts and culture

- Destination South Kesteven – raise the profile of the district to make it a place where people want to live, work and visit
- Develop a cultural programme of arts and leisure activities and events to attract a wider audience
- Promote the district's heritage and tourism
- Encourage a diverse daytime and evening economy



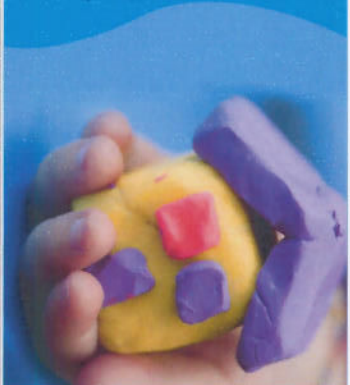
Grow the economy

- Promote Destination South Kesteven as THE place to do business.
- Improve Grantham town centre to attract investment
- Develop an apprenticeship scheme to meet local demands
- Encourage higher paid jobs through business development
- Capture and retain local talent
- Progress major projects including the Southern Quadrant and Station Approach in Grantham and Wherry's Lane in Bourne
- Secure broadband coverage across the district, particularly in rural areas, to improve overall access and attract new business



Support good housing for all

- Work with developers to increase the number of Lifetime Homes – properties which can be adapted to fit residents at all stages of their lives
- Work with the community to create a safer, cleaner and greener South Kesteven by ensuring a visible presence on the streets to help combat antisocial behaviour, the fear of crime and crime itself
- Bring old homes back to life by investing in run-down (void) properties and using local skill in the form of apprentices, local colleges and businesses
- Work with landlords to improve the quality of private rented housing





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The Corporate Plan is also available in a larger print A4 format and Braille, on our website, on CD or in other languages. To request a copy in a different format ring 01476 406127.

REPORT TO COUNCIL

REPORT OF: Councillor Mike Taylor - Assets and Resources Portfolio Holder.

REPORT NO: SD031

DATE: 1st March 2012

TITLE:	Local Authority Mortgage Scheme	
KEY DECISION OR POLICY FRAMEWORK PROPOSAL:	Key decision	
PORTFOLIO HOLDER: NAME AND DESIGNATION:	Cllr Mike Taylor Assets and Resources Portfolio Holder	
CONTACT OFFICER:	Daren Turner d.turner@southkesteven.gov.uk 01476406310 Lucy Youles l.youles@southkesteven.gov.uk 01476406105	
INITIAL IMPACT ASSESSMENT:	Carried out and Referred to in paragraph (7) below:	Full impact assessment Required:
Equality and Diversity		
FREEDOM OF INFORMATION ACT:	This report is publicly available via the Your Council and Democracy link on the Council's website: www.southkesteven.gov.uk	
BACKGROUND PAPERS	Report to Cabinet - SD01 Local Authority Mortgage Scheme -5 th December 2011 Report to Cabinet – SD30 – Local Authority Mortgage Scheme – 6 th February 2012 Report to Resources PDG HOF186 – Local Policy for Scheme Eligibility – 19 th January 2012	

1. RECOMMENDATIONS

It is recommended that:

- 1.1 Council approves participation in the Local Authority Mortgage Scheme (LAMS), in partnership with Lloyds Bank plc up to a limit of £1m. The LAMS scheme is detailed for reference at Appendix A;
- 1.2 Council approves plans to extend the LAMS across other lenders as they enter the scheme up to a total value of £5m subject a full analysis of impact against priorities of the first £1m and subject to budget provision;

- 1.3 Council approve the policy for scheme eligibility as detailed in this report and attached at Appendix B;
- 1.4 Council delegate to the Strategic Director (Corporate Services) the authority to execute the legal documentation and obtain the required legal indemnity to take part in the scheme.

2. PURPOSE OF THE REPORT

- 2.1 The purpose of this report is to make the recommendations to Council to approve participation in the Local Authority Mortgage Scheme in accordance with the proposed policy for scheme eligibility.

3. DETAILS OF THE REPORT

- 3.1 At its meeting in December 2011, Cabinet agreed in principle to make recommendations to Council to enter a Local Authority Mortgage Scheme. The Resources Policy Development Group developed a local policy for scheme eligibility which was approved by Cabinet at its meeting on the 6th February 2012.
- 3.2 The scheme eligibility proposed and as detailed in the Local Authority Mortgage Scheme Policy is as follows:
 - The scheme should be open to first time buyers looking to purchase properties where the property is located within the boundary of South Kesteven district.
 - The scheme should be available for properties priced up to and including £125,000.
 - The scheme should only be available to first time buyers.
 - The scheme should run for a period as a pilot, with available funding of £1m.
 - The scheme should not be available for the purchase of new build properties.
 - For the pilot phase, SKDC should partner with Lloyds Bank plc, as the most experienced provider of LAMS. It was further recommended that cash should be deposited with the lender in order to maximise the return on the investment.
 - That there should not be a charge by the Council for administration of the scheme. The scheme provider would administer each application for scheme assistance
 - That the Council should not provide an advice service on mortgage selection or eligibility for the scheme. This will be made available by any scheme provider.

- 3.3 In determining the criteria for scheme eligibility, evidence of property sales within the district, the requirements of scheme operators, the current stamp duty levels and the criteria for national government schemes available were considered. It was acknowledged that any Council funded scheme should compliment government schemes and not replicate them. The government's First Buy Scheme was available for new build properties only. The proposed criteria will benefit those first time buyers wishing to purchase non new built residential properties. It is understood this will assist the stimulation of the housing market. Scheme providers will provide the administration of the scheme. Applications will be made direct to the provider. It is not anticipated the Council will be involved in the administration of the scheme other than monitoring compliance with the scheme and take up. No charge is proposed for entry to the scheme. Any advice required about the scheme will be given by the provider.
- 3.4 The scheme proposed requires a personal indemnity from a statutory officer of the Council confirming the legal enforceability of the scheme. Such a personal indemnity could make that individual personally liable in respect of any claim made under the scheme. It is not appropriate for a personal indemnity to be given. Various options relating to the provision of this obligation are being investigated.

4. OTHER OPTIONS CONSIDERED

8. RESOURCE IMPLICATIONS

The resource implications are detailed at Appendix A and in the S.151 Officer's comments below.

9. RISK AND MITIGATION (INCLUDING HEALTH & SAFETY AND DATA QUALITY)

Risk assessment for the provision of the scheme has been carried out by Sector, the Council's Treasury Management advisors. This assessment is included in Appendix B. The assessment was carried out in respect of pilot schemes already implemented

10. ISSUES ARISING FROM EQUALITY IMPACT ASSESSMENT

The Equality Impact Assessment is attached at Appendix C. There are no issues arising from the assessment.

11. CRIME AND DISORDER IMPLICATIONS

None

12. COMMENTS OF FINANCIAL SERVICES

The scheme will commit, initially, £1m of the council's funds that would ordinarily be invested.. At present the Council is recouping 1.58% on longer term deposits, investment rates have seen dramatic falls since the onset of the economic downturn in 2008. The Lloyds LAMs scheme offers an enhanced rate of premium on top of their existing 5year commercial deposit rate. Clearly this is multiplied by fivefold if the indemnity increases to £5m. Risk will relate to the

likelihood of default and sale at less than purchase value. History dictates that default levels run at less than 0.5% of mortgages that sales proceeds would need to drop significantly if the Council was to put at risk its initial deposit as the interest earned would potentially out way any losses in the unlikely event they would occur.

13. COMMENTS OF LEGAL AND DEMOCRATIC SERVICES

Local authorities have the power to provide the indemnity required by scheme providers in accordance with s.442 of the Housing Act 1985 (as amended). The indemnity in the scheme proposed requires the deposit of security with a bank. Individual indemnities will be required in respect of legality. It is essential that criteria for eligibility to the scheme are determined. Legality will depend on the policy created to adopt the scheme, how that policy will contribute to the Council's strategic objectives and priorities, the process for financing the scheme, the eligibility criteria and, generally, how the policy will be implemented. Any policy approved at Council should be incorporated into the Council's Housing Strategy and Treasury Management Policy.

14. APPENDICES:

Appendix A - Local Authority Mortgage Scheme
Appendix B – Proposed Local Authority Mortgage Scheme Policy
Appendix C – Sector Risk Assessment

Appendix A

Local Authority Mortgage Scheme as Defined in Cabinet Report SD001

- 1 Sector Treasury Management services (currently the Council's treasury advisers) have developed a national scheme, initially in conjunction with the Lloyds banking group, to allow Councils to provide support to first time buyers. The scheme is aimed at first time buyers providing help for potential buyers who can afford mortgage payments - but not the initial deposit– to get on to the property ladder. There are 6 providers currently listed as “providers” in the scheme, they are Lloyds PLC, Leeds BS, Furness BS, Teachers BS, Saffron BS, and Leek BS (clearly the Council would look to a partner with a presence across our District to ensure maximum participation and impact)
- 2 The scheme would operate as follows:
 - The Council would specify the qualifying characteristics for those who should qualify for a mortgage under the scheme (see section 5 below). The Council would also specify whether there would be a maximum loan value, and the total level of support offered by the council;
 - Potential Buyers would approach the lender directly and the lender would deal with the Council. The Council will not know the identity of the individuals concerned, and have no role in approving individual mortgages;
 - The Bank will assess the buyer against its own credit criteria, as well as the Council's criteria;
 - If a potential buyer meets the strict credit criteria applied by the lender, and meets the criteria set out by the Local Authority to qualify for a mortgage under the scheme, the Local Authority will provide a top-up indemnity to the value of the difference between the typical Loan to Value (LTV) ratio of around 75% and a 95% LTV mortgage. The potential buyer will thereby obtain a 95% mortgage on similar terms as a 75% mortgage, but without the need to provide the substantial deposit usually required;
 - The Council will deposit a sum with the bank equal to the total value of the overall indemnity offered (assuming cash backed lender requirement – see section 3);
 - The bank would lend all the money agreed under the mortgage to enable the purchase to be made;
 - The buyer would make repayments to the bank, and liaise with the bank on all issues relating to the mortgage; and

- The indemnity provided by the Council will last for 5 years. After this time the sum deposited with the bank is returned to the Council with interest.
- 3 The scheme can be supported by the Council in two ways, in that the indemnity is either cash backed or unfunded as follows:-
- If the indemnity is un-funded, the Local Authority will receive a premium a fixed amount of the value of the indemnity actually provided, typically in the region of £500 per mortgage.
 - If the indemnity is “cash backed”, i.e. supported by a deposit, the Local Authority will be required to place a 5-year deposit at the start of the financial year to the full value of the indemnity being offered. The deposit will be in place for the term of the indemnity – i.e. 5 years (with the possibility of a further 2 year extension if the mortgage is in arrears at the end of the initial 5 years) - and may have conditions / structures attached. The Local Authority will receive a 5-year commercial deposit rate + a premium of 0.70% from the first lender to join the scheme, other lenders will offer similar terms.
 - In accordance with the legislation, the lender will not have a legal charge over the deposit. In the event of an indemnity being called and an amount being payable by the Local Authority to the lender, a request for payment would be made by the lender. The Local Authority will undertake to settle the amount payable within 30 days.
- 4 The indemnity would only be called upon, leading to a cost for the Council, if a loss is crystallised by the lender. This would require a default by the buyer, repossession by the bank and then the property to be sold for less than the value of the mortgage.
- By way of example:
- Property valued at £100k, mortgaged at £95k (funded Local Authority indemnity £20k, Bank Mortgage £75k), was subsequently sold for £70k, the bank would request the full £20k indemnity from the Local Authority. In this case the value of the property would need to have fallen by 30% from the original valuation;
 - If the property was sold for £90k the bank would request £5k from the Council. In this case the value of the property would need to have fallen by 10% from the original valuation.
- 5 The Council will only face costs if both these situations arise – that there is default, and the subsequent resale value is less than the value of the mortgage. Such costs would be funded from the interest gained in depositing the indemnity funds. Information from the Council of Mortgage lenders indicates that the number of repossessions by first charge mortgage lenders in 2010 was 0.3% of all mortgages. Over the five year period, the following would need to happen for

the costs to the council to exceed the interest income (assuming a cash backed scheme):

- Defaults to be ten times higher than the 2010 level indicated by CML; AND
- Property prices to drop 10% from the level at the time the mortgage is approved

- 6 The scheme was initially launched through Lloyds Banking Group, however it is anticipated that more mortgage lenders will be invited to join the partnership as it progresses (six are currently on the list). Sector has been in discussions with the FSA approved mortgage lenders in the UK to raise awareness of the scheme. The scheme will operate on a nationwide basis and there will be no restrictions on the type and number of banks who will be entitled to participate (providing they have the necessary authorisation to offer residential mortgages in the UK). So far Blaby DC, Warrington and Blackpool Councils have formally adopted the scheme.

SOUTH KESTEVEN DISTRICT COUNCIL

LOCAL AUTHORITY MORTGAGE SCHEME (LAMS) POLICY

1. Introduction

Currently, home mortgage lenders are typically prepared to lend a maximum of 75-80% loan to value (LTV), even if an applicant can afford a 95% mortgage. The applicant therefore requires a substantial deposit, for example, a first-time buyer purchasing a property valued at £100,000 would have to provide a deposit in the region of £25,000. Many potential first time home-buyers do not have the funds needed for such a deposit.

As a result of the current economic environment, uncertainty in the housing market and the difficulties in obtaining an affordable mortgage, many potential home-buyers remain in social housing, thereby reducing the availability of social housing for those who may have a greater need. To address this shortage, and to help the housing market and local economy, some local authorities have considered issuing mortgages. However, authorities have limited financial resources and little expertise in this area. There are considerable operational risks attached to residential mortgage activity. The possibility of entering into a partnership with residential mortgage lenders has therefore been explored, with the remit of minimising the financial impact on the local authority, and at the same time taking advantage of the expertise already available from existing mortgage providers.

In September 2009, Sector Treasury Services set up a pilot scheme to assess the viability of a new Local Authority Mortgage Scheme (LAMS), including the legal and accounting issues surrounding a financial indemnity of this nature, and 11 local authorities initially sponsored the pilot scheme. The remit of the pilot scheme included discussions with a range of residential mortgage lenders, with a view to securing options for funding the scheme. Initial discussions with potential funders and partners revealed that due to the high level of set up costs, funders would only be interested in a national scheme, rather than separate arrangements with individual local authorities. Early discussion with the Council of Mortgage Lenders (CML) secured support for such a standard national scheme.

Via the LAMS scheme, the Council has an opportunity to provide targeted help to potential first-time home-buyers in obtaining a mortgage. The scheme is a private sector initiative, not linked to the Right to Buy Mortgage scheme previously provided by local authorities. The scheme is aimed solely at first-time buyers, and the Council will specify the qualifying characteristics for those qualifying for a mortgage under the scheme. The criteria will be driven by the Council's Housing Needs Survey and its, and the national, housing strategy.

2. How the Council's strategic aims and objectives will be met by the LAMS

The Council's 2021 vision has made it a priority to create an environment to support good housing for all. Good housing improves social, environmental and economic wellbeing and helps to create better communities that can attract investment and skilled workers.

The adoption of the LAMS scheme will contribute to the fulfilment of the council's strategic aims and objectives by enabling first-time buyers to enter the housing market within the district, and subsequently to contribute to its social, environmental and economic well-being. It is a customer and community focused initiative, providing

practical assistance to first-time buyers, whilst freeing up social housing for those in greater need. It demonstrates the Council's aim to create that environment.

3. How the LAMS will contribute to Housing and other corporate strategies

The Council's Housing Strategy sets out the Council's approach to housing in the district.

The adoption of the LAMS contributes to the fulfilment of the Council's Housing Strategy by meeting an identified need from first-time buyers for assistance obtaining a mortgage. It will achieve this without involving the Council directly in the residential lending market, of which it has little experience.

4. How the LAMS will contribute to the Council's key priorities

The current economic climate has led to uncertainty in the housing market, and to difficulties in obtaining an affordable mortgage, particularly for first-time buyers. Many potential home-buyers remain in social housing, thereby reducing the availability of social housing for those who have a greater need.

To achieve its 2021 vision, creating an environment to support good housing for all has been agreed as a priority of this Council.

The LAMS addresses this priority enabling first-time buyers wishing to purchase a home in the district without the requirement to save the significant deposit routinely required. In turn, this potentially allows such buyers to move from social housing and accordingly to increase the supply of such accommodation for those with greater need.

The scheme does NOT promote reckless lending, since all applicants must meet the standard lending criteria set out by Lloyds Banking Group, and must be able to provide evidence to demonstrate that the higher loan-to-value mortgage is affordable.

5. Criteria for eligibility in the LAMS and the conditions to be applied

All potential buyers (applicants) will meet the strict credit criteria applied by Lloyds Banking Group. If this initial test is failed, the application for assistance under the LAMS will terminate. If the initial test is passed, the following criteria set by the council will also be strictly applied:

- All applicants will be first-time buyers.
- Only applicants wishing to purchase a property situated within the boundaries of the district of South Kesteven (as defined by the plan showing the extent of the district edged red) will be eligible. Applicants may currently reside outside the district boundaries.
- Assistance will only be offered to applicants purchasing a property valued at up to a maximum of £125,000.

No other conditions will be imposed or enforced by the Council. In particular, the Council will have no right of first refusal on the sale of a property subject to an indemnity under the scheme, and there will be no second charge made on the borrower's home.

6. Type of assistance available under the LAMS

Lloyds Banking Group (LBG) provides funds under a “cash-backed” arrangement. The Council is required to make a 5-year deposit with LBG at the inception of the scheme, equivalent to the full value of the total indemnities being offered. Interest will be paid annually by LBG at a premium fixed rate.

If a potential buyer meets all the criteria at paragraph 5 (above), the Council will provide a “top-up” indemnity to the value of the difference between a 75% loan-to-value, and a 95% loan-to-value mortgage. The prospective home-buyer will thereby obtain a 95% mortgage on similar terms to a 75% mortgage, but without the need to provide the usual deposit.

Individual indemnities will be in place for a fixed 5 year period for each mortgage granted by LBG under the scheme. This period may be extended by a further 2 years only if a mortgage granted under the scheme is in arrears during the last 6 months of the initial 5 year period..

Assuming no default by the home-buyer, the Council's indemnity liability will terminate on the earliest of the end of the agreed indemnity period, ie. the end of the 5-year period, or on the date of the early repayment of the mortgage.

7. Capital resources available under the LAMS Cash-backed scheme

Once legal documentation has been completed to establish a local scheme the Council will deposit funds with Lloyds Banking Group to the limit of the maximum indemnities to be offered. The bank will pay an enhanced rate of interest on this advance.

The sum to be made available by the Council under the LAMS will be £1million for which budget provision has been made

The emphasis of a cash-backed arrangement, and the overall substance of the transaction, is that the Council is providing financial assistance to facilitate a lender making available a greater amount to the borrower than would otherwise be their practice. Expenditure of a local authority can qualify as capital expenditure as set out in regulation 25 of The Local Authorities (Capital Finance and Accounting) (England) Regulations 2003. Section (1)(c) of the regulation defines that “the giving of a loan, grant or other financial assistance to any person, whether for use by that person or by a third party, towards expenditure which would, if incurred by the authority, be capital expenditure”, shall be treated as being capital expenditure.

8. Amount of assistance available to individual applicants under the LAMS

Lenders, such as Lloyds Banking Group, require the maximum individual loan size to be stipulated at the inception of the scheme (ie. 95% of the average property valuation locally), rather than the maximum “property valuation”.

The following criteria will be applied in respect of the South Kesteven District Council scheme:

- The maximum property price towards which assistance may be given to a first-time home-buyer is £125,000.

- The maximum individual indemnity to be offered to a first-time home-buyer under the scheme is 20%.
- The maximum value of an individual indemnity is therefore 125,000 x 20% ie. £25,000.
- Given the maximum sum available in respect of the scheme is £1million, the maximum number of first-time home-buyers to be helped by the scheme is 40.
- Only applicants wishing to purchase a property situated within the boundaries of the district of South Kesteven (as defined by the plan showing the extent of the district edged red) will be eligible. Applicants may currently reside outside the district boundaries.

9. Application Process for the LAMS and the fees payable

At the inception of the scheme, a promotional article will be published on the council's website, together with a link to the full LAMS policy document.

Whilst the council will be an "enabler" in that its cash deposit with LBG makes the scheme possible, the scheme will be administered solely by LBG, to whom all enquiries applications, comments and complaints should be directed.

Under no circumstances will any council officer offer specific advice to a prospective home-buyer on the suitability of the LAMS for their individual needs. This is the role of LBG as the mortgage lender. Accordingly, no specific training is required by the council's own staff in respect of the scheme.

The steps to be followed by a prospective first-time home-buyer interested in the scheme are as follows:

- The home-buyer will visit a branch of LBG to make an appointment to discuss their requirements.
- LBG will assess the home-buyer as a prospective borrower, in accordance with its usual strict affordability criteria.
- LBG will then assess whether the LAMS scheme is suitable for the prospective borrower, ie. whether the council's own criteria set out at paragraph 5 are met.

No fees in excess of those normally levied by LBG in the course of their mortgage business will be payable by the prospective home-buyer.

10. Commercial issues in respect of the LAMS

In accordance with legislation, LBG will not have a legal charge over the Council's deposit under the LAMS, therefore should an indemnity be called a separate invoice will be issued by LBG.

An individual indemnity will only be called upon if a loss is actually incurred by LBG. For example, if a property valued at £125,000, with a LAMS mortgage of £118,750 and a Council indemnity of £25,000, is sold upon repossession for £95,000, net of all attributable costs, (ie. a total loss of £35,000) the full value of the £25,000 Council indemnity will be payable by the Council to LBG. The loss in excess of the value of the Council indemnity will be met by LBG, ie. £10,000 in this example. However, if the same property is sold for £115,000 net of all attributable costs, (ie. a total loss of

£10,000), the sum of £10,000 will be payable by the Council to LBG. In each scenario, the Council will make payment to LBG within 30 days of being invoiced for the charge.

Given that an indemnity will only be called when all normal mortgage business processes have been explored by LBG, ie. if a borrower finally defaults on a mortgage and the property is repossessed, it is extremely unlikely that the Council will be able to recover any part of the value of the indemnity from the individual. Should an indemnity be called, appropriate provision will need to be made in the revenue accounts.

Whilst the deposit required by a cash-backed scheme would count as capital expenditure rather than a simple investment within the meaning of the investment strategy, it will expose the council to the creditworthiness of Lloyds Banking Group. At present the credit rating of LBG is within the range allowed by the council's Treasury Management Strategy Statement.

11. Legal issues

LBG require the following legal documents to set up the scheme:

- Indemnity deed for the LAMS
- Legal indemnity - an opinion letter, confirming that the Council has the power to enter into, observe and perform the terms and obligations required of it under the LAMS.

12. Risks

There are a number of risks associated with the LAMS. A risk assessment, outlining all the key risks identified, together with the mitigating controls, is attached at appendix 1 to this Policy.

13. Other issues

Due to the changing environment in which the Council operates, further legal and accounting advice may be required during the life of the LAMS. To ensure consistency, Sector will obtain updated advice on behalf of participating authorities. Any additional fees incurred in this respect will be agreed with all parties in advance.

The accounting paper prepared by Sector is attached at appendix 2 to this policy. It indicates that the Council may set aside the eventual capital receipt (the repayment of the deposit) to finance the initial capital expenditure (the deposit). Provided that this intention is explicitly stated in the MRP Policy, together with a statement that no minimum revenue provision will be made in respect of LAMS expenditure, the arrangement will meet required accounting standards.

LAMS Policy Appendix 1

	Strategic Risk	Key Risk	Risk Rating	Likelihood	Impact	Preventative Measures	Notes
F1	Financial	Local authority affordability	Moderate	Low	Moderate/High	Make adequate budget provision	For cash backed guarantees it may be prudent that the interest earned on the deposit is set aside in a ring fenced reserve to be used to fund future liabilities in the event of failure or default, and the guarantee being called upon.
F2		Lending to sub-prime applicants	Low	Low	Moderate	Use lender's existing credit criteria	
F3		Applicant affordability	Low	Low	Moderate	Lender will ensure the mortgage is affordable	
F4		Costs incurred in the event of a guarantee being called	Low	Low	Low	The number of repossessions by first charge mortgage lenders in 2010 was 0.3% of all mortgages (source: CML website). For each £1m, there is a potential for loss of £3,000 if each default leads to a 100% loss of the value of the guarantee. For 95% LTV mortgages this may be higher, perhaps 1-2%. The cash-backed guarantee will attract a premium investment return in the region of 4.1%, ie. each £1m allocated to the scheme will earn	No specific statistics available for first time buyers only. Figures could be refined further to cover local or regional areas. For this purpose, it is assumed that the full value of the guarantee will be lost in the event of default.

						£41,000.	
F5		Counterparty risk	Low	Low	High	Partnership with highly reputable financial institutions for deposits. Ensure compliance with the TMSS.	The cash-backed mortgage support should not be seen as a straightforward deposit with a financial institution. Participating local authorities may be required to provide a "financial advance" to the participating mortgage lender (to support mortgages in the local economy), so the requirements of the scheme would be slightly different to the usual investment principles. This should be identified in the TMSS.
	Strategic Risk	Key Risk	Risk Rating	Likelihood	Impact	Preventative Measures	Notes
R1	Reputation	Poor publicity or bad press about the use of public money	Moderate	Low	Low	Press officer to liaise closely with the local press. Promotion of benefits of the scheme, ie. supporting the local housing market and local economy. Good promotional material. Joint working with partners and estate agents. Press releases & photo opportunities.	Sector and the participating lenders will support the promotional process.
R2		Repossession in the hands of the lender, therefore outside the local authority's area of responsibility	Moderate	Moderate	Low	Lender to inform local authority if and when an applicant is facing repossession. LA may be able to support people to prevent repossession.	
R3		Poor publicity or bad press about possible repossession	Moderate	Moderate	High	Is the local authority support an issue? Early notice from lender to the local authority if action is due to be taken. Local authority to assess the alternative options	
P1	Political	Lack of political support	Low	Low	High	Ensure political support from the outset. Continued member briefing of progress on the scheme, and on the value of the guarantees offered.	Sector will support this process.
P2		Change of	Low	Moderate	Low	Future support for the	

		political priorities				scheme may be withdrawn, but existing support would remain until expiry.	
O1	Operational	Adverse impact on existing staffing levels	Low	Low	Low	The local authority will have no input in the assessment or processing of mortgage applications.	
O2		Housing market fully recovers and the scheme no longer required	Moderate	Moderate	Low	The scheme will cease to exist. Guarantees already granted (5 years + a further 2 years if the account is 90+ days in arrears) would remain in place.	Further analysis of local and regional housing issues to be added, ie. local housing need, house prices, mortgage approvals etc. This information will determine the anticipated life of the scheme.

LAMS Policy Appendix 2

Sector's Accounting Paper on the accounting requirements for a funded indemnity as offered by Lloyds Banking Group

This paper provides an outline of the accounting implications for local authorities who are considering providing assistance to participating lenders wishing to provide mortgage advances under the Local Authority Mortgage Scheme (LAMS). This paper outlines the accounting requirements for the scheme offered by Lloyds Banking Group (LBG).

Lender Agreement:

A formal agreement is now in place with Lloyds Banking Group (LBG). As part of this agreement authorities will be required to deposit funds with the bank, equivalent to the limit of the guarantee / support. In the case of default by the mortgagor, there will be an obligation for the authority to reimburse the bank as soon as a loss is realised. The bank will pay an enhanced rate of interest on the original advance from the authority.

Proposed Accounting Treatment:

The emphasis of the LBG arrangement and the overall aim or substance of the transaction is that the authority is providing financial assistance (rather than a financial guarantee) to facilitate the bank lending a greater amount to the borrower / mortgagor than would otherwise be their practice.

In England one of the routes by which the expenditure of a local authority can qualify as capital is set out in regulation 25 of The Local Authorities (Capital Finance and Accounting) (England) Regulations 2003. Section (1)(c) of the regulation defines that "the giving of a loan, grant or other financial assistance to any person, whether for use by that person or by a third party, towards expenditure which would, if incurred by the authority, be capital expenditure " shall be treated as being capital expenditure.

If and when a loss is realised by the lender and the local authority is required to

compensate the bank, the authority will have the choice of making a separate payment or having the amount deducted from the original advance. A deduction from the original advance might result in breakage costs being incurred; it is therefore likely that authorities will prefer to make a separate payment at the time. It is important to note that the authority will have already recognised the full amount of any potential liability in its balance sheet, in the form of a long-term debtor. The obligation for the authority to pay on default should therefore be viewed as the amount of bad debt that would need to be charged, as in any other type of loan situation.

In line with previous CIPFA guidance, although write-offs of the principal part of advances and provisions for doubtful debts are legitimate charges against the authority's net expenditure, they do not need to be financed from council tax (unlike corresponding transactions in relation to interest).

The original advance constitutes expenditure for **capital** purposes. Any debits made to service revenue accounts in relation to principal must therefore be cancelled out in the Movement in Reserves Statement by an appropriation credit from the Capital Adjustment Account.

CFR and MRP Liability:

If the original advance (capital expenditure) was not financed, there would be an increase in the authority's CFR, which in turn would create an additional MRP liability.

The authority can however opt to meet this liability by setting aside the associated repayment from the bank, which in accordance with accepted accounting practice would be regarded as a capital receipt.

In the event of a default, an authority that has previously agreed to adopt the latter practice of setting aside the capital receipt would need to consider alternative arrangements for repayment of the remaining debt liability, as the final net receipt would be insufficient to cover the full liability associated with the original transaction. The authority would therefore need to either introduce an MRP charge or apply other resources (such as a revenue contribution), equivalent to the amount of the total default, in order to extinguish the remaining CFR liability. The preferred MRP treatment should be addressed in the authority's annual MRP Policy.

Example accounting entries are outlined below, assuming a set aside of the capital receipt and an interest rate of 4.1%:

	CIES	MiRS	LT Debtor	Debtor	Cash	Cap Adj Account	Capital Receipts
Y1 Adv to Lloyds Banking Group			1,000,000		-1,000,000		
Y1 Interest Receivable	-41,000				41,000		
Y2 Interest Receivable	-41,000				41,000		
Y3 Interest Receivable	-41,000				41,000		
Y4 Interest Receivable	-41,000				41,000		
Y4 Bad Debt written off	10,000		-10,000				
Y4 Appropriation		-10,000				10,000	

to CAA							
Payment to bank for default				10,000	-10,000		
Y5 Interest Receivable	-41,000				41,000		
Y5 Repayment of original deposit				-10000	1,000,000		990,000
Y5 Write off to CAA			-990,000			990,000	
CLOSING BALANCE	-195,000	-10,000	0	0	195,000	1,000,000	-990,000

The above example assumes a default of £10,000 in year 4, based on the current national average default rate of 1% as published by the Council of Mortgage Lenders. Although write-offs and provisions for doubtful debts are legitimate charges against the authority's net expenditure, they do not need to be financed from council tax (unlike corresponding transactions in relation to interest). The original advance constituted expenditure for capital purposes and its financing would be concluded in the year the expenditure was incurred. Any debits made to service revenue accounts in relation to the principal should therefore be cancelled out in the Movement in Reserves Statement by an appropriation credit from the Capital Adjustment Account. From items originally debited or credited to the service revenue accounts, this will leave a net charge against the amount to be raised from council tax comprising management costs and interest receivable. The payment to the bank for default is classed as an additional cash-flow debtor.



South Kesteven District Council

Equality Analysis (Stage 1)

Local Authority Mortgage Scheme

Service Area: Finance	Lead officer: Daren Turner	Date of Analysis 30 th January 2012
	Assessors: Lucy Youles Richard Wyles	
	Neutral Assessor: Carol Drury	

1. Name and description of policy/service/function/strategy :

Local Authority Mortgage Scheme.

Sector Treasury Management Services (The Council's Treasury Management Advisors) have developed a national scheme, initially in conjunction with the Lloyds Banking Group, to allow Councils to provide support to first-time buyers. The scheme provides help for potential buyers who can afford mortgage payments – but not the initial deposit – to get on to the property ladder.

Currently, home mortgage lenders are typically prepared to lend a maximum of 75-80% loan to value, even if the applicant can afford a 95% mortgage. The applicant therefore requires a substantial deposit. Many potential first-time home-buyers do not have the funds needed for such a deposit.

The adoption of the LAMS scheme will contribute to the fulfilment of the council's strategic aims and objectives by enabling first-time buyers to enter the housing market within the district, and subsequently to contribute to its social, environmental and economic well-being. It is a customer and community focused initiative, providing practical assistance to first-time buyers, whilst freeing up social housing for those in greater need.

Potential buyers who qualify under the criteria for LAMS will approach the lender (Lloyds Banking Group) directly and the lender will deal with the Council. The Council will not know the identity of the individuals concerned and will have no role in approving individual mortgages.

Is this a new or existing policy?

This scheme is new to South Kesteven District Council but has been in operation in other Authority areas since 2009. A policy is being developed for approval by Council.

2. Complete the table below, considering whether the proposed policy/service/function/strategy could have any potential positive, or negative impacts on groups from any of the protected characteristics (or diversity strands) listed, using demographic data, user surveys, local consultations evaluation forms, comments and complaints etc.

Equality Group	Does this policy/service/function/strategy have a positive, or negative impact on any of the equality groups? Please state which for each group	Please describe why the impact is positive, or negative. If you consider this policy etc is not relevant to a specific characteristic please explain why
Age	Positive	LAMS will give the opportunity to all sectors of the community – provided they are a first-time buyer - to purchase a property in South Kesteven thereby potentially freeing up the social housing market
Disability	Positive	As Above
Race	Positive	As Above
Gender Reassignment	Positive	As Above
Religion or Belief	Positive	As Above
Sex	Positive	As Above
Sexual Orientation:	Positive	As Above
Pregnancy and Maternity	Positive	As Above
Marriage and Civil Partnership	Positive	As Above

Carers	Positive	As Above
Other Groups (e.g. those from deprived (IMD*) communities; those from rural communities, those with an offending past)	Positive	As Above

*(IMD = Indices of multiple deprivation)

3. What equality data/information did you use to inform the outcomes of the proposed policy/service/function/strategy? (Note any relevant consultation who took part and key findings)

Data used to support the development and implementation of the Local Authority Mortgage Scheme includes: The Economic Monitoring Report Nov 11, House Price Analysis 2011 and the supplementary information contained within the report dated 19th January 2012 to the South Kesteven District Council Resources Policy Development Group.

If there are any gaps in the consultation/monitoring data, how will this be addressed?

Follow-up reports on the effectiveness of the Scheme which will include an anonymous breakdown of information relating to successful applicants will be provided by the Lender (Lloyds Banking Group) to the Authority over the five year period of operation of the Scheme.

4. Outcomes of analysis and recommendations (please note you will be required to provide evidence to support the recommendations made): Please tick one of the options.

- a. No major change needed: equality analysis has not identified any potential for discrimination or for negative impact and all opportunities to promote equality have been taken



Signed (Lead Officer):

Daren Turner. Strategic Director – Corporate Focus

Date completed: 1st February 2012

REPORT TO COUNCIL

Agenda Item 8

REPORT OF: **Cllr Mike Taylor**
Resources and Assets Portfolio Holder

REPORT NO.: HOF 189

DATE: 1st MARCH 2012

TITLE:	Determination of Budget 2012/13 and indicative budgets to 2014/2015– General fund, housing revenue account and associated capital programmes.	
KEY DECISION OR POLICY FRAMEWORK PROPOSAL:	Budget Framework Proposal	
PORTFOLIO HOLDER: NAME AND DESIGNATION:	Cllr Mike Taylor Resources and Assets Portfolio Holder	
CONTACT OFFICER:	Daren Turner – Strategic Director Corporate Focus Tel: 01476 406301 Email: d.turner@southkesteven.gov.uk Richard Wyles – Head of Finance Tel: 01476 406210 Email: r.wyles@southkesteven.gov.uk	
INITIAL IMPACT ASSESSMENT:	Relevant EIAs have been completed by individual service areas.	Full impact assessment Required: N/A
Equality and Diversity		
FREEDOM OF INFORMATION ACT:	This report is publicly available via the Your Council and Democracy link on the Council's website: www.southkesteven.gov.uk	
BACKGROUND PAPERS	HOF184 – Report to Cabinet - Budget requirement 9.1.12 HOF185 – Report to Cabinet – Budget Proposals 6.2.12	

1. RECOMMENDATIONS

In relation to the General Fund (Revenue) SECTION B

Make recommendations a. to c:

- a. to approve the original base estimate for 2012/13 and indicative base estimates for 2013/14 and 2014/15 and to set a General Fund budget requirement of £14.027M for 2012/13 (inclusive of special expenses) as detailed in the summary at Appendix A page 1;
- b. to approve a Council Tax freeze for 2012/13 (including special expense areas)
- c. to approve increases in Fees and Charges for 2012/13 as set out in Appendix D

In relation to the Housing Revenue Account (HRA) SECTION C

Make recommendations d to i:

- d. to approve the Housing Revenue Account for the year 2012/13 to set dwelling rent increases in accordance with Government guideline rent providing an average rent of £71.08 (and an average rental increase of 7.65%) shown at Appendix A page 7
- e. to set an increase in garage rents of 5.6%
- f. to increase service charges by 5.6%
- g. and indicative years 2012/13 and 2014/15
- h. to approve the borrowing for the self financing of the HRA of a short term Maturity loan of term of between 8-9 years to the value of £25m and a 30 year Equalised Instalments of Principal (EIP) loan to the value of £96.6M
- i. In the event of extreme volatility in market rates between the date of the Council's decision and the date currently set for the financing implementation in respect of item h above to delegate to the Strategic Director Corporate Focus the authority to secure the most financially advantageous financing arrangement.

In relation to Capital and investment Programmes SECTION D

Make recommendations j. to l:

- j. approve the General Fund Capital programme for 2012/13 to 2014/15 detailed at Appendix B page 1
- k. approve the indicative Housing Investment programme for 2012/13 to 2014/15 detailed at Appendix B page 2
- l. approve the Capital Financing statement detailed at Appendix B page 3

In relation to the Reserves and balances SECTION E

Make recommendation m:

- m. To approve the use of the reserves as detailed at paragraph 16.

Management and prudential indicators SECTION F

Make recommendation n:

n. to approve the Treasury Management Strategy provided at Appendix D;

PART A

2. PURPOSE OF THE REPORT

2.1 To present to Council:

2.1.1 The Budget estimates for 2012/13, revenue and capital (including fees and charges), the level of Council tax and the subsequent Treasury management strategy.

2.1.2 To inform members of the changes to the Housing revenue account and to inform of the likely rent increase for 2012/13.

2.1.3 Members are asked to consider the contextual information presented and to recommend to Council approval of the Council's budget for 2012/13.

3. INTRODUCTION

3.1 Members will be aware that the international and national economic picture remains uncertain. Sovereign debt issues across Europe mean that economic recovery is slow and fragile across the euro zone.

The UK economy has reflected this uncertainty, growth has been slower than predicted which has resulted in the coalition government borrowing more than planned in the short term, this has in turn restricted the government's ability to close the national budget deficit as quickly as it had originally planned.

Although interest rates remain at an historic low position, inflation has been significantly above Bank of England target levels for most of the year; this has resulted in increases in essential commodity prices and a consequential increase in the cost of living. Inflation rates have recently begun to fall, largely as a result of Vat increases and fuel cost increases falling out of the RPI calculation, which in encouraging however future public sector spending reductions look almost certain as government continues its budget deficit reduction programme. The 2012/13 budget process has been delivered against this back ground.

SECTION A

4. Budget Process 2012/13 - Estimates for 2013/14 and beyond.

4.1 2012/13 budget framework - background

4.1.1 The budget has been prepared in conjunction with the development and evolution of the Councils refreshed priorities and the new corporate plan. This forms part of today's Council agenda. The revised plan has been through Engagement PDG and discussed during the district wide consultation process (via the community drop in sessions).

The diagram below demonstrates, how the existing priorities have been developed and reshaped to reflect current issues and aspirations for the district .Detailed plans are now being developed to deliver a number of priority projects, resources for delivering these have been provisionally allocated to these as part of a review of revenue balances and reserves during the budget process (see section E).



- 4.1.2 The Council must make a number of assumptions when compiling budgets, they are relevant to both the General fund and the HRA for the 2012/13 the following have been used:

Table 1

Inflation Factors	Assumption (%)
Salary Inflation for 2012/13	0 except £250 provision for salaries <£21K
Retail Price Index	3.4
National Business Rate	3.1
Utility Cost increase	10
Drainage Board Levies	3.1
Fuel costs	5.0
Interest Rates	1.5
Salary Vacancy Factor	3
Growth in numbers of Band D equivalent properties	1.0

- 4.1.3 Investment Income - the financial forecasts in respect of investment income over the next four years have been modelled on the following anticipated levels of interest rates (provided by the investment advisors):

Table 2

Financial Year	2012/13	2013/14	2014/15
Base Rate	0.50%	1.25%	2.5%
Money Market Rate (average mid-term point.)	1.5%	1.90%	3.1%

- 4.1.4 This information has been utilised to anticipate the potential levels of interest income the Council will receive for its investment of the reserve balances. This income will be shared between the General Fund and the Housing Revenue Account. As the spending plans of the reserves progress then there will be a corresponding reduction in the amount of interest income that will be received. Scenario planning in respect of continuing investment, forecast interest rates and potential for borrowing will be a feature of the medium term and will be undertaken within the framework of the Treasury Management Strategy.

5. Context

- 5.1.1 On 13 December 2011, the Minister confirmed the final year of the two year grant settlement first announced in December 2010. Formula grant to all authorities will fall by a further 7.7% on top of the 9.9% cut in 2011-12. For single tier county councils and shire districts this means that the total reduction over two years will be 19.3%. Damping will continue with the floors as announced in February 2011. Council Tax Referendum thresholds for 2012-13 have been announced as 3.5% for single tier, county councils and shire districts, 4% for police and fire authorities and the GLA and 3.75% for the City of London. These are 1% above the figures for which the one year freeze grant for 12-13 will be paid.

- 5.1.2 The Government are also proposing to provide a transition grant of £20m in 2012/13, to ensure that no authority in receipt of formula grant faces a reduction of more than 8.8% in 'revenue spending power' in 2012/13. This encompasses:

- a. Council tax requirement
- b. Formula Grant
- c. Specific grants within the aggregate External finance

Twelve Authorities have received this grant, SKDC is not one of those, the Government has made it clear that the transition grant will end in 2013/14.

South Kesteven settlement

- 5.1.3 Confirmation of the final settlement for 2012/13 was issued by CLG on the 31st January 2012 and has been confirmed as £7.526M. The grant is made up of £143k in revenue support grant and £7.383m in redistributed business rates. The figure includes £157K in respect of the Council Tax Freeze grant agreed in 2011/12 which runs for a 4 year period. A further incentive was added to the settlement to allow Councils to freeze council tax for a further year. However the

grant put in place to support this, in SKDC case a further £159K, is only available for one year and not the four offered in the previous settlement. Hence any expenditure in relation to this grant will need to be raised in Council tax in future years.

The details of the grant projections are shown at Table 1. The table shows the specific grant allocation for the Council as part of the 2 year settlement and also includes estimates for the following 2 year period:

Table 3.

	2011/12	2012/13	2013/14	2014/15
Formula Grant (excl. CT Freeze)	£8.350K	£7.369K	£7.366K	£7.018K
Year on year reduction		(0.981m)	(0.003m)	(0.348m)
%		(11.7%)	0%	(5%)

- 5.1.4 The adjusted grant in 2010/11 was £9.619m, this will have reduced by £2.250m or 23.39% by the end of the 2 year settlement period. This represents a significant reduction in central government grant support and the Council has responded positively to the financial squeeze through a wide range of cost reduction and efficiency programmes.

The position after 2012/13 is even more complex due to the Government's proposal regarding Business Rate retention and Localisation of Council tax support (benefits) changes.

5.2 Specific grants

- 5.2.1 Specific grants continue to provide an important source of funding for Local Government, the specific grants notified as payable to South Kesteven District Council are summarised below. Members can see from Table 4 that, in line with other grant reduction, income from these areas will decline in future years.

Table 4.

Description	2011/12 £'000	2012/13 £'000
Housing Benefit Administration Grant	845	808
Homelessness	106	106
Total Specific Grants	951	914

5.3 Non Specific grants

- 5.3.1 Continuation of the NHB scheme has been confirmed by DCLG £666K has been received in 2011/12; a further £623K has been provisionally allocated for in

2012/13. This is a six year scheme and the benefits will be factored in to the Medium Term Financial Plan accordingly to contribute to the delivery of the council's key priorities and ensure maximum benefit for all communities across the district whilst at the same time securing local benefit from any relevant and associated planning agreements

6. Review of 2011/12 – forecast outturn

- 6.1 During the course of the financial year regular monthly budget monitoring is undertaken with service budget holders in order to monitor expenditure and income compared with budget prediction. A key element of this monitoring is forecasting the year end outturn position.
- 6.2 The General Fund is currently forecast to be circa £800k underspent at the year end. This is largely as a result of the delivery of savings and efficiencies during the year as part of the ongoing transformation and efficiency plan. Some of the actions taken have resulted in savings earlier than expected and in some cases at a higher level. The Council committed, as part of its budget setting round for 2011/12, to set aside £500k at the end of the year as an Invest to Save Fund to help pump prime efficiency projects with defined payback. The Council will now be able to deliver against this commitment. Discussions are advanced with respect to spending proposals in the current financial year in order that any available resources can be diverted to priority areas and projects. Specifically these spending plans are in respect of the installation of PV panels. It is likely that the Council will be able to add to GF balances at the end of the year, this is perhaps a prudent strategy given the future budgets risks faced by the Council which are detailed later in the report.
- 6.3 It is anticipated that the forecast outturn of the HRA will be a deficit of £341k which is below the budgeted deficit of £712k. Over the period of the budget proposals, the HRA is showing a budgeted surplus position based on the anticipated levels of income and expenditure. This projection is based on the current HRA business plan which is being re-modelled and updated in readiness for the self financing funding model.

SECTION B

7. General Fund

- 7.1 The Council set out, during the 2010/11 budget round, a clear action plan to reduce costs and maximise efficiencies in response to the £2.25m reduction in grant and the additional cost pressures it has faced. Initiatives have included the sharing of senior officer posts, re-negotiating third party contracts, implementing a transformation efficiency programme and responding to the customer consultation findings undertaken in summer 2010. This programme will continue into 2012/13 thus helping to release resources to deliver key priority projects.
- 7.2 The Council is committed to protecting front line services and, as such, has worked tirelessly to reduce overheads and “back office” costs to respond to the grant cuts, other cost pressures and falling income levels. Work started before the previous budget round and the Council has a comprehensive business

transformation plan which lays out a programme of efficiency incentives that will release savings over the coming years. This is backed up by a robust project management methodology this will be delivered by senior managers with the support of all staff and a dedicated programme office. The council will continued to identify new efficiencies and savings as it moves forward aimed at protecting front line services.

The budget process has taken into account this need to make cost savings and maximise efficiencies in order to develop a sustainable budget across the term of the MTFP. All areas of the Councils operations have contributed to the process.

Table 5 below provides some examples of a range of initiatives undertaken to address the budget shortfall:-

Table 5.

Description.	Estimated 2012/13 Saving £'000	Detail.
Next Steps programme	305	Reductions in management and overhead costs. Ongoing savings
Budget Consolidation	165	Cross Council departmental review of budget heads. Ongoing savings.
Review of vacant posts	166	Ongoing review of post when they become vacant to evaluate different methods of service delivery. Ongoing savings
Vacancy management	120	Budgeting for lower than full establishment to take account of recruitment time. Ongoing savings
Re-negotiation of the grounds maintenance contract	70	Working with contractor to reduce costs. Ongoing saving.
Cash collection contract for car parking services	50	As above
Service reviews	72	Env Services and the Arts. Ongoing savings.
Re- assessment of Authority risk profile resulting in greater in-house insurance cover	72	Reassessment of insurance risk. Ongoing savings
Centralised ICT hardware and software budgets delivering efficiencies	22	Harmonising and centralising budget heads. Ongoing savings.
Leisure Contract review	366	Change to an IPS model. Ongoing savings
Misc savings – feedback from public consultation	119	Various savings in areas such as waste collection initiated following the consultation undertaken inf2010

- 7.3 The Council, as is the case in most years, has also had to accommodate some growth in costs in a number of areas, as well as a loss of income. Some of these costs include:-

Table 6.

Description.	Estimated 2012/13 cost £'000	Detail.
Maintenance budgets	50	Increase in resources for the utility monitoring and periodic electrical testing to properties.
	10	Water testing works to commercial properties
	20	Fire risk assessment works to commercial properties
Civilian parking enforcement	20	One-off funding to facilitate the implementation of civilian parking enforcement in South Kesteven. (This cost will include the necessary infrastructure changes
Leisure centres	66	Improvement and maintenance works to the leisure centres
Public Realm	170	Investment in public realm works as a key element of the redevelopment of Grantham town centre
Waste Services	100	Impact of introduction of new waste transfer station
Property improvements	25	DDA works to commercial properties
Admin buildings	45	Business Rates increases

- 7.4 The budget proposes a net service expenditure of £16.108M broken down by directorate focus as follows:

Table 7.

	Original base 2011/12 £'000	Estimated base 2012/13 £'000	Indicative base 2013/14 £'000	Indicative base 2014/15 £'000
Community and Environment Focus	9,837	9,383	9,350	9,442
Corporate Focus	4,511	3,912	3,936	4,069
Development and Growth Focus	2,037	2,219	1,985	2,004
Special Expense Areas	565	594	609	626
Net Service Expenditure	16,950	16,108	15,880	16,141
Net Interest	(76)	(144)	(169)	(447)
Minimum Revenue Provision	194	186	179	172
Capital Charges	(2,669)	(2,566)	(2,698)	(2,759)
Revenue contribution to capital	500	659	500	500
Net movement on reserves	(71)	(216)	395	357
Budget Requirement	14,828	14,027	14,087	13,964

- 7.5 The overall General Fund position for 2012/13 is shown at Appendix A page 1. The total service expenditure (net of direct income) for 2012/13 is estimated at £16.108M. (The 2011/12 base has been amended to reflect the in-year changes to the directorate responsibility of a small number of service areas). Interest and investment income has been estimated at £298K based on the proposed use of capital resources whilst also taking into account expected movements in interest rates. Further details of the Council's investment strategy are contained in Appendix E to this report.

8 Special Expense Areas (SEA)

- 8.1 Special Expense Areas make use of provisions under the Local Government Finance Act 1992 which provide for different amounts of Council tax to be calculated for different parts e.g. parished and unparished areas of the district, depending on what, if any, special items relate to those parts. A special item is an item which relates to only part of the district's area. Treating expenses as special expenses does not affect the overall amount that the council needs to raise through Council tax across the whole of the district.
- 8.2 The Council seeks to fully recover the net expenditure of the special expense areas and the proposed budget for 2012/13 has been prepared on the basis of full recovery of costs. It should be noted that increases in the special expense precepts count towards the overall council tax capping calculation for the district.

9. Fees and Charges

- 9.1 Resources PDG has been reviewing fees and charges as a key element of their workplan and have commissioned external support to undertake an income review benchmarking study which compared fees and charges across a number of east midlands councils. This review has also given considered information relating to over 50 local authorities charging regimes outside of the geographical boundaries of the east midlands.
- 9.2 Initial findings showed that the Council was not out of step with other Councils to any great extent. However, some opportunities were noted and will be taken forward for implementation or further investigation.
In order to ensure the Authority maximises income generation the following is required:-
- A clear corporate charging policy - subsidised service or cost recovery, concessions policy, correlation of charges to wider corporate priorities and impact of completion for similar services provided by the private sector
 - Clarity over full cost recovery and subsidy
 - A perspective on fairness in charging – impact charges have on specific groups or individuals
 - Adopting a commercial approach – trading, flexible pricing structure to stimulate demand
 - An approach to premium charging – to reflect either additional demand or an enhanced service
 - Charges linked to environmental objectives
- 9.3 These key themes will form the next stage of the work to be undertaken over the coming months (by the Resources PDG) in order to develop a coherent charging strategy that compliments and supports the Council's corporate plan. It is anticipated that the review will be completed by the summer of 2012. The implementation of the strategy will be incorporated into the budget proposals from 2013/14.
- 9.4 Consideration has been given to fees and charges that are currently in place. In order to ensure that the current charges are kept in alignment with service costs Cabinet has recommended that the charges (where not statutorily set) are increased in line with inflation (RPI) from 2012/13.

One of the areas considered for introducing charging, specifically mentioned in the Deliotte's report as noted above, is in respect of the green waste service. This complements existing work taking place in this area which had originally begun during the public consultation in the summer 2010, a representative sample gave support for the introduction of charging for the collection of green waste of an annual charge. The benchmarking review supports the principle of those residents who use the scheme make a contribution towards its costs. The review also identified that a number of councils have introduced a chargeable service or are

considering the introduction of an annual charge from 2012/13. The charge would contribute towards the recovery of the operational costs of the service and would establish the principle that the direct users pay for the service rather than the general taxpayer. The charge of £25 is broadly in line with other councils that have introduced a chargeable green waste service. The proposed budgets have been based on an assumed take up of 50% of the existing customers currently receiving the service which equates to a budgeted income projection of £340,000. This figure has been based on comparative schemes that have been implemented by other councils. If the actual take up is significantly different to the budgeted projection then this will be monitored throughout the financial year.

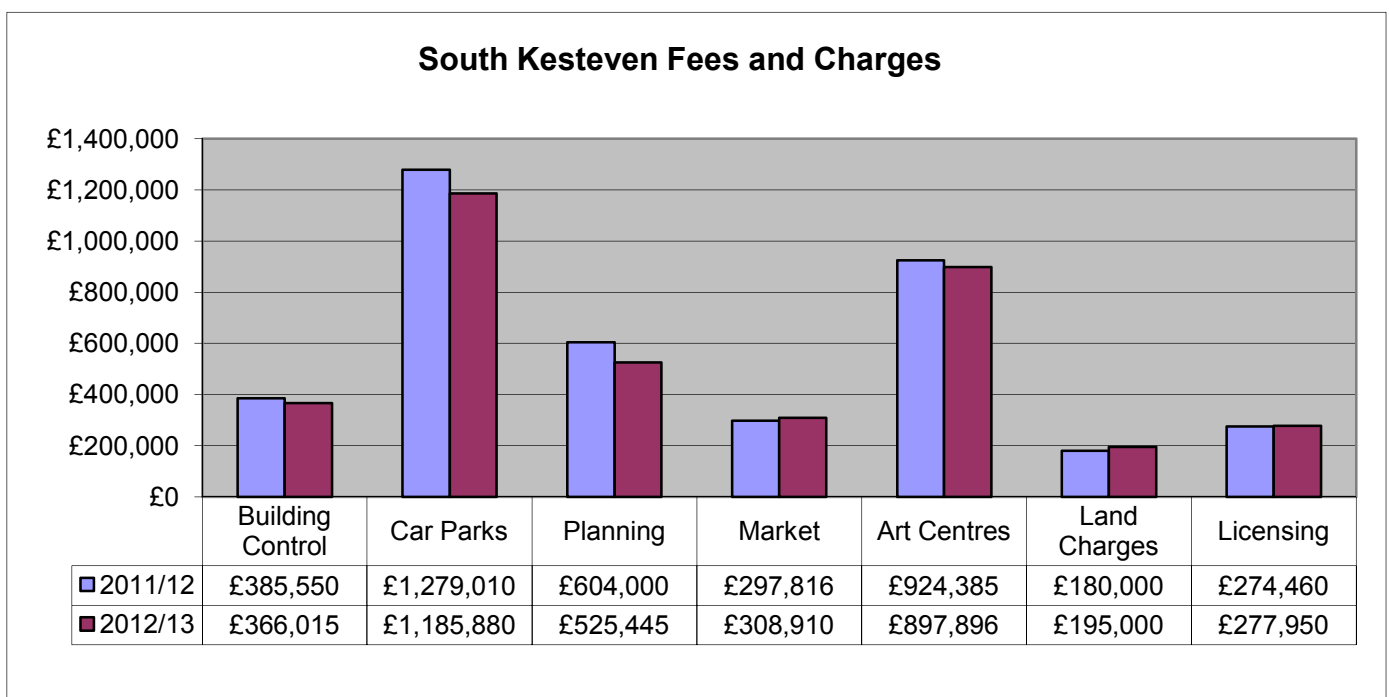
This was considered by Cabinet and the key principles of proposed charging from 1 April 2012 are:

- Joining fee for a new customer of £35 (includes their first green bin and first year's collection)
- Purchase of additional green bins £26
- An annual charge of £25 for the collection of the first green bin - For householders that have more than one green bin then subsequent bins will be emptied for £10 per annum per bin

The payment period will run from 1 April – 31 March each year.

9.5 In summary, fees and charges remains a key element of delivering the Council's stated priority aims whilst supporting a robust medium term financial plan and the proposals underpinning the charging strategy will ensure this focus is maintained. The key areas of income generation are shown in the table below:

Table 8.



10 The District's basic amount of Council Tax 2012/13

- 10.1 The calculation of the Council's basic amount of Council Tax is made by deducting from the budget requirement £14.027M (including special expense areas, but excluding parishes) referred to above, the external support that will be received from the Government from Formula Grant is £7.526million (including £157K in respect of Council tax freeze grant agreed in 2011/12) and there is an additional one-off council tax freeze grant of £159K for 2012/13. Therefore, the council tax requirement for 2012/13 is £7.741M (including special expenses and parish precepts) and £6.342M (excluding parish precepts).
- 10.2 The result is divided by the Council Tax Base of 47,105.80. The proposed band D Council Tax is £134.62 (excluding parishes), representing a council tax freeze for 2012/13 in respect of the district council element of the Council tax demand.
- 10.3 Consultation has been undertaken as part of the community forum events that are taking place throughout the district during January. Feedback from those events are strongly in support of a council tax freeze for 2012/13 as it will greatly assist council tax payers during these difficult economic times.

SECTION C

11 Housing Revenue Account (HRA) background

- 11.1 Following the general election, the new Government reaffirmed the decision to replace HRA Subsidy with a new regime of self-financed housing authorities. In February 2011 the government published *Implementing self-financing for council housing*, which set out the rationale, methodology and financial parameters for the introduction of HRA self-financing in England. Following enactment of the Localism Act on 15th November, self-financing for all authorities will commence on 1st April, 2012.
- 11.2 Self-financing will mean that in future authorities will keep all their rental income but with the proviso that collectively they will have to take on the national HRA debt, with a proportion of this debt allocated to each individual council. Each authority will have its existing level of debt readjusted, according to the valuation of its council housing stock. All things being equal, the higher the valuation the greater will be the amount of debt that will be allocated.
- 11.3 Valuations were based on stock numbers as at 1 April 2011 and assumed levels of income and need for expenditure over 30 years. The valuation model took into account planned demolitions and properties sold under the Right To Buy regime..
- 11.4 The valuation of the business plan has modelled the value of the Council housing stock at £136M. Deducting the amount the Council can raise to fund capital investment for its stock of £14M has resulted in the debt settlement figure being calculated at circa £122M, with a debt ceiling i.e. the maximum amount the Council can borrow.
- 11.5 Authorities are to be required to model a 30-year Business Plan using real, as opposed to subsidy, levels of income and expenditure in order to demonstrate the

viability of their self-financed HRA's. The interest rate at which the authority will be able to borrow in March 2012 is, at present, unknown, and rates are currently very volatile, therefore officers have been modelling a range of scenarios.

11.6 The modelling has also incorporated a number of different scenarios of the varying financing options available. The loan could be taken from the money market generally (i.e. directly from a bank), through a bond issue (although the SK debt level would be insufficient on its own) or using the Public Works Loans Board (PWLb). Recent changes to the interest rates potentially being offered by the PWLB, IE offering a 0.86% discount to rate on the day of the transaction means that it is likely the Council will chose this option. The PWLB is a statutory body operating with the UK Debt Management Office, an executive Agency of HM Treasury. PWLB's function is to lend money to local authorities and other prescribed bodies. (These reduced rates will be available on 26th March 2012 only.)

11.7 There are 3 main types of fixed rate loan available from PWLB:

- Maturity – Where interest only is paid throughout the duration of loan.
- Annuity – Where principle and interest is paid throughout the loan period, high levels of interest at the start with this decreasing as the capital debt reduces (similar to a mortgage)
- Equal Instalment of Principal (EIP) – Where both interest and principle are paid but in equal instalments throughout the loan term.

[Note all of these loan types can be repaid by the council at any time]

There is no stipulation about the term of the loan, and as such many different short, medium and long term options (using the above have been modelled)

11.8 In modelling the options the Council has considered how the HRA can support the delivery of its key priorities, most significantly "good housing for all". Cabinet and the Resources PDG have been anxious that as much flexibility as possible should be built into any model, particularly in the short term, to allow the council to take advantage of both the opportunities presented by the increased cash flow into the HRA but also the historically low interest rates being offered by the PWLB. In support of delivering the Council's priorities an allocation of £2.25M is available to deliver the independent housing segment of Phase 1 Station Approach redevelopment.

11.9 PWLB interest rates are lower on shorter term loans (up to 10 years) rates gradually increase up to and past 30 years (50 year loans are available). EIP loans carry the lowest rate of interest and do reduce capital over the term. Cabinet and PDG members agreed that the council could clearly plan for housing growth and regeneration in the shorter term and looked to marry up existing capital projects with the opportunities being presented by the HRA changes.

11.10 Against this background the Resources PDG has recommended that the Council split the maturity profile of the loan. One maturity loan of £25m to be taken on 8-9 year profile the balance to be taken as a 30 year EIP loan.

This approach gives the Council cash flow advantages in the short-term, but sees the council make a contribution to the reduction of the total debt within 9 years. The 30 year loan locks in a very low interest rate, budget certainty and enables

the Council to make capital contributions to the loan over the term. The Council will have the opportunity to repay this at any term during the term.

Tenants have been kept informed about the changes in respect of refinancing utilising Skyline and liaison groups. The latest position of the determination and the options available were discussed at a recent meeting and tenant representatives were supportive of the approach being taken. They gave their support to work with the Council on the development of future HRA related strategies and plans.

12 Housing Revenue Account 2012/2013

12.1 HRA budgets have been compiled in line with the existing Housing business plan, the updated stock survey information and reflect the changes in the financing from the national subsidy system to the self-financing model. The details relating to the 2012/13 HRA revenue spending proposals are detailed at Appendix A page7.

12.2 During the budget process a number of growth bids have been incorporated into the base budgets in order to meet the service requirements of the HRA:

Expenditure Detail	Estimated 2012/13 cost £'000
Asbestos surveyor and administration support	55
Additional resourcing for the Repairs service	33
Asbestos assessment work	20
Electrical testing rolling programme	18
Removal of asbestos in specific properties	200
Maintenance of communal doors	4
Fire risk assessment at supported housing schemes	23
Annual servicing and maintenance of smoke alarms	35

There have been a number of previously capitalised schemes that are now being charged directly to the revenue account in order to comply with accounting requirements.

12.3 The September 2011 inflation figure was 5.6% and the draft determination is based upon convergence within four years, by 2015/16. This has produced a national average guideline rent increase of 7.8%. The uplift applied to the allowances is the GDP deflator, currently estimated at 2.5%. However, in recognition of the fact that the system was under-funded, the Government have increased the allowances in line with research which they had commissioned.

12.4 Guideline rent is a notional figure used in the HRA valuation calculations, whilst actual rent is that which is actually charged to the tenants. The actual rent is calculated on a property by property basis using the same parameters as the Government has used for guideline rent. This has produced an average increase for SKDC tenants of 7.65%. At the level of individual dwellings, the percentage increase will depend upon each property's proximity to its target, with increases varying between 6.10% and 9.92%. In cash terms, the average rent will be £71.08 with a minimum of £48.47 and a maximum of £101.67. Garage rents and service charges have been increased in line with dwelling rents. Consultation has been

undertaken with tenants via the District Wide Tenants Panel on 23rd January 2012 with respect to the proposed increases and no specific concerns were raised. All tenants are being contacted and details of their specific rent increase will be provided.

SECTION D

13 Capital Programme 2012/13 - 2014/15 (GF and HRA)

13.1 The recommended Capital Programme (Appendix B pages 1-3) provides a forecast outturn for 2010/11 of £7.747M and an indicative 3 year programme totalling £24.529M for the financial years 2012/13 to 2014/15. This is a significant capital programme in terms of projects and financial investment and the Council will need to ensure it has sufficient capacity to ensure the delivery of the programme in the timescales proposed.

13.2 Housing Investment Programme (HIP) 2011/12 Forecast outturn

The forecast outturn in respect of the housing investment programme is £5.410M compared with the budget of £6.755M which is a variance of £1.345M. A thorough review of the spending profile has been undertaken in order to maximise the contractual arrangements that are in place. This has resulted in a reduced amount of slippage from 2011/12 of £200K carrying over into 2012/13.

13.3 General Fund 2011/12 Forecast outturn

The forecast outturn is anticipated to be £2.337M compared with the original budget of £4.582M. Budgets totalling £2.08M has been identified on the 2011/12 General Fund Programme and will be carried over to be included in the 2012/13 Capital Programme.

14 Programme 2012/13 to 2014/15

14.1 The Programme has been compiled based on the Council's priorities, the Council's Asset Management Plan and in accordance with the Council's Capital Strategy. The Programme comprises of both General Fund and Housing Revenue Account (HRA) Schemes. The capital programme for the HRA has been compiled using the data from the 100% stock condition survey which has been analysed in order of priority of need and ensuring the Council meets and maintains the decent homes standard.

14.2. General Fund Programme

14.2.1 The main emphasis of the General Fund 2012/13 capital programme has been the continuation of the major capital projects that are well advanced under the new corporate priority of 'grow the economy'. Funding is made available to complete the delivery of the Bourne town centre development, the progression of the Station approach development in Grantham and the provision of serviced employment land. Within the development and growth agenda some flexibility within capital allocations may be required as whilst the council works hard to deliver to timescale some projects have external influences. The level of certainty on timescale is often affected by the level of control the council has over land ownership and can therefore be influenced by the need to affect statutory processes. Equally new

opportunities may arise to attract investment from external funding streams which may need match funding.

14.2.2 The development of a community access point in Bourne which will bring together key public services within one centre providing customers access to a wide range of services and information will continue to be funded through the programme. The continuation of this project underpins the 'Customer First' approach the Council has adopted and will also bring financial benefits to the parties delivering services from the centre.

14.2.3 Appraisals undertaken by the finance team conclude that outright purchasing waste vehicles remains the most financially advantageous under the current climate and, to ensure the continuation of the quality service, budgets have been included for the rolling replacement of three vehicles per annum for the term of the capital programme.

The remaining elements of the capital programme have been developed based on delivery of improvements and investments in Council assets as identified in the Council's Asset Management Plan and other corporate strategies.

14.3 Housing Investment Programme (HIP)

The investment in the Council's housing stock over the period of the capital programme has been formulated utilising the detailed stock condition survey that has been undertaken. The spending profile reflects the desire to achieve and maintain 'decent homes standard' over the period of the capital programme. The programme also includes a number of projects that will enable the Council to deliver quality housing provision and estate management. A number of expenditure headings have been removed from the capital programme and are now included directly to the revenue budgets in order to comply with new accounting requirements. These are:

TABLE 9

Expenditure Heading	2012/13 £'000	2013/14 £'000	2014/15 £'000
Structural Improvements	100	100	100
Property Refurbishments	30	30	30
Communal Doors	30	30	30
Wall Finishes	250	235	215
DDA compliance	200	200	
Fire Risk Assessment work	80		
Sound Insulation	100	100	100
Installation of smoke, heat & carbon monoxide detectors	150	226	226
Disabled adaptations	100	100	100

15 Proposed method of financing the Capital Programme

15.1 The detailed Capital Programme contained within Appendix B also identifies the proposed method of financing the Capital Programme which will be reviewed when preparing the Statement of Accounts for each financial year to enable the most effective form of financing to be adopted by the Council.

15.2 In respect of the capital programme the summary financing statement has been prepared for the General Fund and the Housing Revenue Account. In respect of the General Fund it is proposed to utilise the capital receipts reserve, grant funding and the specific capital reserve together with a contribution of £659K in 2012/13 from revenue. There is no immediate borrowing requirement within the timescale of the capital programme. However this funding proposal fully utilises the General Fund capital reserve and reduces the useable capital receipts reserve from a forecast outturn of £8.280M to £4.555M by March 2015. As part of the review of the Asset Management Plan a thorough review of the Council asset portfolio is being undertaken, this will identify potential future disposal receipts which will be utilised to fund future capital programmes. Indicative figures have been built in for modelling purposes.

In respect of the HRA capital programme the financing of the programme will be met from the Major Repairs Reserve (MRR) without any further need for a contribution from revenue. This is due to amount being made available from the componentisation of the depreciation which is calculated at £5.2M per annum. As this amount exceeds the current capital programme the MRR is projected to increase over the period of the capital programme. This projection will be reviewed once the self-financing arrangements are finalised in order to enhance the opportunities that will be created from the increasing HRA balances.

15.3 The current Council policy in respect of the use of the useable capital receipts reserve is to use the housing capital receipts to contribute towards the financing of both the General Fund and the Housing Revenue Account but the non-housing capital receipts would be used only to finance the General Fund programme. It is proposed to review this policy once the new HRA financing arrangements are in place in order to separately identify the capital receipts from the sale of housing stock assets. This will enable the Council to undertake financial assessments before considering new build schemes and the financial affordability of schemes utilising RTB receipts and internal borrowing.

SECTION E

16 Reserves and Balances

16.1 The Local Government Act 2003 requires the Chief Financial Officer, (section 151 officer), to report on the adequacy of financial reserves when consideration is given to the General Fund budget requirement for the year. Under the Local Government Finance Act 1988, all balances held by the Council are at the direct disposal of the General Fund with the exception of the Housing Revenue Account balance, the Collection Fund or any funds held in trust. A statement showing the forecast balances of revenue and capital reserves is provided at Appendix C.

16.2 Existing Balances

The **General Fund working balance** is required so that the council has sufficient funds available to meet its cash flow requirements and to protect services against unforeseen events that have a financial consequence and are not included in the budget framework. The forecast of revenue reserves reflects the Council's policy, as set out in the Medium term financial plan and maintains the General Fund balance at just under 15% of net expenditure.

Other reserves currently held include:-

- The **Insurance Reserve** – is available to be utilised during 2011/12 to meet the costs in respect of any planning determination appeals. During the year a review of the risk profile has been undertaken and a shift towards internal self insurance has been agreed with the Council's insurers. This has the advantage of using the internal resources and thereby reducing external insurance premiums. The levels of excess amounts have been reviewed and therefore the level of the reserve has been stabilised to ensure sufficient internal resource is available for any insurance costs that may arise.
- The **Employees Pension Reserve** - is held to protect the Council from large increases in employer's contribution rate following the actuaries triennial valuations and related issues. Any changes in employer contribution rates as a result of the findings of the Public Service Pensions Commission (chaired by Lord Hutton) are likely to see reductions in funding requirements. Although adequate for its current purposes this reserve will be reviewed in lieu of the "Hutton" findings at the end of the financial year.
- Any annual surpluses from the chargeable element of Building Control activities are set aside in the **Building Control reserve** and used to finance service improvements and offset any future deficits. Following a review of the service it is anticipated the modest surplus contributions will be made to the reserve of the period of the budget. However, this will be subject to review following the recent introduction of a new structure of fees and charges.
- The **Priority Themes and service improvement reserve** – This reserve together with the allocation of funding from the New Homes Bonus will be fully utilised over the medium term to deliver a range of priority projects that support the Council's ambitions as identified in the new Corporate Plan. Specific projects identified include Destination SK, events and festivals to be held across the District, apprenticeship schemes and forward funding of key infrastructure projects which could include the Southern Quadrant Relief Road.
- **The Working balance of the HRA – The working balance** on the HRA is projected to be £9.578M as at 31st March 2012. The use of the balances will be reviewed following the changes to the financial model of the HRA. These proposals will be incorporated into the updated business plan and the Council's aspirations for the delivery of social housing in the district.
- **Special Expense Reserve** – This reserve (which is made up of individual SEA reserve balances) is utilised to financially support transactions and future spending proposals in respect of the special expense areas. The reserve will be used during 2012/13 to finance specific spending proposals in respect of the Grantham SEA.

SECTION F

17. Prudential Code

17.1 The Council complies with the Prudential Code for controlling Local Government Capital Finance. The key objectives of the code are to ensure that:

- Capital Investment Plans are affordable, prudent and sustainable
- All external borrowings and other long term liabilities are within prudent and sustainable levels
- Treasury Management decisions are taken in accordance with good practice and in a manner that supports prudence, affordability and sustainability
- The Local Authority is accountable for decisions made
- It supports local strategic planning, local asset management planning and proper option appraisal.

17.2 The Council's current financial planning systems demonstrate the affordability of the capital programme and the 2012/13 estimates have been prepared in the context of these plans and controls.

18 Treasury Management and Investment Strategy

18.1 In accordance with the requirements of Local Government Act 2003 a Treasury Management Strategy is provided within Appendix E outlining the Council's prudential indicators for 2012/13 – 2014/15 and sets out the expected treasury operations for this period. It fulfils four key legislative requirements as required by the Local Government Act 2003:

- The reporting of the prudential indicators setting out the expected capital activities as required by the CIPFA Prudential Code for Capital Finance in Local Authorities (Appendix E Section);
- The Council's Minimum Revenue Provision (MRP) Policy, which sets out how the Council will pay for capital assets through revenue each year (Appendix E Section 1);
- The treasury management strategy statement which sets out how the Council's treasury service will support the capital decisions taken above in accordance with the CIPFA Code of Practice on Treasury Management (Appendix E Section 2);
- The investment strategy which sets out the Council's criteria for choosing investment counterparties and limiting exposure to the risk of loss (in accordance with the CLG investment guidance) (Appendix E Section 3);

- 18.2 A review of the Treasury Management strategy has taken place in conjunction with the Council's treasury management advisors to ensure the strategy provides a framework for effective, efficient treasury management activity and ensure the Council's exposure to risk is minimised. Whilst it is widely acknowledged that exposure to risk cannot be removed, good governance and scrutiny arrangements help to ensure the exposure is minimised. The Council's arrangements in respect of robust monitoring and reporting of treasury management activities are based on best practice. Specifically, Governance and Audit Committee ensure the governance and scrutiny function is undertaken on behalf of the Council and during the past year has received specific treasury management training and receives regular half yearly reporting information.

The strategy has been updated to reflect the impending HRA self-financing payment which required changes to the Operational Boundary and Authorised Limits, which council approved at their meeting on 8th December 2011. As regards the Investment Strategy two changes have been made. The first is to include criteria of allowing investments to be placed with Part-nationalised institutions as these counterparties would fall within the specified investment category to reflect their high credit quality as they are part owned by the government. The second is to remove the group limit on Money Market Funds (whilst maintaining a limit of £5m per fund) to reflect their high credit worthiness and allow the Council more flexibility to utilise these investment options.

19 Collection Fund

- 19.1 All transactions associated with Council Tax are shown in the Collection Fund.
- 19.2 To comply with CIPFA's Best Value Accounting Code of Practice authorities are required to forecast the out-turn on the Collection Fund as at 31st March each year in order to distribute this amount to precepting bodies in the following financial year (together with any remaining unallocated surplus from previous years).
- 19.3 For this financial year SKDC has forecast the out-turn for 2011/12 and in 2012/13 will distribute this forecast together with the remaining surplus from the 2010/11 out-turn. Remaining surplus (or deficit) from previous years occurs when there is a difference between the forecast for that year and the actual out-turn.
- 19.4 Any surplus or deficit arising from Council Tax transactions is shared between South Kesteven District Council, Lincolnshire County Council and Lincolnshire Police (the precepting bodies) in proportion to their demands on the Collection Fund.
- 19.5 The accumulated surplus on the Collection Fund at 31st March 2011 was £261K of which £255K will have been distributed during 2011/12. The forecast out-turn for 2011/12 is a surplus of £6K. This leaves a total of £12K for distribution in 2012/13. This will be distributed as follows:

	£K
Lincolnshire County Council	9
Lincolnshire Police	2
South Kesteven District Council	<u>1</u>
Total Surplus on Collection Fund	12

- 19.6 The amounts due to Lincolnshire County Council and Lincolnshire Police will be distributed on a pro rata basis, utilising the precept mechanism.
- 19.7 The council tax income budget for 2011/12 was produced based on an anticipated increase in tax base of 1.01% - the same increase as in the previous year. This has resulted in a forecast of a very small surplus in 2011/12.
- 19.8 Since 2004/5 Council billing authorities have had the powers to reduce the discount on second homes from 50% to a minimum of 10%, this has the effect of generating additional income for the billing authority and the precepting authorities (the County Council and the Police Authority). In 2005/6 the discount was reduced to the minimum of 10%. The County Council and the Police Authority agreed that the additional income would be spent within the district on agreed schemes of mutual benefit.
- 19.9 The amount due from the County Council for 2011/12 is £93K and from the Police Authority is £16K. It is estimated that the amount for 2012/13 will be £100K, and £17K respectively. This is proposed to be utilised on an equal basis to help fund the work of the CCTV monitoring centre and to provide Disabled Facilities Grants. At the time of compiling the report it is anticipated that Lincolnshire County Council will propose a council tax freeze for 2012/13 and Lincolnshire Police Authority are reviewing a number of potential scenarios. The actual position will be confirmed in readiness for the Budget report to Council on 1st March 2012.

20 Statement by Chief Finance Officer (S151 officer)

- 20.1 The 2012/13 Budget and indicative budgets for 2013/14 to 2014/15 have been drawn up to take account of the Council's various strategies, policies and the financial context, in particular:
- The Corporate Plan
 - The Medium Term Financial Plan (MTFP)
 - Service Strategies and Plans
 - The economic context and recent grant announcements
 - The 2011/12 forecast outturn

The medium term financial plan (MTFP) was reviewed and updated in December 2010 to reflect the current financial climate and the framework in which the Council's budgets are allocated. It sets out how the Council is responding to the significant changes to the financial climate over the next 4 financial years. The budget framework proposals have been prepared within the context of the MTFP, the HRA business plan and the recent national grant settlements.

- 20.2 The purpose of this statement is to comply with the requirements of the Local Government Act 2003 whereby the Chief Finance Officer must report on:
- (a) the robustness of the estimates made for the purposes of the budget calculations and
 - (b) the adequacy of the proposed financial reserves
- 20.3 In approving the budget, Council must take account of the advice of the Chief Finance Officer in respect of the above. For 2012/13 I can advise that the budget presented to the Cabinet is robust in its formulation and the level of reserves is adequate for the organisation.

21 Risks to the budget

- 21.1 In formulating my opinion the following risks and factors have been taken into account.
- a. The **grant settlement from Government** has been announced for 2012/13 only. Thereafter the grant settlement process is changing with the introduction of the localisation of business rates. Full details of the potential impact this will for the Council are not yet available but preliminary analysis has determined this new financing arrangement could prove challenging. These changes also brings opportunities as future funding will be closely aligned to local economic growth which should be complemented by the Council's ambitions for stimulating the local economy.
 - b. The impact of the **economic climate** will place higher demand on particular services in relation to social care and well being, specifically benefit advice and support and homelessness. This may create additional resource pressures in these service areas.
 - c. **Fees and Charges income** – The report has identified a continued shortfall in the projected income levels for next year based on the current year's forecasting. The income forecasts will need to be carefully monitored to identify any further reduction in levels and whether there is any identified improvement in the future years. The review of fees and charges that is currently underway is vitally important in order to develop a local charging policy that clearly identifies charges based on cost recovery and where further opportunities for income generation exist.
 - d. **Investment Income** – the forecast in respect of investment income is included in the budget proposals and shows an improvement over the three year period. Given the current volatility in respect of the economic market there is a risk of investment income not achieving this level.
 - e. The future financial viability of the **Housing Revenue Account** will need to be updated and reviewed following the implementation of the self financing

system which will be effective from 1st April 2012. Specifically this will update the repayment schedule that has been implemented which will then demonstrate the financial viability of the HRA over the 30 year plan. This will also assist strategic decision making in respect of investment and refurbishment of the housing stock.

- f. **Council Tax benefit changes** – With effect from 1st April 2013, the Council will be directly responsible for setting and implementing a local policy with respect to the administration and grant of council tax benefit. These changes are being introduced in the context of a 10% reduction in grant award whilst adhering to the national compliance of protecting prescribed vulnerable groups. Significant work will be required to model different scenarios of the financial impact on those claimants (such as working age claimants) who will be receiving a reduced amount in benefit assistance. The Council will need to consider the potential impact this will have on the claimants themselves and the wider impact this could have including a reduction in collection of rent and council tax and increased pressure on some key front line services.
- g. **Business Rate Retention Proposals - Under the scheme, those authorities that** see increases in their business rates tax base and associated revenues should financially benefit from the scheme, whilst those with declining business rates will lose. The magnitude of these gains and losses will be determined by which options are eventually chosen from those set out in the consultation and technical papers.

The potential impact of this has been modelled and the estimated figures at this time have been included in table 3 above and show a further reduction in grant of £0.351m over the next 2 years.

- h. **Capping powers** will be utilised for the setting of the 2012/13 council tax levels and the Council will be exposed to the risk should it decide to set a council tax higher than the 3.5% level that the Government has indicated would be acceptable.

22 **Comments of the Legal and Democratic Services**

The budget forms part of the Council's Budgetary Framework. Members should have regard to the comments of the Strategic Director – Corporate focus as the Council's Chief Financial Officer which are set out in section 13 above when making their recommendations to Council in accordance with the Local Government Act 2003. Any budget must be set in accordance with the Budget and Policy Framework Procedure Rules as set out at part 4 of the Constitution.

23 **Appendices:**

Appendix A – Revenue Estimate 2012/13 and indicative budgets 2013/14, and 2014/15

Appendix B – Capital Estimates 2012/13 to 2014/15

Appendix C – Fees and charges 2012/13

Appendix D – Treasury Management Strategy

END OF PART A

COUNCIL TAX SETTING - PART B

1 INTRODUCTION

The purpose of this part of the report is to set the level of Council Tax for 2012/13 in accordance with relevant statutory requirements (based on a zero council tax increase).

2 RECOMMENDATIONS

The requirements are set out in paragraphs 32 to 36 of the Local Government Finance Act 1992 and it is necessary for the Council to adopt the following formal recommendations:-

- 1) That the following amounts be calculated by the Council for the year 2012/13 in accordance with Sections 32 to 36 of the Local Government Finance Act 1992 (as amended)
 - a) £78,763,000 being the aggregate of the amounts which the Council estimates for the items set out in Section 32 (2) (a) to (e) of the Act (including special expense and parish precepts).
 - b) £63,653,000 being the aggregate of the amounts which the Council estimates for the items set out in Section 32 (3) (a) to (c) of the Act.
 - c) £15,110,000 being the amount by which the aggregate at a) above exceeds the aggregate at b) above, calculated by the Council, in accordance with Section 32(4) of the Act, as its budget requirement for the year.
 - d) £7,369,000 being the aggregate of the sums which the Council estimates will be payable for the year into its General Fund in respect of redistributed Non-Domestic Rates and Revenue Support Grant increased by the amount of the sum to be transferred from the Collection Fund to the General Fund
 - e) £164.33 being the amount at c) above less the amount at d) above, all divided by the Council's tax base of 47,105.8 as recorded in minute 34 of the cabinet meeting of 5 December 2011, in accordance Section 33(1) of the Act, as the basic amount of its Council Tax for the year 2012/2013.
 - f) £1,958,546 being the aggregate amount of all special items referred to in Section 34(1) of the Act.
 - g) £122.76 being the amount of e) above, less the result given by dividing the amount of f) above by the Council's tax base relating to special items as set on 5 December, 2011 calculated by the Council in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for year for dwellings in those parts of its area to which no special item relates.

h) **Part of the Council's area****Band D equiv.**

<u>Parish</u>	<u>Band D Equivalents</u>
	No.
Grantham	11274.8
Stamford	7131.8
Bourne	5005.5
Allington	359.0
Ancaster	582.4
Aslackby & Laughton	113.7
Barholm & Stow	34.2
Barkston & Syston	263.6
Barrowby	726.3
Baston	543.4
Belton & Manthorpe	205.0
Billingborough	485.1
Bitchfield & Bassingthorpe	58.1
Boothby Pagnell	64.2
Braceborough & Wilsthorpe	135.9
Ropsley, Humby, Braceby & Sapperton	341.3
Burton Coggles	38.8
Careby, Aunby & Holywell	68.6
Carlby	212.6
Carlton Scroop & Normanton	129.1
Castle Bytham	301.7
Caythorpe	539.8
Claypole	505.7
Colsterworth, Gunby & Stainby & N. Witham	737.9
Corby Glen	399.7
Counthorpe & Creeton	34.3
Deeping St James	2464.9
Denton	121.4
Dowsby	62.4
Dunsby	46.4
Stoke Rochford & Easton	86.6
Edenham	113.0
Fenton	56.0
Folkingham	299.4
Foston	218.1
Fulbeck	220.4
Greatford	126.1
Great Gonerby	809.3
Great Ponton	130.1

Haconby	194.3
Harlaxton	338.1
Heydour	155.5
Honington	71.6
Horbling	167.1
Hougham	79.5
Hough on the Hill	167.3
Ingoldsby	115.8
Irnham	103.7
Kirkby Underwood	84.1
Langtoft	752.8
Lenton, Keisby & Osgodby	66.8
Little Bytham	112.1
Little Ponton & Stroxton	70.9
Londonthorpe & Harrowby Without	1743.3
Long Bennington	899.3
Market Deeping	2058.5
Marston	151.1
Morton	831.1
Old Somerby	92.3
Pickworth	76.3
Pointon & Sempringham	199.7
Rippingale	346.8
Sedgebrook	144.9
Skillington	137.5
South Witham	489.5
Stubton	75.2
Swayfield	146.7
Swinstead	89.9
Tallington	200.8
Thurlby	816.9
Toft, Lound & Manthorpe	137.9
Uffington	316.4
Welby	77.5
Westborough & Dry Doddington	152.4
West Deeping	125.0
Witham on the Hill	99.9
Woolsthorpe	152.0
Wyville cum Hungerton	18.9

being calculated by adding to the amount at (g) above the amounts of special item relating to dwellings in those parts of the Council's area, divided in each case by the individual tax bases as recorded in minute 49 in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which special item relates.

- i) The amounts on the attached schedule (Appendix A to Part B), being the amounts given by multiplying the amounts at g) above and h) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in valuation Band 'D', calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.
- j) That it be noted that for the year 2012/13 Lincolnshire County Council has stated the following amounts as a precept issued to the Council in accordance with Section 40 of the Local Government Finance Act, 1992, for each of the categories of dwellings shown below:-

Valuation Band

A £	B £	C £	D £	E £	F £	G £	H £
710.46	828.87	947.28	1065.69	1302.51	1539.33	1776.15	2131.38

- k) That it be noted that for the year 2012/13 Lincolnshire Police Authority has stated the following amounts as a precept issued to the Council in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:-

Valuation Band

A £	B £	C £	D £	E £	F £	G £	H £
TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC

- l) That, having calculated the aggregate in each case of the amounts at i), j) and k) above, the Council, in accordance with Section 30 (2) of the Local Government Finance Act 1992, hereby sets the amounts in Appendix B to part B as the levels of Council Tax for the year 2012/13 for the categories of dwellings shown in Appendix A to part B.

3 BACKGROUND

- 3.1 The Council's budget requirement has been recommended by the Cabinet and is dealt with in Part A of this report. Parish precepts are added to the District Council's net expenditure requirement. Government support and adjustments to Collection Fund relating to Community Charge and District Council's share of Council Tax are then deducted from the spending requirement to give a Demand on the Collection Fund.

- 3.2 The Council Tax Base of 47,105.8 was approved at the Cabinet meeting held on 5 December 2011 and the budget requirement will be spread by reference to the tax base previously approved, taking into account the precepts of individual Parishes recoverable over the Parish tax base.
- 3.3 The Council Tax bill for 2012/13 includes the requirements of Lincolnshire County Council and the Lincolnshire Police Authority which are responsible for setting their own Council Tax levels.
- 3.4 Lincolnshire County Council determined its Council Tax requirement at the meeting held on 17th February 2012, as follows:

Total Council Tax Requirement	£253,262,741.78
SKDC precept element	£50,200,180.00
Band D tax	£1,065.69

- 3.5 Lincolnshire Police Authority will determine its Council Tax requirement at a meeting to be held on 24th February 2012. (an addendum will be circulated at the Council meeting when the figures have been confirmed):

Total Council Tax Requirement	TBC
SKDC precept element	TBC
Band D tax	TBC

- 3.6 The overall increases for Band D tax payers, by Authority, are shown in the table below:

Council Tax Details 2011/12				
	2011/12 Band D	2012/13 Band D	Increase £	Increase %
Lincolnshire County Council	1065.69	1065.69	0.00	0.00
Lincolnshire Police Authority	179.28	TBC	TBC	TBC
South Kesteven District Council	122.76	122.76	0.00	0.00
South Kesteven + Special Expenses	134.62	134.62	0.00	0.00
South Kesteven + Special Expenses + Parishes	163.46	164.33	0.87	0.53

4 SETTING THE COUNCIL TAX

- 4.1 The Local Government and Finance Act 1992 requires the Council to set Council Tax across the 8 valuation bands, and all precepting Parishes. The levels of overall Council Tax by Parish are attached at Appendix B to part B.

5. COMMENTS OF FINANCIAL SERVICES

- 5.1 The financial implications of this section are included in Part A of the report above.

6 COMMENTS OF LEGAL AND DEMOCRATIC SERVICES

- 6.1 The Local Government Finance Act 1992 sets out the requirements placed upon the Council in relation to making formal recommendations relating to the setting of Council Tax and the Council's responsibilities as a billing authority.

SUMMARY OF GENERAL FUND ESTIMATES

APPENDIX A

	2011/12 Estimate Base <u>£'000</u>	2012/13 Indicative Base <u>£'000</u>	2013/14 Indicative Base <u>£'000</u>	2014/15 Indicative Base <u>£'000</u>
Community and Environment Focus	9,837	9,383	9,351	9,442
Corporate Focus	4,511	3,912	3,936	4,069
Development and Growth Focus	2,037	2,219	1,985	2,004
Special Expense Areas	565	594	609	626
<u>NET COST OF SERVICES</u>	<u>16,950</u>	<u>16,108</u>	<u>15,880</u>	<u>16,141</u>
Interest and Investment Income	(230)	(298)	(297)	(484)
Interest Payable	154	154	128	37
Minimum Revenue Provision	194	186	179	172
Depreciation Charged to Revenue Accounts	(2,669)	(2,566)	(2,698)	(2,759)
Revenue Contribution to Capital	500	659	500	500
Movement on Reserves				
-Net Movement in General Fund Specific Reserves	(71)	(216)	395	357
-(Decrease)/Increase in General Fund Working Balance	0	0	0	0
	<u>(2,122)</u>	<u>(2,081)</u>	<u>(1,793)</u>	<u>(2,177)</u>
<u>BUDGET REQUIREMENT - GENERAL FUND</u>	<u>14,828</u>	<u>14,027</u>	<u>14,087</u>	<u>13,964</u>
Formula Grant	(8,350)	(7,369)	(7,366)	(7,018)
Council Tax Freeze Grant	(157)	(316)	(157)	(157)
Council Tax Collection Fund Surplus	(30)	0	0	0
<u>DISTRICT COUNCIL TAX REQUIREMENT (EXCL PARISHES)</u>	<u>6,291</u>	<u>6,342</u>	<u>6,564</u>	<u>6,789</u>
SKDC Budget Requirement	5,738	5,783	5,986	6,193
Bourne Special Expense Area	25	25	26	27
Deepings Special Expense Area	13	13	13	13
Grantham Special Expense Area	436	442	457	473
Langtoft Special Expense Area	8	8	8	8
Stamford Special Expense Area	71	71	73	75
Parish Precepts	1,350	1,399	1,442	1,490
<u>COUNCIL TAX REQUIREMENT (INCL PARISHES)</u>	<u>7,641</u>	<u>7,741</u>	<u>8,005</u>	<u>8,279</u>

BAND D CHARGES**APPENDIX A**

	<u>2011/12 Estimate Base</u>	<u>2012/13 Indicative Base</u>	<u>2013/14 Indicative Base</u>	<u>2014/15 Indicative Base</u>
Band D Properties on which charges are based	46,744.4	47,105.8	47,576.9	48,052.6
Relating to Special Expense Areas				
Bourne Special Expense Area Charge	4,908.1	5,005.5	5,055.6	5,106.1
Deepings Special Expense Area Charge	4,483.2	4,511.2	4,556.3	4,601.9
Grantham Special Expense Area Charge	11,118.9	11,274.8	11,387.5	11,501.4
Langtoft Special Expense Area Charge	757.5	752.8	760.3	767.9
Stamford Special Expense Area Charge	7,077.1	7,131.8	7,203.1	7,275.1

BAND D CHARGES

South Kesteven District Council Charge	£122.76	£122.76	£125.82	£128.88
Bourne Special Expense Area Charge	£5.04	£5.04	£5.13	£5.22
Deepings Special Expense Area Charge	£2.88	£2.88	£2.88	£2.88
Grantham Special Expense Area Charge	£39.24	£39.24	£40.14	£41.13
Langtoft Special Expense Area Charge	£10.17	£10.17	£10.35	£10.53
Stamford Special Expense Area Charge	£9.99	£9.99	£10.17	£10.35
Average Parish Band D Charge	£28.80	£29.70	£30.62	£31.63

2012/13- SKDC Band D Charge (exc. SEA)

	excl SEA	incl SEA
SKDC Band A	£81.84	£89.75
SKDC Band B	£95.48	£104.70
SKDC Band C	£109.12	£119.66
SKDC Band D	£122.76	£134.62
SKDC Band E	£150.04	£164.54
SKDC Band F	£177.32	£194.45
SKDC Band G	£204.60	£224.37
SKDC Band H	£245.52	£269.24

Summary of Revenue Estimates**Community and Environment Focus**

Priority Area	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
Air Pollution	33,611	63,037	64,979	65,060
Animal Health And Welfare	6,761	6,330	6,393	6,449
Arts And Events	37,699	29,326	27,884	26,321
Bourne Corn Exchange	146,214	154,690	146,221	151,334
Bourne Leisure Centre	329,571	202,797	184,223	188,672
Citizens Advice Bureau	60,174	59,774	52,782	52,795
Climate Change	56,151	56,388	56,854	57,355
Closed Circuit Television	308,352	271,233	270,031	270,242
Community Activities	139,709	121,184	122,937	124,220
Community Safety	195,690	179,915	182,117	184,485
Control Of Dogs	68,752	65,401	65,389	65,685
Deepings Leisure Centre	262,834	291,072	324,005	342,630
Emergency Planning	47,576	45,249	45,407	45,578
Enforcement	93,994	75,195	75,915	76,486
Fairs	(15,683)	0	8,796	(8,796)
Food Safety	237,944	216,156	218,069	220,408
Gambling Licensing	10,165	0	0	0
Grantham Meres Leisure Centre	773,945	692,317	712,445	733,386
Green Waste Collection	462,532	240,448	220,907	286,698
Guildhall Arts Centre	502,254	513,640	527,830	540,027
Hackney Carriage Registration	0	0	0	0
Health & Safety Enforcement	120,655	100,238	101,181	102,392
Health & Well-Being	3,992	28,839	29,147	29,470
Helpline	112,688	71,433	60,032	44,717
Homelessness	316,260	323,439	296,642	285,649
Housing Solutions	276,089	151,749	153,312	157,023
Infectious Disease Control	41,667	37,702	38,070	38,583
Leisure Grants And Loans	(6,117)	0	0	0
Liquor Licensing	(379)	0	0	0
Local Licences	83	0	0	0
Markets	50,887	39,518	35,980	21,257
Noise Control	97,405	75,011	74,544	80,452
Private Sector Landlords	302,819	365,987	254,276	241,849
Public Conveniences	135,942	142,143	144,729	147,714
Public Health	192,340	162,851	164,171	165,941
Sports Stadium	173,543	177,395	185,130	191,683
Stamford Arts Centre	526,521	553,133	570,837	575,983
Stamford Leisure Centre	238,543	284,979	269,334	278,627
Street Scene	1,012,608	1,038,794	1,039,224	1,047,756
Waste Management	2,460,792	2,515,477	2,589,824	2,573,708
Water Quality	22,443	29,664	29,884	30,218
Front-line Services	9,837,026	9,382,504	9,349,501	9,442,057
Leisure & Amenities Admin	0	130,175	131,409	132,708
Waste & Recycling Management	264,582	271,729	276,270	281,252
Support Services	264,582	401,904	407,679	413,960
Net General Fund Charge	9,837,026	9,382,504	9,349,501	9,442,057

Summary of Revenue Estimates**Corporate Focus**

Priority Area	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
Alma Park, Grantham	9,057	11,001	11,425	11,857
Awarded Watercourses	32,704	32,924	33,032	33,130
Benefits Administration	(120,422)	107,247	112,752	138,528
Building Control	140,671	158,714	169,316	169,133
Bus Stations	78,330	86,349	90,200	89,142
Car Parks	(591,083)	(548,898)	(637,556)	(655,930)
Closed Burial Grounds	48,621	45,341	46,202	47,101
Corporate Costs	1,619,374	815,326	832,525	846,313
Council Tax Admin & Enforcement	746,401	664,322	656,515	630,806
Cycle Centre & Cycleways	12,811	14,871	15,607	16,777
Democratic Representation	967,438	874,776	889,950	917,972
District Elections	182,341	25,856	26,197	26,649
Drainage Rates	637,739	614,423	632,426	652,578
Flood Prevention	105,849	90,855	95,183	98,830
Footway Lighting	228,311	201,987	208,628	215,592
Graham Hill Way, Bourne	(23,043)	(20,305)	(19,873)	(21,843)
Grantham Canal	17,325	17,283	17,466	17,621
Hollis Road, Grantham	(6,962)	(6,892)	(7,067)	(7,845)
Leisure Premises	(10,529)	(8,418)	(7,587)	(7,013)
Miscellaneous Property	90,178	88,146	106,221	103,290
Mowbeck Way, Grantham	(6,133)	(7,043)	(7,322)	(7,303)
NDR Admin & Enforcement	(25,508)	(22,850)	(26,090)	(24,851)
Non-District Elections	0	3,213	3,257	3,312
Northfields, Market Deeping	(354,967)	(352,832)	(348,924)	(345,009)
Pension Costs	78,219	79,986	82,391	84,859
Play Areas & Open Spaces	347,470	281,786	287,676	293,830
Register Of Electors	225,819	240,306	242,623	304,423
Reputation, Communications & Consultation	0	342,806	347,258	352,379
Street Furniture	33,488	31,378	32,293	33,281
Street Grass Cutting	0	0	0	0
Travellers Rest Caravan Site	0	0	0	0
Treasury Management	47,795	50,422	51,332	51,355
Front-line Services	4,511,294	3,912,080	3,936,056	4,068,964
Assets & Facilities Management	731,351	512,930	517,359	518,647
Communications	217,893	0	0	0
Customer Services	883,150	874,383	873,398	887,246
Democratic Services	110,041	105,403	106,728	108,577
Financial Services	951,004	813,106	932,527	939,864
Human Resources	285,276	291,348	279,871	283,810
I.C.T. Services	1,037,238	1,068,436	1,091,560	1,110,067
Income Recovery Service	0	50,010	50,548	51,090
Legal Services	271,134	239,303	242,173	245,926
Operational Management	599,503	659,153	665,973	676,785
Performance Management	148,732	0	0	0
Procurement	33,589	34,200	35,000	35,880
Strategic Management	655,842	732,037	740,087	752,685
Support Services	5,924,753	5,380,309	5,535,224	5,610,577
Net General Fund Charge	4,511,294	3,912,080	3,936,056	4,068,964

Summary of Revenue Estimates**Development and Growth Focus**

Priority Area	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
Conservation	36,137	85,984	86,624	87,442
Development Management	626,515	726,462	716,981	710,104
Economic Development	631,563	746,271	644,580	758,421
Land Charges	0	0	0	0
Planning Policy & Partnerships	689,133	606,635	482,647	392,787
Street Naming & Numbering	53,894	53,733	54,315	55,068
Front-line Services	2,037,242	2,219,085	1,985,147	2,003,822
Development & Growth Admin	0	138,803	140,131	141,699
Support Services	0	138,803	140,131	141,699
Net General Fund Charge	2,037,242	2,219,085	1,985,147	2,003,822

Summary of Revenue Estimates**Special Expense Areas**

Priority Area	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
Bourne Special Expense Area	24,513	25,075	25,946	26,334
Deepings Special Expense Area	13,654	13,412	14,163	15,352
Grantham Special Expense Area	415,964	448,975	459,706	471,814
Langtoft Special Expense Area	17,104	17,145	17,814	18,528
Stamford Special Expense Area	93,555	89,887	91,622	94,011
Front-line Services	564,790	594,494	609,251	626,039
Less Capital charges adjustment	(58,555)	(57,837)	(60,304)	(62,894)
Net General Fund Charge	506,235	536,657	548,947	563,145

HRA REVENUE SUMMARY

	Detail	2011/12 Original Base	2011/12 Forecast Outturn	2012/13 Estimate Base	2013/14 Indicative Base	2014/15 Indicative Base
		£'000	£'000	£'000	£'000	£'001
	INCOME					
1	Dwelling Rents	(21,174)	(21,210)	(22,780)	(23,898)	(25,054)
2	Non Dwelling Rents	(262)	(262)	(281)	(289)	(299)
3	Charges for Services and Facilities	(1,212)	(1,213)	(1,275)	(1,314)	(1,359)
4	Other Income	(60)	(60)	(60)	(60)	(60)
	TOTAL INCOME	(22,708)	(22,745)	(24,396)	(25,561)	(26,772)
	EXPENDITURE					
5	Repair and Maintenance	6,178	6,174	7,489	7,237	6,853
6	Supervision and Management - General	2,705	2,543	2,637	2,666	2,691
7	Supervision and Management - Special	2,001	1,828	2,003	2,046	2,098
8	Housing Revenue Account Subsidy	11,451	11,394	N/A	N/A	N/A
9	Major Repairs Allowance	(3,673)	(3,673)	N/A	N/A	N/A
10	Repayment Of Principal*	0	0	1,591	1,712	1,836
11	HRA share of Corporate and Democratic Costs	296	296	296	296	296
12	Depreciation and Impairment of Fixed Assets	4,325	4,325	5,200	5,200	5,200
13	Debt Management Expenses	28	28	23	23	23
14	Provision for deferred charges	0	0	0	0	0
15	Provision for bad debts	50	50	50	150	160
16	Transfer to General Fund in respect of Rent Rebates	200	200	40	35	30
	TOTAL EXPENDITURE	23,561	23,165	19,329	19,365	19,187
	NET COST OF HRA SERVICES	853	420	(5,067)	(6,196)	(7,585)
17	Interest Payable and Similar Charges	95	130	3,546	3,414	3,298
18	Interest and Investment Income	(236)	(209)	(204)	(301)	(391)
	DEFICIT (SURPLUS) FOR THE YEAR ON THE HRA	712	341	(1,725)	(3,083)	(4,678)
	MOVEMENT ON THE HRA BALANCE					
19	(Deficit)/Surplus for the Year	(712)	(341)	1,725	3,083	4,678
20	Transfer from Major Repairs Reserve (Depn less MRA)	652	652	0	0	0
21	Revenue Contributions to Capital	(1,000)	0	0	0	0
	Housing Revenue Account balance at start of Year	7,408	8,171	8,482	10,207	13,290
	Housing Revenue Account Balance at end of year	6,348	8,482	10,207	13,290	17,968

	Major Repairs Reserve balance at start of Year	5,404	5,348	3,611	4,400	5,791
	Transfer from Major Repairs Reserve (Depn less MRA)	(652)	(652)	0	0	0
	Depreciation	4,325	4,325	5,200	5,200	5,200
	Capital Financing	(5,491)	(5,410)	(4,411)	(3,809)	(4,707)
	Major Repairs Reserve balance at end of Year	3,586	3,611	4,400	5,791	6,284

*Note: From the 1st April 2012 there will be a change in the financial management of the Housing Revenue Account whereby a self-financing model will be adopted in line with Government proposals. The figure shown is based on two specific loan arrangements one being an eight year maturity loan and the remaining loan sum based on a 25 year EIP loan. The financing arrangement will be implemented on 26th March 2012 which may cause the figures quoted above to alter as the prevailing interest rates will be used on that date.

GENERAL FUND

	Description	2011/2012 Forecast Outturn £'000	2012/2013 Estimate Base £'000	2013/2014 Indicative Base £'000	2014/2015 Indicative Base £'000
	GROW THE ECONOMY				
	Town Centre Development				
1	Town Centre Projects - Bourne Core Area	150	2,150	50	-
2	Business Innovation Centre	-	100	150	50
3	Station Approach	-	700	500	-
4	Public Realm	-	-	-	-
5	Shop front scheme	80	130	80	80
6	Serviced Land	-	1,000	1,000	500
		230	4,080	1,780	630
	SUPPORT GOOD HOUSING FOR ALL				
7	Regional Housing Grant				
8	Better Homes Grant	250	300	-	-
9	Warm Front Top Ups	5	-	-	-
10	Empty Homes Grant	50	100	-	-
11	Handy Person Scheme	10	-	-	-
12	Disabled Facilities Grant	500	500	500	500
		815	900	500	500
	PROMOTE LEISURE,ARTS & CULTURE				
	Provision for Existing Assets				
13	BMS Trend System - Bourne Leisure Centre	47	-	-	-
14	Bourne Leisure Centre Improvements	-	39	12	12
15	Air Handling Unit - Stamford Leisure Centre	20	-	-	-
16	Pool Hall Emergency Lighting - Stamford Leisure Centre	10	-	-	-
17	BMS Trend System - Stamford Leisure Centre	47	-	-	-
18	Stamford Leisure Centre Improvements	-	15	-	21
19	Pool Air Handling Unit - Deepings Leisure Centre	-	-	-	80
20	Deepings Leisure Centre Improvements	-	35	14	-
21	Swimming Pool Air Handling Unit - Grantham Meres Leisure Centre	-	18	-	-
22	Roof and Clock Tower Refurbishment - Guildhall Arts Centre	100	-	-	-
23	Stamford Museum Alterations	-	100	-	-
24	Heating System Alterations, Stamford Arts Centre	-	35	-	-
25	Box Office System	50	-	-	-
		274	242	26	113
	KEEP SK CLEAN, GREEN & HEALTHY				
26	Street Scene Vehicle Procurement	710	690	605	761
27	Wheelie Bin Replacements	70	70	70	70
28	Cemetery Works	122	-	-	-
29	Cycle/Footpath Improvements	-	30	30	40
30	Sudbrook Sewer	-	20	-	-
31	Joint authority CCTV function	-	99	-	-
32	Air Quality Monitor Provision and Brook Street/ Manthorpe Road	-	16	-	-
		902	925	705	871
	WELL RUN COUNCIL				
33	Contingency	66			
34	Area Offices Customer Service Centre Upgrades	-	170	-	-
35	New Asset Management Software Package	-	40	-	-
36	ICT System Replacements and Delivery	50	120	-	-
		116	330	-	-
37	TOTAL GENERAL FUND CAPITAL PROGRAMME	2,337	6,477	3,011	2,114

HOUSING INVESTMENT PROGRAMME

Description		2011/2012 Forecast Outturn £'000	2012/2013 Estimate Base £'000	2013/2014 Indicative Base £'000	2014/2015 Indicative Base £'000
<u>HOUSING REVENUE ACCOUNT</u>					
Repairs and Improvements					
1	Upgrading Sheltered Housing Scheme	50	100	-	-
2	Structural Improvements	100	-	-	-
3	Passenger Lift, Rectory Close Barrowby	31	60	-	-
4	Refurbishment works to Rectory Close, Barrowby	-	250	-	-
5	Scooter store, Hilary close, Stamford	-	25	-	-
Energy Efficiency Initiatives:					
6	Windows	100	-	125	-
7	Central Heating, Ventilation and boiler replacements	1,650	1,400	1,200	1,000
Refurbishment and Improvement:					
8	Property Refurbishments	114	70	70	70
9	Re-roofing	93	915	725	760
10	Re-wiring	270	175	460	500
11	Kitchen & Bathroom Refurbishments	1,350	750	850	2,000
12	Communal Doors	60	-	-	-
13	Chimney works	10	165	115	150
14	Wall Finishes	12	-	-	-
15	DDA compliance	400	-	-	-
16	Fire risk assessment work	-	-	-	-
17	Essential Works	153	150	150	150
18	Bin Stores, Earlsfield Estate	60	40	-	-
19	Refurbishment of Homeless Units	37	-	-	-
20	Hard Wiring of fire alarms	270	-	-	-
21	Disabled Adaptations	35	-	-	-
22	Contingency	150	-	-	-
		4,945	4,100	3,695	4,630
IT Software					
23	Upgrade Tunstall system	-	82	-	-
24	Vehicle management system for repairs	-	50	-	-
25	Mobilisation of Craft Working	-	104	-	-
		-	236	-	-
Purchase of Vehicles					
26	Repairs Lorry	-	-	38	-
27	Tenancy and Care Services	465	75	76	77
		465	75	114	77
28	TOTAL - HOUSING INVESTMENT PROGRAMME	5,410	4,411	3,809	4,707

SUMMARY FINANCING STATEMENT

	Description	2011/2012 Forecast Outturn £'000	2012/2013 Estimate Base £'000	2013/2014 Indicative Base £'000	2014/2015 Indicative Base £'000
	<u>HOUSING REVENUE ACCOUNT</u>				
1	Stock Improvements	4,945	4,100	3,695	4,630
2	IT Software	-	236	-	-
3	Purchase of Vehicles	465	75	114	77
4	TOTAL - HOUSING REVENUE ACCOUNT	5,410	4,411	3,809	4,707
	<u>OTHER SERVICES</u>				
5	Grow the economy	230	4,080	1,780	630
6	Support good housing for all	815	900	500	500
7	Promote leisure, arts and culture	274	242	26	113
8	Keep SK clean, green and healthy	902	925	705	871
9	Well run council	116	330	-	-
10	TOTAL - OTHER SERVICES	2,337	6,477	3,011	2,114
11	TOTAL - CAPITAL PROGRAMME	7,747	10,888	6,820	6,821
	<u>GENERAL FUND FINANCED BY:</u>				
12	Supported Borrowing	-	-	-	-
13	Unsupported Borrowing	-	-	-	-
14	Specific Reserve - Capital	1,243	387	-	-
15	Usable Capital Receipts	-	4,752	2,232	1,335
16	Capital Grants and Contributions				
	- Disabled Facility Grant	254	254	254	254
	- Regional Housing Allowance	315	400	-	-
17	Direct Revenue Financing				
	- Cemetery works	25	25	25	25
	- Contribution from Revenue	500	659	500	500
18	TOTAL - GF CAPITAL PROGRAMME	2,337	6,477	3,011	2,114
	<u>HRA FINANCED BY:</u>				
19	Major Repair Reserve	5,410	4,411	3,809	4,707
20	Contribution from Revenue				
21	Capital Grants (Ground Source Heat Pumps)				
22	TOTAL - HRA CAPITAL PROGRAMME	5,410	4,411	3,809	4,707
23	TOTAL - CAPITAL PROGRAMME	7,747	10,888	6,820	6,821

CAR PARK CHARGES

	Detail	Effective Date	2011/12 £	2012/13 £	VAT
	CAR PARKS - GRANTHAM				
1	SHORT STAY (except Wharf Road Grantham)				
	Up to 30 mins	01/04/11	0.50	0.50	Inclusive
	Up to 1 hour	01/04/11	0.80	0.80	Inclusive
	Up to 2 hours	01/04/11	1.30	1.30	Inclusive
	Up to 3 hours	01/04/11	1.80	1.80	Inclusive
	Up to 4 hours	01/04/11	3.00	3.00	Inclusive
	Over to 4 hours	01/04/11	4.00	4.00	Inclusive
	SHORT STAY Wharf Road Grantham				
	Up to 30 mins	01/04/11	0.50	0.50	Inclusive
	Up to 1 hour	01/04/11	0.80	0.80	Inclusive
	Up to 2 hours	01/04/11	1.30	1.30	Inclusive
	Up to 3 hours	01/04/11	1.80	1.80	Inclusive
	Up to 4 hours	01/04/11	6.00	6.00	Inclusive
	Over to 4 hours	01/04/11	8.00	8.00	Inclusive
2	LONG STAY				
	Up to 3 hours	01/04/11	1.80	1.80	Inclusive
	Up to 4 hours	01/04/11	2.50	2.50	Inclusive
	All Day	01/04/11	3.00	3.00	Inclusive
3	LONG STAY SEASON TICKETS				
	(Monday to Friday)				
	Per Quarter	01/04/11	99.00	99.00	Inclusive
	Per 6 months	01/04/11	190.00	190.00	Inclusive
4	LONG STAY SEASON TICKETS				
	(Monday to Saturday)				
	Per Quarter	01/04/11	120.00	120.00	Inclusive
	Per 6 months	01/04/11	230.00	230.00	Inclusive
	Season Ticket Discount Offer	Purchase	Additional Tickets Free		
		4	1		
		8	2		
		15	5		
5	EXCESS CHARGE NOTICES				
	Failure to display	01/04/11	80.00	80.00	O/Scope
	Fine after discount for Payment in 7 Days	01/04/11	40.00	40.00	O/Scope
	Parking for longer etc.	01/04/11	60.00	60.00	O/Scope
	Fine after discount for Payment in 7 Days	01/04/11	30.00	30.00	O/Scope

CAR PARK CHARGES

	Detail	Effective Date	2011/12 £	2012/13 £	VAT
	CAR PARKS - STAMFORD				
1	SHORT STAY				
	Up to 30 mins	01/04/10	0.50	0.50	Inclusive
	Up to 1 hour	01/04/10	0.80	0.80	Inclusive
	Up to 2 hours	01/04/10	1.30	1.30	Inclusive
	Up to 3 hours	01/04/10	1.80	1.80	Inclusive
	Up to 4 hours	01/04/10	3.00	3.00	Inclusive
	Over to 4 hours	01/04/10	4.00	4.00	Inclusive
2	LONG STAY				
	Up to 3 hours	01/04/10	1.80	1.80	Inclusive
	Up to 4 hours	01/04/10	2.50	2.50	Inclusive
	All Day	01/04/10	3.00	3.00	Inclusive
3	COACH PARKING (ALL DAY) Cattle Market	01/04/10	10.00	10.00	Inclusive
4	LONG STAY SEASON TICKETS (Monday to Friday) Per Quarter Per 6 months	01/04/10 01/04/10	99.00 190.00	99.00 190.00	Inclusive Inclusive
5	LONG STAY SEASON TICKETS (Monday to Saturday) Per Quarter Per 6 months	01/04/10 01/04/10	120.00 230.00	120.00 230.00	Inclusive Inclusive
	Season Ticket Discount Offer	Purchase	Additional Tickets Free		
		4	1		
		8	2		
		15	5		
6	EXCESS CHARGE NOTICES				
	Failure to display	01/04/10	80.00	80.00	O/Scope
	Fine after discount for Payment in 7 Days	01/04/10	40.00	40.00	O/Scope
	Parking for longer etc.	01/04/10	60.00	60.00	O/Scope
	Fine after discount for Payment in 7 Days	01/04/10	30.00	30.00	O/Scope

MARKETS

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	MARKETS - GRANTHAM				
1	Standard Stall (3.05m x 1.22m)	01/04/12	21.00	21.50	Exempt
	Standard Casual Stall (3.05m x 1.22m)	01/04/12	23.00	23.50	Exempt
2	Pitch (3.05m x 3.05m)	01/04/12	19.50	20.00	Exempt
	Casual Pitch (3.05m x 3.05m)	01/04/12	20.00	20.50	Exempt
	Hot food units	01/04/12	23.00	23.50	Exempt
3	<u>Vehicles parked for storage</u>				
	Cars and light vans	01/04/12	6.20	6.40	Inclusive
	Large vehicles	01/04/12	9.50	9.80	Inclusive
	MARKETS - STAMFORD				
4	Standard Stall (3.05m x 1.22m)	01/04/12	22.50	23.00	Exempt
	Standard Casual Stall (3.05m x 1.22m)	01/04/12	25.00	25.50	Exempt
5	Pitch (3.05m x 3.05m)	01/04/12	20.00	20.50	Exempt
	Casual Pitch (3.05m x 3.05m)	01/04/12	22.00	22.50	Exempt
	Hot food units	01/04/12	25.00	25.50	Exempt
6	Craft Fair - Table	01/04/12	23.00	23.50	Exempt
7	Craft Fair - Stall	01/04/12	28.00	28.50	Exempt
8	<u>Vehicles parked for storage</u>				
	Cars and light vans	01/04/12	6.20	6.40	Inclusive
	Large vehicles	01/04/12	9.50	9.80	Inclusive
	MARKETS - BOURNE				
9	Standard Stall (3.05m x 1.22m)	01/04/12	18.00	18.50	Exempt
	Standard Casual Stall (3.05m x 1.22m)	01/04/12	19.00	19.50	Exempt
10	Pitch (3.05m x 3.05m)	01/04/12	15.00	15.50	Exempt
	Casual Pitch (3.05m x 3.05m)	01/04/12	15.00	15.50	Exempt
11	<u>Vehicles parked for storage</u>				
	Cars and light vans	01/04/12	6.20	6.40	Inclusive
	Large vehicles	01/04/12	9.50	9.80	Inclusive
12	Hire of stall for private function (collection only)*	01/04/12	10.00	10.30	Exempt
13	FOR ALL MARKETS				
	Farmers Markets - supply of stall cover in addition to standard stall charge	01/04/07	1.00	1.00	Exempt
	Fruit and Veg Excessive Waste Surcharge	01/04/10	£5 per stall	£5 per stall	

* any associated costs with delivery and set up will be charged accordingly

BUS STATIONS

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	BUS STATION - GRANTHAM				
1	Per departure	01/04/11	0.75	0.75	Inclusive
2	<u>Minimum Charge</u> 1-75 departures per annum	01/04/11	50.00	50.00	Inclusive
	BUS STATION - STAMFORD				
3	Per departure	01/04/11	0.75	0.75	Inclusive
4	<u>Minimum Charge</u> 1-75 departures per annum	01/04/11	50.00	50.00	Inclusive
	BUS STATION - BOURNE				
5	Per departure	01/04/11	0.75	0.75	Inclusive
6	<u>Minimum Charge</u> 1-75 departures per annum	01/04/11	50.00	50.00	Inclusive

CYCLE CENTRE CHARGES

	Detail	Effective Date	2011/12 £	2012/13 £	VAT
	CYCLE CENTRE AT ST CATHERINE'S ROAD GRANTHAM				
1	<u>13 weeks charge</u>				
	Small locker	01/04/12	26.50	27.00	Inclusive
	Large locker	01/04/12	31.50	32.50	Inclusive
2	<u>26 weeks charge</u>				
	Small locker	01/04/12	42.00	43.00	Inclusive
	Large locker	01/04/12	51.50	53.00	Inclusive
3	<u>52 weeks charge</u>				
	Small locker	01/04/12	60.00	62.00	Inclusive
	Large locker	01/04/12	73.50	76.00	Inclusive
4	Deposit for entry key and locker key	01/04/12	10.50	10.80	Inclusive

COMMUNITY ASSETS

APPENDIX C

BOURNE LEISURE CENTRE

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	<u>BOURNE LEISURE CENTRE</u>				
1	<u>Swimming pool</u>				
	Swimming - full rate	01/04/12	4.30	4.45	Inclusive
	Swimming - concession	01/04/12	2.85	2.90	Inclusive
	Under 5's	01/04/12	0.75	0.75	Inclusive
	Parent and toddler session	01/04/12	4.40	4.50	Inclusive
	Exclusive pool hire (per hour)	01/04/12	127.35	131.68	Inclusive
	LCC Schools (per individual)	01/04/12	1.00	1.00	Inclusive
2	<u>Main Hall (per hour)</u>				
	Sporting - full rate	01/04/12	47.90	49.55	Inclusive
	Commercial	01/04/12	Negotiable	Negotiable	Inclusive
	Badminton - full rate	01/04/12	10.40	10.50	Inclusive
	Cricket nets - full rate	01/04/12	47.90	49.45	Inclusive
	Table tennis - full rate per hour	01/04/12	5.80	6.00	Inclusive
3	<u>Fitness Room (per hour)</u>				
	Individual use - full rate	01/04/12	7.00	7.25	Inclusive
4	<u>Miscellaneous (per hour)</u>				
	Crèche (per child)	01/04/12	2.50	2.60	Inclusive
	Activity room/meeting room - full rate	01/04/12	21.00	22.00	Inclusive
	Spectator (per individual)	01/04/12	1.00	1.05	Inclusive
5	<u>Hire of equipment</u>				
	Racket and balls	01/04/12	1.90	2.00	Inclusive
	(all types of rackets and balls)				

COMMUNITY ASSETS**APPENDIX C****BOURNE LEISURE CENTRE**

	Detail	Effective Date	2011/12 £	2012/13 £	VAT
	<u>BOURNE LEISURE CENTRE</u>				
6	<u>Membership</u>				
	Adult member	01/04/12	20.60	21.30	Inclusive
	Junior (U16)	01/04/12	10.00	10.35	Inclusive
	Club	01/04/12	39.10	40.45	Inclusive
	Concessionary	01/04/12	10.00	10.35	Inclusive
	Family membership	01/04/12	43.00	45.00	Inclusive
	THE LIST OF CHARGES IS NOT DEFINITIVE AND ARE NON-MEMBER RATES LOWER CHARGES ARE AVAILABLE FOR LEISURE CENTRE MEMBERS.				

DEEPINGS LEISURE CENTRE

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	<u>DEEPINGS LEISURE CENTRE</u>				
1	<u>Swimming pool</u>				
	Swimming - full rate	01/04/12	3.80	3.95	Inclusive
	Swimming - concession	01/04/12	2.45	2.50	Inclusive
	Under 5's	01/04/12	0.65	0.65	Inclusive
	Parent and toddler session	01/04/12	3.90	4.05	Inclusive
	Exclusive pool hire (per hour)	01/04/12	80.00	85.00	Inclusive
2	<u>Main Hall (per hour)</u>				
	Sporting - full rate	01/04/12	43.40	45.00	Inclusive
	Commercial	01/04/12	Negotiable	Negotiable	Inclusive
	Badminton - full rate	01/04/12	11.10	11.15	Inclusive
	Roller skating - adult	01/04/12	2.80	2.90	
	Roller skating - concession	01/04/12	2.30	2.40	Inclusive
	Cricket nets - full rate	01/04/12	43.40	45.00	Inclusive
	Table tennis - full rate per hour	01/04/12	6.50	6.70	Inclusive
3	<u>Squash Court (per 40 mins) - full rate</u>	01/04/12	7.30	7.55	Inclusive
4	<u>Second Hall (per hour)</u>				
	Sporting - full rate	01/04/12	21.10	22.00	Inclusive
	Commercial	01/04/12	Negotiable	Negotiable	Inclusive
5	<u>Fitness Room (per hour)</u>				
	Individual use - full rate	01/04/12	4.60	4.80	Inclusive
6	<u>Miscellaneous (per hour)</u>				
	Crèche (per child)	01/04/12	1.70	1.75	Inclusive
	Activity room/meeting room - full rate	01/04/12	13.00	14.00	Inclusive
	Sports bar - full rate	01/04/12	13.00	14.00	Inclusive
	Committee room - full rate	01/04/12	8.80	7.34	Inclusive
	Whole bar area - full rate	01/04/12	25.90	28.00	Inclusive
	Spectator (per individual)	01/04/12	1.20	1.20	Inclusive

COMMUNITY ASSETS

APPENDIX C

DEEPINGS LEISURE CENTRE

	Detail	Effective Date	2011/12 £	2012/13 £	VAT
	<u>DEEPINGS LEISURE CENTRE</u>				
7	<u>Hire of equipment</u>				
	Table tennis bat/ball	01/04/12	1.90	2.00	Inclusive
	Skate Hire / Shuttlecock	01/04/12	1.90	2.00	Inclusive
	Badminton/tennis/squash racket	01/04/12	1.90	2.00	Inclusive
8	<u>Synthetic Pitch(per hour)</u>				
	Full synthetic pitch - full rate	01/04/12	43.30	45.00	Inclusive
	Six-a-side - full rate	01/04/12	16.90	17.47	Inclusive
	Floodlights (full pitch) - full rate	01/04/12	17.50	18.10	Inclusive
	Floodlights (six-a-side) - full rate	01/04/12	5.50	6.70	Inclusive
9	<u>Outdoor Facilities (per hour)</u>				
	Tennis court - full rate	01/04/12	9.20	10.00	Inclusive
	Netball - full rate	01/04/12	18.95	19.59	Inclusive
10	<u>Outdoor pitches</u>				
	per pitch (2 hours) - full rate	01/04/12	48.95	51.00	Inclusive
	Includes marking out and accommodation				

GRANTHAM MERES LEISURE CENTRE

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	<u>THE GRANTHAM MERES LEISURE CENTRE</u>				
1	<u>Swimming pool</u>				
	Swimming - full rate	01/04/12	4.30	4.45	Inclusive
	Swimming - concession	01/04/12	2.85	2.95	Inclusive
	Under 5's	01/04/12	0.75	0.75	Inclusive
	Parent and toddler session	01/04/12	4.45	4.60	Inclusive
	Exclusive pool hire (per hour)	01/04/12	124.80	130.00	Inclusive
	LCC Schools (per individual)	01/04/12	1.00	1.00	Inclusive
2	<u>Main Hall (per hour)</u>				
	Sporting - full rate	01/04/12	67.30	70.00	Inclusive
	Commercial	01/04/12	Negotiable	Negotiable	Inclusive
	Badminton - full rate	01/04/12	10.00	10.35	Inclusive
	Climbing wall - full rate	01/04/12	6.80	7.05	Inclusive
	Table Tennis Centre Hall	01/04/12	50.40	52.10	Inclusive
	Table tennis - full rate per hour	01/04/12	5.90	6.10	Inclusive
3	<u>Second Hall (per hour)</u>				
	Sporting - full rate	01/04/12	32.10	33.20	Inclusive
	Commercial	01/04/12	Negotiable	Negotiable	Inclusive
4	<u>Fitness Room (per hour)</u>				
	Individual use - full rate	01/04/12	7.50	7.80	Inclusive
5	<u>Miscellaneous (per hour)</u>				
	Activity room/meeting room - full rate	01/04/12	13.80	14.50	Inclusive
	Sports bar - full rate	01/04/12	16.10	16.70	Inclusive
	Function room - full rate	01/04/12	13.80	15.30	Inclusive
	Spectator (per individual)	01/04/12	1.10	1.15	Inclusive
6	<u>Hire of equipment</u>				
	Table tennis bat/ball	01/04/12	2.00	2.10	Inclusive
	Badminton/tennis/squash racket	01/04/12	2.00	2.10	Inclusive

GRANTHAM MERES LEISURE CENTRE

	Detail	Effective Date	2011/12 £	2012/13 £	VAT
	<u>THE GRANTHAM MERES LEISURE CENTRE</u>				
7	<u>Synthetic Pitch(per hour)</u>				
	Full synthetic pitch - full rate	01/04/12	47.10	49.00	Inclusive
	Six-a-side - full rate	01/04/12	16.80	17.35	Inclusive
	Floodlights (full pitch) - full rate	01/04/12	19.25	19.90	Inclusive
	Floodlights (six-a-side) - full rate	01/04/12	6.60	6.80	Inclusive
8	<u>Outdoor Facilities (per hour)</u>				
	Floodlights - full rate	01/04/12	7.70	7.95	Inclusive
	Tennis court - full rate	01/04/12	11.20	12.60	Inclusive
	Netball - full rate	01/04/12	17.20	18.00	Inclusive
9	<u>Membership</u>				
	Adult member	01/04/12	22.20	22.95	Inclusive
	Junior (U16)	01/04/12	10.60	11.00	Inclusive
	Concessionary	01/04/12	10.60	11.00	Inclusive
	Family membership	01/04/12	51.20	52.95	Inclusive
	THE LIST OF CHARGES IS NOT DEFINITIVE AND ARE NON-MEMBER RATES LOWER CHARGES ARE AVAILABLE FOR LEISURE CENTRE MEMBERS.				

STAMFORD LEISURE CENTRE

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	<u>STAMFORD LEISURE CENTRE</u>				
1	<u>Swimming pool</u>				
	Swimming - full rate	01/04/12	4.30	4.40	Inclusive
	Swimming - concession	01/04/12	2.85	2.95	Inclusive
	Under 5's	01/04/12	0.75	0.75	Inclusive
	Parent and toddler session	01/04/12	4.50	4.65	Inclusive
	Exclusive pool hire (per hour)	01/04/12	127.30	131.50	Inclusive
	LCC Schools (per individual)	01/04/12	1.00	1.05	Inclusive
	Spectator (per individual)	01/04/12	1.20	1.15	Inclusive
2	<u>Membership</u>				
	Adult member	01/04/12	22.20	22.95	Inclusive
	Junior (U16)	01/04/12	10.60	11.00	Inclusive
	Concessionary	01/04/12	10.60	11.00	Inclusive
	Family membership	01/04/12	51.20	52.95	Inclusive
	THE LIST OF CHARGES IS NOT DEFINITIVE AND ARE NON-MEMBER RATES LOWER CHARGES ARE AVAILABLE FOR LEISURE CENTRE MEMBERS.				

COMMUNITY ASSETS

APPENDIX C

SPORTS STADIUM

	Detail	Effective Date	2011/12 £	2012/13 £	VAT
	SOUTH KESTIVEN SPORTS STADIUM				
1	<u>Track Hire</u>				
	Adult	01/04/12	41.50	43.00	Inclusive
	Concession	01/04/12	25.90	27.00	Inclusive
	Floodlights	01/04/12	32.40	33.50	Inclusive
	Commercial	01/04/12	Negotiable	Negotiable	Inclusive
	Non sporting/non commercial	01/04/12	49.70	51.39	Inclusive
2	<u>Individual use (per hour)</u>				
	Adult	01/04/12	3.50	3.70	Inclusive
	Concession	01/04/12	2.30	2.35	Inclusive
	Spectator (per individual)	01/04/12	1.10	1.15	Inclusive
	Hire of equipment (per booking)	01/04/12	20.60	21.30	Inclusive
	Setting up time - by SKDC	01/04/12	20.60	21.30	Inclusive
3	<u>Football pitch hire</u>				
	Pitch hire (up to 2 hours):				
	Adult	01/04/12	115.40	119.00	Inclusive
	Concession	01/04/12	69.25	71.50	Inclusive
	Floodlights (per match)	01/04/12	65.20	67.40	Inclusive
	Commercial (per hour)	01/04/12	Negotiable	Negotiable	Inclusive
4	<u>Individual room hire (per hour)</u>				
	P.A. room	01/04/12	12.70	13.15	Inclusive
	Committee room	01/04/12	12.70	13.15	Inclusive

COMMUNITY ASSETS

APPENDIX C

CULTURAL SERVICES

	Detail	Effective Date	2011/12	2012/13	VAT
ARTSCENE MEMBERSHIP - ARTS CENTRES					
1	<u>Annual membership</u>		£	£	
	Individual	01/04/12	18.00	18.50	Inclusive
	Double	01/04/12	23.00	23.50	Inclusive
STAGED PERFORMANCES					
The theatres and ballrooms are available for hire for theatrical productions, concerts, lectures, demonstrations, films and other performing arts events. Prices are as below.					
Guildhall Arts Centre, Grantham			£	£	
2	<u>Theatre Hire</u>				
	Performances -Commercial	01/04/12	280.00	285.00	Exempt
	Performances - Non Profit making	01/04/11	235.00	235.00	Exempt
	Dress rehearsals	01/04/12	180.00	185.00	Exempt
	Rehearsals (incl tech)	01/04/12	115.00	118.00	Exempt
	Lecture/demonstrations (Daytime)	01/04/12	85.00	87.00	Exempt
	Lecture/demonstrations (Evening)	01/04/12	185.00	190.00	Exempt
	Set up charge/technical support (max. 8 hours)	01/04/12	115.00	118.00	Exempt
3	Stamford Arts Centre				
	<u>Theatre Hire</u>				
	Performances -Commercial	01/04/12	295.00	300.00	Exempt
	Performances - Non Profit making	01/04/11	260.00	260.00	Exempt
	Dress rehearsals	01/04/12	180.00	185.00	Exempt
	Rehearsals (incl tech)	01/04/12	115.00	118.00	Exempt
	Lecture/demonstrations (Daytime)	01/04/12	85.00	87.00	Exempt
	Lecture/demonstrations (Evening)	01/04/12	185.00	190.00	Exempt
	Set up charge/technical support (max. 8 hours)	01/04/12	115.00	118.00	Exempt
	Technical surcharge per hire	01/04/12	51.00	52.00	Exempt
4	Bourne Corn Exchange				
	<u>Theatre Hire - Main Hall</u>				
	Performances	01/04/11	115.00	115.00	Exempt
	Dress rehearsals	01/04/11	90.00	90.00	Exempt
	Rehearsals	01/04/11	75.00	75.00	Exempt
	Set up charge/technical support (max. 8 hours)	01/04/11	115.00	115.00	Exempt
Performers Right Society charges may be applicable in addition to the above rates					
Hire conditions are available giving details of equipment and support offered; quotations provided on request.					

CULTURAL SERVICES

	Detail	Effective Date	2011/12	2012/13	VAT
WEDDING RECEPTIONS, PARTIES AND OTHER ROOM HIRE					
All three venues are available for wedding parties and similar functions. Packages are available to include provision of bars and catering. Prices are as below.					
5	Guildhall Arts Centre, Grantham		£	£	
	<u>Casually let rooms (per hour)</u>				
	Ballroom - day rate up to 6pm	01/04/12	31.00	32.00	Exempt
	Ballroom - hourly evening rate 6 to 11pm	01/04/12	51.00	52.00	Exempt
	Ballroom - whole evening 6 to 11pm parties	01/04/12	265.00	270.00	Exempt
	Ballroom - whole evening 6 to 11pm concerts	01/04/12	210.00	215.00	Exempt
	Ballroom - (all day) Wedding rate	01/04/12	410.00	420.00	Exempt
	Ballroom - (all day) Wedding rate including setting up charge previous evening	01/04/12	675.00	695.00	Exempt
	Use of Ballroom kitchen per day	01/04/12	51.00	52.00	Exempt
	<u>Meeting rooms (per hour)</u>				
	Newton Room	01/04/12	26.00	26.50	Exempt
	Studio 4	01/04/12	21.00	21.50	Exempt
6	Bourne Corn Exchange				
	<u>Casually let rooms</u>				
	Main Hall - hourly rate	01/04/11	36.00	36.00	Exempt
	Main Hall - Friday or Saturday whole evening 6pm-12pm incl prem rate	01/04/11	260.00	260.00	Exempt
	Main Hall - (all day) 9am to 12pm excluding kitchen	01/04/11	410.00	410.00	Exempt
	Main Hall - (all day) 9am to 12pm including kitchen	01/04/11	465.00	465.00	Exempt
	Kitchen hire per day	01/04/12	125.00	62.50	Exempt
	Room set up or clear down as per hourly rate or part thereof	01/04/11	36.00	36.00	Exempt
	Room set up or clear down after midnight per hour or part thereof	01/04/11	51.00	51.00	Exempt
7	Stamford Arts Centre				
	<u>Casually let rooms (per hour)</u>				
	Ballroom - day rate up to 6pm	01/04/12	31.00	32.00	Exempt
	Ballroom - hourly evening rate 6 to 11pm	01/04/12	51.00	52.00	Exempt
	Ballroom - whole evening 6 to 11pm parties	01/04/12	400.00	410.00	Exempt
	Ballroom - whole evening 6 to 11pm concerts	01/04/12	305.00	310.00	Exempt
	Function ballroom/Blue room - (all day) Wedding rate	01/04/12	735.00	755.00	Exempt
	Function ballroom/Blue room Wedding rate including setting up charge previous evening	01/04/12	1,135.00	1,160.00	Exempt
	<u>Meeting rooms - per hour</u>				
	Blue Room/Rehearsal evening	01/04/12	21.00	21.40	Exempt
	Blue Room/Rehearsal daytime	01/04/12	16.00	16.30	Exempt
	Ireson/Burley/Exeter Room evening	01/04/12	15.00	15.30	Exempt
	Ireson/Burley/Exeter Room daytime	01/04/12	13.00	13.20	Exempt
	Additional cleaning charge for social functions	01/04/12	55.00	56.00	Inclusive
Performers Right Society charges may be applicable in addition to the above rates					
ROOM HIRE					
Meeting Rooms and function halls may be available for hire at each venue, prices from £10 per hour off peak. Additional meeting rooms may be available at the main council offices Grantham. Information available upon request.					

STREET SCENE

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
1	Green Waste				
	Green Waste bin (joining fee, first bin only)	01/04/12	26.00	10.00	O/Scope
	Additional Green Waste Bin	01/04/10	26.00	26.00	O/Scope
	Annual collection charge (first bin)	01/04/12	n/a	25.00	O/Scope
	Annual collection charge (each subsequent bin)	01/04/12	n/a	10.00	O/Scope
2	Other street scene charges				
	Additional Silver Recycling Bin	01/04/10	26.00	26.00	O/Scope
	Additional clear recycling sacks (pack of 15)	01/04/10	1.25	1.25	O/Scope
	Replacement of damaged wheelie bins*	01/04/10	26.00	26.00	O/Scope
	Replacement of damaged wheels and axles*	01/04/10	20.00	20.00	O/Scope
	Replacement of bin lid pegs*	01/04/10	5.00	5.00	O/Scope
3	Domestic Refuse Collection				
	Bulk household items - first item	01/04/03	10.00	10.00	O/Scope
	- each additional item	01/04/03	5.00	5.00	O/Scope
	Fridge collection	01/04/03	10.00	10.00	O/Scope
	Provision of additional recycling bags (per pack - 14 bags)	01/04/10	5.00	5.00	O/Scope
4	Private Street Cleansing	01/04/10	Based on cost recovery		
	*where bins have been damaged by the resident				

MOT TESTING

	Detail	Effective Date	2011/12 £	2012/13 £	VAT
1	MOT Testing				
2	Classes 1 and 2				
	Motorcycles	01/04/10	29.65	29.65	O/Scope
	Motorcycles with sidecar	01/04/10	37.80	37.80	O/Scope
3	Class 3				
	3 Wheeled Vehicles (up to 450kg unladen weight)	01/04/10	37.80	37.80	O/Scope
4	Class 4				
	Cars (up to 8 passenger seats) and Motor Caravans	01/04/10	54.85	54.85	O/Scope
	3 Wheeled Vehicles (over 450kg unladen weight)	01/04/10	54.85	54.85	O/Scope
	Quads (max unladen weight 400kg - for goods vehicles	01/04/10	54.85	54.85	O/Scope
	550kg and max net power of 15kw)	01/04/10	54.85	54.85	O/Scope
	Dual Purpose Vehicles	01/04/10	54.85	54.85	O/Scope
	Private Hire Vehicles and PSVs (up to 8 seats)	01/04/10	54.85	54.85	O/Scope
	Goods Vehicles (up to 3,000kg DGW)	01/04/10	54.85	54.85	O/Scope
	Ambulances and Taxis (Taxis and Private Hire Vehicles may	01/04/10	54.85	54.85	O/Scope
	be subject to additional local requirements)	01/04/10	54.85	54.85	O/Scope
	Private Passenger Vehicles and Ambulances	01/04/10	54.85	54.85	O/Scope
5	Class 7				
	Goods Vehicles (over 3000kg up to 3500kg DGW)	01/04/10	58.60	58.60	O/Scope

NOTES

Fees fixed in accordance with Vehicle and Operator Standards Agency - these will be confirmed by April 2012

ENVIRONMENTAL HEALTH

	Detail	Effective Date	2011/12 £	2012/13 £	VAT
	ENVIRONMENTAL HEALTH				
1	Premise Registration Fees				
	Acupuncture	01/04/12	123.50	125.00	O/Scope
	Tattooing	01/04/12	123.50	125.00	O/Scope
	Ear Piercing	01/04/12	123.50	125.00	O/Scope
	Electrolysis	01/04/12	123.50	125.00	O/Scope
	Skin Piercing	01/04/12	123.50	125.00	O/Scope
	Skin Permanent Marking	01/04/12	123.50	125.00	O/Scope
2	Additional Individual Registration Fees				
	Acupuncture	01/04/12	61.50	63.00	O/Scope
	Tattooing	01/04/12	61.50	63.00	O/Scope
	Ear Piercing	01/04/12	30.50	31.00	O/Scope
	Electrolysis	01/04/12	61.50	63.00	O/Scope
	Skin Piercing	01/04/12	61.50	63.00	O/Scope
	Skin Permanent Marking	01/04/12	61.50	63.00	O/Scope
3	<u>Unsound Food</u>				
	Voluntary Surrender Certificate	01/04/12	33.00	34.00	Inclusive
4	<u>Frozen Food Exports</u>				
	Inspection and Certification	01/04/12	67.00	69.00	Inclusive
	Certification only	01/04/12	24.50	25.00	Inclusive
5	<u>Control of dogs</u>				
	Collecting and detaining stray dogs	01/04/96	25.00	25.00	O/Scope
	Kenneling charge	01/04/12	14.50	14.90	O/Scope
6	<u>Vehicle Salvage Operators</u>				
	Application	01/04/12	75.00	77.00	O/Scope
	Renewal	01/04/12	63.00	65.00	O/Scope
7	Dog Fouling Penalty	01/04/09	75.00	75.00	O/Scope
8	Litter - Fixed Penalty Notice	01/04/09	75.00	75.00	O/Scope
	ENQUIRIES IN CONNECTION WITH CONTAMINATED LAND				
9	Enquiries	01/04/12	108.00	110.00	O/Scope
10	Private sector housing charges	01/04/12		Hourly Rate	O/Scope
11	Immigration inspections	01/04/12		Hourly Rate	O/Scope

ENVIRONMENTAL HEALTH

	Detail	Effective Date	2011/12	2012/13	VAT
	POLLUTION PREVENTION AND CONTROL ACT 2010		£	£	
	AIR POLLUTION FEES AND CHARGES SCHEME				
1	Initial application for permitting	01/04/10	1,579.00	1,579.00	O/Scope
	Additional fee for operating without a permit	01/04/10	1,137.00	1,137.00	O/Scope
	except:-				
	- where the process comprises one or more waste oil burning appliance under 0.4MW	01/04/10	148.00	148.00	O/Scope
	Additional fee for operating without a permit	01/04/10	68.00	68.00	O/Scope
	- where the process relates to the unloading of petrol into storage tanks at a service station	01/04/10	148.00	148.00	O/Scope
	Additional fee for operating without a permit	01/04/10	68.00	68.00	O/Scope
	-where the process relates to Dry Cleaners	01/04/10	148.00	148.00	O/Scope
	Additional fee for operating without a permit	01/04/10	68.00	68.00	O/Scope
	PVR I & II combined	01/04/10	246.00	246.00	O/Scope
	Vehicle refinishers (VR's)	01/04/10	346.00	346.00	O/Scope
	- mobile screening and crushing plant	01/04/10	1,579.00	1,579.00	O/Scope
	- for the third to seventh application	01/04/10	943.00	943.00	O/Scope
	- for the eighth and subsequent applications	01/04/10	477.00	477.00	O/Scope
	Where an application for any of the above is for a combined Part B and waste application, add an extra £294 to the above amounts				
2	Substantial changes to permits (Schedule 7)	01/04/10	1,005.00	1,005.00	O/Scope
	except:-				
	- where the process comprises one or more waste oil burning appliance under 0.4MW	01/04/10	98.00	98.00	O/Scope
	- where the charge is to implement an upgrading plan	01/04/10	141.00	141.00	O/Scope
	- where the process relates to the unloading of petrol into storage tanks at a service station	01/04/10	98.00	98.00	O/Scope
	-where the process relates to Dry Cleaners	01/04/10	98.00	98.00	O/Scope
	Transfer of a permit	01/04/10	162.00	162.00	O/Scope
	- in respect of a waste oil burner less than 0.4 MW	01/04/11	75.00	75.00	O/Scope
	-where the process relates to Dry Cleaners	01/04/11	75.00	75.00	O/Scope
	- where the process relates to the unloading of petrol into storage tanks at a service station	01/04/11	75.00	75.00	O/Scope
	Partial transfer of a permit	01/04/10	476.00	476.00	O/Scope
	- in respect of a waste oil burner less than 0.4 MW	01/04/10	45.00	45.00	O/Scope
	- where the process relates to the unloading of petrol into storage tanks at a service station	01/04/10	45.00	45.00	O/Scope
	-where the process relates to Dry Cleaners	01/04/10	45.00	45.00	O/Scope
3	Temporary transfer for mobiles				
	First transfer	01/04/10	51.00	51.00	O/Scope
	Repeat transfer	01/04/09	10.00	10.00	O/Scope
	Repeat following enforcement or warning	01/04/10	51.00	51.00	O/Scope
4	Annual Subsistence Charge				
	Standard Process LOW	01/04/10	739.00	739.00	O/Scope
	Standard Process MEDIUM	01/04/10	1,111.00	1,111.00	O/Scope
	Standard Process - HIGH	01/04/10	1,672.00	1,672.00	O/Scope
	except:-		LOW	LOW	MED HIGH
	oil burning appliance under 0.4MW	01/04/10	76.00	76.00	151.00 227.00
	- where the process relates to the unloading of petrol into storage tanks at a service station	01/04/10	108.00	108.00	216.00 326.00
	PVR I & II combined	01/04/10	218.00	218.00	349.00 524.00
	Vehicle refinishers	01/04/10	218.00	218.00	349.00 524.00
	petrol into storage tanks at a service station	01/04/10	76.00	76.00	151.00 227.00
	-where the process relates to Dry Cleaners	01/04/10	76.00	76.00	151.00 227.00
	- odourising of natural gas	01/04/10	76.00	76.00	151.00 227.00

NOTES

The above fees are those currently proposed by DEFRA, a full copy of which can be viewed on their website

www.defra.gov.uk

ENVIRONMENTAL HEALTH

	Detail	Effective Date	2011/12	2012/13	2012/13	2012/13	2012/13	VAT
	POLLUTION PREVENTION AND CONTROL ACT 2010		£		£			
	AIR POLLUTION FEES AND CHARGES SCHEME							
5	LAPPC mobile plant charges			Application fee	LOW	MED	HIGH	
	Number of permits							
	1	01/04/12		1,579	618.00	989.00	1,484.00	O/Scope
	2	01/04/12		1,579	618.00	989.00	1,484.00	O/Scope
	3	01/04/12		943	368.00	590.00	884.00	O/Scope
	4	01/04/12		943	368.00	590.00	884.00	O/Scope
	5	01/04/12		943	368.00	590.00	884.00	O/Scope
	6	01/04/12		943	368.00	590.00	884.00	O/Scope
	7	01/04/12		943	368.00	590.00	884.00	O/Scope
	8 and over	01/04/12		477	189.00	302.00	453.00	O/Scope
6	LA-IPPC							
	Application (LA element)	01/04/10	3,218.00	3,218.00				O/Scope
	Additional fee for operating without a permit	01/04/10	1,137.00	1,137.00				O/Scope
	Annual subsistence LOW	01/04/10	1,384.00	1,384.00				O/Scope
	Annual subsistence MEDIUM	01/04/10	1,541.00	1,541.00				O/Scope
	Annual subsistence HIGH	01/04/10	2,233.00	2,233.00				O/Scope
	Late Payment Fee	01/04/10	50.00	50.00				O/Scope
	Substantial variation	01/04/10	1,309.00	1,309.00				O/Scope
	Transfer	01/04/10	225.00	225.00				O/Scope
	Partial transfer	01/04/10	668.00	668.00				O/Scope
	Surrender	01/04/10	668.00	668.00				O/Scope

NOTES

The above fees are those currently proposed by DEFRA, a full copy of which can be viewed on their website

www.defra.gov.uk

LICENSING CHARGES

	Detail	Effective Date	2011/12 £	2012/13 £	VAT
	LICENCES				
1	Small lotteries - Registration	01/09/07	40.00	40.00	O/Scope
2	Small lotteries - Renewal	01/09/07	20.00	20.00	O/Scope
3	<u>Hackney Carriage and Private Hire</u>				
	Driver's licence - annual	01/04/12	76.00	78.00	O/Scope
	Driver's licence - Replacement	01/04/12	11.00	11.30	O/Scope
	Dual licence - supplementary charge	01/04/12	89.00	90.00	O/Scope
	Annual vehicle licence:				
	Private Hire	01/04/10	179.00	183.00	O/Scope
	Hackney Carriage	01/04/10	195.00	200.00	O/Scope
	Lost plate replacement fee	01/04/12	34.00	35.00	Inclusive
	Private Hire operators licence - annual	01/04/10	96.00	98.00	O/Scope
4	Refund for unexpired months/days due to replacement of vehicle		Monthly	Daily	
	Private Hire	01/04/12	14.49	0.50	O/Scope
	Hackney Carriage	01/04/12	16.53	0.55	O/Scope
5	One-off admin charge in respect of refund				
	Hackney Carriage	01/04/12	17.50	18.00	O/Scope
	Private Hire	01/04/12	16.50	17.00	O/Scope
6	Re-test of applicant's knowledge examination - following previous failure to reach required standard	01/04/12	20.50	21.00	O/Scope
7	<u>Animals Licences</u>				
	Animal Boarding Establishments	01/04/12	85.00	87.00	O/Scope
	Dog Breeding Establishments	01/04/12	85.00	87.00	O/Scope
	Pet Shops	01/04/12	85.00	87.00	O/Scope
	Riding Establishments	01/04/12	85.00	87.00	O/Scope
	Dangerous Wild Animals	01/04/12	85.00	87.00	O/Scope
	Sex Establishments	01/04/12	1,380.00	1,420.00	O/Scope
8	<u>Street Trading</u>				
	Daily (payable monthly in advance)	01/04/12	16.50	17.00	O/Scope
	Stamford Pedestrian Precinct	01/04/12	21.00	21.50	O/Scope

LICENSING CHARGES

	Detail	Effective Date	2011/12 £	2012/13 £	VAT
	LICENCES				
1	Premise Licences* New application and variation Non-domestic RV				
	0-£4300	24/11/05	100.00	100.00	O/Scope
	£4301-£33000	24/11/05	190.00	190.00	O/Scope
	£33001-£87000	24/11/05	315.00	315.00	O/Scope
	£87001-£125000	24/11/05	450.00	450.00	O/Scope
	£125001+	24/11/05	635.00	635.00	O/Scope
2	multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises Non-domestic RV				
	0-£4300	24/11/05	n/a	n/a	O/Scope
	£4301-£33000	24/11/05	n/a	n/a	O/Scope
	£33001-£87000	24/11/05	n/a	n/a	O/Scope
	£87001-£125000	24/11/05	900.00	900.00	O/Scope
	£125001+	24/11/05	1,905.00	1,905.00	O/Scope
3	Annual charge* Non-domestic RV				
	0-£4300	24/11/05	70.00	70.00	O/Scope
	£4301-£33000	24/11/05	180.00	180.00	O/Scope
	£33001-£87000	24/11/05	295.00	295.00	O/Scope
	£87001-£125000	24/11/05	320.00	320.00	O/Scope
	£125001+	24/11/05	350.00	350.00	O/Scope
4	multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises Non-domestic RV				
	0-£4300	24/11/05	n/a	n/a	O/Scope
	£4301-£33000	24/11/05	n/a	n/a	O/Scope
	£33001-£87000	24/11/05	n/a	n/a	O/Scope
	£87001-£125000	24/11/05	640.00	640.00	O/Scope
	£125001+	24/11/05	1,050.00	1,050.00	O/Scope

NOTES

Fees fixed by Government- these will be confirmed by April 2012

- * There are additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5000+), unless certain conditions apply. Please refer to Regulation 4(4) and 4(5) of the Licensing Act 2003 (Fees) Regulations 2005

LICENSING CHARGES

	Detail	Effective Date	2011/12 £	2012/13 £	VAT
	LICENCES				
	Additional Fees				
1	Additional Premises Licence Fee				
	Number in attendance at any one time				
	5000-9999	24/11/05	1,000.00	1,000.00	O/Scope
	10000-14999	24/11/05	2,000.00	2,000.00	O/Scope
	15000-20109	24/11/05	4,000.00	4,000.00	O/Scope
	20000-29999	24/11/05	8,000.00	8,000.00	O/Scope
	30000-39999	24/11/05	16,000.00	16,000.00	O/Scope
	40000-49999	24/11/05	24,000.00	24,000.00	O/Scope
	50000-59999	24/11/05	32,000.00	32,000.00	O/Scope
	60000-69999	24/11/05	40,000.00	40,000.00	O/Scope
	70000-79999	24/11/05	48,000.00	48,000.00	O/Scope
	80000-89999	24/11/05	56,000.00	56,000.00	O/Scope
	90000 and over	24/11/05	64,000.00	64,000.00	O/Scope
2	Additional annual fee payable if applicable				
	Number in attendance at any one time				
	5000-9999	24/11/05	500.00	500.00	O/Scope
	10000-14999	24/11/05	1,000.00	1,000.00	O/Scope
	15000-20109	24/11/05	2,000.00	2,000.00	O/Scope
	20000-29999	24/11/05	4,000.00	4,000.00	O/Scope
	30000-39999	24/11/05	8,000.00	8,000.00	O/Scope
	40000-49999	24/11/05	12,000.00	12,000.00	O/Scope
	50000-59999	24/11/05	16,000.00	16,000.00	O/Scope
	60000-69999	24/11/05	20,000.00	20,000.00	O/Scope
	70000-79999	24/11/05	24,000.00	24,000.00	O/Scope
	80000-89999	24/11/05	28,000.00	28,000.00	O/Scope
	90000 and over	24/11/05	32,000.00	32,000.00	O/Scope

NOTES

These charges are statutory set by Government and will be confirmed in April 2012

LICENSING CHARGES

	Detail	Effective Date	2011/12 £	2012/13 £
	LICENCES			
	Other Fees			
3	Application for the grant or renewal of a personal licence	24/11/05	37.00	37.00
	Temporary Event Licence	24/11/05	21.00	21.00
	Theft, loss etc of premises licence or summary	24/11/05	10.50	10.50
	Application for a provisional statement where premises being built etc	24/11/05	315.00	315.00
	Notification of change of name or address	24/11/05	10.50	10.50
	Application to vary licence to specify individual as premises supervisor	24/11/05	23.00	23.00
	Application for transfer of premises licence	24/11/05	23.00	23.00
	Interim authority notice following death etc of licence holder	24/11/05	23.00	23.00
	Theft, loss etc of certificate or summary	24/11/05	10.50	10.50
	Notification of change of name or alteration to club rules	24/11/05	10.50	10.50
	Change of relevant registered address of club	24/11/05	10.50	10.50
	Theft, loss etc of temporary event notice	24/11/05	10.50	10.50
	Theft, loss etc of personal licence	24/11/05	10.50	10.50
	Duty to notify change of name or address	24/11/05	10.50	10.50
	Right of freeholder etc to be notified of licensing matters	24/11/05	21.00	21.00

NOTES

These charges are statutory set by Government and will be confirmed in April 2012

LICENSING CHARGES

	Detail	Effective Date	2011/12 £	2012/13 £	VAT
	LICENCES				
	Gambling Fees				
1	Bingo Premises Licence				
	Fast Track Advance Application*	01/04/12	255.00	265.00	O/Scope
	Non - Fast Track Advance Application	01/04/12	585.00	605.00	O/Scope
	Application Fee for Provisional Status	01/04/12	610.00	630.00	O/Scope
	License for Provisional Statement Premises	01/04/12	405.00	420.00	O/Scope
	Application Fee New Premises	01/04/12	640.00	660.00	O/Scope
	Annual Fee	01/04/12	430.00	445.00	O/Scope
	Variation of Licence	01/04/12	585.00	605.00	O/Scope
	Transfer Fee	01/04/12	490.00	505.00	O/Scope
	Application For Reinstatement	01/04/12	490.00	505.00	O/Scope
2	Adult Gaming Centre				
	Fast Track Advance Application*	01/04/12	255.00	265.00	O/Scope
	Non - Fast Track Advance Application	01/04/12	540.00	560.00	O/Scope
	Application Fee for Provisional Status	01/04/12	560.00	580.00	O/Scope
	License for Provisional Statement Premises	01/04/12	355.00	370.00	O/Scope
	Application Fee New Premises	01/04/12	585.00	605.00	O/Scope
	Annual Fee	01/04/12	375.00	390.00	O/Scope
	Variation of Licence	01/04/12	540.00	560.00	O/Scope
	Transfer Fee	01/04/12	440.00	455.00	O/Scope
	Application For Reinstatement	01/04/12	440.00	455.00	O/Scope
3	Family Entertainment Centre				
	Fast Track Advance Application*	01/04/12	255.00	265.00	O/Scope
	Non - Fast Track Advance Application	01/04/12	540.00	560.00	O/Scope
	Application Fee for Provisional Status	01/04/12	560.00	580.00	O/Scope
	License for Provisional Statement Premises	01/04/12	355.00	370.00	O/Scope
	Application Fee New Premises	01/04/12	585.00	605.00	O/Scope
	Annual Fee	01/04/12	375.00	390.00	O/Scope
	Variation of Licence	01/04/12	540.00	560.00	O/Scope
	Transfer Fee	01/04/12	440.00	455.00	O/Scope
	Application For Reinstatement	01/04/12	440.00	455.00	O/Scope
4	Betting Premises				
	Fast Track Advance Application*	01/04/12	255.00	265.00	O/Scope
	Non - Fast Track Advance Application	01/04/12	540.00	560.00	O/Scope
	Application Fee for Provisional Status	01/04/12	560.00	580.00	O/Scope
	License for Provisional Statement Premises	01/04/12	355.00	370.00	O/Scope
	Application Fee New Premises	01/04/12	585.00	605.00	O/Scope
	Annual Fee	01/04/12	375.00	390.00	O/Scope
	Variation of Licence	01/04/12	540.00	560.00	O/Scope
	Transfer Fee	01/04/12	440.00	455.00	O/Scope
	Application For Reinstatement	01/04/12	440.00	455.00	O/Scope
5	Miscellaneous				
	Change of Circumstances	01/04/12	26.00	27.00	O/Scope
	Fee for copy of licence	01/04/12	15.50	16.00	O/Scope

SPECIAL EXPENSE AREAS

APPENDIX C

OUTDOOR RECREATION

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	OUTDOOR RECREATION				
1	<u>Pitches - Football/Rugby</u> Senior pitch letting (2 hrs), marking out and changing accommodation included:				
	Full rate	01/04/12	40.00	41.00	Inclusive
	Concessions	01/04/12	24.00	24.50	Inclusive
2	Junior pitch (ages 11-16) letting (2 hrs) and marking out:				
	Full rate	01/04/12	17.50	18.00	Inclusive
3	Mini pitch letting (ages 8-11) (1 hr) and marking out:				
	Full rate	01/04/12	10.50	10.80	Inclusive
4	<u>Tennis Court</u> Hard Courts		Free	Free	
5	<u>Cricket</u> Per Match	01/04/12	37.80	38.50	Inclusive

NOTES

Grantham

Dysart Park - tennis

Harrowby Lane - football

Wyndham Park - tennis

Stamford

Empingham Road - football, rugby, cricket

Uffington Road - football, cricket

Bourne

Recreation Road - football

SPECIAL EXPENSE AREAS

APPENDIX C

CEMETERY CHARGES

	Detail	Effective Date	2011/12 £	2012/13 £	VAT
	GRANTHAM CEMETERY				
	TRADITIONAL BURIAL GROUND				
1	Exclusive Right of Burial (Not exceeding 50 years) Standard grave space - Parishioners	01/04/12	446.00	455.00 *	Exempt
2	<u>Interment</u> Person aged 16 years or over - single depth Person aged 16 years or over - double depth Child stillborn or below 16 years Each additional coffin space	01/04/12 01/04/12 01/04/12 01/04/12	456.00 507.00 199.00 158.00	465.00 520.00 205.00 163.00	Exempt Exempt Exempt Exempt
3	<u>Licence for the Erection of Memorials</u> Headstone (not exceeding 3 feet in height) Headstone (each additional 6 inches) Metal faced tablet Additional inscription	01/04/12 01/04/12 01/04/12 01/04/12	110.00 110.00 76.00 43.00	113.00 113.00 78.00 44.00	Exempt Exempt Exempt Exempt
4	<u>Re Open Graves</u> Interment Fee - single depth Interment Fee - double depth Interment ashes into grave	01/04/12 01/04/12 01/04/12	456.00 507.00 132.00	465.00 520.00 135.00	Exempt Exempt Exempt
	WOODLAND BURIAL GROUND				
5	All inclusive charge covering standard grave space, single depth interment, tree and plaque - Parishioners	01/04/12	1,016.00	1,045.00 *	Exempt
	*Please note there is a 50% additional charge for Non Parishioners (i.e. outside of Grantham boundary)				

BUILDING CONTROL CHARGES

Table A - Use this table if you intend to build a NEW DOMESTIC DWELLING of up to 300m²									
Category of work	Full Plans Applications						Building Notice Applications		
	Plan Charge			Inspection Charge			Building Notice Charge		
	Net Charge £	VAT £	Gross Charge £	Net Charge £	VAT £	Gross Charge £	Net Charge £	VAT £	Gross Charge £
Single new dwelling up to 150m ² floor area (including single storey garage)	175.00	35.00	210.00	262.50	52.50	315.00	437.50	87.50	525.00
Single new dwelling over 150m ² and up to 300m ² floor area (including single storey garage)	208.34	41.66	250.00	312.50	62.50	375.00	520.84	104.16	625.00
For more than one new dwelling, or for dwellings over 300m ² floor area, please contact us on 01476 406187 or e-mail bcontrol@southkesteven.gov.uk for a quotation									

Where a standard charge for the work to be carried out is not specified in Tables A to D, involves more than one type of work or at the request of the relevant person, a quotation for the work will be given in accordance with the Building (Local Authority Charges) Regulations 2010.

Where the application is for a Regularisation Certificate, the charge will be the Building Notice charge for that type of work plus 30%.
Note however that VAT is not payable on applications for a Regularisation Certificate.

BUILDING CONTROL CHARGES

Table B - Use this table for CERTAIN SMALL DOMESTIC BUILDINGS and EXTENSIONS									
Category of work	Full Plans Applications						Building Notice Applications		
	Plan Charge			Inspection Charge			Building Notice Charge		
	Net Charge £	VAT £	Gross Charge £	Net Charge £	VAT £	Gross Charge £	Net Charge £	VAT £	Gross Charge £
Extension or loft conversion where floor area does not exceed 20m ²	141.67	28.33	170.00	212.50	42.50	255.00	354.17	70.83	425.00
Extension or loft conversion where the floor area exceeds 20m ² but does not exceed 60m ²	175.00	35.00	210.00	262.50	52.50	315.00	437.50	87.50	525.00
Erection or extension of a domestic garage or carport up to 60m ²	91.67	18.33	110.00	137.50	27.50	165.00	229.17	45.83	275.00
Conversion of a domestic garage into a habitable room(s)	91.67	18.33	110.00	137.50	27.50	165.00	229.17	45.83	275.00
Note that where more than one extension or loft conversion form part of the same application and are to be built at the same time, the floor areas can be added together and a single charge paid based on the total floor area.									

Where a standard charge for the work to be carried out is not specified in Tables A to D, involves more than one type of work or at the request of the relevant person, a quotation for the work will be given in accordance with the Building (Local Authority Charges) Regulations 2010.

Where the application is for a Regularisation Certificate, the charge will be the Building Notice charge for that type of work plus 30%.
Note however that VAT is not payable on applications for a Regularisation Certificate.

BUILDING CONTROL CHARGES

Table C - Use this table for CERTAIN SPECIFIED ALTERATIONS to a DOMESTIC DWELLING									
Category of work	Full Plans Applications						Building Notice Applications		
	Plan Charge			Inspection Charge			Building Notice Charge		
	Net Charge £	VAT £	Gross Charge £	Net Charge £	VAT £	Gross Charge £	Net Charge £	VAT £	Gross Charge £
Renovation of a thermal element to a single existing dwelling (eg external insulation)	125.00	25.00	150.00				125.00	25.00	150.00
Replacement of windows/external doors of an existing dwelling (where all are replaced at the same time)	125.00	25.00	150.00				125.00	25.00	150.00
Any electrical work to a dwelling other than a complete rewire	154.17	30.83	185.00				154.17	30.83	185.00
Electrical work involving the complete re-wiring of an existing dwelling	208.34	41.66	250.00				208.34	41.66	250.00
Removal of a single load bearing wall or chimney stack in an existing dwelling	125.00	25.00	150.00				125.00	25.00	150.00
Installation of insulation into the cavity wall of an existing dwelling	66.67	13.33	80.00				66.67	13.33	80.00
Installation of PV panels or solar heating system to an existing dwelling	154.17	30.83	185.00				154.17	30.83	185.00
Installation of a controlled fitting to an existing dwelling (see list)*	154.17	30.83	185.00				154.17	30.83	185.00
Re roofing of an existing dwelling	125.00	25.00	150.00				125.00	25.00	150.00
Note - where work described in table C is to be carried out at the same time as work described in table B, then the table C charge will be reduced by 50%.									

Where a standard charge for the work to be carried out is not specified in Tables A to D, involves more than one type of work or at the request of the relevant person, a quotation for the work will be given in accordance with the Building (Local Authority Charges) Regulations 2010.

Where the application is for a Regularisation Certificate, the charge will be the Building Notice charge for that type of work plus 30%.
Note however that VAT is not payable on applications for a Regularisation Certificate.

BUILDING CONTROL CHARGES

Table D - Building Control fees for OTHER WORK									
Estimated cost of the building work	Full Plans Applications						Building Notice Applications		
	Plan Charge			Inspection Charge			Building Notice Charge		
	Net Charge £	VAT £	Gross Charge £	Net Charge £	VAT £	Gross Charge £	Net Charge £	VAT £	Gross Charge £
Work for which the estimated cost is up to £5,000	83.34	16.66	100.00	125.00	25.00	150.00	208.34	41.66	250.00
Work for which the estimated cost is over £5,000 and up to £20,000	133.34	26.66	160.00	200.00	40.00	240.00	333.34	66.66	400.00
Where the estimated cost exceeds £20,000, please contact us on 01476 406187 or e-mail bcontrol@southkesteven.gov.uk for a quotation									

Where a standard charge for the work to be carried out is not specified in Tables A to D, involves more than one type of work or at the request of the relevant person, a quotation for the work will be given in accordance with the Building (Local Authority Charges) Regulations 2010.

Where the application is for a Regularisation Certificate, the charge will be the Building Notice charge for that type of work plus 30%.
Note however that VAT is not payable on applications for a Regularisation Certificate.

BUILDING CONTROL CHARGES

	Detail	Effective Date	2011/12	2012/13	VAT
				£	
	BUILDING CONTROL CHARGES				
1	<u>Ordinance Survey Plans</u>				
	Building Regs application site plans				
	Scale 1 - 500 rural & urban (up to 6 No.)	01/04/10	10.00	10.00	Zero rated
	Scale 1 - 1250 rural & urban (up to 6 No.)	01/04/10	26.00	26.00	Zero rated
	Scale 1 - 1250 rural & urban (7-8 No.)	01/04/10	28.00	28.00	Zero rated
	Scale 1 - 1250 rural & urban (9-10 No.)	01/04/10	32.00	32.00	Zero rated
	Scale 1 - 1250 rural & urban (11 No.)	01/04/10	36.00	36.00	Zero rated
	Scale 1 - 2500 rural (up to 6 No.)	01/04/10	26.00	26.00	Zero rated
	Scale 1 - 2500 rural (7-8 No.)	01/04/10	28.00	28.00	Zero rated
	Scale 1 - 2500 rural (9-10 No.)	01/04/10	32.00	32.00	Zero rated
	Scale 1 - 2500 rural (11 No.)	01/04/10	36.00	36.00	Zero rated
	Scale 1 - 2500 urban starts at £52 (but this scale is not required)				
2	<u>Plans and drawings produced in Dept. - Copies</u>				
	Copies of building control notices are available upon request				

LAND CHARGES

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	LOCAL LAND CHARGE FEES				
1	Registration of a Charge on Part II of Register	01/04/11	75.00	75.00	O/Scope
2	Filing a Definitive Certificate of Lands Tribunal	01/04/11	3.00	3.00	O/Scope
3	Filing adjustment etc. for variation - cancellation of entry in Part II	01/04/11	8.00	8.00	O/Scope
4	Inspection of documents filed under Rule 10	01/04/11	3.00	3.00	O/Scope
5	Official search (including issue of Certificate) - whole of register	01/04/12	12.50	13.00	O/Scope
6	Office copy of entry in Register	01/04/12	11.50	12.00	O/Scope
7	Con 29 Part I enquiries				
	- one parcel of land	01/04/11	82.00	82.00	O/Scope
	- each additional parcel	01/04/12	13.50	14.00	O/Scope
8	Supplementary Part II enquiries				
	- each printed enquiry except question 5	01/04/12	11.50	12.00	O/Scope
	- Question 5 optional enquiry	01/04/12	14.50	15.00	O/Scope
	- Solicitor/Clients own enquiry	01/04/12	14.50	15.00	O/Scope
	- Question 22 common land	01/04/12	14.50	15.00	O/Scope
9	Enquiries by personal searchers (per item)	01/04/12	14.50	15.00	O/Scope
10	Commercial Basic Search LLC1 and CON 29R	01/04/11	123.00	123.00	O/Scope
11	Expedited Search - 3 Day Turnaround	01/04/12	27.50	30.00	O/Scope
	CON29R UNREFINED DATA CHARGES				
12	Building Regulations Q1.1 (F to H)	01/04/12	8.12	6.85	O/Scope
13	Nearby Railway Schemes Q3.5	01/04/12	1.94	1.00	O/Scope
14	Outstanding Notices Q3.7 (A-D & F)	01/04/12	7.26	5.75	O/Scope
15	Contravention of Building Regulations Q3.8	01/04/12	1.72	1.50	O/Scope
16	Notices, Orders, Directions and Proceedings under Planning Acts Q3.9 (A-N)	01/04/12	5.47	4.70	O/Scope
17	Conservation Area Q3.10 (B)	01/04/12	2.17	1.00	O/Scope
18	Compulsory Purchase Q3.11	01/04/12	2.42	1.50	O/Scope
19	Contaminated Land Q3.12 (Bi & C)	01/04/12	11.74	10.60	O/Scope

DEVELOPMENT CONTROL

A. OUTLINE APPLICATIONS (residential, commercial and agricultural)	
1. Where the site area does not exceed 2.5 hectares.	£335 for each 0.1 hectare (or part thereof) of site area.
2. Where the site area exceeds 2.5 hectares.	£8,285 and an additional £100 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares up to a maximum of £125,000.
B. FULL APPLICATIONS AND RESERVED MATTERS	
1. Extensions or alterations to a dwelling and works within the curtilage, eg domestic outbuildings, garages, fences, walls etc.	£150 per dwelling (where the applications relate to 2 or more dwelling houses, £295).
2. Erection of new dwellings (a) 50 or fewer (b) 51 or more	£335 for each dwelling £16,565 and an additional £100 for each dwelling in excess of 50, up to a maximum of £250,000.
3. Erection of buildings other than dwellings, glasshouses, or plant and machinery.	(a) Where no floor space is to be created, or works not creating more than 40 sq m. of additional floor space £170. (b) Works creating more than 40 sq m. but not exceeding 75 sq m. of additional floor space £335, (c) Works creating more than 75 sq m. but not exceeding 3750 sq m. of additional floor space £335 for each 75 sq m of that area (or part thereof). (d) Works creating more than 3750 sq m. of additional floor space, £16,565 and an additional £100 for each 75 sq m. (or part thereof) in excess of 3750 sq m. up to a maximum of £250,000.
4. Erection, on land for the purposes of agriculture, of buildings to be used for agricultural purposes (other than buildings in section 5 below).	(a) Where gross floor space created does not exceed 465 sq m., £70 (b) Where floor space created is between 465 sq m. and 540 sq m., £335 (c) Where floor space created is between 540 sq m. and 4215 sq m., £335 for the first 540 sq m. and an additional £335 for each 75 sq m. (or part thereof) in excess of 540 sq m. (d) Where the floor space created exceeds 4215 sq m., £16,565 and an additional £100 for each 75 sq m. (or part thereof) in excess of 4215 sq m. up to a maximum £250,000.
5. Erection of glasshouses on land used for the purposes of agriculture.	(a) Works creating floor space not exceeding 465 sq m., £70. (b) Works creating floor space exceeding 465 sq m. £1870.
6. The construction of car parks, service roads and other means of access on land used for the purpose of a single undertaking, where the development is required for a purpose incidental to the existing use of land.	£170.00
7. The erection, alteration or replacement of plant machinery.	(a) Where the site area does not exceed 5 hectares, £335 for each 0.1 hectare (or part thereof) of the site area. (b) Where the site area exceeds 5 hectares, £16,565, and an additional £100 for each 0.1 hectares (or part thereof) in excess of 5 hectares, up to a maximum of £250,000.
8. The carrying out of any operations associated with exploratory drilling for oil or natural gas.	(a) Where the site area does not exceed 7.5 hectares, £335 for each 0.1 hectare (or part thereof) of the site area. (b) Where the site area exceeds 7.5 hectares, £25,000 and an additional £100 for each 0.1 hectares (or part thereof) in excess of 7.5 hectares, up to a maximum of £250,000.

Note:

Awaiting Government approval of proposed deregulation for the setting of planning fees which will result in new fees and charges being agreed

DEVELOPMENT CONTROL

C. CHANGES OF USE (land and buildings)	
1. Change of use or subdivision of an existing single dwelling house.	(a) Where the change of use is to use as 50 or fewer dwelling houses, £335 for each additional dwelling. (b) Where the change of use is to use as more than 50 dwelling houses, £16,565 and an additional £100 for each dwelling house in excess of 50, up to a maximum of £250,000.
2. Change of use to one or more dwelling houses of any other building.	(a) Where the change of use is to use as 50 or fewer dwelling houses, £335 for each dwelling. (b) Where the change of use is to use as more than 50 dwelling houses, £16,565 and an additional £100 for each dwelling house in excess of 50, up to a maximum of £250,000.
3. The making of a material change in the use of a building or of land (other than a material change of use coming within any of the above categories).	£335
D. CERTIFICATE OF LAWFULNESS	
1. For existing use.	Same fee as if a planning application was being submitted.
2. For proposed use.	Half the equivalent planning fee.
E. OTHER OPERATIONS/APPLICATIONS	
1. For non-compliance with, or variation of conditions including retention of temporary buildings, continuation of temporary use etc.	£170.00
2. The carrying out of any other operations not coming in any of the above categories.	£170 for each 0.1 hectare (or part thereof) of the site area, up to maximum of £250,000.
F. ADVERTISEMENTS	
1. Relating to a business on the premises or advance signs directing the public to a business.	£95.00
2. Other advertisements.	£335.00
G. APPROVAL OF DETAILS	
1. Agricultural or forestry development.	£70.00
2. Demolition of buildings.	£70.00
3. Development by telecommunications code system operators.	£335.00
H. CONCESSIONARY FEES AND EXEMPTIONS	
1. NO FEE REQUIRED	
(a) Works to improve the disabled persons access to a public building or alterations to accommodate a registered disabled persons access, safety, health or comfort at that persons dwelling house.	
(b) Application requires because of the removal of permitted development rights by a condition, Article 4 direction or local development order.	
(c) Revised or fresh application for development (or advertisement) of the same character, description, site and applicant within 12 months of refusal or of the making of the earlier application if withdrawn, or within 12 months of expiry of the statutory	
(d) Revised or fresh application for development of the same character, description, site and applicant within 12 months of receiving permission.	
2. Applications by Parish Councils etc. (including advertisement applications)	Half the normal fee.
3. Alternative applications for one site	Highest of the fees applicable for each alternative and sum equal to half the rest.
4. Development crossing planning authority boundaries.	Only one fee paid to the authority having the larger site but calculated for the whole scheme to special ceiling.
5. Reserved matters where applicants earlier reserved matters applications have incurred total fees equaling that for a full application for the entire scheme.	£335.00
This is only a summary of scales of fees, listing only the most common types of application.	

Note:

Awaiting Government approval of proposed deregulation for the setting of planning fees which will result in new fees and

charges being agreed

DEVELOPMENT CONTROL

	Detail	Effective Date	2011/12 £	2012/13 £	VAT
	PLANNING CHARGES				
1	<u>Ordnance Survey Plans</u>				
	Planning application site plans				
	Scale 1 - 500 rural & urban (up to 6 No.)	01/04/10	10.00	10.00	Zero rated
	Scale 1 - 1250 rural & urban (up to 6 No.)	01/04/10	26.00	26.00	Zero rated
	Scale 1 - 1250 rural & urban (7-8 No.)	01/04/10	28.00	28.00	Zero rated
	Scale 1 - 1250 rural & urban (9-10 No.)	01/04/10	32.00	32.00	Zero rated
	Scale 1 - 1250 rural & urban (11 No.)	01/04/10	36.00	36.00	Zero rated
	Scale 1 - 2500 rural (up to 6 No.)	01/04/10	26.00	26.00	Zero rated
	Scale 1 - 2500 rural (7-8 No.)	01/04/10	28.00	28.00	Zero rated
	Scale 1 - 2500 rural (9-10 No.)	01/04/10	32.00	32.00	Zero rated
	Scale 1 - 2500 rural (11 No.)	01/04/10	36.00	36.00	Zero rated
	Scale 1 - 2500 urban starts at £52 (but this scale is not required)				
2	<u>Charges in connection with land/property transactions</u>				
	Detailed queries on consents involving search for relevant information*	01/04/12	25.00	25.00	Inclusive
	* stated charge plus relevant copying charges				
	Check involving site inspection*	01/04/12	20.00	20.00	Inclusive
	* stated charge plus mileage plus officer hourly rates				

HELPLINE

	Detail	Effective Date	2011/12 £	2012/13 £	VAT
	HELPLINE SERVICE PRIVATE AND PUBLIC SECTOR				
1	<u>Monitoring Costs (per week)</u>				
	Monitoring only	01/04/12	1.61	1.65	Inclusive
	Monitoring and Mobile Warden	01/04/12	4.68	4.80	Inclusive
2	<u>Rented Helpline (per week)</u>				
	Monitoring only	01/04/12	3.82	3.95	Inclusive
	Monitoring and Mobile Warden	01/04/12	6.91	7.10	Inclusive
3	<u>Rented Portal unit (per week)</u>				
	Monitoring only	01/04/12	3.33	3.40	Inclusive
	Monitoring and Mobile Warden	01/04/12	6.43	6.55	Inclusive
4	Daily call-out from the Care Centre	01/04/12	1.61	1.65	Inclusive
5	Responsive visit by Mobile Warden	01/04/12	11.70	12.10	Inclusive
6	Rental of Lifeline Fall Detector	01/04/12	0.59	0.60	Inclusive

Treasury Management Strategy Report 2012/13

This report outlines the Council's prudential indicators for 2012/13 – 2014/15 and sets out the expected treasury operations for this period. It fulfils four key legislative requirements as required by the Local Government Act 2003:

- The reporting of the prudential indicators setting out the expected capital activities as required by the CIPFA Prudential Code for Capital Finance in Local Authorities. The treasury management prudential indicators are now included as treasury indicators in the CIPFA Treasury Code of Practice (section 1);
- The Council's Minimum Revenue Provision (MRP) Policy, which sets out how the Council will pay for capital assets through revenue each year – as required by Regulation under the Local Government and Public Involvement in Health Act 2007 (section 1);
- The treasury management strategy statement which sets out how the Council's treasury service will support the capital decisions taken above, the day to day treasury management and the limitations on activity through treasury prudential indicators. The key indicator is the Authorised Limit, the maximum amount of debt the Council could afford in the short term, but which would not be sustainable in the longer term. This is the Affordable Borrowing Limit required by s3 of the Local Government Act 2003. This is in accordance with the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code and shown in section 2;
- The investment strategy which sets out the Council's criteria for choosing investment counterparties and limiting exposure to the risk of loss (in accordance with the CLG (Communities for Local Government) investment guidance) (section 3);

Revised editions of the CLG Investment Guidance (March 2010) and the CIPFA Prudential Code and CIPFA Treasury Management Code of Practice were produced in November 2011. The revised guidance arising from these have been incorporated within this report.

The main changes initiated in the revisions above increase the Members' responsibility in this area. This requires greater Member scrutiny of the treasury policies, increased Member training and awareness and greater frequency of information. The Council has already incorporated these changes within its constitution by delegating responsibility for monitoring and revisions to the Treasury Management Strategy to Governance and Audit Committee. In addition to this the committee has undertaken specific Treasury Management training in June 2011. A mid-year report on performance in conjunction with an annual report is presented to the Governance and Audit Committee.

SECTION 1 - THE PRUDENTIAL INDICATORS 2011/12 to 2014/15

Introduction

1. The Local Government Act 2003 requires the Council to adopt the CIPFA Prudential Code and produce prudential indicators. In addition to this the Council also adopts CIPFA's Treasury Management in the Public Services: code of practice and cross-sectoral guidance notes. This report revises the indicators for 2011/12 and 2012/13, and introduces new indicators for 2013/14 and 2014/15. Each indicator either summarises the expected activity or introduces limits upon the activity, and reflects the outcome of the Council's underlying capital appraisal systems.
2. Within this overall prudential framework there is a clear impact on the Council's treasury management activity, either through borrowing or investment activity. As a consequence the treasury management strategy for 2012/13 is included in Section 2 to complement the indicators, and this report includes the prudential indicators relating to the treasury activity.
3. A number of Prudential Indicators covering treasury management have been moved to the Treasury Management Code of Practice. These Treasury Management indicators are contained within this report.
4. A key issue facing the Council is the impact of the planned HRA reform which essentially brings to an end the housing subsidy system and will see the HRA become a standalone business. The Council currently pays into the HRA subsidy system and in order to stop future payments from the 1 April 2012 the Council is required to pay the CLG £122m. The payment is effectively HRA debt, and so the prudential indicators have been adjusted to reflect this change (as approved by Council on 8th December 2011). The actual payment will be made on the 28 March 2012 and the change is expected to be beneficial to the Council.

The Capital Expenditure Plans

5. The Council's capital expenditure plans are summarised below and this forms the first of the prudential indicators. A certain level of capital expenditure is grant supported by the Government; any decisions by the Council to spend above this level will be considered unsupported capital expenditure. This unsupported capital expenditure needs to have regard to:
 - Service objectives (e.g. strategic planning);
 - Stewardship of assets (e.g. asset management planning);
 - Value for money (e.g. option appraisal);
 - Prudence and sustainability (e.g. implications for external borrowing and whole life costing);
 - Affordability (e.g. implications for the council tax and rents);
 - Practicality (e.g. the achievability of the forward plan).
6. The revenue consequences of capital expenditure, particularly the unsupported capital expenditure, will need to be paid for from the Council's own resources.

7. This capital expenditure can be paid for immediately (by applying capital resources such as capital receipts, capital grants etc., or revenue resources), but if these resources are insufficient any residual capital expenditure will add to the Council's borrowing need. Each year an annual revenue charge (Minimum Revenue Provision) to reduce the borrowing need.
8. The key risks to the plans are that the level of Government support has been estimated and is therefore maybe subject to change. Similarly some of estimates for other sources of funding, such as capital receipts, may also be subject to change over this timescale. For instance anticipated asset sales may be postponed due to impact of the recession on the property market.
9. The Council is asked to approve the summary capital expenditure projections below. This forms the first prudential indicator:

£m	2011/12 Revised £	2012/13 Estimated £	2013/14 Estimated £	2014/15 Estimated £
Capital Expenditure				
Non-HRA	£2.337m	£6.477m	£3.011m	£2.114m
HRA	£5.410m	£4.411m	£3.809m	£4.707m
Financed by:				
Supported Borrowing	£0.000m	£0.000m	£0.000m	£0.000m
Unsupported Borrowing	£0.000m	£0.000m	£0.000m	£0.000m
Capital receipts reserve	£0.000m	£4.752m	£2.232m	£1.335m
Capital grants	£0.569m	£0.654m	£0.254m	£0.254m
Capital reserves	£6.653m	£4.798m	£3.809m	£4.707m
Revenue	£0.525m	£0.684m	£0.525m	£0.525m
Net financing need for the year	0	0	0	0

The Council's Borrowing Need (the Capital Financing Requirement)

10. The second prudential indicator is the Council's Capital Financing Requirement (CFR). The CFR is simply the total outstanding capital expenditure which has not yet been paid for from either revenue or capital resources. It is essentially a measure of Council's underlying borrowing need. The capital expenditure above which has not immediately been paid for will increase the CFR.
11. Following accounting changes the CFR includes any other long term liabilities (e.g. PFI schemes, finance leases) brought onto the balance sheet. Whilst this increases the CFR, and therefore the Council's borrowing requirement, these types of scheme include a borrowing facility and so the Council is not required to separately borrow for these schemes. The Council currently has no such schemes within the CFR

12. The Council is asked to approve the CFR projections below:

£m	2011/12 Revised £	2012/13 Estimated £	2013/14 Estimated £	2014/15 Estimated £
Capital Financing Requirement				
CFR – Non Housing	4.663m	4.476m	4.297m	4.125m
CFR - Housing	2.159m	124.480m	124.480m	124.480m
HRA Settlement	122.321m	0.000m	0.000m	0.000m
Total CFR	129.143m	128.956m	128.777m	128.605m
Movement in CFR	122.127m	(0.187m)	(0.179m)	(0.172m)

£m	2011/12 Revised £	2012/13 Estimated £	2013/14 Estimated £	2014/15 Estimated £
Movement in CFR represented by				
Net Financing need for the year (above)	0.000m	0.000m	0.000m	0.000m
HRA Settlement	122.321m	0.000m	0.000m	0.000m
Less MRP/VRP and other financing movements	(0.194m)	(0.187m)	(0.179m)	(0.172m)
Movement in CFR	122.127m	(0.187m)	(0.179m)	(0.172m)

13. The Council is required to pay off an element of the accumulated General Fund capital spend each year through a revenue charge (the Minimum Revenue Provision - MRP), although it is also allowed to undertake additional voluntary payments (VRP). The MRP is the reason for the negative year on year movements in the CFR forecasts shown above.

14. CLG Regulations have been issued which require full Council to approve an MRP Statement in advance of each year. A variety of options are provided to councils to replace the existing Regulations, so long as there is a prudent provision. The Council is recommended to approve the following MRP Statement.

15. For capital expenditure incurred before 1 April 2008 or which in the future will be Supported Capital Expenditure, the MRP policy will be:

- **Existing practice** - MRP will follow the existing practice outline in former CLG Regulations.

16. From 1 April 2008 for all new unsupported borrowing the MRP policy will be:

- **Asset Life Method** – MRP will be based on the estimated life of the assets, in accordance with the proposed regulations (this option must be applied for any expenditure capitalised under a Capitalisation Directive).

17. For authorities who participate in LAMS (Local Authority Mortgage Scheme) using the cash backed option (which the Council is currently considering), the mortgage lenders require a 5 year deposit from the local authority to match the 5 year life of the indemnity. The deposit placed with the mortgage lender provides an integral part of the mortgage lending, and is treated as capital expenditure and a loan to a third party. The Capital Financing Requirement (CFR) will increase by the amount of the total indemnity. The deposit is due to be returned in full at maturity, with interest paid either annually or on maturity. Once the deposit matures and funds are returned to the local authority, the returned funds are classed as a capital receipt, and the CFR will reduce accordingly. As this is a temporary (5 year) arrangement and the funds will be returned in full, there is no need to set aside prudent provision to repay the debt liability in the interim period, so there is no MRP application.
18. No revenue charge is currently required for the HRA. However under HRA reform the HRA will be required to charge depreciation on its assets, which will have a revenue effect. In order to address any possible adverse impact, regulations will allow the Major Repairs Allowance to be used as a proxy for depreciation for the first five years.
19. Repayments included in annual PFI or finance leases are applied as MRP

The Use of the Council's resources and the Investment Position

20. The application of resources (capital receipts, reserves etc.) to either finance capital expenditure or other budget decisions to support the revenue budget will have an ongoing impact on investments unless resources are supplemented each year from new sources (asset sales etc.). Detailed below are estimates of the year end balances for each resource and anticipated day to day cash flow balances.

Year End Resources £m	2011/12 Revised £	2012/13 Estimated £	2013/14 Estimated £	2014/15 Estimated £
Fund balances	11.398m	12.084m	14.219m	16.976m
Capital receipts	8.280m	4.668m	4.663m	4.555m
HRA reserve	8.482m	8.554m	10.009m	13.086m
Major Repairs Reserve	3.611m	4.400m	5.791m	6.284m
Total Core Funds	31.771m	29.706m	34.652m	40.901m
Working Capital*	(2.370m)	(2.370m)	(2.370m)	(2.370m)
Expected Investments	29.401m	27.336m	32.282m	38.531m

* Working capital balances shown are estimated year end; these may be higher mid year

Affordability Prudential Indicators

21. The previous sections cover the overall capital and control of borrowing prudential indicators, but within this framework prudential indicators are required to assess the affordability of the capital investment plans. These provide an indication of the impact of the capital investment plans on the overall Council's finances. The Council is asked to approve the following indicators:

22. **Actual and Estimates of the ratio of financing costs to net revenue stream** – This indicator identifies the trend in the cost of capital (borrowing and other long term obligation costs net of investment income) against the net revenue stream.

%	2011/12 Revised	2012/13 Estimated	2013/14 Estimated	2014/15 Estimated
Non-HRA	(0.51%)	(1.04%)	(1.21%)	(3.24%)
HRA	(0.60%)	20.95%	19.87%	24.24%

23. The estimates of financing costs include current commitments and the proposals in this budget report.

24. **Estimates of the incremental impact of capital investment decisions on the Council Tax** – This indicator identifies the revenue costs associated with proposed changes to the three year capital programme recommended in this budget report compared to the Council's existing approved commitments and current plans. The assumptions are based on the budget, but will invariably include some estimates, such as the level of government support, which are not published over a three year period.

25. **Incremental impact of capital investment decisions on the Band D Council Tax**

£	Original 2011/12	Forward Projection 2012/13	Forward Projection 2013/14	Forward Projection 2014/15
Variance change in original to revised spending programme	-1.44	1.58	0.76	0.51

26. **Estimates of the incremental impact of capital investment decisions on Housing Rent levels** – Similar to the Council tax calculation this indicator identifies the trend in the cost of proposed changes in the housing capital programme recommended in this budget report compared to the Council's existing commitments and current plans, expressed as a discrete impact on housing stock.

27. Incremental impact of capital investment decisions Housing Rent levels

£	Original 2011/12	Forward Projection 2012/13	Forward Projection 2013/14	Forward Projection 2014/15
Variance change in original to revised spending programme	-173.38	-7.87	-113.65	-116.67

28. This indicator shows the revenue impact on any newly approved schemes if there was no rent restructuring in place. However, there is no actual impact on rent levels through any decisions on capital investments due the operation of rent restructuring currently.

SECTION 2 - TREASURY MANAGEMENT STRATEGY 2012/13 to 2014/15

29. The treasury management service is an important part of the overall financial management of the Council's affairs. The prudential indicators in Section 1 consider the affordability and impact of capital expenditure decisions, and set out the Council's overall capital framework. The treasury service considers the effective funding of these decisions. Together they form part of the process which ensures the Council meets balanced budget requirement under the Local Government Finance Act 1992.
30. The Council's treasury activities are strictly regulated by statutory requirements and a professional code of practice (the CIPFA Code of Practice on Treasury Management – revised November 2011). This Council adopted the Code of Practice on Treasury Management on 23 June 2004, and will adopt the revised Code.
31. As a result of adopting the Code the Council also adopted a Treasury Management Policy Statement which is also a requirement of one of the prudential indicators and is outlined below:
- The organisation defines its treasury management activities as: the management of the organisations investments and cash flows, its banking, money market and capital market transactions; the effective control of risks associated with those activities; and the pursuit of optimum performance consistent with those risks.
 - The organisation regards the successful identification, monitoring and control of risk to be the prime criteria by which the effectiveness of its treasury management activities will be measured. Accordingly, the analysis and reporting of treasury management activities will focus on their risk implications for the organisation, and any financial instruments entered into to manage risks.
 - The organisation acknowledges that effective treasury management will provide support towards the achievement of its business and service objectives. It is therefore committed to the principle of achieving value for money in treasury management, and to employing suitable comprehensive performance measurement techniques, with the context of effective risk management.
32. The Constitution requires an annual strategy to be reported to Council outlining the expected treasury activity for the forthcoming 3 years. A key requirement of this report is to explain both the risks, and the management of the risks, associated with the treasury service. A further treasury reports are produced after the year-end to report on actual activity for the year as was in year reporting of at least half-yearly.

33. This strategy covers:

1. The Council's debt and investment projections;
2. The Council's estimates and limits on future debt levels;
3. The expected movement in interest rates;
4. The Council's borrowing and investment strategies;
5. Treasury performance indicators; and
6. Specific limits on treasury activities.

Debt and Investment Projections 2012/13 – 2014/15

34. The borrowing requirement comprises the expected movement in the CFR and any maturing debt which will need to be re-financed. The table below shows this effect on the treasury position over the next three years. The expected maximum debt position during each year represents the Operational Boundary prudential indicator, and so may be different from the year end position.

35. The borrowing position is expected to change significantly in 2012 as, the Council will be required to make a one off payment to the CLG to remove the HRA from the current housing subsidy system. The payment is expected to be £122m. This one off payment is compensation, ensuring the HRA will no longer make future annual payments to the CLG. Therefore, the relevant prudential indicators have been updated to reflect this.

36. The Councils revised treasury portfolio position at 31 March 2012, with forward projections are summarised below. The table shows the actual external debt (the treasury management operations), against the underlying capital borrowing need (CFR), highlighting any over or under borrowing.

£m	2011/12 Revised £	2012/13 Estimated £	2013/14 Estimated £	2014/15 Estimated £
External Debt				
Existing Debt at 1 April	(2.591m)	(124.886)	(122.484m)	(118.999m)
Expected change in debt	0.026m	0.026m	1.026m	0.013m
HRA Settlement	(122.321m)	2.376m	2.459m	2.545m
Debt at 31 March	(124.886m)	(122.484m)	(118.999m)	(116.441m)
CFR	129.143m	128.956m	128.777m	128.605m
Under / (over) borrowing	4.257m	6.472m	9.778m	12.164m
Total Investments at 31 March	31.771m	29.706m	34.652m	40.901m
Investment change	(1.850m)	(2.065m)	4.946m	6.249m
Net Debt	(95.485m)	(95.148m)	(86.717m)	(77.910m)

37. As part of the HRA reform payment to CLG the operational boundary has increased by £130m to £133m. This limit has been set to ensure sufficient headroom is in place to allow the repayment as part of the Councils prudential indicators.

Limits to Borrowing Activity

38. Within the prudential indicators there are a number of key indicators to ensure the Council operates its activities within well defined limits.
39. The Head of Finance reports that the Council complied with this prudential indicator in the current year and does not envisage difficulties for the future. This view takes into account current commitments, existing plans, and the proposals in this budget report.
40. **The Operational Boundary.** This is the limit beyond which external debt is not normally expected to exceed. In most cases, this would be a similar figure to the CFR, but may be lower or higher depending on the levels of actual debt.

Operational Boundary £m	2011/12 Revised £	2012/13 Estimated £	2013/14 Estimated £	2014/15 Estimated £
Debt	2.565m	2.539m	1.513m	1.500m
+ HRA Reform	122.321m	119.945m	117.486m	114.941m
Other long term liabilities	0.000m	0.000m	0.000m	0.000m
Total	124.886m	122.484m	118.999m	116.441m

41. **The Authorised Limit for External Debt** – A further key prudential indicator represents a control on the overall level of borrowing. This represents a limit beyond which external debt is prohibited, and this limit needs to be set or revised by full Council. It reflects the level of external debt which, while not desired, could be afforded in the short term, but is not sustainable in the longer term.
42. This is the statutory limit determined under section 3 (1) of the Local Government Act 2003. The Government retains an option to control either the total of all councils' plans, or those of a specific council, although no control has yet been exercised.
43. The Council is asked to approve the following Authorised Limit taking into account the expected self-financing payment to CLG as part of the HRA reform:

Authorised limit £m	2011/12 Revised £	2012/13 Estimated £	2013/14 Estimated £	2014/15 Estimated £
Debt	18.000m	18.000m	18.000m	18.000m
+ HRA Reform	130.000m	130.000m	130.000m	130.000m
Other long term liabilities	-	-	-	-
Total	148.000m	148.000m	148.000m	148.000m

Prospects for Interest Rates

44. The Council has appointed Sector as its treasury advisor and part of their service is to assist the Council to formulate a view on interest rates. Annex 1 draws together a number of current City forecasts for short term (Bank Rate) and longer fixed interest rates. The following table gives the Sector central view

Annual Average %	Bank Rate	Money Rates		PWLB Rates*		
		3 month	1 year	5 year	25 year	50 year
March 2012	0.50	0.70	1.50	2.30	4.20	4.30
June 2012	0.50	0.70	1.50	2.30	4.20	4.30
Sept 2012	0.50	0.70	1.50	2.30	4.30	4.40
Dec2012	0.50	0.70	1.60	2.40	4.30	4.40
March 2013	0.50	0.75	1.70	2.50	4.40	4.50
June 2013	0.50	0.80	1.80	2.60	4.50	4.60
Sept 2013	0.75	0.90	1.90	2.70	4.60	4.70
Dec 2013	1.00	1.20	2.20	2.80	4.70	4.80
March 2014	1.25	1.40	2.40	2.90	4.80	4.90
June 2014	1.50	1.60	2.60	3.10	4.90	5.00

* Borrowing Rates

45. Growth in the UK economy is expected to be weak in the next two years and there is a risk of a technical recession (i.e. two quarters of negative growth). Bank Rate, currently 0.5%, underpins investment returns and is not expected to start increasing until quarter 3 of 2013 despite inflation currently being well above the Monetary Policy Committee inflation target. Hopes for an export led recovery appear likely to be disappointed due to the Eurozone sovereign debt crisis depressing growth in the UK's biggest export market. The Comprehensive Spending Review, which seeks to reduce the UK's annual fiscal deficit, will also depress growth during the next few years.

46. Fixed interest borrowing rates are based on UK gilt yields. The outlook for borrowing rates is currently much more difficult to predict. The UK total national debt is forecast to continue rising until 2015/16; the consequent increase in gilt issuance is therefore expected to be reflected in an increase in gilt yields over this period. However, gilt yields are currently at historically low levels due to investor concerns over Eurozone sovereign debt and have been subject to exceptionally high levels of volatility as events in the Eurozone debt crisis have evolved.

47. This challenging and uncertain economic outlook has a several key treasury management implications:

- The Eurozone sovereign debt difficulties, most evident in Greece, provide a clear indication of much higher counterparty risk. This continues to suggest the use of higher quality counterparties for shorter time periods;
- Investment returns are likely to remain relatively low during 2012/13;
- Borrowing interest rates are currently attractive, but may remain low for some time. The timing of any borrowing will need to be monitored carefully;

- There will remain a cost of capital – any borrowing undertaken that results in an increase in investments will incur a revenue loss between borrowing costs and investment returns.

A more detailed economic outlook for both the Global and UK economy is included in Annex 2.

Borrowing Strategy 2012/13 – 2014/15

48. The Council is currently maintaining an under-borrowed position. This means that the capital borrowing need (the Capital Financing Requirement), has not been fully funded with loan debt as cash supporting the Council's reserves, balances and cash flow has been used as a temporary measure. This strategy is prudent as investment returns are low and counterparty risk is high and will be maintained for the borrowing excluding the HRA reform settlement
49. Against this background and the risks within the economic forecast, caution will be adopted with the 2012/13 treasury operations. The Head of Finance will monitor interest rates in financial markets and adopt a pragmatic approach to changing circumstances.
50. The requirement for the HRA reform settlement to be made to the CLG on 28 March 2012 will require a separate consideration of a borrowing strategy. The Council will need to have the cash settlement amount of £122m available by the 28th March 2012, so separate borrowing solely for this purpose is anticipated. The PWLB are providing loans at interest rates 0.85% lower than the usual PWLB interest rates solely for the settlement requirements. This provides a compelling reason to utilise this borrowing availability. The exact structure of debt to be drawn is currently being considered by officers to ensure it meets the requirements of the HRA business plan and the overall requirements of the Council.
51. The uncertainty over future interest rates increases the risks associated with treasury activity. As a result the Council will take a cautious approach to its treasury strategy.
52. The option of postponing borrowing and running down investment balances will also be considered. This would reduce counterparty risk and hedge against the expected fall in investments returns.

Treasury Management Limits on Activity

53. There are three debt related treasury activity limits. The purpose of these are to contain the activity of the treasury function within certain limits, thereby managing risk and reducing the impact of an adverse movement in interest rates. However if these are set to be too restrictive they will impair the opportunities to reduce costs/improve performance. The indicators are:
 - Upper limits on variable interest rate exposure – This identifies a maximum limit for variable interest rates based upon the debt position net of investments
 - Upper limits on fixed interest rate exposure – Similar to the previous indicator this covers a maximum limit on fixed interest rates.
 - Maturity structures of borrowing – These gross limits are set to reduce the Council's exposure to large fixed rate sums falling due for refinancing, and are required for upper and lower limits.

54. The Council is asked to approve the limits:

£m	2011/12	2012/13	2013/14	2014/15
Interest rate Exposures				
	Upper	Upper	Upper	Upper
Limits on fixed interest rates based on net debt	133.000m	133.000m	133.000m	133.000m
Limits on variable interest rates based on net debt	40.000m	40.000m	40.000m	40.000m
Maturity Structure of fixed interest rate borrowing 2012/13				
	Lower	Upper	Upper	
Under 12 months	0%	40%	0%	
12 months to 2 years	0%	40%	40%	
2 years to 5 years	0%	100%	100%	
5 years to 10 years	0%	100%	100%	
10 years and above	0%	100%	100%	

Policy on Borrowing in Advance of need

55. The Council will not borrow more than or in advance of its needs, purely in order to profit from the investment of the extra sums borrowed. Any decision to borrow in advance will be within forward approved Capital Financing Requirement estimates, and will be considered carefully to ensure that value for money can be demonstrated and that the Council can ensure the security of such funds.

56. The Head of Finance may do this under delegated power where, for instance, a sharp rise in interest rates is expected, and so borrowing early at fixed interest rates will be economically beneficial or meet budgetary constraints. Whilst the Head of Finance will adopt a cautious approach to any such borrowing, where there is a clear business case for doing so borrowing may be undertaken to fund the approved capital programme or to fund future debt maturities.

57. It would not look to borrow more than 24 months in advance of need.

58. Risks associated with any borrowing in advance activity will be subject to prior appraisal and subsequent reporting through the mid-year or annual reporting mechanism.

Debt Rescheduling

59. As short term borrowing rates will be considerably cheaper than longer term fixed interest rates, there may be potential opportunities to generate savings by switching from long term debt to short term debt. However, these savings will need to be considered in the light of the current treasury position and the size of the cost of debt repayment (premiums incurred).
60. The reasons for any rescheduling to take place will include:
- the generation of cash savings and / or discounted cash flow savings;
 - helping to fulfil the treasury strategy;
 - enhance the balance of the portfolio (amend the maturity profile and/or the balance of volatility).
61. Consideration will also be given to identify if there is any residual potential for making savings by running down investment balances to repay debt prematurely as short term rates on investments are likely to be lower than rates paid on current debt.

SECTION 3 - ANNUAL INVESTMENT STRATEGY 2012/13 to 2014/15

Investment Policy

62. The Council's investment policy has regard to the CLG's Guidance on Local Government Investments ("the Guidance") and the 2011 revised CIPFA Treasury Management in Public Services Code of Practice and Cross Sectoral Guidance Notes ("the CIPFA TM Code"). The Council's investment priorities will be security first, liquidity second, then return.
63. In accordance with the above, and in order to minimise the risk to investments, the Council has below clearly stipulated the minimum acceptable credit quality of counterparties for inclusion on the lending list. The creditworthiness methodology used to create the counterparty list fully accounts for the ratings and watches published by all three ratings agencies with a full understanding of what the ratings reflect in the eyes of each agency. Using the Sector ratings service banks' ratings are monitored on a real time basis with knowledge of any changes notified electronically as the agencies notify modifications.
64. Further, the Council's officers recognise that ratings should not be the sole determinant of the quality of an institution and that it is important to continually assess and monitor the financial sector on both a micro and macro basis and in relation to the economic and political environments in which institutions operate. The assessment will also take account of information that reflects the opinion of the markets. To this end the Council will engage with its advisors to maintain a monitor on market pricing such as "Credit Default Swaps" and overlay that information on top of the credit ratings. This is encapsulated within the credit methodology provided by the advisors, Sector.
65. Other information sources used will include the financial press, share price and other such information pertaining to the banking sector in order to establish the most robust scrutiny process on the suitability of potential investment counterparties.
66. The aim of the strategy is to generate a list of highly creditworthy counterparties which will also enable diversification and thus avoidance of concentration risk.
67. The intention of the strategy is to provide security of investment and minimisation of risk.
68. Investment instruments identified for use in the financial year are listed in Annex 3 under the 'Specified' and 'Non-Specified' Investments categories. Counterparty limits will be as set through the Council's Treasury Management Practices – Schedules
69. **Investment Counterparty Selection Criteria** - The primary principle governing the Council's investment criteria is the security of its investments, although the yield or return on the investment is also a key consideration. After this main principle the Council will ensure:
- It maintains a policy covering both the categories of investment types it will invest in, criteria for choosing investment counterparties with

adequate security, and monitoring their security. This is set out in the Specified and Non-Specified investment sections below.

- It has sufficient liquidity in its investments. For this purpose it will set out procedures for determining the maximum periods for which funds may prudently be committed. These procedures also apply to the Council's prudential indicators covering the maximum principal sums invested.
70. The Head of Finance will maintain a counterparty list in compliance with the following criteria and will revise the criteria and submit them to either Council or Governance and Audit Committee for approval as necessary. This criteria is separate to that which chooses Specified and Non-Specified investments as it provides an overall pool of counterparties considered high quality the Council may use rather than defining what its investments are.
71. The rating criteria use the **lowest common denominator** method of selecting counterparties and applying limits. This means that the application of the Council's minimum criteria will apply to the lowest available rating for any institution (where rated). For instance if an institution is rated by two agencies, one meets the Council's criteria, the other does not, the institution will fall outside the lending criteria. This is in compliance with a CIPFA Treasury Management Panel recommendation in March 2009 and the CIPFA Treasury Management Code of Practice.
72. Credit rating information is supplied by Sector, the Councils treasury consultants on all active counterparties that comply with the criteria below. Any counterparty failing to meet the criteria would be omitted from the counterparty (dealing) list. Any rating changes, rating watches (notification of a likely change), rating outlooks (notification of a possible longer term change) are provided to officers almost immediately after they occur and this information is considered before dealing.
73. The criteria for providing a pool of high quality investment counterparties (both Specified and Non-specified investments) is:
- **Banks & Building Societies** – the Council will use a criteria based system covering Banks & Building Societies. (see Annex 3 for specific criteria).
 - The UK Government (such as the Debt Management Account deposit facility, UK Treasury Bills or a Gilt with less than one year to maturity)
 - A local authority
 - Pooled investment vehicles (such as money market funds) that have been awarded a high credit rating by a credit rating agency.
 - Local Authority Mortgage scheme (although this is classified as being a service investment rather than a treasury investment, and is therefore outside of the Specified / Non-specified categories).

In the normal course of the council's cash flow operations it is expected that both Specified and Non-specified investments will be utilised for the control of liquidity as both categories allow for short term investments.

The use of longer term instruments (greater than one year from inception to repayment) will fall in the Non-specified investment category. These instruments will only be used where the Council's liquidity requirements are safeguarded. This will also be limited by the investment prudential indicator below

74. The proposed criteria for Specified and Non-Specified investments are shown in Annex 3 for approval along with monetary limits for each type of counterparty.

75. **Use of additional information other than credit ratings.** Additional requirements under the Code require the Council to supplement credit rating information. Whilst the above criteria relies primarily on the application of credit ratings to provide a pool of appropriate counterparties for officers to use, additional operational market information will be applied before making any specific investment decision from the agreed pool of counterparties. This additional market information (for example Credit Default Swaps, negative rating watches/outlooks) will be applied to compare the relative security of differing investment counterparties.

Investment Strategy

76. **In-house funds.** Investments will be made with reference to the core balance and cash flow requirements and the outlook for short-term interest rates (i.e. rates for investments up to 12 months).

77. **Investment returns expectations.** Bank Rate is forecast to remain unchanged at 0.5% before starting to rise from quarter 3 of 2013. Bank Rate forecasts for financial year ends (March) are:

- 2011/12 0.50%
- 2012/13 0.50%
- 2013/14 1.25%
- 2014/15 2.50%

78. There are downside risks to these forecasts (i.e. start of increases in Bank Rate is delayed even further) if economic growth remains weaker for longer than expected. However, should the pace of growth pick up more sharply than expected there could be upside risk, particularly if Bank of England inflation forecasts for two years ahead exceed the Bank of England's 2% target rate.

79. The suggested budgeted investment earnings rates for returns on investments placed for periods up to one year during each financial year for the next three years are as follows:

- 2012/13 1.50%
- 2013/14 1.90%
- 2014/15 3.10%

80. **Investment treasury indicator and limit** - total principal funds invested for greater than 364 days. These limits are set with regard to the Council's liquidity requirements and to reduce the need for early sale of an investment, and are based on the availability of funds after each year-end.

81. The Council is asked to approve the treasury indicator and limit: -

Maximum principal sums invested > 364 days			
£m	2012/13	2013/14	2014/15
Principal sums invested > 364 days	£8.000m	£9.000m	£10.000m

82. **Risk Benchmarking** – A development in the revised Codes and the CLG Investment Guidance is the consideration and approval of security and liquidity benchmarks. Yield benchmarks are currently widely used to assess investment performance. Discrete security and liquidity benchmarks are new requirements to the Member reporting, although the application of these is more subjective in nature.

83. These benchmarks are simple targets (not limits) and so may be breached from time to time, depending on movements in interest rates and counterparty criteria. The purpose of the benchmark is that officers will monitor the current and trend position and amend the operational strategy depending on any changes. Any breach of the benchmarks will be reported, with supporting reasons in the Mid-Year or Annual Report.

84. **Security** - The Council's maximum security risk benchmark for the current portfolio, when compared to these historic default tables, is:

- 0.1% historic risk of default when compared to the whole portfolio.

85. **Liquidity** – In respect of this area the Council seeks to maintain:

- Bank overdraft - £0.25m
- Liquid short term deposits of at least £3m available with a week's notice.
- Weighted Average Life benchmark is expected to not exceed a maximum of 1 year.

86. **Yield - Local measures of yield benchmarks are :**

- Investments – Internal returns above the 7 day LIBID rate
- Investments – External fund managers - returns 10% above 7 day compounded LIBID.

87. **And in addition that the security benchmark for each individual year is:**

	1 year	2 years	3 years	4 years	5 years
Maximum	0.08%	0.22%	0.37%	0.52%	0.70%

Note: This benchmark is an average risk of default measure (potential loss on investments), and would not constitute an actual expectation of loss against a particular investment.

Performance Indicators

88. The Code of Practice on Treasury Management requires the Council to set performance indicators to assess the adequacy of the treasury function over the year. These are distinct historic indicators, as opposed to the prudential indicators, which are predominantly forward looking. Examples of performance indicators often used for the treasury function are:

- Debt – Borrowing - Average rate of borrowing for the year compared to average available
- Debt – Average rate movement year on year
- Investments – Internal returns above the 7 day LIBID (London Interbank Bid Rate)
- Investments – External fund managers - returns 110% above 7 day compounded LIBID.

The results of these indicators will be reported in the Treasury Annual Report.

Policy on Use of External Service Providers

89. The Council uses Sector as its external treasury management advisors.
90. The Council recognises that responsibility for treasury management decisions remains with the organisation at all times and will ensure that undue reliance is not placed upon our external service providers.
91. It also recognises that there is value in employing external providers of treasury management services in order to acquire access to specialist skills and resources. The Council will ensure that the terms of their appointment and the methods by which their value will be assessed are properly agreed and documented, and subjected to regular review.

Member and Officer Training

92. The increased Member consideration of treasury management matters and the need to ensure officers dealing with treasury management are trained and kept up to date requires a suitable training process for Members and officers. This Council has addressed this important issue by:
- Carrying out a programme of specific Treasury Management training with the members of the Governance and Audit Committee
 - Improved Governance arrangements through annual report and midyear strategy revisions had aided the development and knowledge of committee members.
 - Ensuring staff involved in the Treasury Management function are suitably qualified and have access to regular information updates and developments within the treasury arena.

Annex 1 - Interest Rate Forecast 2011/2015

Sector's Interest Rate View															
	Now	Dec-11	Mar-12	Jun-12	Sep-12	Dec-12	Mar-13	Jun-13	Sep-13	Dec-13	Mar-14	Jun-14	Sep-14	Dec-14	Mar-15
Sector's Bank Rate View	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.75%	1.00%	1.25%	1.50%	2.00%	2.25%	2.50%
3 Month LIBID	0.87%	0.70%	0.70%	0.70%	0.70%	0.70%	0.75%	0.80%	0.90%	1.20%	1.40%	1.60%	2.10%	2.40%	2.60%
6 Month LIBID	1.16%	1.00%	1.00%	1.00%	1.00%	1.00%	1.10%	1.20%	1.40%	1.60%	1.80%	2.00%	2.50%	2.70%	2.90%
12 Month LIBID	1.65%	1.50%	1.50%	1.50%	1.50%	1.60%	1.70%	1.80%	1.90%	2.20%	2.40%	2.60%	3.10%	3.20%	3.30%
5yr PWLB Rate	2.25%	2.30%	2.30%	2.30%	2.30%	2.40%	2.50%	2.60%	2.70%	2.80%	2.90%	3.10%	3.30%	3.50%	3.70%
10yr PWLB Rate	3.33%	3.30%	3.30%	3.30%	3.40%	3.40%	3.50%	3.60%	3.70%	3.80%	4.00%	4.20%	4.40%	4.60%	4.80%
25yr PWLB Rate	4.24%	4.20%	4.20%	4.20%	4.30%	4.30%	4.40%	4.50%	4.60%	4.70%	4.80%	4.90%	5.00%	5.10%	5.20%
50yr PWLB Rate	4.26%	4.30%	4.30%	4.30%	4.40%	4.40%	4.50%	4.60%	4.70%	4.80%	4.90%	5.00%	5.10%	5.20%	5.30%
Bank Rate															
Sector's View	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.75%	1.00%	1.25%	1.50%	2.00%	2.25%	2.50%
UBS	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	-	-	-	-	-	-	-	-	-
Capital Economics	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	-	-	-	-	-
5yr PWLB Rate															
Sector's View	2.25%	2.30%	2.30%	2.30%	2.30%	2.40%	2.50%	2.60%	2.70%	2.80%	2.90%	3.10%	3.30%	3.50%	3.70%
UBS	2.25%	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Economics	2.25%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	-	-	-	-	-
10yr PWLB Rate															
Sector's View	3.33%	3.30%	3.30%	3.30%	3.40%	3.40%	3.50%	3.60%	3.70%	3.80%	4.00%	4.20%	4.40%	4.60%	4.80%
UBS	3.33%	3.45%	3.45%	3.50%	3.60%	3.65%	-	-	-	-	-	-	-	-	-
Capital Economics	3.33%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	-	-	-	-	-
25yr PWLB Rate															
Sector's View	4.24%	4.20%	4.20%	4.20%	4.30%	4.30%	4.40%	4.50%	4.60%	4.70%	4.80%	4.90%	5.00%	5.10%	5.20%
UBS	4.24%	4.80%	4.90%	4.90%	4.90%	4.90%	-	-	-	-	-	-	-	-	-
Capital Economics	4.24%	4.30%	4.30%	4.30%	4.30%	4.30%	4.30%	4.30%	4.30%	4.30%	-	-	-	-	-
50yr PWLB Rate															
Sector's View	4.26%	4.30%	4.30%	4.30%	4.40%	4.40%	4.50%	4.60%	4.70%	4.80%	4.90%	5.00%	5.10%	5.20%	5.30%
UBS	4.26%	4.80%	4.95%	4.95%	5.00%	5.00%	-	-	-	-	-	-	-	-	-
Capital Economics	4.26%	4.40%	4.40%	4.40%	4.40%	4.40%	4.40%	4.40%	4.40%	4.40%	-	-	-	-	-

Annex 2 – Economic Background 2011/2015

Global economy

The outlook for the global economy remains clouded with uncertainty with the UK economy struggling to generate sustained recovery that offers any optimism for the outlooks for 2011 and 2012, or possibly even into 2013. Consumer and business confidence levels are low and with little to boost sentiment, it is not easy to see potential for a significant increase in the growth rate in the short term.

At the centre of much of the uncertainty is the ongoing Eurozone sovereign debt crisis which has intensified, rather than dissipated throughout 2011. The main problem has been Greece, where, even with an Eurozone/IMF/ECB bailout package and the imposition of austerity measures aimed at deficit reduction, the lack of progress and the ongoing deficiency in addressing the underlying lack of competitiveness of the Greek economy, has seen an escalation of their problems. These look certain to result in a default of some kind but it currently remains unresolved if this will be either “orderly” or “disorderly”, and/or also include exit from the Euro bloc.

As if that were not enough there is growing concern about the situation in Italy and the risk that contagion has not been contained. Italy is the third biggest debtor country in the world but its prospects are limited given the poor rate of economic growth over the last decade and the lack of political will to address the need for fundamental reforms in the economy. The Eurozone now has a well established track record of always doing too little too late to deal with this crisis; this augurs poorly for future prospects, especially given the rising level of electoral opposition in northern EU countries to bailing out profligate southern countries.

The US economy offers little to lift spirits. With the next Presidential elections due in November 2012, the current administration has been hamstrung by political gridlock with the two houses split between the main parties. In quarter 3 the Federal Reserve started “Operation Twist” in an effort to re-ignite the economy in which growth is stalling. High levels of consumer indebtedness, unemployment and a moribund housing market are weighing heavily on consumer confidence and so on the ability to generate sustained economic growth.

Hopes for broad based recovery have, therefore, focussed on the emerging markets but these areas have been struggling with inflationary pressures in their previously fast growth economies. China, though, has maintained its growth pattern, despite tightening monetary policy to suppress inflationary pressures, but some forward looking indicators are causing concern that there may not be a soft landing ahead, which would then be a further dampener on world economic growth.

UK economy

The Government’s austerity measures, aimed at getting the public sector deficit into order over the next four years, have yet to fully impact on the economy. However, coming at a time when economic growth has virtually flatlined and concerns at the risk of a technical recession (two quarters of negative growth) in 2012, it looks likely that the private sector will not make up for the negative impact of these austerity measures given the lack of an export led recovery due to the downturn in our major trading partner – the EU. The housing market, a gauge of consumer confidence, remains weak and the outlook is for house prices to be little changed for a prolonged period.

Economic Growth. GDP growth has, basically, flatlined since the election of 2010 and, worryingly, the economic forecasts for 2011 and 2012 have been revised lower on a near quarterly basis as the UK recovery has, effectively, stalled. With fears of a potential return to recession the Bank of England embarked on a second round of Quantitative Easing to stimulate economic activity.

Unemployment. With the impact of the Government's austerity strategy impacting the trend for 2011 of steadily increasing unemployment, there are limited prospects for any improvement in 2012 given the deterioration of growth prospects.

Inflation and Bank Rate. For the last two years, the MPC's contention has been that high inflation was the outcome of temporary external factors and other one offs (e.g. changes in VAT); that view remains in place with CPI inflation standing at 5.2% at the start of quarter 4 2011. They remain of the view that the rate will fall back to, or below, the 2% target level within the two year horizon.

AAA rating. The ratings agencies have recently reaffirmed the UK's AAA sovereign rating and have expressed satisfaction with Government policy at deficit reduction. They have, though, warned that this could be reviewed if the policy were to change, or was seen to be failing to achieve its desired outcome. This credit position has ensured that the UK government is able to fund itself at historically low levels and with the safe haven status from Eurozone debt also drawing in external investment the pressure on rates has been down, and looks set to remain so for some time.

Sector's forward view

Economic forecasting remains troublesome with so many external influences weighing on the UK. There does, however, appear to be consensus among analysts that the economy remains weak and whilst there is still a broad range of views as to potential performance, they have all been downgraded throughout 2011. Key areas of uncertainty include:

- a worsening of the Eurozone debt crisis and heightened risk of the breakdown of the bloc or even of the currency itself;
- the impact of the Eurozone crisis on financial markets and the banking sector;
- the impact of the Government's austerity plan on confidence and growth and the need to rebalance the economy from services to exporting manufactured goods;
- the under-performance of the UK economy which could undermine the Government's policies that have been based upon levels of growth that increasingly seem likely to be undershot;
- a continuation of high levels of inflation ;
- the economic performance of the UK's trading partners, in particular the EU and US, with some analysts suggesting that recession could return to both;
- stimulus packages failing to stimulate growth;
- elections due in the US, Germany and France in 2012 or 2013;
- potential for protectionism i.e. an escalation of the currency war / trade dispute between the US and China.

The overall balance of risks remains weighted to the downside. Lack of economic growth, both domestically and overseas, will impact on confidence putting upward pressure on unemployment. It will also further knock levels of demand which will bring the threat of recession back into focus.

Sector believes that the longer run trend is for gilt yields and PWLB rates to rise due to the high volume of gilt issuance in the UK, and the high volume of debt issuance in other major western countries.

Given the weak outlook for economic growth, Sector sees the prospects for any interest rate changes before mid-2013 as very limited. There is potential for the start of Bank Rate increases to be even further delayed if growth disappoints.

Annex 3

Treasury Management Practice (TMP) 1 – Credit and Counterparty Risk Management

CLG issued Investment Guidance in 2010, and this forms the structure of the Council's policy below. These guidelines do not apply to either trust funds or pension funds which are under a different regulatory regime.

The key intention of the Guidance is to maintain the current requirement for Councils to invest prudently, and that priority is given to security and liquidity before yield. In order to facilitate this objective the guidance requires this Council to have regard to the CIPFA publication Treasury Management in the Public Services: Code of Practice and Cross-Sectoral Guidance Notes. This Council adopted the Code on 23 June 2004 and will apply its principles to all investment activity. In accordance with the Code, the Head of Finance has produced its treasury management practices (TMPs). This part, TMP 1(5), covering investment counterparty policy requires approval each year.

Annual Investment Strategy - The key requirements of both the Code and the investment guidance are to set an annual investment strategy, as part of its annual treasury strategy for the following year, covering the identification and approval of the following:

- The strategy guidelines for choosing and placing investments, particularly non-specified investments.
- The principles to be used to determine the maximum periods for which funds can be committed.
- Specified investments the Council will use. These are high security (i.e. high credit rating, although this is defined by the Council, and no guidelines are given), and high liquidity investments in sterling and with a maturity of no more than a year.
- Non-specified investments, clarifying the greater risk implications, identifying the general types of investment that may be used and a limit to the overall amount of various categories that can be held at any time.

The investment policy proposed for the Council is:

Strategy Guidelines – The main strategy guidelines are contained in the body of the treasury strategy statement.

The criteria enable the Council to choose Specified and Non Specified investments. The rating criteria is based on the Lowest Common Denominator method (LCD - this includes ratings by Standard and Poor's, Moody's and Fitch) and institutions must meet all criteria (where rated) in order for the Council to place investments with them.

Specified Investments – These investments are sterling investments of not more than one-year maturity, or those which could be for a longer period but where the Council has the right to be repaid within 12 months if it wishes. These are low risk assets where the possibility of loss of principal or investment income is small. The Council's Treasury Management Officer is restricted to placing Specified Investment funds with:

Table A – Specified Investments

	Specified Investments Category	Limit																											
a	A body of high credit quality, this category includes the following - □ A UK bank or building society awarded a high credit rating by a credit rating agency, meeting the following criteria using the LCD method <table><tr><th colspan="4">Fitch</th><th colspan="3">Moody's</th><th colspan="2">Standard and Poor's</th></tr><tr><th>Short Term</th><th>Long Term</th><th>Viability</th><th>Support</th><th>Short Term</th><th>Long Term</th><th>Financial Strength</th><th>Short Term</th><th>Long Term</th></tr><tr><td>F1</td><td>AA-</td><td>BB+</td><td>3</td><td>P1</td><td>Aa3</td><td>C</td><td>A-1</td><td>AA-</td></tr></table> □ A body of high credit quality that was an Eligible Institution under the UK Government's Asset protection scheme, and with minimum criteria of F1, A+ and equivalent from Moody's and Standard & Poor's using the LCD method. The counterparty may also have a proportion of the UK government ownership. □ Part nationalised banks can be included within specified investments as long as they remain part-nationalised or meet the ratings criteria as outlined above.	Fitch				Moody's			Standard and Poor's		Short Term	Long Term	Viability	Support	Short Term	Long Term	Financial Strength	Short Term	Long Term	F1	AA-	BB+	3	P1	Aa3	C	A-1	AA-	£10m per institution or a maximum of 30% of fixed term investment (whichever is the greatest), £10m per corporate group
Fitch				Moody's			Standard and Poor's																						
Short Term	Long Term	Viability	Support	Short Term	Long Term	Financial Strength	Short Term	Long Term																					
F1	AA-	BB+	3	P1	Aa3	C	A-1	AA-																					
b	The UK Government (such as the Debt Management Account deposit facility, UK Treasury Bills or a Gilt with less than one year to maturity)	no amount limit																											
c	UK local authorities	£5m per LA, £10m all LAs																											
d	Pooled investment vehicles (such as money market funds) that have been awarded a high credit rating by a credit rating agency. This category covers pooled investment vehicles, such as money market funds, rated AAA by Standard and Poor's, Moody's or Fitch rating agencies. CLG Investment Guidance specifies that Money Market Funds with high credit ratings are classified as Specified Investment. These funds are instant access investment. There is possibility that part of the investment may be exposed to counterparties the Council would not approve normally or invest directly. The counterparty risk is mitigated by that – • The Fund Managers diversify investment in a range of counterparties; • The Funds are instant access; • The Council only invests in funds rated AAA; • DCLG Investment Guidance classifying such funds as Specified Investment.	£5m per fund,																											

Non-Specified Investments – Non-specified investments are any other type of investment (i.e. not defined as Specified above). The identification and rationale supporting the selection of these other investments and the maximum limits to be applied are set out below. Non specified investments would include any sterling investments with:

Amounts invested with any one institution shall not exceed £2m for periods of more than 2 years. Amounts invested with any one corporate group shall not exceed £5m (with the exception of Councils own bank).

Amounts invested in non specified fixed term investment would normally not exceed 25% of total funds placed in fixed term deposit. The Head of Finance has the discretion to exceed the limit within reasons. If these circumstances are required this will be reported back to the appropriate committee.

Table B – Non Specified Investments

	Non Specified Investment Category	Limit
a.	Any institutions meeting the criteria set out for Specified Investments , with a maturity of greater than one year (including forward deals in excess of one year from inception to repayment).	£4m maximum of 2 years per institution
b.	Councils Bank – Should its ratings fall below that required for specified investment, monies will be restricted to instant access.	£7m
c.	Top 10 building societies, by asset value.	£2m, 2 years per institution. £5m for all B/S sector

Local Authority Mortgage Scheme. Under this scheme the Council will place a maximum fund of £5m, with one of the approved lenders participating in the LAMS scheme for a fixed period of 5 years. This is classified as being a service investment, rather than a treasury management investment, and is therefore outside of the Specified / Non specified categories

The Monitoring Investment Counterparties - The credit rating of counterparties will be monitored regularly. The Council receives credit rating advice from its advisers, Sector, on a daily basis and as and when ratings change, and counterparties are checked promptly. On occasion ratings may be downgraded when an investment has already been made. The criteria used are such that a minor downgrading should not affect the full receipt of the principal and interest. Any counterparty failing to meet the criteria will be removed from the list immediately by the Head of Finance, and if required new counterparties which meet the criteria will be added to the list.

Use of External Fund Managers –The Council currently uses external fund managers for part of its investment portfolio. The Council is not restricted to placing funds with cash managers, and will manage funds in house, use fund managers, or brokers if it is appropriate to do so.

The fund managers will use both specified and non-specified investment categories, and are contractually committed to keep to the Council's investment strategy.

Currently the Council has an agreement with Tradition UK and Sterling International. The fund managers are required to adhere to the following:

- All investments restricted to sterling denominated instruments;
- Amounts invested with any one institution or Corporate Group should not exceed the limits specified in Table A and Table B.
- Portfolio management is measured against the return provided by the 3 month sterling LIBID, or in accordance with the measures specified in the contract.

The performance of investment managed by Fund Managers is reviewed at least quarterly by the Head of Finance.

Ethical Investment Statement - The council has approved the following ethical investment statement that will apply to all cash investments made by, or on behalf of, the council

“The Council, in making investments through its treasury management function, fully supports the ethos of socially responsible investments. We will actively seek to communicate this support to those institutions we invest in as well as those we are considering investing in by:

- encouraging those institutions to adopt and publicise policies on socially responsible investments;
- requesting those institutions to apply council deposits in a socially responsible manner.”

Counterparties shall be advised of the above statement.

Annex 4

Risk Management – The Council undertakes risk assessment for all fixed term deposits. The risk assessment uses the following template –

Risk assessment of new investment (last updated August 2009)

Investment	Institution	Risk Assessment		
Investment Product	Institution name	<i>Risk of the counterparty defaulting on investment</i>		
			<i>Likelihood</i>	
		Counterparty on our specified list: Instant access	1.4	
		Counterparty only on non specified list: Instant access	1.7	
Principal Value	Eligibility	Counterparty on our specified list: <=364 days	2	Unlikely
		Counterparty only on non specified list: <=364 days	2.4	
		Counterparty only on non specified list: >364 days	3	Likely
Term	Limit with this institution			
		<i>Impact of losing the investment</i>	<i>Impact</i>	
Rate	Existing investment value	Total principal less than £700,000	1	Negligible
		Total principal between £700,000 and £1.4m	2	Minor
		Total principal between 1.4m and £3.5m	3	Major
Rate %	Value inc new investment	Total principal greater than £3.5m	4	Critical
		Risk Score :		
Internal Reference	Is it within the limit?			

Risk assessed by:

Risk assessment date:

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PARISH	SEA £	PRECEPT £	BAND A £	BAND B £	BAND C £	BAND D £	BAND E £	BAND F £	BAND G £	BAND H £
Grantham	39.24	4.32	110.88	129.36	147.84	166.32	203.28	240.24	277.20	332.64
Stamford	9.99	60.66	128.94	150.43	171.92	193.41	236.39	279.37	322.35	386.82
Bourne	5.04	25.29	102.06	119.07	136.08	153.09	187.11	221.13	255.15	306.18
Allington		41.76	109.68	127.96	146.24	164.52	201.08	237.64	274.20	329.04
Ancaster		45.18	111.96	130.62	149.28	167.94	205.26	242.58	279.90	335.88
Aslackby & Laughton		24.57	98.22	114.59	130.96	147.33	180.07	212.81	245.55	294.66
Barholm & Stow		8.73	87.66	102.27	116.88	131.49	160.71	189.93	219.15	262.98
Barkston & Syston		29.61	101.58	118.51	135.44	152.37	186.23	220.09	253.95	304.74
Barrowby		47.43	113.46	132.37	151.28	170.19	208.01	245.83	283.65	340.38
Baston		19.80	95.04	110.88	126.72	142.56	174.24	205.92	237.60	285.12
Belton & Manthorpe		3.60	84.24	98.28	112.32	126.36	154.44	182.52	210.60	252.72
Billingborough		27.63	100.26	116.97	133.68	150.39	183.81	217.23	250.65	300.78
Bitchfield & Bassingthorpe		-	81.84	95.48	109.12	122.76	150.04	177.32	204.60	245.52
Boothby Pagnell		3.06	83.88	97.86	111.84	125.82	153.78	181.74	209.70	251.64
Braceborough & Wilsthorpe		17.10	93.24	108.78	124.32	139.86	170.94	202.02	233.10	279.72
Ropsley, Humby, Braceby & Sapperton		17.55	93.54	109.13	124.72	140.31	171.49	202.67	233.85	280.62
Burton Coggles		7.65	86.94	101.43	115.92	130.41	159.39	188.37	217.35	260.82
Careby, Aunby & Holywell		9.18	87.96	102.62	117.28	131.94	161.26	190.58	219.90	263.88
Carlby		29.61	101.58	118.51	135.44	152.37	186.23	220.09	253.95	304.74
Carlton Scroop & Normanton		51.66	116.28	135.66	155.04	174.42	213.18	251.94	290.70	348.84
Castle Bytham		24.84	98.40	114.80	131.20	147.60	180.40	213.20	246.00	295.20
Caythorpe		50.85	115.74	135.03	154.32	173.61	212.19	250.77	289.35	347.22
Claypole		32.13	103.26	120.47	137.68	154.89	189.31	223.73	258.15	309.78
Colsterworth, Gunby & Stainby & N. Witham		34.92	105.12	122.64	140.16	157.68	192.72	227.76	262.80	315.36
Corby Glen		24.93	98.46	114.87	131.28	147.69	180.51	213.33	246.15	295.38
Counthorpe & Creeton		-	81.84	95.48	109.12	122.76	150.04	177.32	204.60	245.52
Deeping St James	2.88	38.43	109.38	127.61	145.84	164.07	200.53	236.99	273.45	328.14
Denton		21.78	96.36	112.42	128.48	144.54	176.66	208.78	240.90	289.08
Dowsby		32.04	103.20	120.40	137.60	154.80	189.20	223.60	258.00	309.60
Dunsby		12.87	90.42	105.49	120.56	135.63	165.77	195.91	226.05	271.26
Stoke Rochford & Easton		28.80	101.04	117.88	134.72	151.56	185.24	218.92	252.60	303.12
Edenham		24.30	98.04	114.38	130.72	147.06	179.74	212.42	245.10	294.12
Fenton		5.31	85.38	99.61	113.84	128.07	156.53	184.99	213.45	256.14
Folkingham		23.31	97.38	113.61	129.84	146.07	178.53	210.99	243.45	292.14
Foston		40.23	108.66	126.77	144.88	162.99	199.21	235.43	271.65	325.98
Fulbeck		27.18	99.96	116.62	133.28	149.94	183.26	216.58	249.90	299.88
Greatford		23.13	97.26	113.47	129.68	145.89	178.31	210.73	243.15	291.78
Great Gonerby		33.57	104.22	121.59	138.96	156.33	191.07	225.81	260.55	312.66
Great Ponton		40.32	108.72	126.84	144.96	163.08	199.32	235.56	271.80	326.16
Haconby		3.60	84.24	98.28	112.32	126.36	154.44	182.52	210.60	252.72
Harlaxton		47.25	113.34	132.23	151.12	170.01	207.79	245.57	283.35	340.02
Heydour		28.26	100.68	117.46	134.24	151.02	184.58	218.14	251.70	302.04
Honington		0.00	81.84	95.48	109.12	122.76	150.04	177.32	204.60	245.52

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Horbling		0.00	81.84	95.48	109.12	122.76	150.04	177.32	204.60	245.52
Hougham		15.03	91.86	107.17	122.48	137.79	168.41	199.03	229.65	275.58
Hough on the Hill		32.04	103.20	120.40	137.60	154.80	189.20	223.60	258.00	309.60
Ingoldsby		15.48	92.16	107.52	122.88	138.24	168.96	199.68	230.40	276.48
Irnham		9.63	88.26	102.97	117.68	132.39	161.81	191.23	220.65	264.78
Kirkby Underwood		11.88	89.76	104.72	119.68	134.64	164.56	194.48	224.40	269.28
Langtoft	14.04	26.55	108.90	127.05	145.20	163.35	199.65	235.95	272.25	326.70
Lenton,Keisby, Osgodby & Hanby		5.22	85.32	99.54	113.76	127.98	156.42	184.86	213.30	255.96
Little Bytham		33.39	104.10	121.45	138.80	156.15	190.85	225.55	260.25	312.30
Little Ponton & Stroxton		8.46	87.48	102.06	116.64	131.22	160.38	189.54	218.70	262.44
Londonthorpe & Harrowby Without		15.48	92.16	107.52	122.88	138.24	168.96	199.68	230.40	276.48
Long Bennington		40.86	109.08	127.26	145.44	163.62	199.98	236.34	272.70	327.24
Market Deeping	2.88	84.24	139.92	163.24	186.56	209.88	256.52	303.16	349.80	419.76
Marston		29.79	101.70	118.65	135.60	152.55	186.45	220.35	254.25	305.10
Morton & Hanthorpe		13.77	91.02	106.19	121.36	136.53	166.87	197.21	227.55	273.06
Old Somerby		19.44	94.80	110.60	126.40	142.20	173.80	205.40	237.00	284.40
Pickworth		-	81.84	95.48	109.12	122.76	150.04	177.32	204.60	245.52
Pointon & Sempringham		17.46	93.48	109.06	124.64	140.22	171.38	202.54	233.70	280.44
Rippingale		45.36	112.08	130.76	149.44	168.12	205.48	242.84	280.20	336.24
Sedgebrook		31.05	102.54	119.63	136.72	153.81	187.99	222.17	256.35	307.62
Skillington		34.11	104.58	122.01	139.44	156.87	191.73	226.59	261.45	313.74
South Witham		47.70	113.64	132.58	151.52	170.46	208.34	246.22	284.10	340.92
Stubton		13.23	90.66	105.77	120.88	135.99	166.21	196.43	226.65	271.98
Swayfield		19.08	94.56	110.32	126.08	141.84	173.36	204.88	236.40	283.68
Swinstead		32.22	103.32	120.54	137.76	154.98	189.42	223.86	258.30	309.96
Tallington		18.81	94.38	110.11	125.84	141.57	173.03	204.49	235.95	283.14
Thurlby		18.36	94.08	109.76	125.44	141.12	172.48	203.84	235.20	282.24
Toft, Lound & Manthorpe		-	81.84	95.48	109.12	122.76	150.04	177.32	204.60	245.52
Uffington		12.60	90.24	105.28	120.32	135.36	165.44	195.52	225.60	270.72
Welby		19.89	95.10	110.95	126.80	142.65	174.35	206.05	237.75	285.30
Westborough & Dry Doddington		9.81	88.38	103.11	117.84	132.57	162.03	191.49	220.95	265.14
West Deeping		30.33	102.06	119.07	136.08	153.09	187.11	221.13	255.15	306.18
Witham on the Hill		19.98	95.16	111.02	126.88	142.74	174.46	206.18	237.90	285.48
Woolsthorpe		32.85	103.74	121.03	138.32	155.61	190.19	224.77	259.35	311.22
Wyville cum Hungerton		21.15	95.94	111.93	127.92	143.91	175.89	207.87	239.85	287.82
TOTAL			7,671.36	8,949.92	10,228.48	11,507.04	14,064.16	16,621.28	19,178.40	23,014.08
S.K.D.C. ONLY BAND D CHARGE		122.76								

APPENDIX B TO PART B

	SEA £	PRECEPT £	BAND A £	BAND B £	BAND C £	BAND D £	BAND E £	BAND F £	BAND G £	BAND H £	
LINCS COUNTY COUNCIL			710.46	828.87	947.28	1,065.69	1,302.51	1,539.33	1,776.15	2,131.38	
LINCS POLICE AUTHORITY			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Not agreed at time of publication
Grantham	39.24	4.32	821.34	958.23	1,095.12	1,232.01	1,505.79	1,779.57	2,053.35	2,464.02	
Stamford	9.99	60.66	839.40	979.30	1,119.20	1,259.10	1,538.90	1,818.70	2,098.50	2,518.20	
Bourne	5.04	25.29	812.52	947.94	1,083.36	1,218.78	1,489.62	1,760.46	2,031.30	2,437.56	
Allington		41.76	820.14	956.83	1,093.52	1,230.21	1,503.59	1,776.97	2,050.35	2,460.42	
Ancaster		45.18	822.42	959.49	1,096.56	1,233.63	1,507.77	1,781.91	2,056.05	2,467.26	
Aslackby & Laughton		24.57	808.68	943.46	1,078.24	1,213.02	1,482.58	1,752.14	2,021.70	2,426.04	
Barholm & Stow		8.73	798.12	931.14	1,064.16	1,197.18	1,463.22	1,729.26	1,995.30	2,394.36	
Barkston & Syston		29.61	812.04	947.38	1,082.72	1,218.06	1,488.74	1,759.42	2,030.10	2,436.12	
Barrowby		47.43	823.92	961.24	1,098.56	1,235.88	1,510.52	1,785.16	2,059.80	2,471.76	
Baston		19.80	805.50	939.75	1,074.00	1,208.25	1,476.75	1,745.25	2,013.75	2,416.50	
Belton & Manthorpe		3.60	794.70	927.15	1,059.60	1,192.05	1,456.95	1,721.85	1,986.75	2,384.10	
Billingborough		27.63	810.72	945.84	1,080.96	1,216.08	1,486.32	1,756.56	2,026.80	2,432.16	
Bitchfield & Bassingthorpe		-	792.30	924.35	1,056.40	1,188.45	1,452.55	1,716.65	1,980.75	2,376.90	
Boothby Pagnell		3.06	794.34	926.73	1,059.12	1,191.51	1,456.29	1,721.07	1,985.85	2,383.02	
Braceborough & Wilsthorpe		17.10	803.70	937.65	1,071.60	1,205.55	1,473.45	1,741.35	2,009.25	2,411.10	
Ropsley, Humby, Braceby & Sapperton		17.55	804.00	938.00	1,072.00	1,206.00	1,474.00	1,742.00	2,010.00	2,412.00	
Burton Coggles		7.65	797.40	930.30	1,063.20	1,196.10	1,461.90	1,727.70	1,993.50	2,392.20	
Careby, Aunby & Holywell		9.18	798.42	931.49	1,064.56	1,197.63	1,463.77	1,729.91	1,996.05	2,395.26	
Carby		29.61	812.04	947.38	1,082.72	1,218.06	1,488.74	1,759.42	2,030.10	2,436.12	
Carlton Scroop & Normanton		51.66	826.74	964.53	1,102.32	1,240.11	1,515.69	1,791.27	2,066.85	2,480.22	
Castle Bytham		24.84	808.86	943.67	1,078.48	1,213.29	1,482.91	1,752.53	2,022.15	2,426.58	
Caythorpe		50.85	826.20	963.90	1,101.60	1,239.30	1,514.70	1,790.10	2,065.50	2,478.60	
Claypole		32.13	813.72	949.34	1,084.96	1,220.58	1,491.82	1,763.06	2,034.30	2,441.16	
Colsterworth, Gunby & Stainby & N. Witham		34.92	815.58	951.51	1,087.44	1,223.37	1,495.23	1,767.09	2,038.95	2,446.74	
Corby Glen		24.93	808.92	943.74	1,078.56	1,213.38	1,483.02	1,752.66	2,022.30	2,426.76	
Counthorpe & Creeton		-	792.30	924.35	1,056.40	1,188.45	1,452.55	1,716.65	1,980.75	2,376.90	
Deeping St James	2.88	38.43	819.84	956.48	1,093.12	1,229.76	1,503.04	1,776.32	2,049.60	2,459.52	
Denton		21.78	806.82	941.29	1,075.76	1,210.23	1,479.17	1,748.11	2,017.05	2,420.46	
Dowsby		32.04	813.66	949.27	1,084.88	1,220.49	1,491.71	1,762.93	2,034.15	2,440.98	
Dunsby		12.87	800.88	934.36	1,067.84	1,201.32	1,468.28	1,735.24	2,002.20	2,402.64	
Stoke Rochford & Easton		28.80	811.50	946.75	1,082.00	1,217.25	1,487.75	1,758.25	2,028.75	2,434.50	
Edenham		24.30	808.50	943.25	1,078.00	1,212.75	1,482.25	1,751.75	2,021.25	2,425.50	
Fenton		5.31	795.84	928.48	1,061.12	1,193.76	1,459.04	1,724.32	1,989.60	2,387.52	
Folkingham		23.31	807.84	942.48	1,077.12	1,211.76	1,481.04	1,750.32	2,019.60	2,423.52	
Foston		40.23	819.12	955.64	1,092.16	1,228.68	1,501.72	1,774.76	2,047.80	2,457.36	
Fulbeck		27.18	810.42	945.49	1,080.56	1,215.63	1,485.77	1,755.91	2,026.05	2,431.26	
Greatford		23.13	807.72	942.34	1,076.96	1,211.58	1,480.82	1,750.06	2,019.30	2,423.16	
Great Gonerby		33.57	814.68	950.46	1,086.24	1,222.02	1,493.58	1,765.14	2,036.70	2,444.04	
Great Ponton		40.32	819.18	955.71	1,092.24	1,228.77	1,501.83	1,774.89	2,047.95	2,457.54	
Haconby		3.60	794.70	927.15	1,059.60	1,192.05	1,456.95	1,721.85	1,986.75	2,384.10	
Harlaxton		47.25	823.80	961.10	1,098.40	1,235.70	1,510.30	1,784.90	2,059.50	2,471.40	
Heydour		28.26	811.14	946.33	1,081.52	1,216.71	1,487.09	1,757.47	2,027.85	2,433.42	
Honington		0.00	792.30	924.35	1,056.40	1,188.45	1,452.55	1,716.65	1,980.75	2,376.90	
Horbling		0.00	792.30	924.35	1,056.40	1,188.45	1,452.55	1,716.65	1,980.75	2,376.90	
Hougham		15.03	802.32	936.04	1,069.76	1,203.48	1,470.92	1,738.36	2,005.80	2,406.96	
Hough on the Hill		32.04	813.66	949.27	1,084.88	1,220.49	1,491.71	1,762.93	2,034.15	2,440.98	
Ingoldsby		15.48	802.62	936.39	1,070.16	1,203.93	1,471.47	1,739.01	2,006.55	2,407.86	
Irnham		9.63	798.72	931.84	1,064.96	1,198.08	1,464.32	1,730.56	1,996.80	2,396.16	



your council working for you

Revenue and Capital Budget

(including fees & charges)

2012/2013

and indicative budgets for 2013/14 & 2014/15

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GLOSSARY

Under each service head throughout the budget pages there are a number of standard headings and accounting terms used. The following list gives a brief description of the wording:

Budget

A statement of the Council's plans for net revenue or capital expenditure over a specified period of time. The annual budget is prepared as part of the Annual Council Tax setting process. The budget, once approved, is an instrument of delegation which is used to authorise, monitor and control expenditure (and income).

Capital Charges

Services, which are delivered by utilising an asset owned by the Council, are subject to a charge for depreciation. The depreciation charge is an estimate of the loss in value of a fixed asset due to age, wear and tear or obsolescence over a period of time.

An accounting adjustment is made to remove these charges from the budget when calculating the Council Tax levy.

Capital Expenditure

Expenditure incurred on the purchase, alteration or improvement of a fixed asset during the accounting period.

CIPFA

The Chartered Institute of Public Finance and Accountancy (CIPFA) is a professional institute for accountants working in the public sector.

Employee Related Expenditure

Includes gross salaries and wages of all employees along with the employer's national insurance and superannuation contributions. It also covers the indirect employee expenditure of staff advertising, interview and training expenses and, where appropriate and relocation expenses.

Fees and Charges

Fees and charges are levied on a wide range of services, from car parks to planning applications. Discretion in pricing policy is available in some areas, for example, the Council is able to vary car park charges as an aid to traffic management. Income from fees and charges has a direct impact on the level of Council Tax. Financial regulations require that all scales of charges or other levels of income shall be reviewed not less than annually, with a view to at least off setting the effects of inflation.

Formula Grant

A general central government grant to support Local Authorities' revenue expenditure.

General Fund

The total cost of services of the Council except for the Housing Revenue Account and Collection Fund. The day to day spending on services is met from the fund.

Government Grant

Covers all specific and special grants given by the Government departments eg. benefits grant and housing subsidy.

Housing Revenue Account

A separate account to the General Fund recording all the transactions relating to the provision of council houses.

Income Receivable

Revenue income is received from a variety of sources including other local authorities/bodies, users of facilities, tenants and purchasers of goods and services.

Minimum Revenue Provision

The minimum amount which must be charged to a revenue account each year and set aside as provision for repaying external loans and meeting other credit liabilities.

Parish Precepts

The amount of Council Tax income that Parish Councils need to provide their services.

Premises

Covers expenses directly related to the running of premises and land. Therefore, the costs of repair, alterations and maintenance of buildings, fixed plant and grounds are included, along with all utility costs, rent, rates and fixtures and fittings.

Recharge to Services

Charges levied for services provided by one service division within the Council to another.

Reserves and Balances

Amounts of money that are held at the end of the year, after allowing for all the expenditure and income that has taken place. Some of these amounts are earmarked for specific purposes.

Revenue Expenditure

Expenditure on the day to day running of the Council, for example, wages and salaries, non domestic rates, heating and lighting.

Supplies and Services

Broadly includes all other expenditure not covered by the above headings. Thus such items as equipment, furniture, materials, printing, stationery, telecommunications, computer costs, subscriptions and other miscellaneous expenses are included in this head.

Support Services

These are the charges for the support given in the provision of services to the public. The main examples of support services are accountants, auditors, cashiers, lawyers, payroll, human resources, and customer service staff.

Third Party Payments

Covers payments made to an external provider in return for the provision of a service eg. leisure centre operators.

When the service provided relates to, for example, building repairs or catering, the payment would be recorded in the appropriate grouping mentioned earlier i.e. premises related, supplies and services.

Transfer Payments

This covers payment made for which no goods or services are received in return by the Council eg. rent allowances.

Transport

Includes all direct transport costs along with recharges from the Council's fleet vehicles and staff travelling allowances.

2012/13
TOWN AND PARISH COUNCIL LEVIES

<u>Area</u>	<u>Precept Amount</u> £	<u>Band D Equivalents</u> No.	<u>Band D Charge</u> £	<u>Precept Change</u> % from 2011/12
Grantham	49,000	11,274.8	4.32	2%
Stamford	432,988	7,131.8	60.66	4%
Bourne	126,635	5,005.5	25.29	3%
Allington	15,000	359.0	41.76	1%
Ancaster	26,356	582.4	45.18	1%
Aslackby & Laughton	2,800	113.7	24.57	0%
Barholm & Stow	300	34.2	8.73	7%
Barkston & Syston	7,825	263.6	29.61	-1%
Barrowby	34,500	726.3	47.43	1%
Baston	10,800	543.4	19.80	-1%
Belton & Manthorpe	750	205.0	3.60	0%
Billingborough	13,421	485.1	27.63	5%
Bitchfield & Bassingthorpe	-	58.1	-	n/a
Boothby Pagnell	200	64.2	3.06	-21%
Braceborough & Wilsthorpe	2,324	135.9	17.10	3%
Ropsley, Humby, Braceby & Sapperton	6,000	341.3	17.55	-2%
Burton Coggles	300	38.8	7.65	1%
Careby, Aunby & Holywell	630	68.6	9.18	7%
Carlby	6,300	212.6	29.61	0%
Carlton Scroop & Normanton	6,677	129.1	51.66	-1%
Castle Bytham	7,500	301.7	24.84	20%
Caythorpe	27,450	539.8	50.85	0%
Claypole	16,250	505.7	32.13	46%
Colsterworth, Gunby & Stainby & N. Witham	25,825	737.9	34.92	6%
Corby Glen	10,000	399.7	24.93	1%
Counthorpe & Creeton	-	34.3	-	n/a
Deeping St James	94,904	2,464.9	38.43	5%
Denton	2,650	121.4	21.78	15%
Dowsby	2,000	62.4	32.04	-6%
Dunsby	600	46.4	12.87	99%
Stoke Rochford & Easton	2,500	86.6	28.80	1%
Edenham	2,750	113.0	24.30	2%
Fenton	300	56.0	5.31	n/a
Folkingham	7,000	299.4	23.31	0%
Foston	8,783	218.1	40.23	12%
Fulbeck	6,000	220.5	27.18	18%
Greatford	2,928	126.1	23.13	-1%
Great Gonerby	27,200	809.3	33.57	-1%
Great Ponton	5,250	130.1	40.32	8%
Haconby	700	194.3	3.60	0%
Harlaxton	16,000	338.1	47.25	7%
Heydour	4,400	155.5	28.26	-1%
Honington	-	71.6	-	n/a
Horbling	-	167.1	-	n/a
Hougham	1,200	79.5	15.03	2%
Hough on the Hill	5,372	167.3	32.04	-1%

2012/13
TOWN AND PARISH COUNCIL LEVIES

<u>Area</u>	<u>Precept Amount</u> £	<u>Band D Equivalents</u> No.	<u>Band D Charge</u> £	<u>Precept Change</u> % from 2011/12
Ingoldsby	1,800	115.8	15.48	41%
Irnham	1,000	103.7	9.63	106%
Kirkby Underwood	1,000	84.1	11.88	-1%
Langtoft	20,000	752.8	26.55	1%
Lenton, Keisby, Osgodby & Hanby	350	66.8	5.22	16%
Little Bytham	3,750	112.1	33.39	3%
Little Ponton & Stroxton	600	70.9	8.46	24%
Londonthorpe & Harrowby Without	27,000	1,743.3	15.48	8%
Long Bennington	36,775	899.3	40.86	1%
Market Deeping	173,444	2,058.5	84.24	0%
Marston	4,500	151.0	29.79	12%
Morton & Hanthorpe	11,500	831.1	13.77	-1%
Old Somerby	1,800	92.3	19.44	-14%
Pickworth	-	76.3	-	n/a
Pointon & Sempringham	3,500	199.7	17.46	76%
Rippingale	15,750	346.8	45.36	-1%
Sedgebrook	4,500	144.9	31.05	-2%
Skillington	4,700	137.5	34.11	2%
South Witham	23,360	489.5	47.70	0%
Stubton	1,000	75.2	13.23	-17%
Swayfield	2,800	146.7	19.08	0%
Swinstead	2,900	89.9	32.22	14%
Tallington	3,780	200.8	18.81	4%
Thurlby	15,000	816.9	18.36	-22%
Toft, Lound & Manthorpe	-	137.9	-	n/a
Uffington	4,000	316.4	12.60	33%
Welby	1,545	77.5	19.89	3%
Westborough & Dry Doddington	1,500	152.4	9.81	17%
West Deeping	3,800	125.0	30.33	0%
Witham on the Hill	2,000	99.9	19.98	34%
Woolsthorpe	5,000	152.0	32.85	-1%
Wyville cum Hungerton	400	18.9	21.15	4%
TOTAL LEVIES AND BAND D EQUIVALENTS	1,399,422	47,105.8		
AVERAGE BAND D CHARGE	29.70			

BAND D CHARGES

	<u>2011/12 Estimate Base</u>	<u>2012/13 Indicative Base</u>	<u>2013/14 Indicative Base</u>	<u>2014/15 Indicative Base</u>
Band D Properties on which charges are based	46,744.4	47,105.8	47,576.9	48,052.6
Relating to Special Expense Areas				
Bourne Special Expense Area Charge	4,908.1	5,005.5	5,055.6	5,106.1
Deepings Special Expense Area Charge	4,483.2	4,511.2	4,556.3	4,601.9
Grantham Special Expense Area Charge	11,118.9	11,274.8	11,387.5	11,501.4
Langtoft Special Expense Area Charge	757.5	752.8	760.3	767.9
Stamford Special Expense Area Charge	7,077.1	7,131.8	7,203.1	7,275.1

BAND D CHARGES

South Kesteven District Council Charge	£122.76	£122.76	£125.82	£128.88
Bourne Special Expense Area Charge	£5.04	£5.04	£5.13	£5.22
Deepings Special Expense Area Charge	£2.88	£2.88	£2.88	£2.88
Grantham Special Expense Area Charge	£39.24	£39.24	£40.14	£41.13
Langtoft Special Expense Area Charge	£10.17	£10.17	£10.35	£10.53
Stamford Special Expense Area Charge	£9.99	£9.99	£10.17	£10.35
Average Parish Band D Charge	£28.80	£29.70	£30.62	£31.63

2012/13- SKDC Band D Charge

	exc SEA	incl SEA
SKDC Band A	£81.84	£89.75
SKDC Band B	£95.48	£104.70
SKDC Band C	£109.12	£119.66
SKDC Band D	£122.76	£134.62
SKDC Band E	£150.04	£164.54
SKDC Band F	£177.32	£194.45
SKDC Band G	£204.60	£224.37
SKDC Band H	£245.52	£269.24

SUMMARY OF GENERAL FUND ESTIMATES

	<u>2011/12</u> Estimate Base £'000	<u>2012/13</u> Indicative Base £'000	<u>2013/14</u> Indicative Base £'000	<u>2014/15</u> Indicative Base £'000
Community and Environment Focus	9,837	9,383	9,350	9,442
Corporate Focus	4,511	3,912	3,936	4,069
Development and Growth Focus	2,037	2,219	1,985	2,004
Special Expense Areas	565	594	609	626
<u>NET COST OF SERVICES</u>	<u>16,950</u>	<u>16,108</u>	<u>15,880</u>	<u>16,141</u>
Interest and Investment Income	(230)	(298)	(297)	(484)
Interest Payable	154	154	128	37
Minimum Revenue Provision	194	186	179	172
Depreciation Charged to Revenue Accounts	(2,669)	(2,566)	(2,698)	(2,759)
Revenue Contribution to Capital	500	659	500	500
Movement on Reserves				
-Net Movement in General Fund Specific Reserves	(71)	(216)	395	357
-(Decrease)/Increase in General Fund Working Balance	0	0	0	0
	<u>(2,122)</u>	<u>(2,081)</u>	<u>(1,793)</u>	<u>(2,177)</u>
<u>BUDGET REQUIREMENT - GENERAL FUND</u>	<u>14,828</u>	<u>14,027</u>	<u>14,087</u>	<u>13,964</u>
Formula Grant	(8,350)	(7,369)	(7,366)	(7,018)
Council Tax Freeze Grant	(157)	(316)	(157)	(157)
Council Tax Collection Fund Surplus	(30)	0	0	0
<u>DISTRICT COUNCIL TAX REQUIREMENT (EXCL PARISHES)</u>	<u>6,291</u>	<u>6,342</u>	<u>6,564</u>	<u>6,789</u>
SKDC Budget Requirement	5,738	5,783	5,986	6,193
Bourne Special Expense Area	25	25	26	27
Deepings Special Expense Area	13	13	13	13
Grantham Special Expense Area	436	442	457	473
Langtoft Special Expense Area	8	8	8	8
Stamford Special Expense Area	71	71	73	75
Parish Precepts	1,350	1,399	1,442	1,490
<u>COUNCIL TAX REQUIREMENT (INCL PARISHES)</u>	<u>7,641</u>	<u>7,741</u>	<u>8,005</u>	<u>8,279</u>

Summary of Revenue Estimates by Corporate Area

Community & Environment Focus - Community Assets

Page No.	Corporate Area	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
12	Arts And Events	37,699	29,326	27,884	26,321
13	Bourne Corn Exchange	146,214	154,690	146,221	151,334
14	Bourne Leisure Centre	329,571	202,797	184,223	188,672
15	Community Activities	139,709	121,184	122,937	124,220
16	Deepings Leisure Centre	262,834	291,072	324,005	342,630
17	Fairs	(15,683)	0	8,796	(8,796)
18	Grantham Meres Leisure Centre	773,945	692,317	712,445	733,386
19	Guildhall Arts Centre	502,254	513,640	527,830	540,027
20	Leisure Grants And Loans	(6,117)	0	0	0
21	Markets	50,887	39,518	35,980	21,257
22	Sports Stadium	173,543	177,395	185,130	191,683
23	Stamford Arts Centre	526,521	553,133	570,837	575,983
24	Stamford Leisure Centre	238,543	284,979	269,334	278,627
Front-Line Services		3,159,920	3,060,051	3,115,622	3,165,344
25	Leisure And Amenities Admin	0	130,175	131,409	132,708
Support Services		0	130,175	131,409	132,708
Net General Fund Charge		3,159,920	3,060,051	3,115,622	3,165,344

Summary of Revenue Estimates by Service Area

Community & Environment Focus - Environmental Services

Page No.	Corporate Area	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
27	Air Pollution	33,611	63,037	64,979	65,060
28	Animal Health And Welfare	6,761	6,330	6,393	6,449
29	Climate Change	56,151	56,388	56,854	57,355
30	Closed Circuit Television	308,352	271,233	270,031	270,242
31	Community Safety	195,690	179,915	182,117	184,485
32	Control Of Dogs	68,752	65,401	65,389	65,685
33	Emergency Planning	47,576	45,249	45,407	45,578
34	Enforcement	93,994	75,195	75,915	76,486
35	Food Safety	237,944	216,156	218,069	220,408
36	Gambling Licensing	10,165	0	0	0
37	Green Waste Collection	462,532	240,448	220,907	286,698
38	Hackney Carriage Registration	0	0	0	0
39	Health & Safety Enforcement	120,655	100,238	101,181	102,392
40	Health & Well-Being	3,992	28,839	29,147	29,470
41	Infectious Disease Control	41,667	37,702	38,070	38,583
42	Liquor Licensing	(379)	0	0	0
43	Local Licences	83	0	0	0
44	Noise Control	97,405	75,011	74,544	80,452
45	Private Sector Landlords	302,819	365,987	254,276	241,849
46	Public Conveniences	135,942	142,143	144,729	147,714
47	Public Health	192,340	162,851	164,171	165,941
48	Street Scene	1,012,608	1,038,794	1,039,224	1,047,756
49	Waste Management	2,460,792	2,515,477	2,589,824	2,573,708
50	Water Quality	22,443	29,664	29,884	30,218
Front-Line Services		5,911,895	5,716,058	5,671,111	5,736,529
51	Waste & Recycling Management	264,582	271,729	276,270	281,252
Support Services		264,582	271,729	276,270	281,252
Net General Fund Charge		5,911,895	5,716,058	5,671,111	5,736,529

Summary of Revenue Estimates by Corporate Area

Community & Environment Focus - Housing & Neighbourhoods

Page No.	Corporate Area	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
53	Citizens Advice Bureau	60,174	59,774	52,782	52,795
54	Helpline	112,688	71,433	60,032	44,717
55	Homelessness	316,260	323,439	296,642	285,649
56	Housing Solutions	276,089	151,749	153,312	157,023
Front-Line Services		765,211	606,395	562,768	540,184
Net General Fund Charge		765,211	606,395	562,768	540,184

Summary of Revenue Estimates by Corporate Area

Corporate Focus - Corporate

Page No.	Corporate Area	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
58	Corporate Costs	1,619,374	815,326	832,525	846,313
	Front-Line Services	1,619,374	815,326	832,525	846,313
59	Operational Management	599,503	659,153	665,973	676,785
60	Strategic Management	655,842	732,037	740,087	752,685
	Support Services	1,255,345	1,391,190	1,406,060	1,429,470
	Net General Fund Charge	1,619,374	815,326	832,525	846,313

Summary of Revenue Estimates by Corporate Area

Corporate Focus - Finance

Page No.	Corporate Area	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
62	Benefits Administration	(120,422)	107,247	112,752	138,528
63	C Tax Admin & Enforcement	746,401	664,322	656,515	630,806
64	Drainage Rates	637,739	614,423	632,426	652,578
65	NDR Admin & Enforcement	(25,508)	(22,850)	(26,090)	(24,851)
66	Pension Costs	78,219	79,986	82,391	84,859
67	Treasury Management	47,795	50,422	51,332	51,355
Front-Line Services		1,364,224	1,493,550	1,509,326	1,533,275
68	Financial Services	951,004	813,106	932,527	939,864
69	I.C.T Services	1,037,238	1,068,436	1,091,560	1,110,067
70	Income Recovery Service	0	50,010	50,548	51,090
71	Procurement	33,589	34,200	35,000	35,880
Support Services		2,021,831	1,965,752	2,109,635	2,136,901
Net General Fund Charge		1,364,224	1,493,550	1,509,326	1,533,275

Summary of Revenue Estimates by Corporate Area

Corporate Focus - People, Projects & Performance

Page No.	Corporate Area	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
73	Reputation, Communication & Consultation	0	342,806	347,258	352,379
Front-Line Services		0	342,806	347,258	352,379
74	Communications	217,893	0	0	0
75	Customer Services	883,150	874,383	873,398	887,246
76	Human Resources	285,276	291,348	279,871	283,810
77	Performance Management	148,732	0	0	0
Support Services		1,535,051	1,165,731	1,153,269	1,171,056
Net General Fund Charge		0	342,806	347,258	352,379

Summary of Revenue Estimates by Corporate Area

Corporate Focus - Legal & Democratic

Page No.	Corporate Area	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
79	Democratic Representation	967,438	874,776	889,950	917,972
80	District Elections	182,341	25,856	26,197	26,649
81	Non-District Elections	0	3,213	3,257	3,312
82	Register Of Electors	225,819	240,306	242,623	304,423
Front-Line Services		1,375,598	1,144,151	1,162,027	1,252,356
83	Democratic Services	110,041	105,403	106,728	108,577
84	Legal Services	271,134	239,303	242,173	245,926
Support Services		381,175	344,706	348,901	354,503
Net General Fund Charge		1,375,598	1,144,151	1,162,027	1,252,356

Summary of Revenue Estimates by Corporate Area

Corporate Focus - Property Development

Page No.	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
86	Alma Park, Grantham	9,057	11,001	11,425	11,857
87	Awarded Watercourses	32,704	32,924	33,032	33,130
88	Building Control	140,671	158,714	169,316	169,133
89	Bus Stations	78,330	86,349	90,200	89,142
90	Car Parks	(591,083)	(548,898)	(637,556)	(655,930)
91	Closed Burial Grounds	48,621	45,341	46,202	47,101
92	Cycle Centre & Cycleways	12,811	14,871	15,607	16,777
93	Flood Prevention	105,849	90,855	95,183	98,830
94	Footway Lighting	228,311	201,987	208,628	215,592
95	Graham Hill Way, Bourne	(23,043)	(20,305)	(19,873)	(21,843)
96	Grantham Canal	17,325	17,283	17,466	17,621
97	Hollis Road, Grantham	(6,962)	(6,892)	(7,067)	(7,845)
98	Leisure Premises	(10,529)	(8,418)	(7,587)	(7,013)
99	Miscellaneous Property	90,178	88,146	106,221	103,290
100	Mowbeck Way, Grantham	(6,133)	(7,043)	(7,322)	(7,303)
101	Northfields, Market Deeping	(354,967)	(352,832)	(348,924)	(345,009)
102	Play Areas & Open Spaces	347,470	281,786	287,676	293,830
103	Street Furniture	33,488	31,378	32,293	33,281
104	Street Grass Cutting	0	0	0	0
105	Travellers Rest Caravan Site	0	0	0	0
Front-Line Services		152,098	116,247	84,920	84,641
106	Assets & Facilities Management	731,351	512,930	517,359	518,647
Support Services		731,351	512,930	517,359	518,647
Net General Fund Charge		152,098	116,247	84,920	84,641

Summary of Revenue Estimates by Corporate Area

Development & Growth Focus - Development & Growth

Page No.	Corporate Area	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
108	Conservation	36,137	85,984	86,624	87,442
109	Development Management	626,515	726,462	716,981	710,104
110	Economic Development	631,563	746,271	644,580	758,421
111	Land Charges	0	0	0	0
112	Planning Policy & Partnerships	689,133	606,635	482,647	392,787
113	Street Naming & Numbering	53,894	53,733	54,315	55,068
Front-Line Services		2,037,242	2,219,085	1,985,147	2,003,822
114	Development & Growth Admin	0	138,803	140,131	141,699
Support Services		0	138,803	140,131	141,699
Net General Fund Charge		2,037,242	2,219,085	1,985,147	2,003,822

Summary of Revenue Estimates by Corporate Area

Special Expense Areas

Page No.	Corporate Area	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
116	Bourne Special Expense Area	24,513	25,075	25,946	26,334
117	Deepings Special Expense Area	13,654	13,412	14,163	15,352
118	Grantham Special Expense Area	415,964	448,975	459,706	471,814
119	Langtoft Special Expense Area	17,104	17,145	17,814	18,528
120	Stamford Special Expense Area	93,555	89,887	91,622	94,011
Net General Fund Charge		564,790	594,494	609,251	626,039
Capital Charges Adjustment		(58,555)	(57,837)	(60,304)	(62,894)
Charged to SEA's		506,235	536,657	548,947	563,145

Under the Local Government Finance Act (1992), Special Expense Areas are used to budget for non-strategic services provided for a particular local community as opposed to the whole District. The resulting Special Expense Area charge is levied on only those people living in the relevant parish. Capital Charges are eliminated from the levies in accordance with standard accounting practice. The increase in the levy from the Special Expense Area is limited to that agreed for South Kesteven's Council Tax increase.

Summary of Revenue Estimates by Corporate Area

Community & Environment Focus - Community Assets

Page No.	Corporate Area	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
12	Arts And Events	37,699	29,326	27,884	26,321
13	Bourne Corn Exchange	146,214	154,690	146,221	151,334
14	Bourne Leisure Centre	329,571	202,797	184,223	188,672
15	Community Activities	139,709	121,184	122,937	124,220
16	Deepings Leisure Centre	262,834	291,072	324,005	342,630
17	Fairs	(15,683)	0	8,796	(8,796)
18	Grantham Meres Leisure Centre	773,945	692,317	712,445	733,386
19	Guildhall Arts Centre	502,254	513,640	527,830	540,027
20	Leisure Grants And Loans	(6,117)	0	0	0
21	Markets	50,887	39,518	35,980	21,257
22	Sports Stadium	173,543	177,395	185,130	191,683
23	Stamford Arts Centre	526,521	553,133	570,837	575,983
24	Stamford Leisure Centre	238,543	284,979	269,334	278,627
Front-Line Services		3,159,920	3,060,051	3,115,622	3,165,344
25	Leisure And Amenities Admin	0	130,175	131,409	132,708
Support Services		0	130,175	131,409	132,708
Net General Fund Charge		3,159,920	3,060,051	3,115,622	3,165,344

Corporate Area: **Community Assets**

Service: **Arts And Events**

Service Description

The Arts and Events budget supports a wide range of arts events and initiatives including Music in Quiet Places, Brass Bands in parks, Music at the Meres and the Rural and Community Touring Scheme which takes arts activities into villages and communities throughout the District.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Supplies And Services	117,777	110,800	110,935	111,090
2	Support Recharge Expenditure	11,422	13,226	13,383	13,434
	Expenditure	129,199	124,026	124,318	124,524
3	Income	(91,500)	(94,700)	(96,434)	(98,203)
	Income	(91,500)	(94,700)	(96,434)	(98,203)
	Net Service Cost	37,699	29,326	27,884	26,321

Corporate Area: **Community Assets**

Service: **Bourne Corn Exchange**

Service Description

The Corn Exchange is located in the centre of Bourne and is used to provide a wide range of community events and activities. Facilities available are a main hall and bar area for up to 250 people.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	50,544	46,429	32,466	33,223
2	Premise Expenses	59,205	48,643	51,549	53,261
3	Supplies And Services	11,479	8,749	8,876	8,933
4	Capital Charges	65,864	64,707	67,930	71,314
5	Support Recharge Expenditure	14,606	14,962	15,150	15,328
	Expenditure	201,698	183,490	175,971	182,059
6	Income	(55,484)	(28,800)	(29,750)	(30,725)
	Income	(55,484)	(28,800)	(29,750)	(30,725)
	Net Service Cost	146,214	154,690	146,221	151,334

Notes

	During 2012/13, the Corn Exchange will be redeveloped with the creation of a community access point for
	Bourne. This will provide customers with the opportunity to access a wide range of services from the town,
	district and County Council under one roof, including the library which will relocate into the building.

Corporate Area: **Community Assets**

Service: **Bourne Leisure Centre**

Service Description

Bourne leisure centre consists of a leisure pool, fitness suite, activity area, changing rooms, offices and outdoor playing fields. Under a Chance to Share Agreement the adjoining Bourne Academy have use of some of the facilities during term time.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	76,529	100,425	77,564	78,415
2	Supplies And Services	3,144	2,973	3,063	3,160
3	Capital Charges	171,816	8,048	9,748	10,548
4	Third Party Payments	74,850	84,302	86,770	89,435
5	Support Recharge Expenditure	10,632	10,849	10,968	11,094
	Expenditure	336,971	206,597	188,113	192,652
6	Income	(7,400)	(3,800)	(3,890)	(3,980)
	Income	(7,400)	(3,800)	(3,890)	(3,980)
	Net Service Cost	329,571	202,797	184,223	188,672

Notes

1	Maintenance work is required in 2012/13 to refurbish the pool filters
3	A review of the accounting treatment of leasehold property has led to a reduction in the capital charges.

Corporate Area: **Community Assets**

Service: **Community Activities**

Service Description

Delivery of a range of community leisure activities including co-ordination and promotion of summer activities within the District.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	27,350	27,403	27,683	28,137
2	Premise Expenses	7,335	7,056	7,133	7,193
3	Transport Expenses	1,850	1,910	1,970	2,040
4	Supplies And Services	24,800	24,290	24,458	24,646
5	Support Recharge Expenditure	78,374	60,525	61,693	62,204
Expenditure		139,709	121,184	122,937	124,220
Net Service Cost		139,709	121,184	122,937	124,220

Corporate Area: **Community Assets**

Service: **Deepings Leisure Centre**

Service Description

Deepings Leisure Centre was built in 1974. Under a Chance to Share Agreement pupils of the adjoining Deepings school have use of facilities during term-time. Facilities include a swimming pool, learner pool, squash courts, sports hall, fitness room, playing fields and a floodlit synthetic pitch.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	90,759	112,409	101,003	102,461
2	Supplies And Services	2,976	2,908	2,994	3,088
3	Capital Charges	237,660	235,159	245,732	259,936
4	Third Party Payments	74,850	84,302	86,770	89,435
5	Support Recharge Expenditure	19,589	20,294	20,506	20,710
	Expenditure	425,834	455,072	457,005	475,630
6	Income	(163,000)	(164,000)	(133,000)	(133,000)
	Income	(163,000)	(164,000)	(133,000)	(133,000)
	Net Service Cost	262,834	291,072	324,005	342,630

Notes

1	Repairs to plant are required in 2012/13

Corporate Area: **Community Assets**

Service: **Fairs**

Service Description

There is a range of traditional and modern fairground attractions on offer in the centres of both towns. In addition, smaller Autumn Fairs are held at Grantham and Bourne in October each year.

Dates for the fairs are as follows;

2012 Stamford - Mon 19th March to Sat 24th March; Grantham - Sun 25th March to Wed 28th March
 2013 Stamford - Mon 11th March to Sat 16th March; Grantham - Sun 17th March to Wed 20th March
 2014 Stamford - Mon 31st March to Sat 5th April; Grantham - Sun 6th April to Wed 9th April
 2015 Stamford - Mon 16th March to Sat 21st March; Grantham - Sun 22nd March to Wed 25th March

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	4,392	3,573	0	7,311
2	Premise Expenses	22,697	12,812	2,668	22,925
3	Supplies And Services	25,619	16,100	4,722	27,461
4	Support Recharge Expenditure	3,356	5,065	2,980	5,281
	Expenditure	56,064	37,550	10,370	62,978
5	Income	(71,747)	(37,550)	(1,574)	(71,774)
	Income	(71,747)	(37,550)	(1,574)	(71,774)
	Net Service Cost	(15,683)	0	8,796	(8,796)

Notes

	Due to the timing of Easter, Lent can fall in March or April. In the 2012/13 financial year there will be one
	fair, none in 2013/14 and two fairs will fall in 2014/15.

Corporate Area: **Community Assets**

Service: **Grantham Meres Leisure Centre**

Service Description

Grantham Meres Leisure Centre was built with the support of Lottery funding and opened in May 1998. Facilities include a main sports hall with fixed seating for 300 and possible additional seating of 1,100 for major events, small hall/dance studio, climbing room, main pool, teaching pool, leisure pool, fitness suite, catering and bar, plus outdoor sports fields including a synthetic pitch. It is situated alongside the table tennis centre, the costs for which are also included in this budget.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	136,233	142,698	147,464	145,803
2	Supplies And Services	5,808	4,967	5,056	5,157
3	Capital Charges	496,062	393,667	404,971	423,242
4	Third Party Payments	112,271	126,453	130,154	134,152
5	Support Recharge Expenditure	25,571	26,032	26,300	26,532
	Expenditure	775,945	693,817	713,945	734,886
6	Income	(2,000)	(1,500)	(1,500)	(1,500)
	Income	(2,000)	(1,500)	(1,500)	(1,500)
	Net Service Cost	773,945	692,317	712,445	733,386

Corporate Area: **Community Assets**

Service: **Guildhall Arts Centre**

Service Description

The Guildhall Arts Centre comprises a fully equipped 210 seat theatre, ballroom, meeting rooms, coffee shop, box office, visitor information, souvenirs and an exhibition area for local artists. The Centre provides an extensive arts programme including drama, dance, family shows, music and pantomime, together with a wide range of participatory activities from weekly youth groups to workshops with visiting professional companies. Rooms are available to hire for shows, meetings, functions and weddings.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	222,222	223,783	226,232	229,557
2	Premise Expenses	108,859	110,880	119,977	122,818
3	Transport Expenses	542	520	517	508
4	Supplies And Services	192,693	189,148	193,196	197,531
5	Capital Charges	150,151	154,247	161,641	169,404
6	Support Recharge Expenditure	90,151	89,872	90,870	91,787
	Expenditure	764,618	768,450	792,433	811,605
7	Income	(262,364)	(254,810)	(264,603)	(271,578)
	Income	(262,364)	(254,810)	(264,603)	(271,578)
	Net Service Cost	502,254	513,640	527,830	540,027

Corporate Area: **Community Assets**

Service: **Leisure Grants And Loans**

Service Description

The District Council provides grants under a variety of schemes. These include recreation grants for projects undertaken by community based organisations.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Transfer Payments	6,000	9,000	7,500	5,000
2	Support Recharge Expenditure	4,153	4,800	4,200	4,450
	Expenditure	10,153	13,800	11,700	9,450
3	Income	(16,270)	(13,800)	(11,700)	(9,450)
	Income	(16,270)	(13,800)	(11,700)	(9,450)
	Net Service Cost	(6,117)	0	0	0

Corporate Area: **Community Assets**

Service: **Markets**

Service Description

Markets are held each week at:

Bourne - Thursday and Saturday

Grantham - Saturday

Stamford - Friday and Saturday

Craft and Farmers' markets are also held periodically throughout the district.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	148,858	151,357	154,009	157,007
2	Premise Expenses	62,001	70,119	71,955	72,311
3	Transport Expenses	12,778	11,666	11,955	12,102
4	Supplies And Services	43,581	39,824	40,836	41,821
5	Capital Charges	24,580	16,083	15,332	5,761
6	Third Party Payments	31,773	32,852	33,870	34,988
7	Support Recharge Expenditure	25,132	26,527	26,423	26,757
	Expenditure	348,703	348,428	354,380	350,747
8	Income	(297,816)	(308,910)	(318,400)	(329,490)
	Income	(297,816)	(308,910)	(318,400)	(329,490)
	Net Service Cost	50,887	39,518	35,980	21,257

Corporate Area: **Community Assets**

Service: **Sports Stadium**

Service Description

The Sports Stadium was opened in October 1991 and provides a purpose built football and athletics facility. The international size football pitch is floodlit and has associated features to Football Conference Grade B standard. There is a covered stand for 750 people, supplemented by both covered and open terracing. There is also a further outer football pitch. The athletics facilities include an international 8 lane track and full field events provision. A contribution is made from the Grantham Special expense area towards the football club element.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	84,251	89,021	93,095	95,752
2	Supplies And Services	2,560	2,316	2,404	2,494
3	Capital Charges	130,786	127,999	134,399	141,119
4	Third Party Payments	37,430	42,151	43,384	44,717
5	Support Recharge Expenditure	7,636	8,598	8,688	8,781
	Expenditure	262,663	270,085	281,970	292,863
6	Income	(89,120)	(92,690)	(96,840)	(101,180)
	Income	(89,120)	(92,690)	(96,840)	(101,180)
	Net Service Cost	173,543	177,395	185,130	191,683

Corporate Area: **Community Assets**

Service: **Stamford Arts Centre**

Service Description

The Centre comprises a 166 seat auditorium which supports both theatre and cinema productions, an art gallery, ballroom, box office, tourist information centre and gift shop, coffee shop and cellar bar, plus various multi-use rooms and studios. Stamford Arts Centre provides an extensive arts programme including drama, dance, family shows, music, pantomime, art house film programme together with a wide range of participatory activities from weekly youth groups to workshops with visiting professional companies. Rooms are available to hire for shows, meetings, functions and weddings.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	389,101	405,630	410,748	416,776
2	Premise Expenses	99,881	103,874	107,975	108,637
3	Transport Expenses	8,965	9,099	9,227	9,364
4	Supplies And Services	457,808	448,959	462,258	471,414
5	Capital Charges	160,520	155,721	163,626	171,168
6	Support Recharge Expenditure	72,267	72,936	73,783	74,656
	Expenditure	1,188,542	1,196,219	1,227,617	1,252,015
7	Income	(662,021)	(643,086)	(656,780)	(676,032)
	Income	(662,021)	(643,086)	(656,780)	(676,032)
	Net Service Cost	526,521	553,133	570,837	575,983

Corporate Area: **Community Assets**

Service: **Stamford Leisure Centre**

Service Description

Stamford Leisure Centre opened in May 1988 incorporating a leisure pool, changing and fitness facilities.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	54,455	81,014	57,424	58,121
2	Supplies And Services	2,901	2,806	2,887	2,975
3	Capital Charges	98,110	109,342	114,643	120,384
4	Third Party Payments	74,850	84,302	86,770	89,435
5	Support Recharge Expenditure	8,227	8,515	8,610	8,712
	Expenditure	238,543	285,979	270,334	279,627
6	Income	0	(1,000)	(1,000)	(1,000)
	Income	0	(1,000)	(1,000)	(1,000)
	Net Service Cost	238,543	284,979	269,334	278,627

Notes

1	Maintenance work is required in 2012/13 to refurbish the pool filters

Corporate Area: **Community Assets**

Service: **Leisure And Amenities Admin**

Service Description

This service provides a cost effective and flexible professional service for the management and maintenance of Leisure Services including the leisure management contract, Community Leisure Activities, Market and Fair operations and Bourne Corn Exchange.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	0	118,898	120,117	121,940
2	Premise Expenses	0	2,705	2,765	2,812
3	Transport Expenses	0	4,555	4,497	4,288
4	Supplies And Services	0	4,017	4,030	3,668
Expenditure		0	130,175	131,409	132,708
Net Service Cost		0	130,175	131,409	132,708

Notes

	Following a review of the service, the Leisure & Amenities budgets have been separated from Assets &
	Facilities Management (see Page 106).

Summary of Revenue Estimates by Service Area

Community & Environment Focus - Environmental Services

Page No.	Corporate Area	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
27	Air Pollution	33,611	63,037	64,979	65,060
28	Animal Health And Welfare	6,761	6,330	6,393	6,449
29	Climate Change	56,151	56,388	56,854	57,355
30	Closed Circuit Television	308,352	271,233	270,031	270,242
31	Community Safety	195,690	179,915	182,117	184,485
32	Control Of Dogs	68,752	65,401	65,389	65,685
33	Emergency Planning	47,576	45,249	45,407	45,578
34	Enforcement	93,994	75,195	75,915	76,486
35	Food Safety	237,944	216,156	218,069	220,408
36	Gambling Licensing	10,165	0	0	0
37	Green Waste Collection	462,532	240,448	220,907	286,698
38	Hackney Carriage Registration	0	0	0	0
39	Health & Safety Enforcement	120,655	100,238	101,181	102,392
40	Health & Well-Being	3,992	28,839	29,147	29,470
41	Infectious Disease Control	41,667	37,702	38,070	38,583
42	Liquor Licensing	(379)	0	0	0
43	Local Licences	83	0	0	0
44	Noise Control	97,405	75,011	74,544	80,452
45	Private Sector Landlords	302,819	365,987	254,276	241,849
46	Public Conveniences	135,942	142,143	144,729	147,714
47	Public Health	192,340	162,851	164,171	165,941
48	Street Scene	1,012,608	1,038,794	1,039,224	1,047,756
49	Waste Management	2,460,792	2,515,477	2,589,824	2,573,708
50	Water Quality	22,443	29,664	29,884	30,218
Front-Line Services		5,911,895	5,716,058	5,671,111	5,736,529
51	Waste & Recycling Management	264,582	271,729	276,270	281,252
Support Services		264,582	271,729	276,270	281,252
Net General Fund Charge		5,911,895	5,716,058	5,671,111	5,736,529

Corporate Area: **Environmental Services**

Service: **Air Pollution**

Service Description

The Council is responsible for the review, assessment and control of air quality within the district with reference to statutory air quality standards. Where necessary Air Quality Management Areas have been declared. It is also responsible for permitting potentially air polluting industries and setting legally enforceable conditions to minimise the pollution that these industries produce. It also investigates pollution incidents and complaints.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	22,922	34,562	34,912	35,352
2	Premise Expenses	4,476	4,407	5,120	5,333
3	Transport Expenses	1,437	1,205	1,198	1,176
4	Supplies And Services	16,392	23,182	23,241	23,255
5	Capital Charges	0	1,600	3,200	3,200
6	Support Recharge Expenditure	24,884	25,081	25,158	25,544
	Expenditure	70,111	90,037	92,829	93,860
7	Income	(36,500)	(27,000)	(27,850)	(28,800)
	Income	(36,500)	(27,000)	(27,850)	(28,800)
	Net Service Cost	33,611	63,037	64,979	65,060

Notes

1	Re-alignment of staff time following a restructure of Environmental Services.

Corporate Area: **Environmental Services**

Service: **Animal Health And Welfare**

Service Description

The Council is responsible for a variety of different licensing functions relating to animals. All dog breeders and animal boarding establishments require registration and there are also licensing requirements for horse riding establishments, pet shops and the keeping of dangerous wild animals designed to ensure their health and welfare.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	6,639	6,527	6,592	6,662
2	Transport Expenses	97	0	0	0
3	Supplies And Services	1,821	1,620	1,661	1,703
4	Support Recharge Expenditure	2,794	2,863	2,910	2,954
	Expenditure	11,351	11,010	11,163	11,319
5	Income	(4,590)	(4,680)	(4,770)	(4,870)
	Income	(4,590)	(4,680)	(4,770)	(4,870)
	Net Service Cost	6,761	6,330	6,393	6,449

Corporate Area: **Environmental Services**

Service: **Climate Change**

Service Description

The Council is committed to tackling the causes and effects of climate change and are already putting in place the building blocks to ensure that carbon management will be an integral part of how we make decisions and act on a day to day basis. The Council are partners in the Lincolnshire Environmental and Climate Change Partnership (LECCAP) which includes the County and District Councils within Lincolnshire, working together to assist each others plans and policies to improve energy efficiency within the area.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	37,607	37,163	37,540	37,919
2	Premise Expenses	392	651	667	679
3	Transport Expenses	750	904	901	892
4	Supplies And Services	10,493	10,500	10,508	10,515
5	Support Recharge Expenditure	6,909	7,170	7,238	7,350
Expenditure		56,151	56,388	56,854	57,355
Net Service Cost		56,151	56,388	56,854	57,355

Corporate Area: **Environmental Services**

Service: **Closed Circuit Television**

Service Description

A team of dedicated and licensed CCTV Control Room staff based at Mowbeck House provide a 24/7 proactive monitoring function and also act as the first point of contact between the Emergency Services and the Council in the event of a significant emergency affecting the District.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	209,304	142,220	141,840	143,863
2	Premise Expenses	113,235	117,289	120,182	122,908
3	Transport Expenses	2,274	970	1,008	1,045
4	Supplies And Services	11,174	9,313	9,591	9,109
5	Capital Charges	11,071	20,779	17,428	14,000
6	Support Recharge Expenditure	45,576	43,205	43,714	44,354
	Expenditure	392,634	333,776	333,763	335,279
7	Income	(84,282)	(62,543)	(63,732)	(65,037)
	Income	(84,282)	(62,543)	(63,732)	(65,037)
	Net Service Cost	308,352	271,233	270,031	270,242

Corporate Area: **Environmental Services**

Service: **Community Safety**

Service Description

The Community Safety Team incorporating the anti social behaviour co-ordinators, respond to reports of anti-social behaviour (ASB) throughout South Kesteven and are a third party reporting centre for Hate Crime. It is intended that the team continue to work on three strands of activity under the headings of education, engagement and enforcement. Identifying the causes of ASB and co-ordinating diversionary activities for those involved in this behaviour, enforcement to be considered only as a last resort. Broader community safety matters will be dealt with through involvement with a range of groups working with the Community Safety Partnership

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	117,666	118,752	119,954	121,700
2	Premise Expenses	8,510	8,464	8,666	8,819
3	Transport Expenses	1,478	639	636	622
4	Supplies And Services	9,000	6,500	6,594	6,478
5	Support Recharge Expenditure	59,036	45,560	46,267	46,866
Expenditure		195,690	179,915	182,117	184,485
Net Service Cost		195,690	179,915	182,117	184,485

Corporate Area: **Environmental Services**

Service: **Control Of Dogs**

Service Description

The dog warden contract provides a 24 hour service for the control of stray dogs, their kennelling and veterinary treatment.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	9,821	10,249	10,354	10,711
2	Premise Expenses	654	651	667	679
3	Transport Expenses	510	454	451	442
4	Supplies And Services	24,298	22,137	22,158	22,150
5	Third Party Payments	27,000	27,750	27,750	27,750
6	Support Recharge Expenditure	10,589	10,360	10,409	10,563
	Expenditure	72,872	71,601	71,789	72,295
7	Income	(4,120)	(6,200)	(6,400)	(6,610)
	Income	(4,120)	(6,200)	(6,400)	(6,610)
	Net Service Cost	68,752	65,401	65,389	65,685

Corporate Area: **Environmental Services**

Service: **Emergency Planning**

Service Description

A service level agreement (SLA) has been in place since 2005 between South Kesteven District Council and Lincolnshire County Council (Emergency Planning Unit) whereby the County Council provides a dedicated resource to this Authority in order to meet the Councils statutory duty as category one responder under the 2004 Civil Contingencies Act. Also included in this SLA is the work to strengthen the internal resilience of the Council to emergency events otherwise referred to as "Business Continuity".

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	10,491	10,523	10,573	10,606
2	Supplies And Services	23,581	23,859	23,860	23,823
3	Support Recharge Expenditure	13,504	10,867	10,974	11,149
Expenditure		47,576	45,249	45,407	45,578
Net Service Cost		47,576	45,249	45,407	45,578

Corporate Area: **Environmental Services**

Service: **Enforcement**

Service Description

The council investigates reports and complaints concerning fly tipping and accumulations, and dog fouling.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	63,874	57,041	57,624	58,378
2	Transport Expenses	3,447	954	940	888
3	Supplies And Services	2,104	2,796	2,811	2,507
4	Third Party Payments	0	0	0	0
5	Support Recharge Expenditure	25,019	14,929	15,140	15,388
	Expenditure	94,444	75,720	76,515	77,161
6	Income	(450)	(525)	(600)	(675)
	Income	(450)	(525)	(600)	(675)
	Net Service Cost	93,994	75,195	75,915	76,486

Notes

1	Re-alignment of staff time following a restructure of Environmental Services.
	Note: This budget was previously included within Waste Management (see Page 49).

Corporate Area: **Environmental Services**

Service: **Food Safety**

Service Description

Statutory inspections of food businesses and advice to proprietors, investigation of food and premises complaints and incidents, exported foods, sampling and investigation of food poisoning outbreaks, in line with standards set by the Food Standards Agency. Ongoing adoption and development of the national food hygiene star awards scheme (FHRS) to inform the residents of the District of standards at food businesses, thus encouraging improving standards in food businesses and reducing cases of food poisoning in local people.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	139,007	134,780	136,090	137,997
2	Premise Expenses	7,111	7,011	7,165	7,285
3	Transport Expenses	4,000	5,967	5,942	5,850
4	Supplies And Services	41,680	37,085	37,443	37,386
5	Support Recharge Expenditure	47,176	33,153	33,324	33,845
	Expenditure	238,974	217,996	219,964	222,363
6	Income	(1,030)	(1,840)	(1,895)	(1,955)
	Income	(1,030)	(1,840)	(1,895)	(1,955)
	Net Service Cost	237,944	216,156	218,069	220,408

Corporate Area: **Environmental Services**

Service: **Gambling Licensing**

Service Description

With the introduction of the Gambling Act 2005, the Council became responsible for processing permits and licences for premises, such as pubs, clubs, betting shops, bingo halls and family and adult gaming centres (amusement arcades) where there is a form of gambling. Registered small lotteries are also included.

		2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	12,946	4,045	4,086	4,211
2	Premise Expenses	328	651	667	679
3	Transport Expenses	200	209	215	220
4	Supplies And Services	2,083	857	868	861
5	Support Recharge Expenditure	6,098	6,008	6,284	6,579
	Expenditure	21,655	11,770	12,120	12,550
6	Income	(11,490)	(11,770)	(12,120)	(12,550)
	Income	(11,490)	(11,770)	(12,120)	(12,550)
	Net Service Cost	10,165	0	0	0

Notes

1	Re-alignment of staff time following a restructure of Environmental Services

Corporate Area: **Environmental Services**

Service: **Green Waste Collection**

Service Description

The Council operates an in-house service for the collection of garden/ green waste.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	289,981	295,424	298,530	301,708
2	Transport Expenses	124,730	137,423	80,107	101,010
3	Supplies And Services	9,524	59,064	34,358	34,685
4	Capital Charges	0	0	75,625	132,343
5	Support Recharge Expenditure	69,497	92,037	92,662	94,202
	Expenditure	493,732	583,948	581,282	663,948
6	Income	(31,200)	(343,500)	(360,375)	(377,250)
	Income	(31,200)	(343,500)	(360,375)	(377,250)
	Net Service Cost	462,532	240,448	220,907	286,698

Notes

6	The income budget reflects the introduction of a new charge in 2012/13.

Corporate Area: **Environmental Services**

Service: **Hackney Carriage Registration**

Service Description

To protect the public's safety and comfort, all taxi and private hire drivers and vehicles are licensed. The council must ensure that licence holders meet and maintain the required local standards and comply with legislation.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	43,395	39,271	39,654	40,108
2	Premise Expenses	1,766	1,953	1,999	2,035
3	Transport Expenses	600	620	640	660
4	Supplies And Services	23,311	21,992	22,069	22,075
5	Support Recharge Expenditure	47,078	54,724	56,608	58,502
	Expenditure	116,150	118,560	120,970	123,380
6	Income	(116,150)	(118,560)	(120,970)	(123,380)
	Income	(116,150)	(118,560)	(120,970)	(123,380)
	Net Service Cost	0	0	0	0

Corporate Area: **Environmental Services**

Service: **Health & Safety Enforcement**

Service Description

Statutory inspection of businesses under Health and Safety legislation, investigation of formally notified accidents, carrying out other initiatives to satisfy nationally set priorities as agreed by the Health and Safety Commission, and to reduce the incidence of illness and serious accidents in local people.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	76,264	61,629	62,261	63,233
2	Premise Expenses	3,642	3,256	3,333	3,393
3	Transport Expenses	1,600	1,459	1,452	1,434
4	Supplies And Services	15,604	14,261	14,356	14,228
5	Support Recharge Expenditure	25,045	22,293	22,459	22,804
	Expenditure	122,155	102,898	103,861	105,092
6	Income	(1,500)	(2,660)	(2,680)	(2,700)
	Income	(1,500)	(2,660)	(2,680)	(2,700)
	Net Service Cost	120,655	100,238	101,181	102,392

Corporate Area: **Environmental Services**

Service: **Health & Well-Being**

Service Description

Health & Well-Being covers a number of projects including; Walking for Health, Cooking Skills & Nutrition and Local Food Growing.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	2,117	25,501	25,762	26,028
2	Supplies And Services	47,659	49,780	51,306	52,983
3	Support Recharge Expenditure	1,866	2,838	2,869	2,909
	Expenditure	51,642	78,119	79,937	81,920
4	Income	(47,650)	(49,280)	(50,790)	(52,450)
	Income	(47,650)	(49,280)	(50,790)	(52,450)
	Net Service Cost	3,992	28,839	29,147	29,470

Notes

4	It is anticipated that further funding may be received to support the Health & Well-Being activities from 2012/13.

Corporate Area: **Environmental Services**

Service: **Infectious Disease Control**

Service Description

Statutory collation of information for dissemination to the relevant statutory bodies and investigation of agreed types of human infections as well as sampling. Together with maintaining liason with bodies such as the Health Protection Agency, the Primary Care Trust and the State Veterinary Service to improve the health of local people and prevent outbreaks of serious disease.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	25,203	21,939	22,162	22,553
2	Premise Expenses	1,227	1,301	1,333	1,357
3	Transport Expenses	800	807	802	787
4	Supplies And Services	3,263	2,614	2,653	2,601
5	Support Recharge Expenditure	11,174	11,041	11,120	11,285
Expenditure		41,667	37,702	38,070	38,583
Net Service Cost		41,667	37,702	38,070	38,583

Corporate Area: **Environmental Services**

Service: **Liquor Licensing**

Service Description

The Council is responsible for administering the licensing of designated activities under the Licensing Act 2003. This includes the sale of alcohol, late night refreshments and the licensing of premises that provide various forms of entertainment.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	62,044	64,495	65,123	65,909
2	Premise Expenses	2,161	1,953	1,999	2,035
3	Transport Expenses	900	930	960	990
4	Supplies And Services	7,233	5,764	5,841	5,816
5	Support Recharge Expenditure	41,283	40,858	43,617	46,660
	Expenditure	113,621	114,000	117,540	121,410
6	Income	(114,000)	(114,000)	(117,540)	(121,410)
	Income	(114,000)	(114,000)	(117,540)	(121,410)
	Net Service Cost	(379)	0	0	0

Notes

6	Fee income is based on the current charging structure which is set by Government.

Corporate Area: **Environmental Services**

Service: **Local Licences**

Service Description

These include street trading consents throughout the District, the issuing of street collection permits.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	15,398	15,462	15,610	15,837
2	Premise Expenses	328	651	667	679
3	Transport Expenses	200	205	210	216
4	Supplies And Services	3,130	1,291	1,308	1,288
5	Support Recharge Expenditure	9,257	11,331	11,895	12,410
	Expenditure	28,313	28,940	29,690	30,430
6	Income	(28,230)	(28,940)	(29,690)	(30,430)
	Income	(28,230)	(28,940)	(29,690)	(30,430)
	Net Service Cost	83	0	0	0

Corporate Area: **Environmental Services**

Service: **Noise Control**

Service Description

The Council is responsible for investigating complaints regarding noise from multiple sources and taking formal action to abate it if a statutory nuisance is established.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	51,454	36,568	36,942	37,487
2	Premise Expenses	2,599	2,331	2,396	2,452
3	Transport Expenses	1,437	1,205	1,198	1,176
4	Supplies And Services	16,953	11,926	10,991	15,990
5	Support Recharge Expenditure	24,962	24,301	24,377	24,752
	Expenditure	97,405	76,331	75,904	81,857
6	Income	0	(1,320)	(1,360)	(1,405)
	Income	0	(1,320)	(1,360)	(1,405)
	Net Service Cost	97,405	75,011	74,544	80,452

Notes

1	Re-alignment of staff time following a restructure of Environmental Services

Corporate Area: **Environmental Services**

Service: **Private Sector Landlords**

Service Description

The Council has a number of roles in relation to private sector landlords and seeks to work closely with them. The Environmental Health Service's Private Sector Housing Team provide a holistic approach covering all aspects of private sector housing including disabled facilities, insulation, empty homes, as well as inspections of unoccupied, rented from a private landlord or rented from a registered social landlord (both single and multi occupancy properties), to ensure that the property complies with the current Housing Health and Safety Rating System and if necessary, taking enforcement action.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	149,743	198,867	163,298	149,975
2	Premise Expenses	6,374	6,404	6,648	6,891
3	Transport Expenses	1,718	2,705	2,695	2,658
4	Supplies And Services	84,206	96,307	15,560	15,762
5	Third Party Payments	36,000	36,000	36,750	36,750
6	Support Recharge Expenditure	24,778	30,524	30,645	31,133
Expenditure		302,819	370,807	255,596	243,169
7	Income	0	(4,820)	(1,320)	(1,320)
Income		0	(4,820)	(1,320)	(1,320)
Net Service Cost		302,819	365,987	254,276	241,849

Notes

1	Re-alignment of staff time following a restructure of Environmental Services.
	Note: Includes Private Sector Housing budgets previously held by Housing Solutions (see Page 56).

Corporate Area: **Environmental Services**

Service: **Public Conveniences**

Service Description

The Council operates attended toilet facilities in Stamford and Grantham. The Council provides financial assistance to the Town Councils at Bourne and Market Deeping to enable facilities to be provided.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	66,780	68,482	69,221	69,965
2	Premise Expenses	35,765	41,409	41,986	42,862
3	Supplies And Services	19,404	18,850	18,963	19,081
4	Capital Charges	25,764	25,183	26,443	27,765
5	Support Recharge Expenditure	6,729	6,889	6,986	7,101
	Expenditure	154,442	160,813	163,599	166,774
6	Income	(18,500)	(18,670)	(18,870)	(19,060)
	Income	(18,500)	(18,670)	(18,870)	(19,060)
	Net Service Cost	135,942	142,143	144,729	147,714

Corporate Area: **Environmental Services**

Service: **Public Health**

Service Description

The Council investigates reports and complaints concerning general public health, including drainage problems, contaminated land and visual disamenity. In addition to this the service also undertakes statutory investigations of nuisance, burial of destitute persons, vermin infestations and to take appropriate action to either resolve or minimise the impact on the public.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	123,361	99,240	100,190	101,567
2	Premise Expenses	4,581	4,558	4,667	4,750
3	Transport Expenses	2,164	3,965	4,037	4,080
4	Supplies And Services	21,718	19,317	19,397	19,335
5	Support Recharge Expenditure	45,666	44,472	44,850	45,479
	Expenditure	197,490	171,552	173,141	175,211
6	Income	(5,150)	(8,701)	(8,970)	(9,270)
	Income	(5,150)	(8,701)	(8,970)	(9,270)
	Net Service Cost	192,340	162,851	164,171	165,941

Notes

1	Re-alignment of staff time following a restructure of Environmental Services.

Corporate Area: **Environmental Services**

Service: **Street Scene**

Service Description

The Council aims to make the environment within the District cleaner and a more pleasant place to live, work and visit. Street Scene Services are responsible for ensuring the streets are clean, litter bins are emptied and customers take responsibility for their own actions and contribute to keeping the District free of litter, dog fouling, graffiti and fly posting.

Street Scene Services have recently introduced some changes to this service to try and improve value for money through the introduction of schedules and routes and designated litter bin collection routes.

These changes are the start of a programme of development in the service area – on-street recycling litter bins and a programme of litter bin replacement.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	600,877	553,016	559,434	567,490
2	Transport Expenses	272,283	293,389	306,328	320,011
3	Supplies And Services	47,517	46,938	47,415	47,767
4	Capital Charges	3,641	64,156	46,946	35,799
5	Third Party Payments	500	520	540	560
6	Transfer Payments	26,250	41,380	42,212	43,060
7	Support Recharge Expenditure	180,834	162,804	163,568	164,468
	Expenditure	1,131,902	1,162,203	1,166,443	1,179,155
8	Income	(119,294)	(123,409)	(127,219)	(131,399)
	Income	(119,294)	(123,409)	(127,219)	(131,399)
	Net Service Cost	1,012,608	1,038,794	1,039,224	1,047,756

Notes

1	Re-alignment of staff time following a restructure of Environmental Services.

Corporate Area: **Environmental Services**

Service: **Waste Management**

Service Description

The Council operates an in-house service for the collection of all household waste – refuse, recycling, green compostable waste and bulky items.

Refuse and recycling is offered to all householders within the district on an alternate weekly collection scheme with wheelie bins in the main. The Council is currently reaching a 52% recycling rate since the introduction of the alternate weekly / twin bin scheme.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	986,012	1,021,720	1,032,388	1,047,907
2	Premise Expenses	2,000	1,200	2,400	2,480
3	Transport Expenses	723,687	749,238	800,812	782,968
4	Supplies And Services	781,699	794,824	860,271	873,992
5	Capital Charges	652,375	683,005	665,089	673,170
6	Support Recharge Expenditure	389,405	351,296	353,173	357,816
	Expenditure	3,535,178	3,601,283	3,714,133	3,738,333
7	Income	(1,074,386)	(1,085,806)	(1,124,309)	(1,164,625)
	Income	(1,074,386)	(1,085,806)	(1,124,309)	(1,164,625)
	Net Service Cost	2,460,792	2,515,477	2,589,824	2,573,708

Notes

1	Re-alignment of staff time following a restructure of Environmental Services.

Corporate Area: **Environmental Services**

Service: **Water Quality**

Service Description

Regular statutory monitoring of private water supplies for chemicals, pesticides and microbes as well as some statutory monitoring of public/mains water supplies and maintaining liaison with Anglian Water, the Primary Care Trust and the Health Protection Agency, to protect the health of local people.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	6,395	13,437	13,574	13,795
2	Premise Expenses	1,032	1,301	1,333	1,357
3	Transport Expenses	800	652	650	644
4	Supplies And Services	6,479	6,153	6,189	6,170
5	Support Recharge Expenditure	9,697	10,121	10,178	10,332
	Expenditure	24,403	31,664	31,924	32,298
6	Income	(1,960)	(2,000)	(2,040)	(2,080)
	Income	(1,960)	(2,000)	(2,040)	(2,080)
	Net Service Cost	22,443	29,664	29,884	30,218

Corporate Area: **Environmental Services**

Service: **Waste & Recycling Management**

Service Description

This element of the Waste & Recycling team is responsible for the management of the service and providing administrative support.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	179,872	192,672	194,653	197,505
2	Premise Expenses	60,647	59,825	62,143	64,173
3	Transport Expenses	3,000	1,500	1,500	1,500
4	Supplies And Services	21,063	17,732	17,974	18,074
Expenditure		264,582	271,729	276,270	281,252
Net Service Cost		264,582	271,729	276,270	281,252

Summary of Revenue Estimates by Corporate Area

Community & Environment Focus - Housing & Neighbourhoods

Page No.	Corporate Area	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
53	Citizens Advice Bureau	60,174	59,774	52,782	52,795
54	Helpline	112,688	71,433	60,032	44,717
55	Homelessness	316,260	323,439	296,642	285,649
56	Housing Solutions	276,089	151,749	153,312	157,023
Front-Line Services		765,211	606,395	562,768	540,184
Net General Fund Charge		765,211	606,395	562,768	540,184

Corporate Area: **Housing & Neighbourhoods**

Service: **Citizens Advice Bureau**

Service Description

The Council contributes an annual sum to the Citizens Advice Bureau service in South Kesteven.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	7,800	7,000	0	0
2	Supplies And Services	52,000	52,000	52,000	52,000
3	Support Recharge Expenditure	374	774	782	795
Expenditure		60,174	59,774	52,782	52,795
Net Service Cost		60,174	59,774	52,782	52,795

Notes

1	It is anticipated that alternative accommodation will be in place with effect from April 2013 removing the requirement for the current rental payment.

Corporate Area: **Housing & Neighbourhoods**

Service: **Helpline**

Service Description

The Helpline staff provide two main types of service; A monitoring and/or mobile care service for residents within and outside the District; Cover for the Sheltered Housing scheme managers when off duty, sick or on holiday. The service to non Housing Revenue Account (HRA) customers offers a menu of options and charges ranging from basic monitoring to a home visit. The cost of cover for the scheme managers is recharged to the HRA where it is paid for by service charges. The service is managed from the main control centre at Mowbeck House, Grantham and office accommodation at Essex Road, Stamford.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	706,213	718,810	725,473	733,093
2	Premise Expenses	17,603	19,393	20,044	20,585
3	Transport Expenses	38,273	39,000	40,878	42,883
4	Supplies And Services	88,616	87,847	89,192	90,255
5	Capital Charges	28,062	6,907	12,501	11,714
6	Support Recharge Expenditure	164,569	157,906	158,989	162,706
	Expenditure	1,043,336	1,029,863	1,047,077	1,061,236
7	Income	(930,648)	(958,430)	(987,045)	(1,016,519)
	Income	(930,648)	(958,430)	(987,045)	(1,016,519)
	Net Service Cost	112,688	71,433	60,032	44,717

Corporate Area: **Housing & Neighbourhoods**

Service: **Homelessness**

Service Description

Service covers the direct cost of the Council's statutory obligations under the Homeless Act (2002), including the provision of emergency accommodation and delivery of a range of homelessness prevention initiatives, such as the rent deposit scheme.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	257,378	292,806	269,253	271,938
2	Premise Expenses	500	0	0	0
3	Transport Expenses	0	1,750	1,800	1,860
4	Supplies And Services	151,509	114,084	112,178	97,782
5	Support Recharge Expenditure	13,343	41,269	41,411	42,069
	Expenditure	422,730	449,909	424,642	413,649
6	Income	(106,470)	(126,470)	(128,000)	(128,000)
	Income	(106,470)	(126,470)	(128,000)	(128,000)
	Net Service Cost	316,260	323,439	296,642	285,649

Notes

1	Prevention work which was previously to be outsourced will now be carried out in-house, with extra staff
	being funded from the increased government grant

Corporate Area: **Housing & Neighbourhoods**

Service: **Housing Solutions**

Service Description

Costs of managing the council's homelessness responsibilities.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	128,520	56,219	56,812	59,921
2	Premise Expenses	14,400	14,325	14,664	14,924
3	Transport Expenses	5,391	7,733	7,672	7,506
4	Supplies And Services	12,844	9,712	9,738	9,315
5	Support Recharge Expenditure	140,534	63,760	64,426	65,357
	Expenditure	301,689	151,749	153,312	157,023
6	Income	(25,600)	0	0	0
	Income	(25,600)	0	0	0
	Net Service Cost	276,089	151,749	153,312	157,023

Notes

1	Private Sector Housing staff have transferred to the Private Sector Landlords budget following service realignment (see Page 45).
6	All staff costs are now directly allocated to homelessness and private sector housing and there is no longer a need to recharge costs.

Summary of Revenue Estimates by Corporate Area

Corporate Focus - Corporate

Page No.	Corporate Area	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
58	Corporate Costs	1,619,374	815,326	832,525	846,313
	Front-Line Services	1,619,374	815,326	832,525	846,313
59	Operational Management	599,503	659,153	665,973	676,785
60	Strategic Management	655,842	732,037	740,087	752,685
	Support Services	1,255,345	1,391,190	1,406,060	1,429,470
	Net General Fund Charge	1,619,374	815,326	832,525	846,313

Corporate Area: **Corporate**

Service: **Corporate Costs**

Service Description

This budget encompasses all the non service specific and policy making costs incurred by the Authority. These cover a wide range of headings, which include corporate governance, printing of corporate documents, audit fees charged by the Audit Commission and corporate advertising.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	1,459	1,506	1,556	1,609
2	Transport Expenses	14,000	14,440	14,890	15,320
3	Supplies And Services	931,855	189,744	193,819	198,468
4	Support Recharge Expenditure	672,060	609,636	622,260	630,916
Expenditure		1,619,374	815,326	832,525	846,313
Net Service Cost		1,619,374	815,326	832,525	846,313

Corporate Area: **Corporate**

Service: **Operational Management**

Service Description

These costs reflect the operational management of the Authority's services and provide advice to members on all aspects of service delivery.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	566,456	627,510	633,951	644,634
2	Premise Expenses	12,348	12,221	12,498	12,712
3	Transport Expenses	4,372	4,300	4,289	4,250
4	Supplies And Services	16,327	15,122	15,235	15,189
Expenditure		599,503	659,153	665,973	676,785
Net Service Cost		599,503	659,153	665,973	676,785

Corporate Area: **Corporate**

Service: **Strategic Management**

Service Description

This includes the costs of the Strategic Management Team, the Performance and Project Management Office and the associated administration support.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	610,104	670,667	677,502	689,342
2	Premise Expenses	24,691	27,897	28,499	28,961
3	Transport Expenses	3,100	3,205	3,310	3,415
4	Supplies And Services	17,947	30,268	30,776	30,967
Expenditure		655,842	732,037	740,087	752,685
Net Service Cost		655,842	732,037	740,087	752,685

Summary of Revenue Estimates by Corporate Area

Corporate Focus - Finance

Page No.	Corporate Area	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
62	Benefits Administration	(120,422)	107,247	112,752	138,528
63	C Tax Admin & Enforcement	746,401	664,322	656,515	630,806
64	Drainage Rates	637,739	614,423	632,426	652,578
65	NDR Admin & Enforcement	(25,508)	(22,850)	(26,090)	(24,851)
66	Pension Costs	78,219	79,986	82,391	84,859
67	Treasury Management	47,795	50,422	51,332	51,355
Front-Line Services		1,364,224	1,493,550	1,509,326	1,533,275
68	Financial Services	951,004	813,106	932,527	939,864
69	I.C.T Services	1,037,238	1,068,436	1,091,560	1,110,067
70	Income Recovery Service	0	50,010	50,548	51,090
71	Procurement	33,589	34,200	35,000	35,880
Support Services		2,021,831	1,965,752	2,109,635	2,136,901
Net General Fund Charge		1,364,224	1,493,550	1,509,326	1,533,275

Corporate Area: **Finance**

Service: **Benefits Administration**

Service Description

The District Council administers the Housing and Council Tax Benefits service for local residents on behalf of central Government. Housing and Council Tax Benefit Service gives support to residents by providing council tax benefit, council rent rebate, and private sector rent allowances. Benefits are provided for occupiers of domestic properties who are eligible because of low household income. The service also administers the Discretionary Housing Payment scheme.

This service now includes the management and administration costs (formerly shown within the Revenues Services heading).

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	740,078	774,651	757,655	767,391
2	Premise Expenses	61,269	61,209	62,660	63,774
3	Transport Expenses	5,804	5,604	5,553	5,160
4	Supplies And Services	117,454	101,600	101,004	93,849
5	Capital Charges	28,650	10,912	10,912	10,888
6	Benefits Expenditure	38,087,600	38,668,324	39,973,431	41,366,347
7	Support Recharge Expenditure	168,801	161,522	162,968	165,466
Expenditure		39,209,656	39,783,822	41,074,183	42,472,875
8	Benefits Subsidy Income	(38,086,600)	(38,668,324)	(39,973,431)	(41,366,347)
9	Income	(1,243,478)	(1,008,251)	(988,000)	(968,000)
Income		(39,330,078)	(39,676,575)	(40,961,431)	(42,334,347)
Net Service Cost		(120,422)	107,247	112,752	138,528

Notes

	With effect from April 2013, significant changes will be introduced in respect of Council Tax Benefits. The
	2013/14 indicative budget shown on this page does not reflect the changes as the Council is awaiting
	further detailed information before the budgetary impact can be established.

Corporate Area: **Finance**

Service: **C Tax Admin & Enforcement**

Service Description

Council Tax Administration and Enforcement encompasses the registration, billing and recovery processes associated with the annual collection of the council tax. The District Council undertakes a statutory function as a Billing Authority, and is required to collect council tax on behalf of other precepting authorities, including Lincolnshire County Council, Lincolnshire Police and local town and parish councils.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	432,633	418,549	422,843	428,419
2	Premise Expenses	24,283	24,094	24,664	25,103
3	Transport Expenses	7,491	7,064	6,994	6,666
4	Supplies And Services	235,229	223,509	231,949	218,247
5	Capital Charges	0	2,262	2,262	2,262
6	Support Recharge Expenditure	226,765	212,844	213,803	217,109
	Expenditure	926,401	888,322	902,515	897,806
7	Income	(180,000)	(224,000)	(246,000)	(267,000)
	Income	(180,000)	(224,000)	(246,000)	(267,000)
	Net Service Cost	746,401	664,322	656,515	630,806

Notes

7	An increase in the summons cost has resulted in the budgeted increase in income from April 2012.

Corporate Area: **Finance**

Service: **Drainage Rates**

Service Description

The responsibility for domestic drainage within the district is held by three Drainage Boards; Welland and Deepings in the south and east; Upper Witham in the north and west and Black Sluice mid-district.

Levies are calculated in accordance with the Land Drainage Act 1991, being based on historic rateable values. The base will only increase in the event of a Greenfield site being developed.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	637,739	614,423	632,426	652,578
	Expenditure	637,739	614,423	632,426	652,578
	Net Service Cost	637,739	614,423	632,426	652,578

Corporate Area: **Finance**

Service: **NDR Admin & Enforcement**

Service Description

The non domestic rate (business rates) is a tax levied on all non domestic properties and land. The District Council administers business rates on behalf of Central Government. The amount of business rates payable is ascertained by multiplying the rate in the pound (the multiplier) set by Central Government by the rateable value of the business, determined by the District Valuer. The service head also shows the costs of discretionary rate relief whereby the council provides relief from non domestic rates to rural shops, post offices, public houses, petrol filling stations, charities and non profit making organisations within the District.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	79,374	71,554	72,780	73,852
2	Premise Expenses	3,861	3,907	3,999	4,072
3	Transport Expenses	638	1,771	1,746	1,658
4	Supplies And Services	20,864	30,477	24,700	23,245
5	Transfer Payments	33,000	35,000	36,500	38,000
6	Support Recharge Expenditure	41,765	41,441	41,685	42,322
	Expenditure	179,502	184,150	181,410	183,149
7	Income	(205,010)	(207,000)	(207,500)	(208,000)
	Income	(205,010)	(207,000)	(207,500)	(208,000)
	Net Service Cost	(25,508)	(22,850)	(26,090)	(24,851)

Corporate Area: **Finance**

Service: **Pension Costs**

Service Description

A corporate cost relating to the Council's share of the pension fund payments for 'added years' benefit awarded to former employees.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	69,100	71,450	73,700	76,100
2	Support Recharge Expenditure	9,119	8,536	8,691	8,759
Expenditure		78,219	79,986	82,391	84,859
Net Service Cost		78,219	79,986	82,391	84,859

Corporate Area: **Finance**

Service: **Treasury Management**

Service Description

This service administers the arrangements for managing the Councils investment and borrowing portfolio, to ensure the Council maximises its investment, to generate additional income, through a low risk investment strategy.

The Council follows the CIPFA best practice in treasury management and uses specialist advisors in order to manage the portfolio effectively.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Supplies And Services	23,260	24,500	25,000	25,500
2	Support Recharge Expenditure	53,375	48,922	50,042	50,345
	Expenditure	76,635	73,422	75,042	75,845
3	Income	(28,840)	(23,000)	(23,710)	(24,490)
	Income	(28,840)	(23,000)	(23,710)	(24,490)
	Net Service Cost	47,795	50,422	51,332	51,355

Corporate Area: **Finance**

Service: **Financial Services**

Service Description

Financial Services provides support and advice to all services enabling them to deliver their stated objectives. This is achieved by the allocation of resources to the Council's priorities, the provision of financial advice, budget monitoring, and the continued work on economy, efficiency and effectiveness within services. The service also delivers the Council's statutory corporate obligations such as annual statement of accounts.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	693,963	673,965	688,340	696,777
2	Premise Expenses	26,553	26,754	27,438	27,996
3	Transport Expenses	4,175	2,230	2,270	2,310
4	Supplies And Services	209,940	200,791	205,113	208,111
5	Capital Charges	16,373	9,366	9,366	4,670
Expenditure		951,004	913,106	932,527	939,864
Net Service Cost		951,004	913,106	932,527	939,864

Corporate Area: **Finance**

Service: **I.C.T. Services**

Service Description

The service provides and maintains the I.C.T. infrastructure for the Council. This includes the network, network security, data connections, telephony infrastructure, servers, end user I.C.T., mobile phones, printers, website implementation, software development, system support and server management.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	504,158	504,248	509,609	516,324
2	Premise Expenses	28,867	28,652	29,330	29,853
3	Transport Expenses	2,161	1,981	2,027	2,072
4	Supplies And Services	436,921	466,562	485,089	506,632
5	Capital Charges	65,131	66,993	65,505	55,186
Expenditure		1,037,238	1,068,436	1,091,560	1,110,067
Net Service Cost		1,037,238	1,068,436	1,091,560	1,110,067

Corporate Area: **Finance**

Service: **Income Recovery Service**

Service Description

This team is responsible for the collection of the councils sundry debts, car park fines and for issuing car park permits for use in council car parks (off-street parking).

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	0	48,810	49,308	49,810
2	Transport Expenses	0	150	155	160
3	Supplies And Services	0	1,050	1,085	1,120
Expenditure		0	50,010	50,548	51,090
Net Service Cost		0	50,010	50,548	51,090

Notes

	The costs shown had previously been included within Assets & Facilities (see Page 106) and Financial
	Services (see Page 68).

Corporate Area: **Finance**

Service: **Procurement**

Service Description

The procurement function is required to facilitate delivering efficiencies across the Authority of a cashable and non cashable nature, and to ensure that contracts are negotiated and awarded in compliance with the Council's Contract Procurement and Procedure Rules and current European Union Legislation. This role is delivered through the Procurement Lincolnshire shared services partnership of which the Council makes a contribution towards.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	219	0	0	0
2	Supplies And Services	33,370	34,200	35,000	35,880
Expenditure		33,589	34,200	35,000	35,880
Net Service Cost		33,589	34,200	35,000	35,880

Summary of Revenue Estimates by Corporate Area

Corporate Focus - People, Projects & Performance

Page No.	Corporate Area	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
73	Reputation, Communication & Consultation	0	342,806	347,258	352,379
Front-Line Services		0	342,806	347,258	352,379
74	Communications	217,893	0	0	0
75	Customer Services	883,150	874,383	873,398	887,246
76	Human Resources	285,276	291,348	279,871	283,810
77	Performance Management	148,732	0	0	0
Support Services		1,535,051	1,165,731	1,153,269	1,171,056
Net General Fund Charge		0	342,806	347,258	352,379

Corporate Area: **People, Projects & Performance**

Service: **Reputation, Communication & Consultation**

Service Description

This service continues to develop the Council's internal and external communications. This will be achieved by effectively communicating the vision, core values and priorities of the Council, ensuring that the Council's information is accessible to all and available in appropriate formats.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	0	202,515	204,564	207,060
2	Premise Expenses	0	3,506	3,583	3,643
3	Transport Expenses	0	130	135	140
4	Supplies And Services	0	95,848	97,737	99,594
5	Support Recharge Expenditure	0	40,807	41,239	41,942
Expenditure		0	342,806	347,258	352,379
Net Service Cost		0	342,806	347,258	352,379

Notes

	The costs shown had previously been included within Communications (see Page 74) and Performance
	Management (see Page 77).

Corporate Area: **People, Projects & Performance**

Service: **Communications**

Service Description

The costs of this service are now shown within Reputation, Communication & Consultation (see Page 73).

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	113,623	0	0	0
2	Premise Expenses	3,535	0	0	0
3	Transport Expenses	617	0	0	0
4	Supplies And Services	100,118	0	0	0
	Expenditure	217,893	0	0	0
	Net Service Cost	217,893	0	0	0

Corporate Area: **People, Projects & Performance**

Service: **Customer Services**

Service Description

Customer Services provides a single point of contact to access Council services, via telephone, email, web or face-to-face. The Service focuses on improvement in service delivery wherever possible, and working to understand customer demand for individual services. Transforming service delivery by the application of lean systems thinking where appropriate to deliver effective and efficient services, which not only meet customer expectations and the Corporate vision, but also support priority plans.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	612,783	605,970	602,923	614,017
2	Premise Expenses	234,540	239,648	242,842	245,445
3	Transport Expenses	8,822	8,081	8,217	7,983
4	Supplies And Services	25,711	20,684	19,416	19,801
5	Capital Charges	1,294	0	0	0
Expenditure		883,150	874,383	873,398	887,246
Net Service Cost		883,150	874,383	873,398	887,246

Corporate Area: **People, Projects & Performance**

Service: **Human Resources**

Service Description

The Human Resources service is at the forefront of delivering the Council's people strategy. The service works with a large range of key partners to deliver recruitment, organisational development, employee development and employee relations solutions.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	229,348	232,420	234,723	238,313
2	Premise Expenses	19,418	19,085	19,531	19,885
3	Transport Expenses	1,100	1,150	1,170	1,220
4	Supplies And Services	35,410	38,693	24,447	24,392
Expenditure		285,276	291,348	279,871	283,810
Net Service Cost		285,276	291,348	279,871	283,810

Corporate Area: **People, Projects & Performance**

Service: **Performance Management**

Service Description

The costs of this service are now shown within Reputation, Communication & Consultation (see Page 73) and Strategic Management (see Page 60).

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	128,455	0	0	0
2	Premise Expenses	3,468	0	0	0
3	Transport Expenses	367	0	0	0
4	Supplies And Services	16,442	0	0	0
Expenditure		148,732	0	0	0
Net Service Cost		148,732	0	0	0

Notes

	The costs for this service are now shown within Reputation, Communication & Consultation (see Page 73)
	and Strategic Management (see Page 60).

Summary of Revenue Estimates by Corporate Area

Corporate Focus - Legal & Democratic

Page No.	Corporate Area	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
79	Democratic Representation	967,438	874,776	889,950	917,972
80	District Elections	182,341	25,856	26,197	26,649
81	Non-District Elections	0	3,213	3,257	3,312
82	Register Of Electors	225,819	240,306	242,623	304,423
Front-Line Services		1,375,598	1,144,151	1,162,027	1,252,356
83	Democratic Services	110,041	105,403	106,728	108,577
84	Legal Services	271,134	239,303	242,173	245,926
Support Services		381,175	344,706	348,901	354,503
Net General Fund Charge		1,375,598	1,144,151	1,162,027	1,252,356

Corporate Area: **Legal & Democratic**

Service: **Democratic Representation**

Service Description

This budget covers the costs associated with the 58 District Councillors. The main elements of this budget include their allowances, travel and subsistence costs, printing of Council agendas. In addition to this there are other costs associated with the role of an elected Member.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	27,481	15,467	15,779	26,771
2	Premise Expenses	79,776	78,642	80,512	81,954
3	Transport Expenses	31,000	27,500	28,350	29,290
4	Supplies And Services	419,452	397,249	404,979	412,885
5	Support Recharge Expenditure	409,729	355,918	360,330	367,072
Expenditure		967,438	874,776	889,950	917,972
Net Service Cost		967,438	874,776	889,950	917,972

Corporate Area: **Legal & Democratic**

Service: **District Elections**

Service Description

The cost of organising professionally managed District elections every four years and any District ward by-elections that may arise. The next scheduled local election is in 2015/16, with provision for 1 by-election per year in the interim period.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	76,000	2,130	2,200	2,270
2	Premise Expenses	11,600	500	520	540
3	Transport Expenses	3,000	300	310	320
4	Supplies And Services	72,100	3,505	3,534	3,567
5	Support Recharge Expenditure	19,641	19,421	19,633	19,952
Expenditure		182,341	25,856	26,197	26,649
Net Service Cost		182,341	25,856	26,197	26,649

Corporate Area: **Legal & Democratic**

Service: **Non-District Elections**

Service Description

The cost of organising professionally managed Parliamentary elections, European Parliamentary elections, County Council elections, Parish and Town Council elections and Referenda when they fall due and as by-elections arise. The Council will receive reimbursement for the costs undertaken in delivering non-district elections.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	7,000	2,800	76,300	76,800
2	Premise Expenses	2,500	600	11,700	12,600
3	Transport Expenses	191	200	3,000	1,000
4	Supplies And Services	16,699	19,831	74,693	60,494
5	Support Recharge Expenditure	0	3,213	3,257	3,312
	Expenditure	26,390	26,644	168,950	154,206
6	Income	(26,390)	(23,431)	(165,693)	(150,894)
	Income	(26,390)	(23,431)	(165,693)	(150,894)
	Net Service Cost	0	3,213	3,257	3,312

Notes

1,2,4 Costs associated with the delivery of County elections in 2013/14 and European Elections in 2014/15.

Corporate Area: **Legal & Democratic**

Service: **Register Of Electors**

Service Description

The staffing, supplies and services costs involved in carrying out the statutory duties of the electoral registration officer to maintain the rolling register and undertake the annual canvass. This service budget will also help to support the statutory duty to actively promote engagement in the democratic process through outreach work on citizenship and public involvement in decision making.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	118,059	136,942	138,073	165,795
2	Transport Expenses	1,361	581	577	612
3	Supplies And Services	76,770	76,640	77,621	111,266
4	Support Recharge Expenditure	31,129	27,693	27,952	28,400
	Expenditure	227,319	241,856	244,223	306,073
5	Income	(1,500)	(1,550)	(1,600)	(1,650)
	Income	(1,500)	(1,550)	(1,600)	(1,650)
	Net Service Cost	225,819	240,306	242,623	304,423

Notes

1	Re-alignment of staff time following a restructure of Legal & Democratic Services.

Corporate Area: **Legal & Democratic**

Service: **Democratic Services**

Service Description

The staff costs associated with providing a professional, support service to the Council's decision making process and the political management arrangements. Democratic support staff carry out all the administrative work for Council, committee and community engagement meetings and advise members on related procedural matters.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	74,508	73,547	74,290	75,882
2	Premise Expenses	13,800	13,674	13,997	14,247
3	Transport Expenses	2,800	693	692	688
4	Supplies And Services	19,933	17,489	17,749	17,760
	Expenditure	111,041	105,403	106,728	108,577
5	Income	(1,000)	0	0	0
	Income	(1,000)	0	0	0
	Net Service Cost	110,041	105,403	106,728	108,577

Corporate Area: **Legal & Democratic**

Service: **Legal Services**

Service Description

Provision of legal advice, services and support to all sections of the Council.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	221,170	194,793	196,732	199,953
2	Premise Expenses	13,682	13,674	13,997	14,247
3	Transport Expenses	2,964	1,577	1,569	1,545
4	Supplies And Services	44,318	41,259	42,075	42,581
	Expenditure	282,134	251,303	254,373	258,326
5	Income	(11,000)	(12,000)	(12,200)	(12,400)
	Income	(11,000)	(12,000)	(12,200)	(12,400)
	Net Service Cost	271,134	239,303	242,173	245,926

Notes

1	Re-alignment of staff time following a restructure of Legal & Democratic Services.

Summary of Revenue Estimates by Corporate Area

Corporate Focus - Property Development

Page No.	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
86	Alma Park, Grantham	9,057	11,001	11,425	11,857
87	Awarded Watercourses	32,704	32,924	33,032	33,130
88	Building Control	140,671	158,714	169,316	169,133
89	Bus Stations	78,330	86,349	90,200	89,142
90	Car Parks	(591,083)	(548,898)	(637,556)	(655,930)
91	Closed Burial Grounds	48,621	45,341	46,202	47,101
92	Cycle Centre & Cycleways	12,811	14,871	15,607	16,777
93	Flood Prevention	105,849	90,855	95,183	98,830
94	Footway Lighting	228,311	201,987	208,628	215,592
95	Graham Hill Way, Bourne	(23,043)	(20,305)	(19,873)	(21,843)
96	Grantham Canal	17,325	17,283	17,466	17,621
97	Hollis Road, Grantham	(6,962)	(6,892)	(7,067)	(7,845)
98	Leisure Premises	(10,529)	(8,418)	(7,587)	(7,013)
99	Miscellaneous Property	90,178	88,146	106,221	103,290
100	Mowbeck Way, Grantham	(6,133)	(7,043)	(7,322)	(7,303)
101	Northfields, Market Deeping	(354,967)	(352,832)	(348,924)	(345,009)
102	Play Areas & Open Spaces	347,470	281,786	287,676	293,830
103	Street Furniture	33,488	31,378	32,293	33,281
104	Street Grass Cutting	0	0	0	0
105	Travellers Rest Caravan Site	0	0	0	0
Front-Line Services		152,098	116,247	84,920	84,641
106	Assets & Facilities Management	731,351	512,930	517,359	518,647
Support Services		731,351	512,930	517,359	518,647
Net General Fund Charge		152,098	116,247	84,920	84,641

Corporate Area: **Property Development**

Service: **Alma Park, Grantham**

Service Description

The Council has a responsibility for unadopted highway at Alma Park industrial estate in Grantham.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	300	310	320	330
2	Capital Charges	7,404	7,731	8,117	8,523
3	Support Recharge Expenditure	1,353	2,960	2,988	3,004
Expenditure		9,057	11,001	11,425	11,857
Net Service Cost		9,057	11,001	11,425	11,857

Corporate Area: **Property Development**

Service: **Awarded Watercourses**

Service Description

The Council currently has maintenance responsibility for some 12,000 metres of watercourses and 2,500 metres of sewer dykes.

The watercourses are land drainage dykes that occur predominantly around the fens, outside villages and on farming land. The sewer dykes take surface water, septic tank overflows and direct connection outfall from village drains.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	29,040	29,180	29,250	29,320
2	Support Recharge Expenditure	3,664	3,744	3,782	3,810
Expenditure		32,704	32,924	33,032	33,130
Net Service Cost		32,704	32,924	33,032	33,130

Corporate Area: **Property Development**

Service: **Building Control - Summary**

Service Description

The Building Control service is required to maintain a statutory account for its chargeable activities, which must break-even over a reasonable period of time. For this purpose the service is split into chargeable (see page 88A) and non chargeable work. This summary combines the costs of the Building Control section. Non Chargeable work includes areas such as Dangerous Structures.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	370,157	371,910	377,328	381,930
2	Premise Expenses	13,092	13,037	13,347	13,582
3	Transport Expenses	24,641	24,042	24,228	24,226
4	Supplies And Services	33,668	33,192	34,232	34,627
5	Capital Charges	1,983	690	0	0
6	Support Recharge Expenditure	82,680	81,858	82,696	83,933
	Expenditure	526,221	524,729	531,831	538,298
7	Income	(385,550)	(366,015)	(362,515)	(369,165)
	Income	(385,550)	(366,015)	(362,515)	(369,165)
	Net Service Cost	140,671	158,714	169,316	169,133

Corporate Area: **Property Development**

Service: **Building Regulations Charging Account**

Service Description

The Building Control service is required to maintain a statutory account which must break-even over a reasonable period of time. The Charges Regulations 2010 does not define 'a reasonable period' but it would be good practice for local authorities to achieve 'break-even' over a rolling period of three years, although five years may be more appropriate where unusually large surpluses or deficits have occurred. For this purpose, the service is split into chargeable and non-chargeable work. It is the chargeable element only which must break-even and is shown here.

Chargeable functions are defined by The Building (Local Authority Charges) Regulations 2010 and include all plan approvals and site inspections for which a fee is charged.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	256,654	247,327	250,908	253,949
2	Premise Expenses	9,164	8,615	8,820	8,975
3	Transport Expenses	17,249	15,887	16,010	16,009
4	Supplies And Services	23,633	22,273	22,994	23,289
5	Capital Charges	1,388	456	0	0
6	Central and Support Service Charges	44,983	46,232	46,706	47,394
Expenditure		353,071	340,790	345,438	349,616
7	Building Regulation Charges	(385,000)	(349,000)	(355,500)	(362,150)
8	Miscellaneous Income	(550)	0	0	0
Income		(385,550)	(349,000)	(355,500)	(362,150)
(Surplus)/Deficit for Year		(32,479)	(8,210)	(10,062)	(12,534)

Corporate Area: **Property Development**

Service: **Bus Stations**

Service Description

The Council operates bus stations located at:

North Street, Bourne.
Wharf Road, Grantham.
Sheepmarket, Stamford.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	53,879	56,418	57,360	58,431
2	Supplies And Services	8,293	7,680	7,959	8,242
3	Capital Charges	60,679	59,419	62,390	60,309
4	Third Party Payments	14,164	14,646	15,101	15,599
5	Support Recharge Expenditure	10,235	11,481	11,595	11,696
	Expenditure	147,250	149,644	154,405	154,277
6	Income	(68,920)	(63,295)	(64,205)	(65,135)
	Income	(68,920)	(63,295)	(64,205)	(65,135)
	Net Service Cost	78,330	86,349	90,200	89,142

Corporate Area: **Property Development**

Service: **Car Parks**

Service Description

The Council owns or leases a number of car parks throughout the District. Pay and Display charges are in operation at 6 car parks in Grantham and 6 car parks in Stamford. Non-charging car parks are located in Grantham, Bourne, Market Deeping and Billingborough.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	58,261	70,697	71,265	72,853
2	Premise Expenses	242,175	256,136	267,342	274,649
3	Transport Expenses	740	690	720	750
4	Supplies And Services	107,257	81,510	77,985	79,644
5	Capital Charges	88,442	31,515	31,496	21,094
6	Third Party Payments	72,797	75,351	77,688	80,252
7	Support Recharge Expenditure	118,255	121,083	122,588	123,638
	Expenditure	687,927	636,982	649,084	652,880
8	Income	(1,279,010)	(1,185,880)	(1,286,640)	(1,308,810)
	Income	(1,279,010)	(1,185,880)	(1,286,640)	(1,308,810)
	Net Service Cost	(591,083)	(548,898)	(637,556)	(655,930)

Notes

4	Budget reflects the savings achieved as a result of the new cash collection contract.

Corporate Area: **Property Development**

Service: **Closed Burial Grounds**

Service Description

Under Section 215 of the Local Government Act 1972, the responsibility for the maintenance of a closed burial ground initially rests upon the Parochial Church Council. However, if it so wishes, it may serve a request upon the Parish Council to assume further responsibility to the District Council.

Under the Act, the Parish Council has an opportunity either to accept responsibility, or within a three month period, serve a similar notice on the District Council thereby transferring responsibility.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	33,197	29,767	30,350	30,984
2	Supplies And Services	1,251	999	1,049	1,101
3	Transfer Payments	4,000	4,135	4,260	4,400
4	Support Recharge Expenditure	10,173	10,440	10,543	10,616
Expenditure		48,621	45,341	46,202	47,101
Net Service Cost		48,621	45,341	46,202	47,101

Corporate Area: **Property Development**

Service: **Cycle Centre & Cycleways**

Service Description

The Council maintains official cycle ways in Grantham. A cycle store facility for public use incorporating changing rooms and showers is located off St Catherine's Road, Grantham

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	8,808	9,854	9,264	8,898
2	Supplies And Services	250	250	250	250
3	Capital Charges	2,325	2,875	4,189	5,708
4	Support Recharge Expenditure	1,628	2,097	2,119	2,141
	Expenditure	13,011	15,076	15,822	16,997
5	Income	(200)	(205)	(215)	(220)
	Net Service Cost	12,811	14,871	15,607	16,777

Corporate Area: **Property Development**

Service: **Flood Prevention**

Service Description

The Council currently has maintenance responsibility for some 12,000 metres of watercourses and 2,500 metres of sewer dykes.

The watercourses are land drainage dykes that occur predominantly around the fens, outside villages and on farming land. The sewer dykes take surface water, septic tank overflows and direct connection outfall from village drains.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	56,650	50,000	51,550	53,350
2	Supplies And Services	3,090	2,000	2,060	2,130
3	Support Recharge Expenditure	46,109	38,855	41,573	43,350
Expenditure		105,849	90,855	95,183	98,830
Net Service Cost		105,849	90,855	95,183	98,830

Corporate Area: **Property Development**

Service: **Footway Lighting**

Service Description

The Council maintains over 3,300 footway lights within the District. New lights are provided after consultation with the Town and Parish Councils. Financial assistance is provided to Parish Councils to cover the running cost of their footway lighting.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	121,000	92,400	97,020	101,871
2	Supplies And Services	94,760	96,655	98,588	100,561
3	Support Recharge Expenditure	12,551	12,932	13,020	13,160
Expenditure		228,311	201,987	208,628	215,592
Net Service Cost		228,311	201,987	208,628	215,592

Corporate Area: **Property Development**

Service: **Graham Hill Way, Bourne**

Service Description

The Council provides industrial units at the Graham Hill Way industrial estate in Bourne.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	1,971	6,445	6,501	4,158
2	Supplies And Services	500	520	540	560
3	Capital Charges	6,551	6,682	7,016	7,367
4	Support Recharge Expenditure	6,889	5,098	5,145	5,177
	Expenditure	15,911	18,745	19,202	17,262
5	Income	(38,954)	(39,050)	(39,075)	(39,105)
	Income	(38,954)	(39,050)	(39,075)	(39,105)
	Net Service Cost	(23,043)	(20,305)	(19,873)	(21,843)

Corporate Area: **Property Development**

Service: **Grantham Canal**

Service Description

Maintenance of the Grantham Canal section under the ownership of the Council.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	1,000	1,030	1,060	1,100
2	Support Recharge Expenditure	16,325	16,253	16,406	16,521
Expenditure		17,325	17,283	17,466	17,621
Net Service Cost		17,325	17,283	17,466	17,621

Corporate Area: **Property Development**

Service: **Hollis Road, Grantham**

Service Description

The Council provides an Industrial unit at the Hollis Road industrial estate in Grantham.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	917	1,420	1,440	961
2	Capital Charges	2,246	2,083	2,187	2,296
3	Support Recharge Expenditure	0	105	106	108
	Expenditure	3,163	3,608	3,733	3,365
4	Income	(10,125)	(10,500)	(10,800)	(11,210)
	Income	(10,125)	(10,500)	(10,800)	(11,210)
	Net Service Cost	(6,962)	(6,892)	(7,067)	(7,845)

Corporate Area: **Property Development**

Service: **Leisure Premises**

Service Description

Budget provision relates to Stamford Indoor Bowls Club, located at Empingham Road, Stamford. The property is owned by the Council and leased to the club.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	1,881	4,595	4,723	4,788
2	Capital Charges	9,188	9,037	9,488	9,963
3	Support Recharge Expenditure	12,636	12,184	12,436	12,470
	Expenditure	23,705	25,816	26,647	27,221
4	Income	(34,234)	(34,234)	(34,234)	(34,234)
	Income	(34,234)	(34,234)	(34,234)	(34,234)
	Net Service Cost	(10,529)	(8,418)	(7,587)	(7,013)

Corporate Area: **Property Development**

Service: **Miscellaneous Property**

Service Description

The following are identified as miscellaneous property:

Wake House, Bourne
Sense Building, Deeping St James
Museum, St Peter's Hill, Grantham
1 Avenue Road, Grantham
Town Hall, Market Deeping
Old Cookhouse, Market Deeping

Museum, Broad Street, Stamford
Cattlemarket Site, Station Road, Stamford
Bonney's Paddock, Stamford
The Store, Red Lion Square, Stamford
OAP Association Building, Grantham
Wherry's Yard, Bourne

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	78,194	82,331	81,326	77,395
2	Supplies And Services	19,201	18,999	19,039	19,081
3	Capital Charges	29,706	29,504	55,558	56,665
4	Support Recharge Expenditure	18,082	18,732	18,918	19,069
Expenditure		145,183	149,566	174,841	172,210
5	Income	(55,005)	(61,420)	(68,620)	(68,920)
Income		(55,005)	(61,420)	(68,620)	(68,920)
Net Service Cost		90,178	88,146	106,221	103,290

Corporate Area: **Property Development**

Service: **Mowbeck Way, Grantham**

Service Description

The Council provides Industrial units at the Mowbeck Way industrial estate in Grantham.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	3,825	6,561	6,020	5,827
2	Supplies And Services	500	520	540	560
3	Capital Charges	4,283	4,352	4,569	4,798
4	Support Recharge Expenditure	7,649	5,259	5,309	5,342
	Expenditure	16,257	16,692	16,438	16,527
5	Income	(22,390)	(23,735)	(23,760)	(23,830)
	Income	(22,390)	(23,735)	(23,760)	(23,830)
	Net Service Cost	(6,133)	(7,043)	(7,322)	(7,303)

Corporate Area: **Property Development**

Service: **Northfields, Market Deeping**

Service Description

The Council provides Industrial units at the Northfields industrial estate in Market Deeping.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	4,163	4,093	4,176	4,073
2	Capital Charges	74,870	76,367	80,185	84,195
3	Support Recharge Expenditure	0	708	715	723
	Expenditure	79,033	81,168	85,076	88,991
4	Income	(434,000)	(434,000)	(434,000)	(434,000)
	Income	(434,000)	(434,000)	(434,000)	(434,000)
	Net Service Cost	(354,967)	(352,832)	(348,924)	(345,009)

Corporate Area: **Property Development**

Service: **Play Areas & Open Spaces**

Service Description

The Council facilitates the grounds maintenance for the numerous areas of open spaces, play areas, multi-use games areas and grassed areas it provides.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	252,274	183,758	188,687	194,057
2	Supplies And Services	28,930	28,652	28,926	29,228
3	Support Recharge Expenditure	66,266	69,376	70,063	70,545
Expenditure		347,470	281,786	287,676	293,830
Net Service Cost		347,470	281,786	287,676	293,830

Notes

1	Re-negotiation of existing contractual arrangements has resulted in mid-contract savings.

Corporate Area: **Property Development**

Service: **Street Furniture**

Service Description

Includes services such as bus shelter maintenance, roadside seats, statue cleaning, hanging floral displays and war memorial maintenance.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	400	415	430	440
2	Supplies And Services	30,700	27,610	28,470	29,405
3	Support Recharge Expenditure	2,388	3,353	3,393	3,436
Expenditure		33,488	31,378	32,293	33,281
Net Service Cost		33,488	31,378	32,293	33,281

Corporate Area: **Property Development**

Service: **Street Grass Cutting**

Service Description

The Council arranges the cutting of some 33 hectares of verges around the District approximately 7 times per year. Under a Highways Agency agreement, Lincolnshire County Council reimburses the cost of 7 cuts.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	73,370	78,800	81,240	83,930
2	Support Recharge Expenditure	5,870	9,495	7,850	6,070
	Expenditure	79,240	88,295	89,090	90,000
3	Income	(79,240)	(88,295)	(89,090)	(90,000)
	Income	(79,240)	(88,295)	(89,090)	(90,000)
	Net Service Cost	0	0	0	0

Corporate Area: **Property Development**

Service: **Travellers Rest Caravan Site**

Service Description

The site at Spitalgate Hill, Grantham, which is known as Traveller's Rest, is owned by Lincolnshire County Council but is operated and managed by the District Council. The site is a base for non static caravans and provides electricity and water.

The aim of the budget is to break-even, meaning any deficit is billed to Lincolnshire County Council for reimbursement and, likewise, any surplus is refunded.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	3,864	3,929	3,968	4,008
2	Premise Expenses	16,475	20,742	21,338	21,467
3	Supplies And Services	1,171	1,071	1,072	1,073
4	Support Recharge Expenditure	6,707	3,458	3,032	3,082
	Expenditure	28,217	29,200	29,410	29,630
5	Income	(28,217)	(29,200)	(29,410)	(29,630)
	Income	(28,217)	(29,200)	(29,410)	(29,630)
	Net Service Cost	0	0	0	0

Corporate Area: **Property Development**

Service: **Assets & Facilities Management**

Service Description

This services provides a cost effective and flexible professional service for the management and maintenance of the authority's public buildings, car parks and open spaces together with specialist management in specific areas.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	622,211	407,948	411,965	418,796
2	Premise Expenses	26,682	23,942	24,498	24,925
3	Transport Expenses	23,703	12,182	12,117	11,694
4	Supplies And Services	53,141	61,244	59,180	59,232
5	Capital Charges	5,614	7,614	9,599	4,000
Expenditure		731,351	512,930	517,359	518,647
Net Service Cost		731,351	512,930	517,359	518,647

Notes

	Following a review of the service, the Leisure & Amenities budgets have been separated from Assets &
	Facilities Management (see Page 25).

Summary of Revenue Estimates by Corporate Area

Development & Growth Focus - Development & Growth

Page No.	Corporate Area	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
108	Conservation	36,137	85,984	86,624	87,442
109	Development Management	626,515	726,462	716,981	710,104
110	Economic Development	631,563	746,271	644,580	758,421
111	Land Charges	0	0	0	0
112	Planning Policy & Partnerships	689,133	606,635	482,647	392,787
113	Street Naming & Numbering	53,894	53,733	54,315	55,068
Front-Line Services		2,037,242	2,219,085	1,985,147	2,003,822
114	Development & Growth Admin	0	138,803	140,131	141,699
Support Services		0	138,803	140,131	141,699
Net General Fund Charge		2,037,242	2,219,085	1,985,147	2,003,822

Corporate Area: **Development & Growth**

Service: **Conservation**

Service Description

This expenditure relates to the discharge of the Council's statutory duties under the Planning (Listed Buildings and Conservation Areas) Act 1990. The Council has a statutory duty to review existing conservation areas within the District, including boundary and validity verification, and publish management proposals for them. The service also includes the designation of new areas.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	29,025	76,047	76,819	77,769
2	Premise Expenses	1,113	977	1,000	1,017
3	Transport Expenses	947	936	954	949
4	Supplies And Services	2,902	3,748	3,772	3,761
5	Support Recharge Expenditure	2,150	4,276	4,079	3,946
Expenditure		36,137	85,984	86,624	87,442
Net Service Cost		36,137	85,984	86,624	87,442

Notes

1	Re-alignment of staff following a restructure of Development & Growth.

Corporate Area: **Development & Growth**

Service: **Development Management**

Service Description

Development Management encompasses the determination of all applications, including those for planning permission and other consents such as listed buildings and advertisements. It is also responsible for the monitoring and enforcement of planning control.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	741,652	727,583	733,250	739,444
2	Premise Expenses	33,228	32,559	33,329	33,923
3	Transport Expenses	17,641	15,789	16,044	16,041
4	Supplies And Services	117,940	140,454	143,399	145,586
5	Capital Charges	3,965	690	0	0
6	Support Recharge Expenditure	316,089	334,832	332,524	334,365
Expenditure		1,230,515	1,251,907	1,258,546	1,269,359
7	Income	(604,000)	(525,445)	(541,565)	(559,255)
Income		(604,000)	(525,445)	(541,565)	(559,255)
Net Service Cost		626,515	726,462	716,981	710,104

Notes

1	Following a review of the service, the Development & Growth Admin Team have been separated out from
	Development Management (see Page 114).
7	The decrease in income budgets reflects the current economic climate and is based on current levels of
	planning applications being received.

Corporate Area: **Development & Growth**

Service: **Economic Development**

Service Description

This budget supports the operational and administrative costs of the Economic Development section. The service supports the delivery of projects as part of a programme of economic regeneration in the District. This involves working in partnership with external agencies such as Lincolnshire County Council, Jobcentre Plus, public stakeholders and the private sector to deliver joint regeneration schemes.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	258,220	208,637	210,625	213,302
2	Premise Expenses	10,306	8,464	8,666	8,819
3	Transport Expenses	4,697	1,693	1,692	1,688
4	Supplies And Services	218,900	201,944	216,165	271,010
5	Transfer Payments	0	170,000	50,000	100,000
6	Support Recharge Expenditure	150,160	170,596	172,495	174,989
	Expenditure	642,283	761,334	659,643	769,808
7	Income	(10,720)	(15,063)	(15,063)	(11,387)
	Income	(10,720)	(15,063)	(15,063)	(11,387)
	Net Service Cost	631,563	746,271	644,580	758,421

Notes

1	Following a review of the service, the Development & Growth Admin Team have been separated out from
	Economic Development (see Page 114)
5	Funding to support major initiatives to improve town centres previously funded through the capital
	programme.

Corporate Area: **Development & Growth**

Service: **Land Charges**

Service Description

The Local Land Charges Section is responsible for the processing of all Local Land Charge searches within the district. The Section maintains a register of local land charges based on electronic mapping systems. Searches are received from solicitors and estate agents on behalf of house sellers, purchasers or people remortgaging their property. Local Land Charges were the creation of the Local Land Charges Act 1925 which was subsequently added to by the Local Land Charges Act 1975 and aims to protect buyers of the land from being caught out by obligations against them by Local Authorities under various statutes.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	54,250	48,559	49,059	49,989
2	Premise Expenses	2,489	2,604	2,665	2,712
3	Transport Expenses	147	93	92	88
4	Supplies And Services	64,837	80,495	81,923	83,262
5	Support Recharge Expenditure	58,277	63,249	66,261	68,949
	Expenditure	180,000	195,000	200,000	205,000
6	Income	(180,000)	(195,000)	(200,000)	(205,000)
	Income	(180,000)	(195,000)	(200,000)	(205,000)
	Net Service Cost	0	0	0	0

Notes

1	Following a review of the service, the Development & Growth Admin Team have been separated out from
	Land Charges (see Page 114).

Corporate Area: **Development & Growth**

Service: **Planning Policy & Partnerships**

Service Description

The Council's Partnership arrangements operate at a level which enables strategic decisions to be taken and is close enough to individual neighbourhoods to allow action to be determined at community level. Expenditure also relates to the preparation of the Local Development Framework, (LDF), including monitoring, implementation and the preparation of supplementary guidance.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	406,178	274,868	250,673	189,236
2	Premise Expenses	9,294	5,860	6,000	6,106
3	Transport Expenses	3,300	1,800	1,875	1,950
4	Supplies And Services	293,649	237,697	136,916	107,144
5	Support Recharge Expenditure	72,043	86,410	87,183	88,351
	Expenditure	784,464	606,635	482,647	392,787
6	Income	(95,331)	0	0	0
	Income	(95,331)	0	0	0
	Net Service Cost	689,133	606,635	482,647	392,787

Notes

1	Re-alignment of staff following a restructure of Development & Growth and the Development & Growth Admin Team have been separated out from Planning Policy (see Page 114).
4,6	Redistribution of Second Homes money to CCTV & Private Sector Housing from 2011/12 following the cessation of the LSP.

Corporate Area: **Development & Growth**

Service: **Street Naming & Numbering**

Service Description

The Council has a responsibility under the Public Health Act 1925 for the provision of street naming and street numbering.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	42,301	42,570	43,007	43,707
2	Premise Expenses	2,489	2,605	2,665	2,712
3	Transport Expenses	100	0	0	0
4	Supplies And Services	2,839	2,491	2,558	2,513
5	Support Recharge Expenditure	6,735	7,067	7,115	7,196
	Expenditure	54,464	54,733	55,345	56,128
6	Income	(570)	(1,000)	(1,030)	(1,060)
	Income	(570)	(1,000)	(1,030)	(1,060)
	Net Service Cost	53,894	53,733	54,315	55,068

Corporate Area: **Development & Growth**

Service: **Development & Growth Admin**

Service Description

Provision of administrative support to Development Management, Land Charges, Planning Policy & Partnerships and Economic Development service teams.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	0	129,090	130,400	131,894
2	Premise Expenses	0	2,151	2,167	2,179
3	Supplies And Services	0	7,562	7,564	7,626
Expenditure		0	138,803	140,131	141,699
Net Service Cost		0	138,803	140,131	141,699

Notes

	The costs shown had previously been included within Development Management, Economic Development,
	Land Charges and Planning Policy (see Pages 109-112).

Summary of Revenue Estimates by Corporate Area

Special Expense Areas

Page No.	Corporate Area	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
116	Bourne Special Expense Area	24,513	25,075	25,946	26,334
117	Deepings Special Expense Area	13,654	13,412	14,163	15,352
118	Grantham Special Expense Area	415,964	448,975	459,706	471,814
119	Langtoft Special Expense Area	17,104	17,145	17,814	18,528
120	Stamford Special Expense Area	93,555	89,887	91,622	94,011
Net General Fund Charge		564,790	594,494	609,251	626,039
Capital Charges Adjustment		(58,555)	(57,837)	(60,304)	(62,894)
Charged to SEA's		506,235	536,657	548,947	563,145

Under the Local Government Finance Act (1992), Special Expense Areas are used to budget for non-strategic services provided for a particular local community as opposed to the whole District. The resulting Special Expense Area charge is levied on only those people living in the relevant parish. Capital Charges are eliminated from the levies in accordance with standard accounting practice. The increase in the levy from the Special Expense Area is limited to that agreed for South Kesteven's Council Tax increase.

Corporate Area: **Special Expense Areas**

Service: **Bourne Special Expense Area**

Service Description

This service provides for the maintenance and upkeep of Bourne Recreation Ground, St. Paul's Gardens and Dyke Playing Field.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	11,021	11,967	12,341	12,357
2	Supplies And Services	3,004	2,621	3,022	3,319
3	Capital Charges	117	120	126	132
4	Support Recharge Expenditure	11,161	11,177	11,287	11,376
	Expenditure	25,303	25,885	26,776	27,184
5	Income	(790)	(810)	(830)	(850)
	Income	(790)	(810)	(830)	(850)
	Net Service Cost	24,513	25,075	25,946	26,334

Corporate Area: **Special Expense Areas**

Service: **Deepings Special Expense Area**

Service Description

This service provides for the maintenance and upkeep of Linchfield Road Playing Field.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	12,780	12,703	13,427	14,594
2	Supplies And Services	626	474	496	517
3	Support Recharge Expenditure	248	235	240	241
Expenditure		13,654	13,412	14,163	15,352
Net Service Cost		13,654	13,412	14,163	15,352

Corporate Area: **Special Expense Areas**

Service: **Grantham Special Expense Area**

Service Description

The Grantham Special Expense Area covers costs in respect of a range of services, parks and playing fields and community events.

Parks and playing fields include; Wyndham Park, Queen Elizabeth Park, Dysart Park, Arnoldfield Playing Field and Harrowby Lane Playing Field.

Other services include Grantham Cemetery, the Sports Stadium Football Club & Christmas Illuminations. Community events budgeted to take place are Grantham Carnival, Remembrance Sunday & St. George's Day Parades & a Christmas Fun Day.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	333,811	350,393	360,190	371,425
2	Supplies And Services	68,124	74,646	76,001	77,460
3	Capital Charges	26,725	26,284	27,174	28,107
4	Support Recharge Expenditure	89,474	89,492	90,381	91,297
	Expenditure	518,134	540,815	553,746	568,289
5	Income	(102,170)	(91,840)	(94,040)	(96,475)
	Income	(102,170)	(91,840)	(94,040)	(96,475)
	Net Service Cost	415,964	448,975	459,706	471,814

Corporate Area: **Special Expense Areas**

Service: **Langtoft Special Expense Area**

Service Description

The service provides for the maintenance and upkeep of Langtoft Playing Field.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	5,859	6,248	6,438	6,648
2	Supplies And Services	950	850	870	891
3	Capital Charges	9,356	9,114	9,569	10,048
4	Support Recharge Expenditure	1,099	1,098	1,107	1,116
	Expenditure	17,264	17,310	17,984	18,703
5	Income	(160)	(165)	(170)	(175)
	Income	(160)	(165)	(170)	(175)
	Net Service Cost	17,104	17,145	17,814	18,528

Corporate Area: **Special Expense Areas**

Service: **Stamford Special Expense Area**

Service Description

The service provides for the maintenance and upkeep of playing fields at Empingham Road and Uffington Road.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	63,416	59,895	60,421	61,450
2	Supplies And Services	2,853	2,847	2,921	3,103
3	Capital Charges	22,357	22,319	23,435	24,607
4	Support Recharge Expenditure	8,679	8,646	8,740	8,831
	Expenditure	97,305	93,707	95,517	97,991
5	Income	(3,750)	(3,820)	(3,895)	(3,980)
	Income	(3,750)	(3,820)	(3,895)	(3,980)
	Net Service Cost	93,555	89,887	91,622	94,011

Summary of Service Delivery and Support Services

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Leisure & Amenities Admin	0	130,175	131,409	132,708
2	Communications	217,893	0	0	0
3	Customer Services	883,150	874,383	873,398	887,246
4	Democracy Services	110,041	105,403	106,728	108,577
5	Development & Growth Admin	0	138,803	140,131	141,699
6	Assets & Facilities Management	731,351	512,930	517,359	518,647
7	Financial Services	951,004	913,106	932,527	939,864
8	Human Resources	285,276	291,348	279,871	283,810
9	I.C.T. Services	1,037,238	1,068,436	1,091,560	1,110,067
10	Income Recovery Service	0	50,010	50,548	51,090
11	Legal Services	271,134	239,303	242,173	245,926
12	Operational Management	599,503	659,153	665,973	676,785
13	Performance Management	148,732	0	0	0
14	Procurement	33,589	34,200	35,000	35,880
15	Strategic Management	655,842	732,037	740,087	752,685
16	Waste & Recycling Management	264,582	271,729	276,270	281,252
Net Service Cost		6,189,335	6,021,016	6,083,034	6,166,236
17	Administrative Buildings	133,022	119,874	121,520	122,857
18	Capital Schemes	50,000	50,000	50,000	50,000
19	Holding Accounts	89,754	65,649	66,312	67,177
20	Housing Revenue Account	1,274,076	1,295,467	1,309,324	1,329,694
21	Special Expense Areas	110,661	110,648	111,755	112,861
Charged to Non-General Fund Services		1,657,513	1,641,638	1,658,911	1,682,589
Remaining Balance to be Charged to General Fund		4,531,822	4,379,378	4,424,123	4,483,647

STAFF EMPLOYMENT STATISTICS - FULL TIME EQUIVALENTS

	<u>2011/12</u> <u>Headcount</u> <u>(FTE)</u>	<u>2012/13</u> <u>Headcount</u> <u>(FTE)</u>	<u>2013/14</u> <u>Headcount</u> <u>(FTE)</u>	<u>2014/15</u> <u>Headcount</u> <u>(FTE)</u>
<u>Community & Environment Focus</u>				
Waste & Recycling				
Abbey Gardens Public Conveniences	2.0	2.0	2.0	2.0
Red Lion Square Public Conveniences	2.0	2.0	2.0	2.0
Street Cleansing	32.0	28.5	28.5	28.5
Refuse & Recycling	46.7	47.8	47.8	47.8
Vehicle Maintenance Workshop	3.9	4.1	4.1	4.1
Green Waste Collection	16.7	16.3	16.3	16.3
MOT Service	0.2	0.0	0.0	0.0
Waste & Recycling Management	6.2	7.2	7.2	7.2
Pool Cars	0.2	0.0	0.0	0.0
Environmental Health				
Food Safety	3.8	3.8	3.8	3.8
Water Quality	0.3	0.5	0.5	0.5
Infectious Disease Control	0.7	0.6	0.6	0.6
Choosing Health	0.1	1.0	1.0	1.0
Health & Safety Enforcement	2.1	1.7	1.7	1.7
Air Pollution	0.6	0.9	0.9	0.9
Noise Control	1.4	1.0	1.0	1.0
Public Health	3.4	2.7	2.7	2.7
Control Of Dogs	0.3	0.4	0.4	0.4
Private Sector Landlords	1.7	1.0	1.0	1.0
Climate Change	1.1	1.1	1.1	1.1
Enforcement	2.8	2.5	2.5	2.5
Private Sector Housing	3.9	6.4	4.6	3.8
SKDC Occupational Health & Safety	1.3	1.5	1.5	1.5
Community Safety & Licensing				
Community Safety	3.9	3.9	3.9	3.9
Emergency Planning	0.1	0.1	0.1	0.1
Closed Circuit Television	6.3	5.3	5.3	5.3
Liquor Licensing	2.4	2.2	2.2	2.2
Gambling Licensing	0.5	0.1	0.1	0.1
Hackney Carriage Registration	1.7	1.4	1.4	1.4
Local Licences	0.6	0.6	0.6	0.6
Animal Health And Welfare	0.3	0.2	0.2	0.2
Property & Facilities (HRA)				
Repairs & Improvements	20.2	23.3	22.3	22.3
Works Team	56.5	57.3	57.3	57.3
Leisure & Amenities				
Bourne Corn Exchange	2.1	2.2	1.4	1.4
Community Activities	1.2	1.0	1.0	1.0
Bourne Market	0.7	0.7	0.7	0.7
Grantham Market	2.5	2.6	2.6	2.6
Stamford Market	3.0	3.3	3.3	3.3
Leisure & Amenities Administration	0.0	4.2	4.2	4.2
Cultural Services				
Guildhall Arts Centre	9.3	9.8	9.8	9.8
Stamford Arts Centre	20.7	20.4	20.4	20.4
Housing Management				
Tenancy & Neighbourhood	25.9	23.1	23.1	23.1
Business Services	7.3	6.3	6.3	6.3
Housing Solutions				
Housing Solutions	4.0	1.0	1.0	1.0
Homelessness	8.0	10.4	9.4	9.4
Supported Housing				
Helpline	32.2	31.7	31.7	31.7
Sheltered Housing	22.1	22.2	22.2	22.2
Supported Housing	4.8	4.8	4.8	4.8
Corporate Focus				
Accountancy, Finance & Risk				
Accountancy Services	11.4	10.0	10.0	10.0
Finance Administration	1.4	1.4	1.4	1.4
Exchequer Services	8.8	8.5	8.5	8.5
Risk Management	2.0	2.5	2.5	2.5

STAFF EMPLOYMENT STATISTICS - FULL TIME EQUIVALENTS

	<u>2011/12</u> <u>Headcount</u> <u>(FTE)</u>	<u>2012/13</u> <u>Headcount</u> <u>(FTE)</u>	<u>2013/14</u> <u>Headcount</u> <u>(FTE)</u>	<u>2014/15</u> <u>Headcount</u> <u>(FTE)</u>
ICT				
Tenancy Business ICT	3.0	3.0	3.0	3.0
ICT Services	14.1	14.1	14.1	14.1
Internal Printing	1.9	1.9	1.9	1.9
Graphics	1.0	0.0	0.0	0.0
Benefits And Revenue Services				
Rents & Payments	8.8	7.4	7.4	7.4
Council Tax Administration & Enforcement	17.7	16.8	16.8	16.8
NDR Administration & Enforcement	2.8	2.6	2.6	2.6
Council Tax Benefit Administration	13.8	15.4	15.4	15.4
Housing Benefit Administration	14.9	16.5	16.5	16.5
Income Recovery Service	0	2.1	2.1	2.1
Legal & Democratic Services				
Democratic Representation	2.0	2.0	2.0	2.0
Register Of Electors	2.5	3.9	3.9	3.9
Democratic Services	2.5	2.0	2.0	2.0
Legal Services	7.1	6.0	6.0	6.0
Courier Service	0.7	0.7	0.7	0.7
Human Resources & Organisational Development				
Human Resources & Organisational Development	6.6	6.6	6.6	6.6
Performance Cons&Comms				
Communications	3.4	0.0	0.0	0.0
Reputation, Communication & Consultation	0.0	6.0	6.0	6.0
Performance Management	3.7	0.0	0.0	0.0
Customer Services				
Customer Services	25.4	25.3	25.3	25.3
Corporate				
Strategic Management	8.4	6.0	6.0	6.0
Operational Management	6.9	7.3	7.3	7.3
Performance & Project Management	0.0	4.4	4.4	4.4
Property Development				
Building Control	10.6	10.5	10.5	10.5
Travellers Rest Caravan Site	0.3	0.3	0.3	0.3
Grantham Council Offices	7.3	7.2	7.2	7.2
Bourne Area Office	0.3	0.3	0.3	0.3
Stamford Area Office	0.2	0.2	0.3	0.3
Alexandra Road Depot	0.3	0.3	0.3	0.3
Welham Street Car Park	0.6	0.6	0.6	0.6
Conduit Lane Car Park	0.1	0.1	0.1	0.1
Wharf Road Grantham Car Park	0.5	0.5	0.5	0.5
Guildhall Street Car Park	0.2	0.2	0.2	0.2
Watergate Car Park	0.2	0.2	0.2	0.2
St. Catherine's Road Car Park	0.1	0.1	0.1	0.1
Wharf Road Stamford Car Park	0.4	0.4	0.4	0.4
Cattlemarket Car Park	0.4	0.4	0.4	0.4
North Street Car Park	0.2	0.3	0.3	0.3
St. Leonard's Street Car Park	0.1	0.1	0.1	0.1
Scotgate Car Park	0.1	0.1	0.1	0.1
Bath Row Car Park	0.2	0.2	0.2	0.2
Property & Facilities Management	19.6	13.0	13.0	13.0
Development & Growth Focus				
Development Management				
Land Charges	2.5	2.4	2.4	2.4
Street Naming & Numbering	1.8	1.8	1.8	1.8
Development Control	23.2	23.2	23.2	23.2
Economic Development & Investment				
Economic Development	8.7	5.8	5.8	5.8
Planning Policy & Partnerships				
Partnerships	1.0	0.0	0.0	0.0
Conservation	0.5	2.0	2.0	2.0
Planning Policy	9.5	7.4	6.4	4.4
Development & Growth Administration	0.0	5.0	5.0	5.0
Total	629.4	626.1	620.6	617.8

HRA REVENUE SUMMARY

	Detail	2011/12 Original Base	2011/12 Forecast Outturn	2012/13 Estimate Base	2013/14 Indicative Base	2014/15 Indicative Base
		£'000	£'000	£'000	£'000	£'001
	INCOME					
1	Dwelling Rents	(21,174)	(21,210)	(22,780)	(23,898)	(25,054)
2	Non Dwelling Rents	(262)	(262)	(281)	(289)	(299)
3	Charges for Services and Facilities	(1,212)	(1,213)	(1,275)	(1,314)	(1,359)
4	Other Income	(60)	(60)	(60)	(60)	(60)
	TOTAL INCOME	(22,708)	(22,745)	(24,396)	(25,561)	(26,772)
	EXPENDITURE					
5	Repair and Maintenance	6,178	6,174	7,489	7,237	6,853
6	Supervision & Management - General	2,705	2,543	2,637	2,666	2,691
7	Supervision & Management - Special	2,001	1,828	2,003	2,046	2,098
8	Housing Revenue Account Subsidy	11,451	11,394	0	0	0
9	Major Repairs Allowance	(3,673)	(3,673)	0	0	0
10	Repayment Of Principal*	0	0	1,591	1,712	1,836
11	HRA share of Corporate and Democratic Costs	296	296	296	296	296
12	Depreciation and Impairment of Fixed Assets	4,325	4,325	5,200	5,200	5,200
13	Debt Management Expenses	28	28	23	23	23
14	Provision for deferred charges	0	0	0	0	0
15	Provision for bad debts	50	50	50	150	160
16	Transfer to General Fund in respect of Rent Rebates	200	200	40	35	30
	TOTAL EXPENDITURE	23,561	23,165	19,329	19,365	19,187
	NET COST OF HRA SERVICES	853	420	(5,067)	(6,196)	(7,585)
17	Interest Payable and Similar Charges	95	130	3,546	3,414	3,298
18	Interest and Investment Income	(236)	(209)	(204)	(301)	(391)
	DEFICIT (SURPLUS) FOR THE YEAR ON THE HRA	712	341	(1,725)	(3,083)	(4,678)
	MOVEMENT ON THE HRA BALANCE					
19	(Deficit)/Surplus for the Year	(712)	(341)	1,725	3,083	4,678
20	Transfer from Major Repairs Reserve (Depn less MRA)	652	652	0	0	0
21	Revenue Contributions to Capital	(1,000)	0	0	0	0
	Housing Revenue Account balance at start of Year	7,408	8,171	8,482	10,207	13,290
	Housing Revenue Account Balance at end of year	6,348	8,482	10,207	13,290	17,968

	Major Repairs Reserve balance at start of Year	5,404	5,348	3,611	4,400	5,791
	Transfer from Major Repairs Reserve (Depn less MRA)	(652)	(652)	0	0	0
	Depreciation	4,325	4,325	5,200	5,200	5,200
	Capital Financing	(5,491)	(5,410)	(4,411)	(3,809)	(4,707)
	Major Repairs Reserve balance at end of Year	3,586	3,611	4,400	5,791	6,284

* Note: From the 1st April 2012 there will be a change in the financial management of the Housing Revenue Account whereby a self-financing model will be adopted in line with Government proposals. The figure shown is based on a traditional repayment of principal. The actual financing arrangement will be implemented on 26th March 2012 which will require the HRA summary statement to be updated following confirmation of interest rates.

Corporate Area: **Housing Revenue Account**

Service: **Income**

Service Description

This is the total income due to the HRA from rents, service charges, and other minor items of income.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Dwelling Rents	(21,173,613)	(22,780,200)	(23,897,500)	(25,053,900)
2	Non-Dwelling Rents - Garages	(236,900)	(258,720)	(266,720)	(276,100)
3	- Land	(6,500)	(4,250)	(4,250)	(4,250)
4	- Rents & Wayleaves	(2,000)	(2,000)	(2,000)	(2,000)
5	- Shops	(16,300)	(16,300)	(16,300)	(16,300)
6	Charges for Services & Facilities	(1,212,493)	(1,274,628)	(1,314,306)	(1,358,826)
7	Other Income	(60,350)	(60,350)	(60,350)	(60,350)
Net Service Cost		(22,708,156)	(24,396,448)	(25,561,426)	(26,771,726)

Notes

1	Dwelling rent income is based on the Government rent setting guidelines.

Corporate Area: **Housing Revenue Account**

Service: **Repairs & Maintenance**

Service Description

This budget covers all aspects of the maintenance of HRA Properties. This includes Responsive Maintenance, Void Repairs, Cyclical Maintenance & Planned Maintenance.

Rentable housing stock @ 01/04/11 6265	Cost per Dwelling	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
		990.23	1080.71	1038.47	975.54

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	2,502,171	2,673,774	2,672,929	2,706,028
2	Premise Expenses	2,853,713	4,012,007	3,750,581	3,322,858
3	Transport Expenses	190,274	165,869	172,782	179,252
4	Supplies And Services	612,225	630,870	631,840	631,841
5	Support Recharge Expenditure	311,673	261,935	264,306	268,050
	Expenditure	6,470,056	7,744,455	7,492,438	7,108,029
6	Income	(292,000)	(255,000)	(255,000)	(255,000)
	Income	(292,000)	(255,000)	(255,000)	(255,000)
	Net Service Cost	6,178,056	7,489,455	7,237,438	6,853,029

Corporate Area: **Housing Revenue Account**

Service: **Supervision & Management - General**

Service Description

General supervision and management covers expenditure on property and services which are pertinent to the whole of the HRA. This includes policy and management issues, rent collection and accounting and tenant management activities.

Rentable housing stock @ 01/04/11		2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
		£	£	£	£
6265	Cost per Dwelling	431.70	420.87	425.58	429.51

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	1,245,788	1,171,881	1,172,662	1,189,460
2	Premise Expenses	217,672	239,184	248,683	258,105
3	Transport Expenses	56,170	50,765	51,309	51,748
4	Supplies And Services	495,270	401,806	410,332	397,335
5	Support Recharge Expenditure	690,674	774,086	784,262	795,243
	Expenditure	2,705,574	2,637,722	2,667,248	2,691,891
6	Income	(1,000)	(1,000)	(1,000)	(1,000)
	Income	(1,000)	(1,000)	(1,000)	(1,000)
	Net Service Cost	2,704,574	2,636,722	2,666,248	2,690,891

Corporate Area: **Housing Revenue Account**

Service: **Supervision & Management - Special Summary**

Service Description

Special supervision and management covers expenditure which relates to some, but not all of the properties or services included within the HRA. This is a summary of the income & expenditure relating to Communal Heating, Sheltered Housing Schemes, Homeless Family Units and Other Estate Expenditure.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	632,272	631,842	637,982	654,213
2	Premise Expenses	791,488	785,197	806,819	829,042
3	Transport Expenses	14,100	9,518	9,951	9,884
4	Supplies And Services	572,809	584,871	599,898	615,394
5	Support Recharge Expenditure	271,729	258,449	259,748	265,381
	Expenditure	2,282,398	2,269,877	2,314,398	2,373,914
6	Support Recharge Income	(281,867)	(266,427)	(268,241)	(275,462)
	Income	(281,867)	(266,427)	(268,241)	(275,462)
	Net Service Cost	2,000,531	2,003,450	2,046,157	2,098,452

Corporate Area: **Housing Revenue Account**

Service: **Supervision & Management - Special - Communal Heating**

Service Description

This represents the costs of the communal heating of the Sheltered Housing Schemes, less a contribution towards the running costs.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Premise Expenses	147,075	159,783	166,772	174,110
2	Support Recharge Expenditure	0	1,223	1,238	1,259
	Expenditure	147,075	161,006	168,010	175,369
3	Income	(102,445)	(105,520)	(108,685)	(111,946)
	Income	(102,445)	(105,520)	(108,685)	(111,946)
	Net Service Cost	44,630	55,486	59,325	63,423

Corporate Area: **Housing Revenue Account**

Service: **Supervision & Management - Special - Sheltered Housing**

Service Description

Certain flats and bungalows throughout the Authority are designated for inclusion in a Sheltered Housing Scheme. A service charge is levied on each property to cover the cost of providing the services of a scheme manager and a communal room. Tenants are able to choose from a scale of charges, the service level they require.

	Detail	2011/12 Original Base £	2012/13 Estimate Base £	2013/14 Indicative Base £	2014/15 Indicative Base £
1	Employee Expenses	632,272	631,842	637,982	654,213
2	Premise Expenses	221,044	234,272	241,033	248,003
3	Transport Expenses	14,100	9,518	9,951	9,884
4	Supplies And Services	572,809	584,871	599,898	615,394
5	Support Recharge Expenditure	271,729	257,226	258,510	264,122
	Expenditure	1,711,954	1,717,729	1,747,374	1,791,616
6	Support Recharge Income	(281,867)	(266,427)	(268,241)	(275,462)
7	Income	(1,083,048)	(1,142,633)	(1,177,813)	(1,218,656)
	Income	(1,364,915)	(1,409,060)	(1,446,054)	(1,494,118)
	Net Service Cost	347,039	308,669	301,320	297,498

Corporate Area: **Housing Revenue Account**

Service: **Supervision & Management - Special - Other Estate Expenditure**

Service Description

Expenditure on estates, in particular the provision of door entry systems, grounds maintenance, street lighting, and cesspool emptying and maintenance, on HRA housing estates.

Also covers expenditure on the Council's homeless accommodation.

	Detail	2011/12 Original Base	2012/13 Estimate Base	2013/14 Indicative Base	2014/15 Indicative Base
1	Premise Expenses	423,369	391,142	399,014	406,929
	Expenditure	423,369	391,142	399,014	406,929
	Net Service Cost	423,369	391,142	399,014	406,929

CAPITAL PROGRAMME

SUMMARY FINANCING STATEMENT

	Description	2011/2012 Forecast Outturn £'000	2012/2013 Estimate Base £'000	2013/2014 Indicative Base £'000	2014/2015 Indicative Base £'000
	<u>HOUSING REVENUE ACCOUNT</u>				
1	Stock Improvements	4,945	4,100	3,695	4,630
2	IT Software	-	236	-	-
3	Purchase of Vehicles	465	75	114	77
4	TOTAL - HOUSING REVENUE ACCOUNT	5,410	4,411	3,809	4,707
	<u>OTHER SERVICES</u>				
5	Grow the economy	230	4,080	1,780	630
6	Support good housing for all	815	900	500	500
7	Promote leisure,arts and culture	274	242	26	113
8	Keep SK clean, green and healthy	902	925	705	871
9	Well run council	116	330	-	-
10	TOTAL - OTHER SERVICES	2,337	6,477	3,011	2,114
11	TOTAL - CAPITAL PROGRAMME	7,747	10,888	6,820	6,821
	<u>GENERAL FUND FINANCED BY:</u>				
12	Supported Borrowing	-	-	-	-
13	Unsupported Borrowing	-	-	-	-
14	Specific Reserve - Capital	1,243	387	-	-
15	Usable Capital Receipts	-	4,752	2,232	1,335
16	Capital Grants and Contributions				
	- Disabled Facility Grant	254	254	254	254
	- Regional Housing Allowance	315	400	-	-
17	Direct Revenue Financing				
	- Cemetery works	25	25	25	25
	- Contribution from Revenue	500	659	500	500
18	TOTAL - GF CAPITAL PROGRAMME	2,337	6,477	3,011	2,114
	<u>HRA FINANCED BY:</u>				
19	Major Repair Reserve	5,410	4,411	3,809	4,707
20	Contribution from Revenue				
21	Capital Grants (Ground Source Heat Pumps)				
22	TOTAL - HRA CAPITAL PROGRAMME	5,410	4,411	3,809	4,707
23	TOTAL - CAPITAL PROGRAMME	7,747	10,888	6,820	6,821

CAPITAL PROGRAMME

HOUSING INVESTMENT PROGRAMME

Description		2011/2012 Forecast Outturn £'000	2012/2013 Estimate Base £'000	2013/2014 Indicative Base £'000	2014/2015 Indicative Base £'000
<u>HOUSING REVENUE ACCOUNT</u>					
Repairs and Improvements					
1	Upgrading Sheltered Housing Scheme	50	100	-	-
2	Structural Improvements	100	-	-	-
3	Passenger Lift, Rectory Close Barrowby	31	60	-	-
4	Refurbishment works to Rectory Close, Barrowby	-	250	-	-
5	Scooter store, Hilary close, Stamford	-	25	-	-
Energy Efficiency Initiatives:					
6	Windows	100	-	125	-
7	Central Heating, Ventilation and boiler replacements	1,650	1,400	1,200	1,000
Refurbishment and Improvement:					
8	Property Refurbishments	114	70	70	70
9	Re-roofing	93	915	725	760
10	Re-wiring	270	175	460	500
11	Kitchen & Bathroom Refurbishments	1,350	750	850	2,000
12	Communal Doors	60	-	-	-
13	Chimney works	10	165	115	150
14	Wall Finishes	12	-	-	-
15	DDA compliance	400	-	-	-
16	Fire risk assessment work	-	-	-	-
17	Essential Works	153	150	150	150
18	Bin Stores, Earlsfield Estate	60	40	-	-
19	Refurbishment of Homeless Units	37	-	-	-
20	Hard Wiring of fire alarms	270	-	-	-
21	Disabled Adaptations	35	-	-	-
22	Contingency	150	-	-	-
		4,945	4,100	3,695	4,630
IT Software					
23	Upgrade Tunstall system	-	82	-	-
24	Vehicle management system for repairs	-	50	-	-
25	Mobilisation of Craft Working	-	104	-	-
		-	236	-	-
Purchase of Vehicles					
26	Repairs Lorry	-	-	38	-
27	Tenancy and Care Services	465	75	76	77
		465	75	114	77
28	TOTAL - HOUSING INVESTMENT PROGRAMME	5,410	4,411	3,809	4,707

CAPITAL PROGRAMME

GENERAL FUND

	Description	2011/2012 Forecast Outturn £'000	2012/2013 Estimate Base £'000	2013/2014 Indicative Base £'000	2014/2015 Indicative Base £'000
	GROW THE ECONOMY				
	Town Centre Development				
1	Town Centre Projects - Bourne Core Area	150	2,150	50	-
2	Business Innovation Centre	-	100	150	50
3	Station Approach	-	700	500	-
4	Public Realm	-	-	-	-
5	Shop front scheme	80	130	80	80
6	Serviced Land	-	1,000	1,000	500
		230	4,080	1,780	630
	SUPPORT GOOD HOUSING FOR ALL				
7	Regional Housing Grant				
8	Better Homes Grant	250	300	-	-
9	Warm Front Top Ups	5	-	-	-
10	Empty Homes Grant	50	100	-	-
11	Handy Person Scheme	10	-	-	-
12	Disabled Facilities Grant	500	500	500	500
		815	900	500	500
	PROMOTE LEISURE,ARTS & CULTURE				
	Provision for Existing Assets				
13	BMS Trend System - Bourne Leisure Centre	47	-	-	-
14	Bourne Leisure Centre Improvements	-	39	12	12
15	Air Handling Unit - Stamford Leisure Centre	20	-	-	-
16	Pool Hall Emergency Lighting - Stamford Leisure Centre	10	-	-	-
17	BMS Trend System - Stamford Leisure Centre	47	-	-	-
18	Stamford Leisure Centre Improvements	-	15	-	21
19	Pool Air Handling Unit - Deepings Leisure Centre	-	-	-	80
20	Deepings Leisure Centre Improvements	-	35	14	-
21	Swimming Pool Air Handling Unit - Grantham Meres Leisure Centre	-	18	-	-
22	Roof and Clock Tower Refurbishment - Guildhall Arts Centre	100	-	-	-
23	Stamford Museum Alterations	-	100	-	-
24	Heating System Alterations, Stamford Arts Centre	-	35	-	-
25	Box Office System	50	-	-	-
		274	242	26	113
	KEEP SK CLEAN,GREEN & HEALTHY				
26	Street Scene Vehicle Procurement	710	690	605	761
27	Wheelie Bin Replacements	70	70	70	70
28	Cemetery Works	122	-	-	-
29	Cycle/Footpath Improvements	-	30	30	40
30	Sudbrook Sewer	-	20	-	-
31	Joint authority CCTV function	-	99	-	-
32	Air Quality Monitor Provision and Brook Street/ Manthorpe Road	-	16	-	-
		902	925	705	871
	WELL RUN COUNCIL				
33	Contingency	66			
34	Area Offices Customer Service Centre Upgrades	-	170	-	-
35	New Asset Management Software Package	-	40	-	-
36	ICT System Replacements and Delivery	50	120	-	-
		116	330	-	-
37	TOTAL GENERAL FUND CAPITAL PROGRAMME	2,337	6,477	3,011	2,114

PROPERTY DEVELOPMENT

CAR PARK CHARGES

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	CAR PARKS - GRANTHAM				
1	SHORT STAY (except Wharf Road Grantham)				
	Up to 30 mins	01/04/2011	0.50	0.50	Inclusive
	Up to 1 hour	01/04/2011	0.80	0.80	Inclusive
	Up to 2 hours	01/04/2011	1.30	1.30	Inclusive
	Up to 3 hours	01/04/2011	1.80	1.80	Inclusive
	Up to 4 hours	01/04/2011	3.00	3.00	Inclusive
	Over to 4 hours	01/04/2011	4.00	4.00	Inclusive
	SHORT STAY Wharf Road Grantham				
	Up to 30 mins	01/04/2011	0.50	0.50	Inclusive
	Up to 1 hour	01/04/2011	0.80	0.80	Inclusive
	Up to 2 hours	01/04/2011	1.30	1.30	Inclusive
	Up to 3 hours	01/04/2011	1.80	1.80	Inclusive
	Up to 4 hours	01/04/2011	6.00	6.00	Inclusive
	Over to 4 hours	01/04/2011	8.00	8.00	Inclusive
2	LONG STAY				
	Up to 3 hours	01/04/2011	1.80	1.80	Inclusive
	Up to 4 hours	01/04/2011	2.50	2.50	Inclusive
	All Day	01/04/2011	3.00	3.00	Inclusive
3	LONG STAY SEASON TICKETS				
	(Monday to Friday)				
	Per Quarter	01/04/2011	99.00	99.00	Inclusive
	Per 6 months	01/04/2011	190.00	190.00	Inclusive
4	LONG STAY SEASON TICKETS (Monday to Saturday)				
	Per Quarter	01/04/2011	120.00	120.00	Inclusive
	Per 6 months	01/04/2011	230.00	230.00	Inclusive
	Season Ticket Discount Offer	Purchase	Additional Tickets Free		
		4	1		
		8	2		
		15	5		
5	EXCESS CHARGE NOTICES				
	Failure to display	01/04/2011	80.00	80.00	O/Scope
	Fine after discount for Payment in 7 Days	01/04/2011	40.00	40.00	O/Scope
	Parking for longer etc.	01/04/2011	60.00	60.00	O/Scope
	Fine after discount for Payment in 7 Days	01/04/2011	30.00	30.00	O/Scope

PROPERTY DEVELOPMENT

CAR PARK CHARGES

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	CAR PARKS - STAMFORD				
1	SHORT STAY				
	Up to 30 mins	01/04/2010	0.50	0.50	Inclusive
	Up to 1 hour	01/04/2010	0.80	0.80	Inclusive
	Up to 2 hours	01/04/2010	1.30	1.30	Inclusive
	Up to 3 hours	01/04/2010	1.80	1.80	Inclusive
	Up to 4 hours	01/04/2010	3.00	3.00	Inclusive
	Over to 4 hours	01/04/2010	4.00	4.00	Inclusive
2	LONG STAY				
	Up to 3 hours	01/04/2010	1.80	1.80	Inclusive
	Up to 4 hours	01/04/2010	2.50	2.50	Inclusive
	All Day	01/04/2010	3.00	3.00	Inclusive
3	COACH PARKING (ALL DAY)				
	Cattle Market	01/04/2010	10.00	10.00	Inclusive
4	LONG STAY SEASON TICKETS (Monday to Friday)				
	Per Quarter	01/04/2010	99.00	99.00	Inclusive
	Per 6 months	01/04/2010	190.00	190.00	Inclusive
5	LONG STAY SEASON TICKETS (Monday to Saturday)				
	Per Quarter	01/04/2010	120.00	120.00	Inclusive
	Per 6 months	01/04/2010	230.00	230.00	Inclusive
	Season Ticket Discount Offer	Purchase	Additional Tickets Free		
		4	1		
		8	2		
		15	5		
6	EXCESS CHARGE NOTICES				
	Failure to display	01/04/2010	80.00	80.00	O/Scope
	Fine after discount for Payment in 7 Days	01/04/2010	40.00	40.00	O/Scope
	Parking for longer etc.	01/04/2010	60.00	60.00	O/Scope
	Fine after discount for Payment in 7 Days	01/04/2010	30.00	30.00	O/Scope

COMMUNITY ASSETS

MARKETS

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	MARKETS - GRANTHAM				
1	Standard Stall (3.05m x 1.22m)	01/04/2012	21.00	21.50	Exempt
	Standard Casual Stall (3.05m x 1.22m)	01/04/2012	23.00	23.50	Exempt
2	Pitch (3.05m x 3.05m)	01/04/2012	19.50	20.00	Exempt
	Casual Pitch (3.05m x 3.05m)	01/04/2012	20.00	20.50	Exempt
	Hot food units	01/04/2012	23.00	23.50	Exempt
3	<u>Vehicles parked for storage</u>				
	Cars and light vans	01/04/2012	6.20	6.40	Inclusive
	Large vehicles	01/04/2012	9.50	9.80	Inclusive
	MARKETS - STAMFORD				
4	Standard Stall (3.05m x 1.22m)	01/04/2012	22.50	23.00	Exempt
	Standard Casual Stall (3.05m x 1.22m)	01/04/2012	25.00	25.50	Exempt
5	Pitch (3.05m x 3.05m)	01/04/2012	20.00	20.50	Exempt
	Casual Pitch (3.05m x 3.05m)	01/04/2012	22.00	22.50	Exempt
	Hot food units	01/04/2012	25.00	25.50	Exempt
6	Craft Fair - Table	01/04/2012	23.00	23.50	Exempt
7	Craft Fair - Stall	01/04/2012	28.00	28.50	Exempt
8	<u>Vehicles parked for storage</u>				
	Cars and light vans	01/04/2012	6.20	6.40	Inclusive
	Large vehicles	01/04/2012	9.50	9.80	Inclusive
	MARKETS - BOURNE				
9	Standard Stall (3.05m x 1.22m)	01/04/2012	18.00	18.50	Exempt
	Standard Casual Stall (3.05m x 1.22m)	01/04/2012	19.00	19.50	Exempt
10	Pitch (3.05m x 3.05m)	01/04/2012	15.00	15.50	Exempt
	Casual Pitch (3.05m x 3.05m)	01/04/2012	15.00	15.50	Exempt
11	<u>Vehicles parked for storage</u>				
	Cars and light vans	01/04/2012	6.20	6.40	Inclusive
	Large vehicles	01/04/2012	9.50	9.80	Inclusive
12	Hire of stall for private function (collection only)*	01/04/2012	10.00	10.30	Exempt
13	FOR ALL MARKETS				
	Farmers Markets - supply of stall cover in addition to standard stall charge	01/04/2007	1.00	1.00	Exempt
	Fruit and Veg Excessive Waste Surcharge	01/04/2010	£5 per stall	£5 per stall	

* any associated costs with delivery and set up will be charged accordingly

COMMUNITY ASSETS

BUS STATIONS

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	BUS STATION - GRANTHAM				
1	Per departure	01/04/2011	0.75	0.75	Inclusive
2	<u>Minimum Charge</u> 1-75 departures per annum	01/04/2011	50.00	50.00	Inclusive
	BUS STATION - STAMFORD				
3	Per departure	01/04/2011	0.75	0.75	Inclusive
4	<u>Minimum Charge</u> 1-75 departures per annum	01/04/2011	50.00	50.00	Inclusive
	BUS STATION - BOURNE				
5	Per departure	01/04/2011	0.75	0.75	Inclusive
6	<u>Minimum Charge</u> 1-75 departures per annum	01/04/2011	50.00	50.00	Inclusive

COMMUNITY ASSETS

CYCLE CENTRE CHARGES

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	CYCLE CENTRE AT ST CATHERINE'S ROAD GRANTHAM				
1	<u>13 weeks charge</u>				
	Small locker	01/04/2012	26.50	27.00	Inclusive
	Large locker	01/04/2012	31.50	32.50	Inclusive
2	<u>26 weeks charge</u>				
	Small locker	01/04/2012	42.00	43.00	Inclusive
	Large locker	01/04/2012	51.50	53.00	Inclusive
3	<u>52 weeks charge</u>				
	Small locker	01/04/2012	60.00	62.00	Inclusive
	Large locker	01/04/2012	73.50	76.00	Inclusive
4	Deposit for entry key and locker key	01/04/2012	10.50	10.80	Inclusive

COMMUNITY ASSETS

BOURNE LEISURE CENTRE

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	<u>BOURNE LEISURE CENTRE</u>				
1	<u>Swimming pool</u>				
	Swimming - full rate	01/04/2012	4.30	4.45	Inclusive
	Swimming - concession	01/04/2012	2.85	2.90	Inclusive
	Under 5's	01/04/2012	0.75	0.75	Inclusive
	Parent and toddler session	01/04/2012	4.40	4.50	Inclusive
	Exclusive pool hire (per hour)	01/04/2012	127.35	131.68	Inclusive
	LCC Schools (per individual)	01/04/2012	1.00	1.00	Inclusive
2	<u>Main Hall (per hour)</u>				
	Sporting - full rate	01/04/2012	47.90	49.55	Inclusive
	Commercial	01/04/2012	Negotiable	Negotiable	Inclusive
	Badminton - full rate	01/04/2012	10.40	10.50	Inclusive
	Cricket nets - full rate	01/04/2012	47.90	49.45	Inclusive
	Table tennis - full rate per hour	01/04/2012	5.80	6.00	Inclusive
3	<u>Fitness Room (per hour)</u>				
	Individual use - full rate	01/04/2012	7.00	7.25	Inclusive
4	<u>Miscellaneous (per hour)</u>				
	Crèche (per child)	01/04/2012	2.50	2.60	Inclusive
	Activity room/meeting room - full rate	01/04/2012	21.00	22.00	Inclusive
	Spectator (per individual)	01/04/2012	1.00	1.05	Inclusive
5	<u>Hire of equipment</u>				
	Racket and balls	01/04/2012	1.90	2.00	Inclusive
	(all types of rackets and balls)				

COMMUNITY ASSETS

BOURNE LEISURE CENTRE

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	<u>BOURNE LEISURE CENTRE</u>				
6	Membership				
	Adult member	01/04/2012	20.60	21.30	Inclusive
	Junior (U16)	01/04/2012	10.00	10.35	Inclusive
	Club	01/04/2012	39.10	40.45	Inclusive
	Concessionary	01/04/2012	10.00	10.35	Inclusive
	Family membership	01/04/2012	43.00	45.00	Inclusive
	THE LIST OF CHARGES IS NOT DEFINITIVE AND ARE NON-MEMBER RATES LOWER CHARGES ARE AVAILABLE FOR LEISURE CENTRE MEMBERS.				

COMMUNITY ASSETS

DEEPINGS LEISURE CENTRE

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	<u>DEEPINGS LEISURE CENTRE</u>				
1	<u>Swimming pool</u>				
	Swimming - full rate	01/04/2012	3.80	3.95	Inclusive
	Swimming - concession	01/04/2012	2.45	2.50	Inclusive
	Under 5's	01/04/2012	0.65	0.65	Inclusive
	Parent and toddler session	01/04/2012	3.90	4.05	Inclusive
	Exclusive pool hire (per hour)	01/04/2012	80.00	85.00	Inclusive
2	<u>Main Hall (per hour)</u>				
	Sporting - full rate	01/04/2012	43.40	45.00	Inclusive
	Commercial	01/04/2012	Negotiable	Negotiable	Inclusive
	Badminton - full rate	01/04/2012	11.10	11.15	Inclusive
	Roller skating - adult	01/04/2012	2.80	2.90	
	Roller skating - concession	01/04/2012	2.30	2.40	Inclusive
	Cricket nets - full rate	01/04/2012	43.40	45.00	Inclusive
	Table tennis - full rate per hour	01/04/2012	6.50	6.70	Inclusive
3	<u>Squash Court (per 40 mins) - full rate</u>	01/04/2012	7.30	7.55	Inclusive
4	<u>Second Hall (per hour)</u>				
	Sporting - full rate	01/04/2012	21.10	22.00	Inclusive
	Commercial	01/04/2012	Negotiable	Negotiable	Inclusive
5	<u>Fitness Room (per hour)</u>				
	Individual use - full rate	01/04/2012	4.60	4.80	Inclusive
6	<u>Miscellaneous (per hour)</u>				
	Crèche (per child)	01/04/2012	1.70	1.75	Inclusive
	Activity room/meeting room - full rate	01/04/2012	13.00	14.00	Inclusive
	Sports bar - full rate	01/04/2012	13.00	14.00	Inclusive
	Committee room - full rate	01/04/2012	8.80	7.34	Inclusive
	Whole bar area - full rate	01/04/2012	25.90	28.00	Inclusive
	Spectator (per individual)	01/04/2012	1.20	1.20	Inclusive

COMMUNITY ASSETS

DEEPINGS LEISURE CENTRE

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	<u>DEEPINGS LEISURE CENTRE</u>				
7	<u>Hire of equipment</u>				
	Table tennis bat/ball	01/04/2012	1.90	2.00	Inclusive
	Skate Hire / Shuttlecock	01/04/2012	1.90	2.00	Inclusive
	Badminton/tennis/squash racket	01/04/2012	1.90	2.00	Inclusive
8	<u>Synthetic Pitch(per hour)</u>				
	Full synthetic pitch - full rate	01/04/2012	43.30	45.00	Inclusive
	Six-a-side - full rate	01/04/2012	16.90	17.47	Inclusive
	Floodlights (full pitch) - full rate	01/04/2012	17.50	18.10	Inclusive
	Floodlights (six-a-side) - full rate	01/04/2012	5.50	6.70	Inclusive
9	<u>Outdoor Facilities (per hour)</u>				
	Tennis court - full rate	01/04/2012	9.20	10.00	Inclusive
	Netball - full rate	01/04/2012	18.95	19.59	Inclusive
10	<u>Outdoor pitches</u>				
	per pitch (2 hours) - full rate	01/04/2012	48.95	51.00	Inclusive
	Includes marking our and accommodation				

COMMUNITY ASSETS

GRANTHAM MERES LEISURE CENTRE

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	<u>THE GRANTHAM MERES LEISURE CENTRE</u>				
1	<u>Swimming pool</u>				
	Swimming - full rate	01/04/2012	4.30	4.45	Inclusive
	Swimming - concession	01/04/2012	2.85	2.95	Inclusive
	Under 5's	01/04/2012	0.75	0.75	Inclusive
	Parent and toddler session	01/04/2012	4.45	4.60	Inclusive
	Exclusive pool hire (per hour)	01/04/2012	124.80	130.00	Inclusive
	LCC Schools (per individual)	01/04/2012	1.00	1.00	Inclusive
2	<u>Main Hall (per hour)</u>				
	Sporting - full rate	01/04/2012	67.30	70.00	Inclusive
	Commercial	01/04/2012	Negotiable	Negotiable	Inclusive
	Badminton - full rate	01/04/2012	10.00	10.35	Inclusive
	Climbing wall - full rate	01/04/2012	6.80	7.05	Inclusive
	Table Tennis Centre Hall	01/04/2012	50.40	52.10	Inclusive
	Table tennis - full rate per hour	01/04/2012	5.90	6.10	Inclusive
3	<u>Second Hall (per hour)</u>				
	Sporting - full rate	01/04/2012	32.10	33.20	Inclusive
	Commercial	01/04/2012	Negotiable	Negotiable	Inclusive
4	<u>Fitness Room (per hour)</u>				
	Individual use - full rate	01/04/2012	7.50	7.80	Inclusive
5	<u>Miscellaneous (per hour)</u>				
	Activity room/meeting room - full rate	01/04/2012	13.80	14.50	Inclusive
	Sports bar - full rate	01/04/2012	16.10	16.70	Inclusive
	Function room - full rate	01/04/2012	13.80	15.30	Inclusive
	Spectator (per individual)	01/04/2012	1.10	1.15	Inclusive
6	<u>Hire of equipment</u>				
	Table tennis bat/ball	01/04/2012	2.00	2.10	Inclusive
	Badminton/tennis/squash racket	01/04/2012	2.00	2.10	Inclusive

COMMUNITY ASSETS

GRANTHAM MERES LEISURE CENTRE

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	<u>THE GRANTHAM MERES LEISURE CENTRE</u>				
7	<u>Synthetic Pitch(per hour)</u>				
	Full synthetic pitch - full rate	01/04/2012	47.10	49.00	Inclusive
	Six-a-side - full rate	01/04/2012	16.80	17.35	Inclusive
	Floodlights (full pitch) - full rate	01/04/2012	19.25	19.90	Inclusive
	Floodlights (six-a-side) - full rate	01/04/2012	6.60	6.80	Inclusive
8	<u>Outdoor Facilities (per hour)</u>				
	Floodlights - full rate	01/04/2012	7.70	7.95	Inclusive
	Tennis court - full rate	01/04/2012	11.20	12.60	Inclusive
	Netball - full rate	01/04/2012	17.20	18.00	Inclusive
9	<u>Membership</u>				
	Adult member	01/04/2012	22.20	22.95	Inclusive
	Junior (U16)	01/04/2012	10.60	11.00	Inclusive
	Concessionary	01/04/2012	10.60	11.00	Inclusive
	Family membership	01/04/2012	51.20	52.95	Inclusive
	THE LIST OF CHARGES IS NOT DEFINITIVE AND ARE NON-MEMBER RATES LOWER CHARGES ARE AVAILABLE FOR LEISURE CENTRE MEMBERS.				

COMMUNITY ASSETS

STAMFORD LEISURE CENTRE

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	<u>STAMFORD LEISURE CENTRE</u>				
1	<u>Swimming pool</u>				
	Swimming - full rate	01/04/2012	4.30	4.40	Inclusive
	Swimming - concession	01/04/2012	2.85	2.95	Inclusive
	Under 5's	01/04/2012	0.75	0.75	Inclusive
	Parent and toddler session	01/04/2012	4.50	4.65	Inclusive
	Exclusive pool hire (per hour)	01/04/2012	127.30	131.50	Inclusive
	LCC Schools (per individual)	01/04/2012	1.00	1.05	Inclusive
	Spectator (per individual)	01/04/2012	1.20	1.15	Inclusive
2	<u>Membership</u>				
	Adult member	01/04/2012	22.20	22.95	Inclusive
	Junior (U16)	01/04/2012	10.60	11.00	Inclusive
	Concessionary	01/04/2012	10.60	11.00	Inclusive
	Family membership	01/04/2012	51.20	52.95	Inclusive
	THE LIST OF CHARGES IS NOT DEFINITIVE AND ARE NON-MEMBER RATES LOWER CHARGES ARE AVAILABLE FOR LEISURE CENTRE MEMBERS.				

COMMUNITY ASSETS

SPORTS STADIUM

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	SOUTH KESTIVEN SPORTS STADIUM				
1	<u>Track Hire</u>				
	Adult	01/04/2012	41.50	43.00	Inclusive
	Concession	01/04/2012	25.90	27.00	Inclusive
	Floodlights	01/04/2012	32.40	33.50	Inclusive
	Commercial	01/04/2012	Negotiable	Negotiable	Inclusive
	Non sporting/non commercial	01/04/2012	49.70	51.39	Inclusive
2	<u>Individual use (per hour)</u>				
	Adult	01/04/2012	3.50	3.70	Inclusive
	Concession	01/04/2012	2.30	2.35	Inclusive
	Spectator (per individual)	01/04/2012	1.10	1.15	Inclusive
	Hire of equipment (per booking)	01/04/2012	20.60	21.30	Inclusive
	Setting up time - by SKDC	01/04/2012	20.60	21.30	Inclusive
3	<u>Football pitch hire</u>				
	Pitch hire (up to 2 hours):				
	Adult	01/04/2012	115.40	119.00	Inclusive
	Concession	01/04/2012	69.25	71.50	Inclusive
	Floodlights (per match)	01/04/2012	65.20	67.40	Inclusive
	Commercial (per hour)	01/04/2012	Negotiable	Negotiable	Inclusive
4	<u>Individual room hire (per hour)</u>				
	P.A. room	01/04/2012	12.70	13.15	Inclusive
	Committee room	01/04/2012	12.70	13.15	Inclusive

COMMUNITY ASSETS

CULTURAL SERVICES

	Detail	Effective Date	2011/12	2012/13	VAT
ARTSCENE MEMBERSHIP - ARTS CENTRES					
1	<u>Annual membership</u>		£	£	
	Individual	01/04/2012	18.00	18.50	Inclusive
	Double	01/04/2012	23.00	23.50	Inclusive
STAGED PERFORMANCES					
The theatres and ballrooms are available for hire for theatrical productions, concerts, lectures, demonstrations, films and other performing arts events. Prices are as below.					
Guildhall Arts Centre, Grantham					
2	<u>Theatre Hire</u>		£	£	
	Performances -Commercial	01/04/2012	280.00	285.00	Exempt
	Performances - Non Profit making	01/04/2011	235.00	235.00	Exempt
	Dress rehearsals	01/04/2012	180.00	185.00	Exempt
	Rehearsals (incl tech)	01/04/2012	115.00	118.00	Exempt
	Lecture/demonstrations (Daytime)	01/04/2012	85.00	87.00	Exempt
	Lecture/demonstrations (Evening)	01/04/2012	185.00	190.00	Exempt
	Set up charge/technical support (max. 8 hours)	01/04/2012	115.00	118.00	Exempt
3	Stamford Arts Centre				
	<u>Theatre Hire</u>				
	Performances -Commercial	01/04/2012	295.00	300.00	Exempt
	Performances - Non Profit making	01/04/2011	260.00	260.00	Exempt
	Dress rehearsals	01/04/2012	180.00	185.00	Exempt
	Rehearsals (incl tech)	01/04/2012	115.00	118.00	Exempt
	Lecture/demonstrations (Daytime)	01/04/2012	85.00	87.00	Exempt
	Lecture/demonstrations (Evening)	01/04/2012	185.00	190.00	Exempt
	Set up charge/technical support (max. 8 hours)	01/04/2012	115.00	118.00	Exempt
	Technical surcharge per hire	01/04/2012	51.00	52.00	Exempt
4	Bourne Corn Exchange				
	<u>Theatre Hire - Main Hall</u>				
	Performances	01/04/2011	115.00	115.00	Exempt
	Dress rehearsals	01/04/2011	90.00	90.00	Exempt
	Rehearsals	01/04/2011	75.00	75.00	Exempt
	Set up charge/technical support (max. 8 hours)	01/04/2011	115.00	115.00	Exempt
Performers Right Society charges may be applicable in addition to the above rates					
Hire conditions are available giving details of equipment and support offered; quotations provided on request.					

COMMUNITY ASSETS

CULTURAL SERVICES

	Detail	Effective Date	2011/12	2012/13	VAT
WEDDING RECEPTIONS, PARTIES AND OTHER ROOM HIRE					
All three venues are available for wedding parties and similar functions. Packages are available to include provision of bars and catering. Prices are as below.					
5	Guildhall Arts Centre, Grantham		£	£	
	<u>Casually let rooms (per hour)</u>				
	Ballroom - day rate up to 6pm	01/04/2012	31.00	32.00	Exempt
	Ballroom - hourly evening rate 6 to 11pm	01/04/2012	51.00	52.00	Exempt
	Ballroom - whole evening 6 to 11pm parties	01/04/2012	265.00	270.00	Exempt
	Ballroom - whole evening 6 to 11pm concerts	01/04/2012	210.00	215.00	Exempt
	Ballroom - (all day) Wedding rate	01/04/2012	410.00	420.00	Exempt
	Ballroom - (all day) Wedding rate including setting up charge previous evening	01/04/2012	675.00	695.00	Exempt
	Use of Ballroom kitchen per day	01/04/2012	51.00	52.00	Exempt
	<u>Meeting rooms (per hour)</u>				
	Newton Room	01/04/2012	26.00	26.50	Exempt
	Studio 4	01/04/2012	21.00	21.50	Exempt
6	Bourne Corn Exchange				
	<u>Casually let rooms</u>				
	Main Hall - hourly rate	01/04/2011	36.00	36.00	Exempt
	Main Hall - Friday or Saturday whole evening 6pm-12pm incl prem rate	01/04/2011	260.00	260.00	Exempt
	Main Hall - (all day) 9am to 12pm excluding kitchen	01/04/2011	410.00	410.00	Exempt
	Main Hall - (all day) 9am to 12pm including kitchen	01/04/2011	465.00	465.00	Exempt
	Kitchen hire per day	01/04/2012	125.00	62.50	Exempt
	Room set up or clear down as per hourly rate or part thereof	01/04/2011	36.00	36.00	Exempt
	Room set up or clear down after midnight per hour or part thereof	01/04/2011	51.00	51.00	Exempt
7	Stamford Arts Centre				
	<u>Casually let rooms (per hour)</u>				
	Ballroom - day rate up to 6pm	01/04/2012	31.00	32.00	Exempt
	Ballroom - hourly evening rate 6 to 11pm	01/04/2012	51.00	52.00	Exempt
	Ballroom - whole evening 6 to 11pm parties	01/04/2012	400.00	410.00	Exempt
	Ballroom - whole evening 6 to 11pm concerts	01/04/2012	305.00	310.00	Exempt
	Function ballroom/Blue room - (all day) Wedding rate	01/04/2012	735.00	755.00	Exempt
	Function ballroom/Blue room Wedding rate including setting up charge previous evening	01/04/2012	1,135.00	1,160.00	Exempt
	<u>Meeting rooms - per hour</u>				
	Blue Room/Rehearsal evening	01/04/2012	21.00	21.40	Exempt
	Blue Room/Rehearsal daytime	01/04/2012	16.00	16.30	Exempt
	Ireson/Burley/Exeter Room evening	01/04/2012	15.00	15.30	Exempt
	Ireson/Burley/Exeter Room daytime	01/04/2012	13.00	13.20	Exempt
	Additional cleaning charge for social functions	01/04/2012	55.00	56.00	Inclusive
Performers Right Society charges may be applicable in addition to the above rates					
ROOM HIRE					
Meeting Rooms and function halls may be available for hire at each venue, prices from £10 per hour off peak. Additional meeting rooms may be available at the main council offices Grantham. Information available upon request.					

ENVIRONMENTAL SERVICES

STREET SCENE

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
1	Green Waste				
	Green Waste bin (joining fee, first bin only)	01/04/2012	26.00	10.00	O/Scope
	Additional Green Waste Bin	01/04/2010	26.00	26.00	O/Scope
	Annual collection charge (first bin)	01/04/2012	n/a	25.00	O/Scope
	Annual collection charge (each subsequent bin)	01/04/2012	n/a	10.00	O/Scope
2	Other street scene charges				
	Additional Silver Recycling Bin	01/04/2010	26.00	26.00	O/Scope
	Additional clear recycling sacks (pack of 15)	01/04/2010	1.25	1.25	O/Scope
	Replacement of damaged wheelie bins*	01/04/2010	26.00	26.00	O/Scope
	Replacement of damaged wheels and axles*	01/04/2010	20.00	20.00	O/Scope
	Replacement of bin lid pegs*	01/04/2010	5.00	5.00	O/Scope
3	Domestic Refuse Collection				
	Bulk household items - first item	01/04/2003	10.00	10.00	O/Scope
	- each additional item	01/04/2003	5.00	5.00	O/Scope
	Fridge collection	01/04/2003	10.00	10.00	O/Scope
	Provision of additional recycling bags (per pack - 14 bags)	01/04/2010	5.00	5.00	O/Scope
4	Private Street Cleansing	01/04/2010	Based on cost recovery		
	*where bins have been damaged by the resident				

ENVIRONMENTAL SERVICES

MOT TESTING

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
1	MOT Testing				
2	Classes 1 and 2				
	Motorcycles	01/04/2010	29.65	29.65	O/Scope
	Motorcycles with sidecar	01/04/2010	37.80	37.80	O/Scope
3	Class 3				
	3 Wheeled Vehicles (up to 450kg unladen weight)	01/04/2010	37.80	37.80	O/Scope
4	Class 4				
	Cars (up to 8 passenger seats) and Motor Caravans	01/04/2010	54.85	54.85	O/Scope
	3 Wheeled Vehicles (over 450kg unladen weight)	01/04/2010	54.85	54.85	O/Scope
	Quads (max unladen weight 400kg - for goods vehicles 550kg and max net power of 15kw)	01/04/2010	54.85	54.85	O/Scope
	Dual Purpose Vehicles	01/04/2010	54.85	54.85	O/Scope
	Private Hire Vehicles and PSVs (up to 8 seats)	01/04/2010	54.85	54.85	O/Scope
	Goods Vehicles (up to 3,000kg DGW)	01/04/2010	54.85	54.85	O/Scope
	Ambulances and Taxis (Taxis and Private Hire Vehicles may be subject to additional local requirements)	01/04/2010	54.85	54.85	O/Scope
	Private Passenger Vehicles and Ambulances	01/04/2010	54.85	54.85	O/Scope
5	Class 7				
	Goods Vehicles (over 3000kg up to 3500kg DGW)	01/04/2010	58.60	58.60	O/Scope

NOTES

Fees fixed in accordance with Vehicle and Operator Standards Agency - these will be confirmed by April 2012

ENVIRONMENTAL SERVICES

ENVIRONMENTAL HEALTH

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	ENVIRONMENTAL HEALTH				
1	Premise Registration Fees				
	Acupuncture	01/04/2012	123.50	125.00	O/Scope
	Tattooing	01/04/2012	123.50	125.00	O/Scope
	Ear Piercing	01/04/2012	123.50	125.00	O/Scope
	Electrolysis	01/04/2012	123.50	125.00	O/Scope
	Skin Piercing	01/04/2012	123.50	125.00	O/Scope
	Skin Permanent Marking	01/04/2012	123.50	125.00	O/Scope
2	Additional Individual Registration Fees				
	Acupuncture	01/04/2012	61.50	63.00	O/Scope
	Tattooing	01/04/2012	61.50	63.00	O/Scope
	Ear Piercing	01/04/2012	30.50	31.00	O/Scope
	Electrolysis	01/04/2012	61.50	63.00	O/Scope
	Skin Piercing	01/04/2012	61.50	63.00	O/Scope
	Skin Permanent Marking	01/04/2012	61.50	63.00	O/Scope
3	<u>Unsound Food</u>				
	Voluntary Surrender Certificate	01/04/2012	33.00	34.00	Inclusive
4	<u>Frozen Food Exports</u>				
	Inspection and Certification	01/04/2012	67.00	69.00	Inclusive
	Certification only	01/04/2012	24.50	25.00	Inclusive
5	<u>Control of dogs</u>				
	Collecting and detaining stray dogs	01/04/1996	25.00	25.00	O/Scope
	Kenneling charge	01/04/2012	14.50	14.90	O/Scope
6	<u>Vehicle Salvage Operators</u>				
	Application	01/04/2012	75.00	77.00	O/Scope
	Renewal	01/04/2012	63.00	65.00	O/Scope
7	Dog Fouling Penalty	01/04/2009	75.00	75.00	O/Scope
8	Litter - Fixed Penalty Notice	01/04/2009	75.00	75.00	O/Scope
	ENQUIRIES IN CONNECTION WITH CONTAMINATED LAND				
9	Enquiries	01/04/2012	108.00	110.00	O/Scope
10	Private sector housing charges	01/04/2012		Hourly Rate	O/Scope
11	Immigration inspections	01/04/2012		Hourly Rate	O/Scope

ENVIRONMENTAL SERVICES

ENVIRONMENTAL HEALTH

	Detail	Effective Date	2011/12	2012/13	VAT
	POLLUTION PREVENTION AND CONTROL ACT 2010		£	£	
	AIR POLLUTION FEES AND CHARGES SCHEME				
1	Initial application for permitting	01/04/2010	1,579.00	1,579.00	O/Scope
	Additional fee for operating without a permit	01/04/2010	1,137.00	1,137.00	O/Scope
	<u>except:-</u>				
	- where the process comprises one or more waste oil burning appliance under 0.4MW	01/04/2010	148.00	148.00	O/Scope
	Additional fee for operating without a permit	01/04/2010	68.00	68.00	O/Scope
	- where the process relates to the unloading of petrol into storage tanks at a service station	01/04/2010	148.00	148.00	O/Scope
	Additional fee for operating without a permit	01/04/2010	68.00	68.00	O/Scope
	-where the process relates to Dry Cleaners	01/04/2010	148.00	148.00	O/Scope
	Additional fee for operating without a permit	01/04/2010	68.00	68.00	O/Scope
	PVR I & II combined	01/04/2010	246.00	246.00	O/Scope
	Vehicle refinishers (VR's)	01/04/2010	346.00	346.00	O/Scope
	- mobile screening and crushing plant	01/04/2010	1,579.00	1,579.00	O/Scope
	- for the third to seventh application	01/04/2010	943.00	943.00	O/Scope
	- for the eighth and subsequent applications	01/04/2010	477.00	477.00	O/Scope
	Where an application for any of the above is for a combined Part B and waste application, add an extra £294 to the above amounts				
2	Substantial changes to permits (Schedule 7)	01/04/2010	1,005.00	1,005.00	O/Scope
	<u>except:-</u>				
	- where the process comprises one or more waste oil burning appliance under 0.4MW	01/04/2010	98.00	98.00	O/Scope
	- where the charge is to implement an upgrading plan	01/04/2010	141.00	141.00	O/Scope
	- where the process relates to the unloading of petrol into storage tanks at a service station	01/04/2010	98.00	98.00	O/Scope
	-where the process relates to Dry Cleaners	01/04/2010	98.00	98.00	O/Scope
	Transfer of a permit	01/04/2010	162.00	162.00	O/Scope
	- in respect of a waste oil burner less than 0.4 MW	01/04/2011	75.00	75.00	O/Scope
	-where the process relates to Dry Cleaners	01/04/2011	75.00	75.00	O/Scope
	- where the process relates to the unloading of petrol into storage tanks at a service station	01/04/2011	75.00	75.00	O/Scope
	Partial transfer of a permit	01/04/2010	476.00	476.00	O/Scope
	- in respect of a waste oil burner less than 0.4 MW	01/04/2010	45.00	45.00	O/Scope
	- where the process relates to the unloading of petrol into storage tanks at a service station	01/04/2010	45.00	45.00	O/Scope
	-where the process relates to Dry Cleaners	01/04/2010	45.00	45.00	O/Scope
3	Temporary transfer for mobiles				
	First transfer	01/04/2010	51.00	51.00	O/Scope
	Repeat transfer	01/04/2009	10.00	10.00	O/Scope
	Repeat following enforcement or warning	01/04/2010	51.00	51.00	O/Scope
4	Annual Subsistence Charge				
	Standard Process LOW	01/04/2010	739.00	739.00	O/Scope
	Standard Process MEDIUM	01/04/2010	1,111.00	1,111.00	O/Scope
	Standard Process - HIGH	01/04/2010	1,672.00	1,672.00	O/Scope
	<u>except:-</u>		LOW	LOW	MED HIGH
	oil burning appliance under 0.4MW	01/04/2010	76.00	76.00	151.00 227.00
	- where the process relates to the unloading of petrol into storage tanks at a service station	01/04/2010	108.00	108.00	216.00 326.00
	PVR I & II combined	01/04/2010	218.00	218.00	349.00 524.00
	Vehicle refinishers	01/04/2010	218.00	218.00	349.00 524.00
	petrol into storage tanks at a service station	01/04/2010	76.00	76.00	151.00 227.00
	-where the process relates to Dry Cleaners	01/04/2010	76.00	76.00	151.00 227.00
	- odourising of natural gas	01/04/2010	76.00	76.00	151.00 227.00

NOTES

The above fees are those currently proposed by DEFRA, a full copy of which can be viewed on their website

www.defra.gov.uk

ENVIRONMENTAL SERVICES

ENVIRONMENTAL HEALTH

	Detail	Effective Date	2011/12	2012/13	2012/13	2012/13	2012/13	VAT
	POLLUTION PREVENTION AND CONTROL ACT 2010		£		£			
	AIR POLLUTION							
	FEES AND CHARGES SCHEME							
5	LAPPC mobile plant charges			Application fee	LOW	MED	HIGH	
	Number of permits							
	1	01/04/2012		1,579	618.00	989.00	1,484.00	O/Scope
	2	01/04/2012		1,579	618.00	989.00	1,484.00	O/Scope
	3	01/04/2012		943	368.00	590.00	884.00	O/Scope
	4	01/04/2012		943	368.00	590.00	884.00	O/Scope
	5	01/04/2012		943	368.00	590.00	884.00	O/Scope
	6	01/04/2012		943	368.00	590.00	884.00	O/Scope
	7	01/04/2012		943	368.00	590.00	884.00	O/Scope
	8 and over	01/04/2012		477	189.00	302.00	453.00	O/Scope
6	LA-IPPC							
	Application (LA element)	01/04/2010	3,218.00	3,218.00				O/Scope
	Additional fee for operating without a permit	01/04/2010	1,137.00	1,137.00				O/Scope
	Annual subsistence LOW	01/04/2010	1,384.00	1,384.00				O/Scope
	Annual subsistence MEDIUM	01/04/2010	1,541.00	1,541.00				O/Scope
	Annual subsistence HIGH	01/04/2010	2,233.00	2,233.00				O/Scope
	Late Payment Fee	01/04/2010	50.00	50.00				O/Scope
	Substantial variation	01/04/2010	1,309.00	1,309.00				O/Scope
	Transfer	01/04/2010	225.00	225.00				O/Scope
	Partial transfer	01/04/2010	668.00	668.00				O/Scope
	Surrender	01/04/2010	668.00	668.00				O/Scope

NOTES

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www.defra.gov.uk

ENVIRONMENTAL SERVICES

LICENSING CHARGES

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	LICENCES				
1	Small lotteries - Registration	01/09/2007	40.00	40.00	O/Scope
2	Small lotteries - Renewal	01/09/2007	20.00	20.00	O/Scope
3	<u>Hackney Carriage and Private Hire</u>				
	Driver's licence - annual	01/04/2012	76.00	78.00	O/Scope
	Driver's licence - Replacement	01/04/2012	11.00	11.30	O/Scope
	Dual licence - supplementary charge	01/04/2012	89.00	90.00	O/Scope
	Annual vehicle licence:				
	Private Hire	01/04/2010	179.00	183.00	O/Scope
	Hackney Carriage	01/04/2010	195.00	200.00	O/Scope
	Lost plate replacement fee	01/04/2012	34.00	35.00	Inclusive
	Private Hire operators licence - annual	01/04/2010	96.00	98.00	O/Scope
4	Refund for unexpired months/days due to replacement of vehicle		Monthly	Daily	
	Private Hire	01/04/2012	14.49	0.50	O/Scope
	Hackney Carriage	01/04/2012	16.53	0.55	O/Scope
5	One-off admin charge in respect of refund				
	Hackney Carriage	01/04/2012	17.50	18.00	O/Scope
	Private Hire	01/04/2012	16.50	17.00	O/Scope
6	Re-test of applicant's knowledge examination - following previous failure to reach required standard	01/04/2012	20.50	21.00	O/Scope
7	<u>Animals Licences</u>				
	Animal Boarding Establishments	01/04/2012	85.00	87.00	O/Scope
	Dog Breeding Establishments	01/04/2012	85.00	87.00	O/Scope
	Pet Shops	01/04/2012	85.00	87.00	O/Scope
	Riding Establishments	01/04/2012	85.00	87.00	O/Scope
	Dangerous Wild Animals	01/04/2012	85.00	87.00	O/Scope
	Sex Establishments	01/04/2012	1,380.00	1,420.00	O/Scope
8	<u>Street Trading</u>				
	Daily (payable monthly in advance)	01/04/2012	16.50	17.00	O/Scope
	Stamford Pedestrian Precinct	01/04/2012	21.00	21.50	O/Scope

ENVIRONMENTAL SERVICES

LICENSING CHARGES

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	LICENCES				
1	Premise Licences* New application and variation				
	Non-domestic RV				
	0-£4300	24/11/2005	100.00	100.00	O/Scope
	£4301-£33000	24/11/2005	190.00	190.00	O/Scope
	£33001-£87000	24/11/2005	315.00	315.00	O/Scope
	£87001-£125000	24/11/2005	450.00	450.00	O/Scope
	£125001+	24/11/2005	635.00	635.00	O/Scope
2	multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises				
	Non-domestic RV				
	0-£4300	24/11/2005	n/a	n/a	O/Scope
	£4301-£33000	24/11/2005	n/a	n/a	O/Scope
	£33001-£87000	24/11/2005	n/a	n/a	O/Scope
	£87001-£125000	24/11/2005	900.00	900.00	O/Scope
	£125001+	24/11/2005	1,905.00	1,905.00	O/Scope
3	Annual charge*				
	Non-domestic RV				
	0-£4300	24/11/2005	70.00	70.00	O/Scope
	£4301-£33000	24/11/2005	180.00	180.00	O/Scope
	£33001-£87000	24/11/2005	295.00	295.00	O/Scope
	£87001-£125000	24/11/2005	320.00	320.00	O/Scope
	£125001+	24/11/2005	350.00	350.00	O/Scope
4	multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises				
	Non-domestic RV				
	0-£4300	24/11/2005	n/a	n/a	O/Scope
	£4301-£33000	24/11/2005	n/a	n/a	O/Scope
	£33001-£87000	24/11/2005	n/a	n/a	O/Scope
	£87001-£125000	24/11/2005	640.00	640.00	O/Scope
	£125001+	24/11/2005	1,050.00	1,050.00	O/Scope

NOTES

Fees fixed by Government- these will be confirmed by April 2012

- * There are additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5000+), unless certain conditions apply. Please refer to Regulation 4(4) and 4(5) of the Licensing Act 2003 (Fees) Regulations 2005

ENVIRONMENTAL SERVICES

LICENSING CHARGES

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	LICENCES				
	Additional Fees				
1	Additional Premises Licence Fee				
	Number in attendance at any one time				
	5000-9999	24/11/2005	1,000.00	1,000.00	O/Scope
	10000-14999	24/11/2005	2,000.00	2,000.00	O/Scope
	15000-20109	24/11/2005	4,000.00	4,000.00	O/Scope
	20000-29999	24/11/2005	8,000.00	8,000.00	O/Scope
	30000-39999	24/11/2005	16,000.00	16,000.00	O/Scope
	40000-49999	24/11/2005	24,000.00	24,000.00	O/Scope
	50000-59999	24/11/2005	32,000.00	32,000.00	O/Scope
	60000-69999	24/11/2005	40,000.00	40,000.00	O/Scope
	70000-79999	24/11/2005	48,000.00	48,000.00	O/Scope
	80000-89999	24/11/2005	56,000.00	56,000.00	O/Scope
	90000 and over	24/11/2005	64,000.00	64,000.00	O/Scope
2	Additional annual fee payable if applicable				
	Number in attendance at any one time				
	5000-9999	24/11/2005	500.00	500.00	O/Scope
	10000-14999	24/11/2005	1,000.00	1,000.00	O/Scope
	15000-20109	24/11/2005	2,000.00	2,000.00	O/Scope
	20000-29999	24/11/2005	4,000.00	4,000.00	O/Scope
	30000-39999	24/11/2005	8,000.00	8,000.00	O/Scope
	40000-49999	24/11/2005	12,000.00	12,000.00	O/Scope
	50000-59999	24/11/2005	16,000.00	16,000.00	O/Scope
	60000-69999	24/11/2005	20,000.00	20,000.00	O/Scope
	70000-79999	24/11/2005	24,000.00	24,000.00	O/Scope
	80000-89999	24/11/2005	28,000.00	28,000.00	O/Scope
	90000 and over	24/11/2005	32,000.00	32,000.00	O/Scope

NOTES

These charges are statutory set by Government and will be confirmed in April 2012

ENVIRONMENTAL SERVICES

LICENSING CHARGES

	Detail	Effective Date	2011/12 £	2012/13 £	VAT
	LICENCES				
	Other Fees				
3	Application for the grant or renewal of a personal licence	24/11/2005	37.00	37.00	O/Scope
	Temporary Event Licence	24/11/2005	21.00	21.00	O/Scope
	Theft, loss etc of premises licence or summary	24/11/2005	10.50	10.50	O/Scope
	Application for a provisional statement where premises being built etc	24/11/2005	315.00	315.00	O/Scope
	Notification of change of name or address	24/11/2005	10.50	10.50	O/Scope
	Application to vary licence to specify individual as premises supervisor	24/11/2005	23.00	23.00	O/Scope
	Application for transfer of premises licence	24/11/2005	23.00	23.00	O/Scope
	Interim authority notice following death etc of licence holder	24/11/2005	23.00	23.00	O/Scope
	Theft, loss etc of certificate or summary	24/11/2005	10.50	10.50	O/Scope
	Notification of change of name or alteration to club rules	24/11/2005	10.50	10.50	O/Scope
	Change of relevant registered address of club	24/11/2005	10.50	10.50	O/Scope
	Theft, loss etc of temporary event notice	24/11/2005	10.50	10.50	O/Scope
	Theft, loss etc of personal licence	24/11/2005	10.50	10.50	O/Scope
	Duty to notify change of name or address	24/11/2005	10.50	10.50	O/Scope
	Right of freeholder etc to be notified of licensing matters	24/11/2005	21.00	21.00	O/Scope

NOTES

These charges are statutory set by Government and will be confirmed in April 2012

ENVIRONMENTAL SERVICES

LICENSING CHARGES

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	LICENCES				
	Gambling Fees				
1	Bingo Premises Licence				
	Fast Track Advance Application*	01/04/2012	255.00	265.00	O/Scope
	Non - Fast Track Advance Application	01/04/2012	585.00	605.00	O/Scope
	Application Fee for Provisional Status	01/04/2012	610.00	630.00	O/Scope
	License for Provisional Statement Premises	01/04/2012	405.00	420.00	O/Scope
	Application Fee New Premises	01/04/2012	640.00	660.00	O/Scope
	Annual Fee	01/04/2012	430.00	445.00	O/Scope
	Variation of Licence	01/04/2012	585.00	605.00	O/Scope
	Transfer Fee	01/04/2012	490.00	505.00	O/Scope
	Application For Reinstatement	01/04/2012	490.00	505.00	O/Scope
2	Adult Gaming Centre				
	Fast Track Advance Application*	01/04/2012	255.00	265.00	O/Scope
	Non - Fast Track Advance Application	01/04/2012	540.00	560.00	O/Scope
	Application Fee for Provisional Status	01/04/2012	560.00	580.00	O/Scope
	License for Provisional Statement Premises	01/04/2012	355.00	370.00	O/Scope
	Application Fee New Premises	01/04/2012	585.00	605.00	O/Scope
	Annual Fee	01/04/2012	375.00	390.00	O/Scope
	Variation of Licence	01/04/2012	540.00	560.00	O/Scope
	Transfer Fee	01/04/2012	440.00	455.00	O/Scope
	Application For Reinstatement	01/04/2012	440.00	455.00	O/Scope
3	Family Entertainment Centre				
	Fast Track Advance Application*	01/04/2012	255.00	265.00	O/Scope
	Non - Fast Track Advance Application	01/04/2012	540.00	560.00	O/Scope
	Application Fee for Provisional Status	01/04/2012	560.00	580.00	O/Scope
	License for Provisional Statement Premises	01/04/2012	355.00	370.00	O/Scope
	Application Fee New Premises	01/04/2012	585.00	605.00	O/Scope
	Annual Fee	01/04/2012	375.00	390.00	O/Scope
	Variation of Licence	01/04/2012	540.00	560.00	O/Scope
	Transfer Fee	01/04/2012	440.00	455.00	O/Scope
	Application For Reinstatement	01/04/2012	440.00	455.00	O/Scope
4	Betting Premises				
	Fast Track Advance Application*	01/04/2012	255.00	265.00	O/Scope
	Non - Fast Track Advance Application	01/04/2012	540.00	560.00	O/Scope
	Application Fee for Provisional Status	01/04/2012	560.00	580.00	O/Scope
	License for Provisional Statement Premises	01/04/2012	355.00	370.00	O/Scope
	Application Fee New Premises	01/04/2012	585.00	605.00	O/Scope
	Annual Fee	01/04/2012	375.00	390.00	O/Scope
	Variation of Licence	01/04/2012	540.00	560.00	O/Scope
	Transfer Fee	01/04/2012	440.00	455.00	O/Scope
	Application For Reinstatement	01/04/2012	440.00	455.00	O/Scope
5	Miscellaneous				
	Change of Circumstances	01/04/2012	26.00	27.00	O/Scope
	Fee for copy of licence	01/04/2012	15.50	16.00	O/Scope

SPECIAL EXPENSE AREAS

OUTDOOR RECREATION

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	OUTDOOR RECREATION				
1	<u>Pitches - Football/Rugby</u> Senior pitch letting (2 hrs), marking out and changing accommodation included: Full rate Concessions	01/04/2012 01/04/2012	40.00 24.00	41.00 24.50	Inclusive Inclusive
2	Junior pitch (ages 11-16) letting (2 hrs) and marking out: Full rate	01/04/2012	17.50	18.00	Inclusive
3	Mini pitch letting (ages 8-11) (1 hr) and marking out: Full rate	01/04/2012	10.50	10.80	Inclusive
4	<u>Tennis Court</u> Hard Courts		Free	Free	
5	<u>Cricket</u> Per Match	01/04/2012	37.80	38.50	Inclusive

NOTES

Grantham

Dysart Park - tennis
Harrowby Lane - football
Wyndham Park - tennis

Stamford

Empingham Road - football, rugby, cricket
Uffington Road - football, cricket

Bourne

Recreation Road - football

SPECIAL EXPENSE AREAS

CEMETERY CHARGES

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	GRANTHAM CEMETERY				
	TRADITIONAL BURIAL GROUND				
1	Exclusive Right of Burial (Not exceeding 50 years) Standard grave space - Parishioners	01/04/2012	446.00	455.00 *	Exempt
2	<u>Interment</u> Person aged 16 years or over - single depth Person aged 16 years or over - double depth Child stillborn or below 16 years Each additional coffin space	01/04/2012 01/04/2012 01/04/2012 01/04/2012	456.00 507.00 199.00 158.00	465.00 520.00 205.00 163.00	Exempt Exempt Exempt Exempt
3	<u>Licence for the Erection of Memorials</u> Headstone (not exceeding 3 feet in height) Headstone (each additional 6 inches) Metal faced tablet Additional inscription	01/04/2012 01/04/2012 01/04/2012 01/04/2012	110.00 110.00 76.00 43.00	113.00 113.00 78.00 44.00	Exempt Exempt Exempt Exempt
4	<u>Re Open Graves</u> Interment Fee - single depth Interment Fee - double depth Interment ashes into grave	01/04/2012 01/04/2012 01/04/2012	456.00 507.00 132.00	465.00 520.00 135.00	Exempt Exempt Exempt
	WOODLAND BURIAL GROUND				
5	All inclusive charge covering standard grave space, single depth interment, tree and plaque - Parishioners	01/04/2012	1,016.00	1,045.00 *	Exempt
	*Please note there is a 50% additional charge for Non Parishioners (i.e. outside of Grantham boundary)				

PROPERTY DEVELOPMENT

BUILDING CONTROL CHARGES

Table A - Use this table if you intend to build a NEW DOMESTIC DWELLING of up to 300m²									
Category of work	Full Plans Applications						Building Notice Applications		
	Plan Charge			Inspection Charge			Building Notice Charge		
	Net Charge £	VAT £	Gross Charge £	Net Charge £	VAT £	Gross Charge £	Net Charge £	VAT £	Gross Charge £
Single new dwelling up to 150m ² floor area (including single storey garage)	175.00	35.00	210.00	262.50	52.50	315.00	437.50	87.50	525.00
Single new dwelling over 150m ² and up to 300m ² floor area (including single storey garage)	208.34	41.66	250.00	312.50	62.50	375.00	520.84	104.16	625.00
For more than one new dwelling, or for dwellings over 300m ² floor area, please contact us on 01476 406187 or e-mail bcontrol@southkesteven.gov.uk for a quotation									

Where a standard charge for the work to be carried out is not specified in Tables A to D, involves more than one type of work or at the request of the relevant person, a quotation for the work will be given in accordance with the Building (Local Authority Charges) Regulations 2010.

Where the application is for a Regularisation Certificate, the charge will be the Building Notice charge for that type of work plus 30%.
Note however that VAT is not payable on applications for a Regularisation Certificate.

PROPERTY DEVELOPMENT

BUILDING CONTROL CHARGES

Table B - Use this table for CERTAIN SMALL DOMESTIC BUILDINGS and EXTENSIONS									
Category of work	Full Plans Applications						Building Notice Applications		
	Plan Charge			Inspection Charge			Building Notice Charge		
	Net Charge £	VAT £	Gross Charge £	Net Charge £	VAT £	Gross Charge £	Net Charge £	VAT £	Gross Charge £
Extension or loft conversion where floor area does not exceed 20m ²	141.67	28.33	170.00	212.50	42.50	255.00	354.17	70.83	425.00
Extension or loft conversion where the floor area exceeds 20m ² but does not exceed 60m ²	175.00	35.00	210.00	262.50	52.50	315.00	437.50	87.50	525.00
Erection or extension of a domestic garage or carport up to 60m ²	91.67	18.33	110.00	137.50	27.50	165.00	229.17	45.83	275.00
Conversion of a domestic garage into a habitable room(s)	91.67	18.33	110.00	137.50	27.50	165.00	229.17	45.83	275.00
Note that where more than one extension or loft conversion form part of the same application and are to be built at the same time, the floor areas can be added together and a single charge paid based on the total floor area.									

Where a standard charge for the work to be carried out is not specified in Tables A to D, involves more than one type of work or at the request of the relevant person, a quotation for the work will be given in accordance with the Building (Local Authority Charges) Regulations 2010.

Where the application is for a Regularisation Certificate, the charge will be the Building Notice charge for that type of work plus 30%.
Note however that VAT is not payable on applications for a Regularisation Certificate.

PROPERTY DEVELOPMENT

BUILDING CONTROL CHARGES

Table C - Use this table for CERTAIN SPECIFIED ALTERATIONS to a DOMESTIC DWELLING									
Category of work	Full Plans Applications						Building Notice Applications		
	Plan Charge			Inspection Charge			Building Notice Charge		
	Net Charge £	VAT £	Gross Charge £	Net Charge £	VAT £	Gross Charge £	Net Charge £	VAT £	Gross Charge £
Renovation of a thermal element to a single existing dwelling (eg external insulation)	125.00	25.00	150.00				125.00	25.00	150.00
Replacement of windows/external doors of an existing dwelling (where all are replaced at the same time)	125.00	25.00	150.00				125.00	25.00	150.00
Any electrical work to a dwelling other than a complete rewire	154.17	30.83	185.00				154.17	30.83	185.00
Electrical work involving the complete re-wiring of an existing dwelling	208.34	41.66	250.00				208.34	41.66	250.00
Removal of a single load bearing wall or chimney stack in an existing dwelling	125.00	25.00	150.00				125.00	25.00	150.00
Installation of insulation into the cavity wall of an existing dwelling	66.67	13.33	80.00				66.67	13.33	80.00
Installation of PV panels or solar heating system to an existing dwelling	154.17	30.83	185.00				154.17	30.83	185.00
Installation of a controlled fitting to an existing dwelling (see list)*	154.17	30.83	185.00				154.17	30.83	185.00
Re roofing of an existing dwelling	125.00	25.00	150.00				125.00	25.00	150.00
Note - where work described in table C is to be carried out at the same time as work described in table B, then the table C charge will be reduced by 50%.									

Where a standard charge for the work to be carried out is not specified in Tables A to D, involves more than one type of work or at the request of the relevant person, a quotation for the work will be given in accordance with the Building (Local Authority Charges) Regulations 2010.

Where the application is for a Regularisation Certificate, the charge will be the Building Notice charge for that type of work plus 30%.
Note however that VAT is not payable on applications for a Regularisation Certificate.

PROPERTY DEVELOPMENT

BUILDING CONTROL CHARGES

Table D - Building Control fees for OTHER WORK									
Estimated cost of the building work	Full Plans Applications						Building Notice Applications		
	Plan Charge			Inspection Charge			Building Notice Charge		
	Net Charge £	VAT £	Gross Charge £	Net Charge £	VAT £	Gross Charge £	Net Charge £	VAT £	Gross Charge £
Work for which the estimated cost is up to £5,000	83.34	16.66	100.00	125.00	25.00	150.00	208.34	41.66	250.00
Work for which the estimated cost is over £5,000 and up to £20,000	133.34	26.66	160.00	200.00	40.00	240.00	333.34	66.66	400.00
Where the estimated cost exceeds £20,000, please contact us on 01476 406187 or e-mail bcontrol@southkesteven.gov.uk for a quotation									

Where a standard charge for the work to be carried out is not specified in Tables A to D, involves more than one type of work or at the request of the relevant person, a quotation for the work will be given in accordance with the Building (Local Authority Charges) Regulations 2010.

Where the application is for a Regularisation Certificate, the charge will be the Building Notice charge for that type of work plus 30%.
Note however that VAT is not payable on applications for a Regularisation Certificate.

PROPERTY DEVELOPMENT

BUILDING CONTROL CHARGES

	Detail	Effective Date	2011/12	2012/13	VAT
				£	
	BUILDING CONTROL CHARGES				
1	<u>Ordinance Survey Plans</u>				
	Building Regs application site plans				
	Scale 1 - 500 rural & urban (up to 6 No.)	01/04/2010	10.00	10.00	Zero rated
	Scale 1 - 1250 rural & urban (up to 6 No.)	01/04/2010	26.00	26.00	Zero rated
	Scale 1 - 1250 rural & urban (7-8 No.)	01/04/2010	28.00	28.00	Zero rated
	Scale 1 - 1250 rural & urban (9-10 No.)	01/04/2010	32.00	32.00	Zero rated
	Scale 1 - 1250 rural & urban (11 No.)	01/04/2010	36.00	36.00	Zero rated
	Scale 1 - 2500 rural (up to 6 No.)	01/04/2010	26.00	26.00	Zero rated
	Scale 1 - 2500 rural (7-8 No.)	01/04/2010	28.00	28.00	Zero rated
	Scale 1 - 2500 rural (9-10 No.)	01/04/2010	32.00	32.00	Zero rated
	Scale 1 - 2500 rural (11 No.)	01/04/2010	36.00	36.00	Zero rated
	Scale 1 - 2500 urban starts at £52 (but this scale is not required)				
2	<u>Plans and drawings produced in Dept. - Copies</u>				
	Copies of building control notices are available upon request				

DEVELOPMENT & GROWTH

LAND CHARGES

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	LOCAL LAND CHARGE FEES				
1	Registration of a Charge on Part II of Register	01/04/2011	75.00	75.00	O/Scope
2	Filing a Definitive Certificate of Lands Tribunal	01/04/2011	3.00	3.00	O/Scope
3	Filing adjustment etc. for variation - cancellation of entry in Part II	01/04/2011	8.00	8.00	O/Scope
4	Inspection of documents filed under Rule 10	01/04/2011	3.00	3.00	O/Scope
5	Official search (including issue of Certificate) - whole of register	01/04/2012	12.50	13.00	O/Scope
6	Office copy of entry in Register	01/04/2012	11.50	12.00	O/Scope
7	Con 29 Part I enquiries - one parcel of land - each additional parcel	01/04/2011 01/04/2012	82.00 13.50	82.00 14.00	O/Scope O/Scope
8	Supplementary Part II enquiries - each printed enquiry except question 5 - Question 5 optional enquiry - Solicitor/Clients own enquiry - Question 22 common land	01/04/2012 01/04/2012 01/04/2012 01/04/2012	11.50 14.50 14.50 14.50	12.00 15.00 15.00 15.00	O/Scope O/Scope O/Scope O/Scope
9	Enquiries by personal searchers (per item)	01/04/2012	14.50	15.00	O/Scope
10	Commercial Basic Search LLC1 and CON 29R	01/04/2011	123.00	123.00	O/Scope
11	Expedited Search - 3 Day Turnaround	01/04/2012	27.50	30.00	O/Scope
	CON29R UNREFINED DATA CHARGES				
12	Building Regulations Q1.1 (F to H)	01/04/2012	8.12	6.85	O/Scope
13	Nearby Railway Schemes Q3.5	01/04/2012	1.94	1.00	O/Scope
14	Outstanding Notices Q3.7 (A-D & F)	01/04/2012	7.26	5.75	O/Scope
15	Contravention of Building Regulations Q3.8	01/04/2012	1.72	1.50	O/Scope
16	Notices, Orders, Directions and Proceedings under Planning Acts Q3.9 (A-N)	01/04/2012	5.47	4.70	O/Scope
17	Conservation Area Q3.10 (B)	01/04/2012	2.17	1.00	O/Scope
18	Compulsory Purchase Q3.11	01/04/2012	2.42	1.50	O/Scope
19	Contaminated Land Q3.12 (Bi & C)	01/04/2012	11.74	10.60	O/Scope

DEVELOPMENT & GROWTH

DEVELOPMENT CONTROL

A. OUTLINE APPLICATIONS (residential, commercial and agricultural)	
1. Where the site area does not exceed 2.5 hectares.	£335 for each 0.1 hectare (or part thereof) of site area.
2. Where the site area exceeds 2.5 hectares.	£8,285 and an additional £100 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares up to a maximum of £125,000.
B. FULL APPLICATIONS AND RESERVED MATTERS	
1. Extensions or alterations to a dwelling and works within the curtilage, eg domestic outbuildings, garages, fences, walls etc.	£150 per dwelling (where the applications relate to 2 or more dwelling houses, £295).
2. Erection of new dwellings (a) 50 or fewer (b) 51 or more	£335 for each dwelling £16,565 and an additional £100 for each dwelling in excess of 50, up to a maximum of £250,000.
3. Erection of buildings other than dwellings, glasshouses, or plant and machinery.	(a) Where no floor space is to be created, or works not creating more than 40 sq m. of additional floor space £170. (b) Works creating more than 40 sq m. but not exceeding 75 sq m. of additional floor space £335, (c) Works creating more than 75 sq m. but not exceeding 3750 sq m. of additional floor space £335 for each 75 sq m of that area (or part thereof). (d) Works creating more than 3750 sq m. of additional floor space, £16,565 and an additional £100 for each 75 sq m. (or part thereof) in excess of 3750 sq m. up to a maximum of £250,000.
4. Erection, on land for the purposes of agriculture, of buildings to be used for agricultural purposes (other than buildings in section 5 below).	(a) Where gross floor space created does not exceed 465 sq m., £70 (b) Where floor space created is between 465 sq m. and 540 sq m., £335 (c) Where floor space created is between 540 sq m. and 4215 sq m., £335 for the first 540 sq m. and an additional £335 for each 75 sq m. (or part thereof) in excess of 540 sq m. (d) Where the floor space created exceeds 4215 sq m., £16,565 and an additional £100 for each 75 sq m. (or part thereof) in excess of 4215 sq m. up to a maximum £250,000.
5. Erection of glasshouses on land used for the purposes of agriculture.	(a) Works creating floor space not exceeding 465 sq m., £70. (b) Works creating floor space exceeding 465 sq m. £1870.
6. The construction of car parks, service roads and other means of access on land used for the purpose of a single undertaking, where the development is required for a purpose incidental to the existing use of	£170.00
7. The erection, alteration or replacement of plant machinery.	(a) Where the site area does not exceed 5 hectares, £335 for each 0.1 hectare (or part thereof) of the site area. (b) Where the site area exceeds 5 hectares, £16,565, and an additional £100 for each 0.1 hectares (or part thereof) in excess of 5 hectares, up to a maximum of £250,000.
8. The carrying out of any operations associated with exploratory drilling for oil or natural gas.	(a) Where the site area does not exceed 7.5 hectares, £335 for each 0.1 hectare (or part thereof) of the site area. (b) Where the site area exceeds 7.5 hectares, £25,000 and an additional £100 for each 0.1 hectares (or part thereof) in excess of 7.5 hectares, up to a maximum of £250,000.

Note:

Awaiting Government approval of proposed deregulation for the setting of planning fees which will result in new fees and charges being agreed.

DEVELOPMENT & GROWTH

DEVELOPMENT CONTROL

C. CHANGES OF USE (land and buildings)	
1. Change of use or subdivision of an existing single dwelling house.	(a) Where the change of use is to use as 50 or fewer dwelling houses, £335 for each additional dwelling. (b) Where the change of use is to use as more than 50 dwelling houses, £16,565 and an additional £100 for each dwelling house in excess of 50, up to a maximum of £250,000.
2. Change of use to one or more dwelling houses of any other building.	(a) Where the change of use is to use as 50 or fewer dwelling houses, £335 for each dwelling. (b) Where the change of use is to use as more than 50 dwelling houses, £16,565 and an additional £100 for each dwelling house in excess of 50, up to a maximum of £250,000.
3. The making of a material change in the use of a building or of land (other than a material change of use coming within any of the above categories).	£335
D. CERTIFICATE OF LAWFULNESS	
1. For existing use.	Same fee as if a planning application was being submitted.
2. For proposed use.	Half the equivalent planning fee.
E. OTHER OPERATIONS/APPLICATIONS	
1. For non-compliance with, or variation of conditions including retention of temporary buildings, continuation of temporary use etc.	£170.00
2. The carrying out of any other operations not coming in any of the above categories.	£170 for each 0.1 hectare (or part thereof) of the site area, up to maximum of £250,000.
F. ADVERTISEMENTS	
1. Relating to a business on the premises or advance signs directing the public to a business.	£95.00
2. Other advertisements.	£335.00
G. APPROVAL OF DETAILS	
1. Agricultural or forestry development.	£70.00
2. Demolition of buildings.	£70.00
3. Development by telecommunications code system operators.	£335.00
H. CONCESSIONARY FEES AND EXEMPTIONS	
1. NO FEE REQUIRED	
(a) Works to improve the disabled persons access to a public building or alterations to accommodate a registered disabled persons access, safety, health or comfort at that persons dwelling house. (b) Application requires because of the removal of permitted development rights by a condition, Article 4 direction or local development order. (c) Revised or fresh application for development (or advertisement) of the same character, description, site and applicant within 12 months of refusal or of the making of the earlier application if withdrawn, or within 12 months of expiry of the statutory (d) Revised or fresh application for development of the same character, description, site and applicant within 12 months of receiving permission.	
2. Applications by Parish Councils etc. (including advertisement applications)	Half the normal fee.
3. Alternative applications for one site	Highest of the fees applicable for each alternative and sum equal to half the rest.
4. Development crossing planning authority boundaries.	Only one fee paid to the authority having the larger site but calculated for the whole scheme to special ceiling.
5. Reserved matters where applicants earlier reserved matters applications have incurred total fees equaling that for a full application for the entire scheme.	£335.00
This is only a summary of scales of fees, listing only the most common types of application.	

Note:

Awaiting Government approval of proposed deregulation for the setting of planning fees which will result in new fees and charges being agreed.

DEVELOPMENT & GROWTH

DEVELOPMENT CONTROL

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	PLANNING CHARGES				
1	Ordnance Survey Plans				
	Planning application site plans				
	Scale 1 - 500 rural & urban (up to 6 No.)	01/04/2010	10.00	10.00	Zero Rated
	Scale 1 - 1250 rural & urban (up to 6 No.)	01/04/2010	26.00	26.00	Zero Rated
	Scale 1 - 1250 rural & urban (7-8 No.)	01/04/2010	28.00	28.00	Zero Rated
	Scale 1 - 1250 rural & urban (9-10 No.)	01/04/2010	32.00	32.00	Zero Rated
	Scale 1 - 1250 rural & urban (11 No.)	01/04/2010	36.00	36.00	Zero Rated
	Scale 1 - 2500 rural (up to 6 No.)	01/04/2010	26.00	26.00	Zero Rated
	Scale 1 - 2500 rural (7-8 No.)	01/04/2010	28.00	28.00	Zero Rated
	Scale 1 - 2500 rural (9-10 No.)	01/04/2010	32.00	32.00	Zero Rated
	Scale 1 - 2500 rural (11 No.)	01/04/2010	36.00	36.00	Zero Rated
	Scale 1 - 2500 urban starts at £52.00 (but this scale is not required)				
2	Charges in Connection With Land/ Property Transactions				
	Detailed queries on consents involving search for relevant information*	01/04/2010	25.00	25.00	Inclusive
	<i>* stated charge plus relevant copying charges</i>				
	Check involving site inspection**	01/04/2001	20.00	20.00	Inclusive
	<i>** stated charge plus mileage plus officer hourly rates</i>				

HOUSING & NEIGHBOURHOODS

HELPLINE

	Detail	Effective Date	2011/12	2012/13	VAT
			£	£	
	HELPLINE SERVICE PRIVATE AND PUBLIC SECTOR				
1	<u>Monitoring Costs (per week)</u>				
	Monitoring only	01/04/2012	1.61	1.65	Inclusive
	Monitoring and Mobile Warden	01/04/2012	4.68	4.80	Inclusive
2	<u>Rented Helpline (per week)</u>				
	Monitoring only	01/04/2012	3.82	3.95	Inclusive
	Monitoring and Mobile Warden	01/04/2012	6.91	7.10	Inclusive
3	<u>Rented Portal unit (per week)</u>				
	Monitoring only	01/04/2012	3.33	3.40	Inclusive
	Monitoring and Mobile Warden	01/04/2012	6.43	6.55	Inclusive
4	Daily call-out from the Care Centre	01/04/2012	1.61	1.65	Inclusive
5	Responsive visit by Mobile Warden	01/04/2012	11.70	12.10	Inclusive
6	Rental of Lifeline Fall Detector	01/04/2012	0.59	0.60	Inclusive

REPORT TO COUNCIL

REPORT OF: Head of Legal and Democratic Services

REPORT NO: LDS056

DATE: 1st March 2012

TITLE:	Localism Act 2011	
KEY DECISION OR POLICY FRAMEWORK PROPOSAL:	Statutory requirements	
PORTFOLIO HOLDER: NAME AND DESIGNATION:	Councillor Paul Carpenter - Portfolio Holder for Engagement and Corporate Services	
CONTACT OFFICER:	Lucy Youles - Head of Legal and Democratic Services. l.youles@southkesteven.gov.uk Tel: 01476 406105 Joyce Slater - Human Resources Service Manager j.slater@southkesteven.gov.uk	
INITIAL IMPACT ASSESSMENT:	Carried out and Referred to in paragraph (7) below:	Full impact assessment Required:
Equality and Diversity		No
FREEDOM OF INFORMATION ACT:	This report is publicly available via the Your Council and Democracy link on the Council's website: www.southkesteven.gov.uk	
BACKGROUND PAPERS	Localism Act 2011 Draft Pay Policy Guidance The Plain English Guide to the Localism Act Transparency Link: http://www.southkesteven.gov.uk/index.aspx?articleid=3145	

1. RECOMMENDATION

It is recommended:

- 1.1 Council note the current update on the commencement of provisions of the Localism Act 2011 (the Act).
- 1.2 Council approve the pay policy statement as drafted and which is attached to this report as the Appendix.

2. PURPOSE OF THE REPORT

The purpose of this report is to ensure that all members are aware of relevant provisions of the Act currently in force, to note the content of the Act and to approve the draft pay policy statement.

3. DETAILS OF REPORT

- 3.1 The Act was given royal assent on the 15th November 2011. Presentations have been made to the Communities, Resources and Engagement Policy Development Groups, Scrutiny and Standards Committees on relevant provisions. It is proposed that relevant provisions will be reported to Council as and when the provisions are brought into force and the appropriate regulations made.
- 3.2 A Commencement Order was made on the 11th January 2012 which brought various provisions into force. Most of those provisions relate to the Secretary of State's ability to make regulations in accordance with sections of the Act. At the time of writing this report none of the regulations relating to provisions relevant to this Council have been made.

3.2 Predetermination

The provisions of clause 25 of the Act relating to predetermination were brought into force on the 15th January 2012.

It states that:

"A decision maker is not to be taken to have had, or appeared to have had, a closed mind when making a decision just because:

- a) the decision- maker had previously done anything that directly or indirectly indicated that view the decision-maker took, or would or might take, in relation to a matter, and*
- b) The matter was relevant to the decision".*

The enactment of this provision clarifies the current case law relating to predetermination and confirms decisions cannot be challenged because a decision maker has given a prior indication of a view on a matter. The new rules still require a planning committee member to have an open mind when determining a planning application. However, proof of previous campaigning against a proposed planning application would not be proof that the member had a closed mind. If a member attends a developer presentation on a proposed development and gives an opinion on the development, that member can take part in a decision on the development without fear of challenge for views already expressed **provided** that the decision made is reasonable based on the relevant material facts presented to the decision makers when the decision is being considered. This reinforces the "Wednesbury" principle in respect of decision making. This principle relates to a test of reasonableness in local authority decision making. A decision will be Wednesbury unreasonable if it is so unreasonable that no reasonable authority could ever have made it. It means that in reaching its decisions the Council or its committees should only consider relevant matters and not be influenced by anything that is irrelevant. It is usually a test that is applied by the courts when council decisions are challenged by judicial review. It will be open to the Courts to decide at what point a members mind is considered to be closed so as to be unreasonable.

3.3 **Standards**

The Standards Board for England was abolished on the 31st January 2012. However, the current Members' Code of Conduct and the Standards regime for dealing with complaints will remain in force until, at least, the 1st July 2012. The Standards Committee will be considering a draft code and appropriate arrangements in accordance with the provisions of the Act for approval by Council. A county wide approach is being considered to provide consistency. The Act brings a number of proposed changes to the standards regime. It does not remove the need to have high standards of conduct and behaviour at all times. It imposes a framework consisting of broad duties on local authorities as follows:-

- a. to promote and maintain high standards of conduct of its members;
- b. to adopt a members' code of conduct for its members;
- c. to devise and implement "arrangements" for the investigation of alleged breaches of the code and to make decisions on whether the allegations are proven and if they are, what action to take. This will involve the appointment of an independent person to assist with those arrangements;
- d. To maintain a register of members' interests.

3.4 **Members' Code of Conduct**

The Council will be required to adopt a new code of conduct for members. The Council's new Code of Conduct must be consistent with the seven principles which underpin the current regime:-

- ♦ Selflessness
- ♦ Integrity
- ♦ Objectivity
- ♦ Accountability
- ♦ Openness
- ♦ Honesty
- ♦ Leadership

In respect of failure to comply with the code, the Act does not give the Council or its Standards Committee any powers to impose sanctions such as suspension or requirements for training or an apology from members. Where a failure to comply with the Code of Conduct is found sanctions may include reporting the breach to Full Council or recommendation to the member's Group Leader .

3.5 **Register Of Interests**

Under current arrangements, members are required to disclose any personal interests and also any prejudicial interests.

The Localism Act recognises the importance of declaring interests. It proposes a different system. Interests are defined as "Disclosable Pecuniary Interests" (DPIs). The Monitoring Officer will be required to maintain a register of such interests, which must be available for inspection and available on the Council's

website. The Monitoring Officer is also responsible for maintaining the register for Parish Councils, which also have to be open for inspection at the Council offices and on the Council's website.

At present it is not clear what Disclosable Pecuniary Interests will comprise. The intention was to simplify the registration requirement, but in fact the Act extends the requirement for registration to cover not just the member's own interests, but also those of the member's spouse or civil partner, or someone living with the member in a similar capacity. This has parallels with the current system.

The provisions of the Act in respect of the Code of Conduct require an authority's code to contain appropriate requirements for the registration (and disclosure) of other pecuniary interests and non-pecuniary interests.

3.6 **Pay Policy Statement**

The Act requires the Council to approve a pay policy statement by 31st March 2012. Guidance has been issued in draft form and there is no date by which the guidance will be finalised. The pay policy statement is a statement of what is already in place, and existing policy statements have been incorporated into the statement. The guidance requires the calculation of pay ratios. It is a requirement that a pay policy statement is adopted by the Council.

It should be noted that nothing in the pay policy statement provisions in the Act or in the draft guidance is intended to supersede existing responsibilities and duties placed on authorities in their role as employers under relevant employment legislation. Authorities must bear in mind these responsibilities and duties when formulating a pay policy statement.

3.7 **Community Right to Challenge**

The Act gives a right for any voluntary, community or employee body to express an interest in taking over the management of a facility or the provision of a service and require the Council to consider the proposal and, if required, undertake a competitive procurement exercise for the provision of that service.

These provisions are not yet in force and regulations are required before the provisions come into effect. Members will be given further information when the regulations are available.

3.8 **Assets of Community Value**

The **Assets of Community Value provision** was originally referred to as the '*community right to buy*' in the Localism Bill. This allows specified public bodies to nominate buildings and land that they consider to be of value to the community. The Council will be required to consider whether that property should be included in a list of such assets and maintain the list. If any of the assets on the register are put up for sale, the community is given an opportunity to express an interest in purchasing the asset, and to bid to buy the asset.

This does not give any rights of first refusal or to obtain the land at less than market value. There is no requirement to sell to a community interest group at full or discount price. The sale will be at the discretion of the land owner. This provision only provides an opportunity for community groups to be made aware of the sale and allow them to seek the funding to purchase the asset at market value. The Council will still have to comply with its own legal requirements to obtain 'best value' for its assets.

These provisions are not yet in force and regulations are required before the provisions come into effect. Members will be given further information when the regulations are available.

3.9 **Housing**

There are wide ranging implications arising from the Act for the way we will deliver the Council's housing service.

We are still awaiting the commencement dates for many of the changes. Full consideration will be given when Regulations are in force.

Allocations

The Act specifies that the future allocation of housing will only be given to eligible persons, with the Local Authority deciding who qualifies. The Secretary of State has the power to prescribe classes of people who are eligible or ineligible.

Local authorities must put in place an allocations scheme for determining priorities and procedures to follow. Reasonable priority must be given to certain specified groups of people.

Homelessness duty

Local authorities can discharge their duty to persons with priority need who are not intentionally homeless into the private rented sector, whereas previously an applicant could refuse the private rented sector and wait in temporary accommodation for a council property.

Tenure and tenancy strategies

The Act provides that tenure can be provided for a minimum of two years (although only below five years if there are exceptional circumstances) as opposed to previous lifetime tenancies.

There will be no automatic succession rights to spouses or partners. Beyond this, councils will have flexibility to develop tenancy agreements to meet their local need.

Every local housing authority has a duty to produce a tenancy strategy and for registered providers of social housing to have regard to this.

Housing finance

The Act abolishes the majority of the current housing revenue account national subsidy framework and replaces it with a new 'self financing' system.

The Act has reverse provisions in place that allow the Secretary of State to re-open the debt settlements in the future.

The Act enables the Secretary of State to retain a proportion of Right to Buy receipts and is also more prescriptive about local authorities can do with Right To Buy receipts..

Regulation of social housing

The Localism Act reforms the way that social housing is regulated with the functions of the current regulator, the Tenant Services Authority (TSA) being transferred to the Homes and Communities Agency (HCA) via a regulatory committee.

The regulator will set a standard for all local landlords.

Democratic filter and Housing Ombudsman

To enable greater consistency across the housing sector in handling complaints; the functions of the Local Government Ombudsman will be transferred to the Housing Ombudsman Service (HOS). The remit of the HOS will be extended to cover the tenants of local authority housing as well as those of Housing Association Registered Providers (HARPs).

Further reports will be presented to the PDG, Cabinet and Council depending on the issue and policy proposal for change or otherwise as and when the relevant parts of the Act and the Regulations are in force and guidance has been issued.

3.10 Planning

A number of planning provisions, related to both policy preparation and development management, were introduced by the Act the two most discussed during the course of the Act being the abolition of Regional Spatial Strategies (RSS), although it should be noted that the Secretary of State cannot use this power of revocation until a Strategic Environmental Assessment of the impact of RSS withdrawal has been completed, and Neighbourhood Planning, including enabling local communities to prepare Neighbourhood Development Plans.

Other planning provisions relate to pre-application consultation by developers, enforcement, nationally important infrastructure projects, the Community Infrastructure Levy and procedural and other matters relating to the Local Development Framework. The more significant elements of the Act, including the preparation of Neighbourhood Plans, require Regulations to be made to bring them into effect and it is expected that these will be in place by April 2012.

REFERENDUMS

The Localism Bill contained provisions to enable the public to require local referendum to be held on any local issue that they thought important. During the passage of the Bill this was dropped with the exception of referendum for:

- ♦ Council Tax increases
 - ♦ Business Rate Supplements
 - ♦ Neighbourhood plans
-
- Council Tax Increases

Before the provisions of the Localism Act, there was no requirement to hold local referendum on any aspect of a local council's decisions about the level of its council tax. The Secretary of State previously set high level parameters about the level of council tax increases (and changes in the associated budget requirement calculations) and, if a local authority breached these, had the power to impose an alternative budget level or impose restrictions on future budget levels.

The Act changes this significantly. Before the start of each budget process the Secretary of State will define what the 'maximum increase' (in % terms) by which a local authority can raise its Council tax without the need to hold a local referendum. If a local authority exceeds the stated level, the authority must hold a local referendum at its own expense.

A Billing Authority may recover from another major precepting authority the expenses in relation to a referendum undertaken on their behalf.

The Billing and precepting authorities also have a duty to produce substitute calculations which are not excessive. These will have effect for that financial year if the result of the referendum is that the proposed amount of council tax is not approved by a majority of persons voting in the referendum.

The timing of any referendum is very important. Ideally this would take place before a local authority sets its budget, but this seems unlikely from the current regulations. It is more likely that any referendum would take place after a local authority has set its Council Tax and therefore there are a number of administrative (and cash flow implications) to be dealt with. Further guidance is expected on this.

- Neighbourhood Plans

Neighbourhood plans are designed to facilitate the devolution of planning responsibilities to a lower more local level.

Parish Councils or in unparished areas Neighbourhood Forums (community groups and businesses) will be able to prepare neighbourhood plans and permit certain development without the need for planning permission (through a Neighbourhood Development Order). Neighbourhood plans, however, must be consistent with local plans. They have to comply with the Core Spatial Strategy and other Council planning policies, so the popular misconception that they can

be used to resist development already provided for is incorrect. The plans will have to be subject to independent examination and then a local referendum.

Further reports will be brought before Members when regulations and the timetable for implementation are available

4. OTHER OPTIONS CONSIDERED

The Council is required to have a pay policy statement in place by the 31st March 2012. The approval of the statement could be delayed pending the receipt of the final guidance. If the statement attached to this report is not adopted it is unlikely this Council would be able to publish a pay policy statement before the statutory deadline.

5. RESOURCE IMPLICATIONS

The resource implications of each provision of the Act will be considered as and when such provision is brought into force.

6. RISK AND MITIGATION (INCLUDING HEALTH & SAFETY AND DATA QUALITY)

Members will be updated on the commencement of various provisions from time to time to ensure they are aware and can make appropriate decisions

7. ISSUES ARISING FROM EQUALITY IMPACT ASSESSMENT

There are no issues relating to equality impact assessments in respect of this report. Individual policies relating to provisions of the Act will be assessed as they are produced.

8. CRIME AND DISORDER IMPLICATIONS

There are no crime and disorder implications arising from this report.

9. COMMENTS OF FINANCIAL SERVICES

As stated above, the financial implications of each provision will be considered at the appropriate time. There are no financial implications relating to the contents of this report. The pay policy statement is a statement which reiterates existing policy.

10. COMMENTS OF LEGAL AND DEMOCRATIC SERVICES

The comments of the Head of Legal and Democratic Services are included in this report.

11. APPENDICES:

Appendix - Draft Pay Policy Statement

South Kesteven Draft Pay Policy Statement 2012-2013

Introduction

1. It is a requirement of the Localism Act 2011 that the Council produces an annual pay policy statement. This pay statement summarises current policies and arrangements already in place.
2. Any decisions in relation to pay will comply with this Pay policy statement for the period 1st April 2012 to 31st March 2013 .
3. The Council may amend the pay policy statement any point in the year.

Context

4. The Councils pay and reward arrangements have been designed to ensure consistency through the job evaluation process and with reference to the external market. It does not currently make any specific arrangements with respect to personal performance and does not pay bonuses.
5. The Council employs all staff on local terms and conditions. It has a local pay agreement in place in respect of the payment of the national agreement on annual pay awards. The Council will make its own determination of cost of living awards in April every year in line with this agreement.

Chief officer pay determination

6. The Localism Act refers to Chief Officers. The Chief Officers at South Kesteven District Council are the following:
The Chief Executive who is Head of Paid Service , S.151 Officer ,
The Monitoring Officer, Strategic Directors, Heads of Service
7. The Council determines its pay for its Chief Executive through the Chief Executive's remuneration panel. The panel and its remit is detailed in the Council's constitution.
8. The appointment of the Chief Executive and Statutory officers is a decision of the Council, in line with the Council's constitution. The

Council does not have a separate pay policy in relation to Chief Officers and their pay determination is the same process as the determination of all staff.

9. The Council pays its chief officers on spot rates based on job evaluation and these are detailed in the Councils salary scale each year. The total remuneration package defined in employment contracts for the Chief executive and chief officers is the same as all staff. It includes a spot rate salary, the same holiday entitlement, the same sick pay arrangements, the same pension scheme arrangements, No enhanced remuneration elements are included. The Council does not pay car allowances or provide cars to any individual member of staff as the Council operates a pool car system available to all employees. Where the Chief executive, chief officers or staff use their own cars for Council business they are reimbursed at a flat rate of 45p. per mile in line with the HMRC guidelines.
10. Local government elections are a separate statutory responsibility and election rates are set in accordance with a Lincolnshire County wide election scale of fees and charges . These rates differ according to the size of the ward contested. Local elections do not necessarily take place every year.
11. The Council publishes senior management salary rates on its website in line with the requirements of the Government's transparency agenda.

Pay Determination Arrangements

12. The Council determines its pay for all staff through the relevant job evaluation scheme. The job evaluation score determines the grade at which the employee is paid and a collective agreement is in place with regard to the implementation of job evaluation.
13. The Council pays spot rate salaries based on the job evaluation outcome. It does not use salary bands, pay annual bonuses nor is pay a subjective decision. There are no additional benefits payable.

14. There are currently no performance related pay schemes or bonus schemes in operation for any staff, including chief officers. No car allowances are paid to staff and the Council no longer has an active health care scheme or any other additional benefits.
15. The Council will monitor pay locally and nationally as required and will undertake market reviews in relation to specific posts.
16. The salary for newly appointed staff (including chief officers) is determined on appointment in relation to the job evaluation score for the post. The job evaluation score assumes full competence at the job. Where a new appointee for the job has some development needs, the Council may choose to place the employee on a salary progression until full competence has been confirmed or qualifications have been completed. The Council will apply this approach to trainees.
17. Where a post is hard to recruit to at any level, particularly where there are supply pressures, the Council has a process in place to consider applying market supplements to pay or to offer recruitment incentives. Market supplements are kept under review and may be withdrawn if market conditions change.
18. As pay is determined through job evaluation it follows that pay rates can only increase if an individual's post has changed and they take on additional responsibilities. The council has a clearly defined process in place to ensure that employees are paid the correct rate of pay for the job they do. Annual cost of living awards, when made, are reflective of any national agreements and are paid in accordance with the Councils local agreement.
19. The Council will pay job related allowances to staff where it is a requirement of the job to do so. For example, instead of providing craft employees directly with tools it pays an allowance in line with JNC rates. Staff who are required to respond to emergencies outside normal working hours are also in receipt of standby and call out arrangements, depending on the nature of the work.
20. Overtime is payable at flat rate and can only be done with the prior approval of the line manager. Chief Officers and Managers are

required to work evenings and weekends to meet the requirements of the job and are expected to balance their hours with time off in lieu without any overtime payments and no overtime is payable.

21. Honoraria and acting up payments may be paid for those staff who have taken up additional responsibilities for a defined period of time to cover absence or additional responsibilities. Where possible such payments will be based on the job evaluated rates of pay for those responsibilities. Each case will be considered on its own merits and a fair recompense will be calculated.
22. Temporary short term appointments of chief officers and staff will be paid in line with the job evaluated rate for the job and the prevailing market rate for such short term appointments.
23. Remuneration for staff on secondment will be in line with the Councils secondment policy.

Pay Multipliers

24. Whilst job evaluation and the market determines the relationship between the highest and lowest paid employees, an analysis of pay multiples has been undertaken in the light of the requirements of the Localism Act.
25. The Council defines it's lowest paid employees in relation to their grade. This definition has been selected to enable fair comparison on a Full Time Equivalent basis.
26. The Ratio of the highest paid employee to mean salary per Full Time Equivalent is 1:5 (based on actual salary paid).
27. It is not anticipated that the ratio should increase over the pay year 2012 – 2013.

Termination Payments

28. The Council recognises that chief officers and staff leave the council for a whole range of reasons, including retirement, redundancy, voluntary resignation, employment termination. Each case will be treated on its own merit and will comply with Council

policies and the law. The Council reserves the right to make any appropriate payments to protect the reputation of the Council and manage risk of litigation. This will be in line with legislation and with reference to best value.

29. The Council has a pension's policy in place approved in 2008 and it has exercised its discretion not to augment pensions. No chief Officer or any other employee has a contractual right to an increase in pension entitlement other than through their actual service. Employee contribution rates are linked to pay and set by an independent actuarial review. The lowest paid staff pay the lowest level of pension contribution currently 5.5% rising to 7.5% for the Chief Executive and Directors.
30. The Council has determined that it will allow flexible retirements in line with its retirement policy statement and Regulation 18 of the Pension Regulations. This permits flexible retirement from age 55 from 1st April 2010 with consent. The policy has a provision for individuals to retire from their substantive post and continue in employment at a lower grade or with reduced hours. The Council's policy is that any consent given for flexible retirement will only be given in the interests of the efficiency of the service. The Council has already defined interests of the efficiency of the service on 26th October 2006 as "efficiency shall include (but not be limited to) both financial savings and or quantifiable quality improvements judged on a case by case basis". It will take into account service delivery / efficiency considerations, skill retention and the financial implications of the cost of early release in every case.
31. The Council has a redundancy policy in place approved by Cabinet on 6th July 2009 which applies equally to all staff. Where redundancy payments are made to any employee the Council reserves the right to recover the redundancy severance payment under the Continuity in Local Government (Modification order) 1999 if the employee obtains employment within a month and a day of their termination date.
32. The Council does not have any specific termination payments built into any employee's employment contracts. It reserves the

right to do so should such a need arise in the interests of the efficiency of the service.

Shared Staffing arrangements

33. The Council will enter into shared staffing arrangements with other Councils and agencies as and when it is advantageous to do so in order to deliver efficiencies. Such arrangements will be determined on a case by case basis on terms agreed between the partners in a formal agreement.

DRAFT

REPORT TO COUNCIL

REPORT OF: Portfolio Holder: Healthy Environment

REPORT NO: ENV555

DATE: 18 January 2012

TITLE:	Registration of premises and skin piercers relating to the activities of body piercing and semi-permanent skin-colouring	
KEY DECISION OR POLICY FRAMEWORK PROPOSAL:	To adopt the amendments made under Section 120 of the Local Government Act 2003 to Section 15 of the Local Government (Miscellaneous Provisions) Act 1982	
PORTFOLIO HOLDER: NAME AND DESIGNATION:	John Smith Portfolio Holder for Healthy Environment	
CONTACT OFFICER:	Judy Hulland (Team Leader, Commercial Team)	
INITIAL IMPACT ASSESSMENT:	Carried out and Referred to in paragraph (7) below	Full impact assessment Required: N/A
Equality and Diversity		
FREEDOM OF INFORMATION ACT:	This report is publicly available via the Your Council and Democracy link on the Council's website: www.southkesteven.gov.uk	
BACKGROUND PAPERS	<i>Copy of proposed byelaws for the regulation of acupuncture, tattooing, semi-permanent skin- colouring, cosmetic piercing and electrolysis</i>	

1. RECOMMENDATIONS

That the Council members consider the proposed draft byelaws as set out at Appendix A to this report and make a recommendation to Cabinet to recommend approval to full Council to:

- 1.1. Adopt by resolution sections 14 to 17 of Part VIII of the Local Government (Miscellaneous Provisions) Act 1982 (as amended by the Local Government Act 2003) in their entirety to come into force at a on 1st May 2012 within the administrative area of SKDC for the proper regulation of persons carrying out the practices of acupuncture, tattooing, semi-permanent skin-colouring, cosmetic piercing and electrolysis.
- 1.2. Authorise the making of byelaws regulating the practice of acupuncture under Section 14(7) of the Local Government (Miscellaneous Provisions) Act 1982 as soon as Section 14 of that Act is adopted as in Point 1.1 above within the administrative area of SKDC
- 1.3. Authorise the making of byelaws regulating the practices of tattooing, semi-permanent skin-colouring, cosmetic piercing and electrolysis under Section 15 (7)

of the Local Government (Miscellaneous Provisions) Act 1982 as soon as Section 15 of that Act is adopted as in Point 1.1 above within the administrative area of SKDC

- 1.4. Head of Environmental Services be authorized to make the consolidated byelaw attached at Appendix A made under the provisions of Sections 14 (7) and 15(7) of the Local Government (Miscellaneous Provisions) Act 1982, as amended, and take all necessary steps to secure their confirmation with the Secretary of State and carry them into effect.

2. PURPOSE OF THE REPORT

- 2.1 To bring fully into force the regulatory framework of Part VIII of the Local Government (Miscellaneous Provisions) Act 1982 ('the 1982 Act')(as amended by the Local Government Act 2003) within the South Kesteven District Council administrative area, including the provision of the making of byelaws for the proper regulation of businesses involved in the 5 skin piercing activities, namely

- tattooing,
- acupuncture,
- cosmetic piercing (including ear piercing)
- electrolysis
- semi-permanent skin-colouring.

3. DETAILS OF REPORT

Background Information

- 3.1. Part VIII of the 1982 Act originally provided for the regulation only of tattooing, acupuncture and ear piercing and electrolysis. This was subsequently amended by the Local Government Act 2003 to substitute the more comprehensive term 'cosmetic body piercing' for 'ear piercing' to accommodate the growing practice of piercing other parts of the human body, and to regulate the relatively new practice of semi-permanent skin-colouring which has grown up in the interim.
- 3.2. This amendment to the 1982 Act was triggered by the need to increase health protection and reduce the risk of transmission of blood borne virus (BBV) infections such as HIV, hepatitis B and hepatitis C and other infections.
- 3.3. In the past 2 years Environmental Health Services have dealt with several issues relating to blood borne viruses and other infections, and complaints from members of the public relating to skin piercing activities. For example
 - Following an infectious disease notification made under the Public Health Act of potential hepatitis C, an unregistered tattooist operating was identified. This person was operating out of an unregistered domestic premise. Minors (ie under 18 years old) were being tattooed which is illegal.
 - A complaint was received following a young mother being admitted to hospital following an infection of a tattoo on a foot. There was a danger of amputation.

- Several complaints have been received from parents/guardians about body piercing of teenage children, some as young as 13 years old. This is not illegal, but currently can be undertaken in SKDC without operators and premises being registered. Therefore the risk of infection is increased.

- 3.4. Nationally there have been more serious consequences of unregulated skin piercing activity, for example, Daniel Hindle, a Sheffield resident died after an unregulated lip piercing procedure. Further details of this are publicly available at www.danaid.com

Each of the areas regulated by the 1982 Act required the enactment of its own set of byelaws requiring five sets of procedures, and models had only been issued by the Department of Health for three of the five areas of Regulation. This considerably slowed down the adoption of the revised byelaws by Local Authorities.

- 3.5. On the 7 September 2006, the Department of Health issued a revised model byelaw for the 1982 Act which consolidated all five areas of regulation into a single byelaw, considerably simplifying the adoption process.
- 3.6. SKDC has previously undertaken the regulation of the practices of tattooing, acupuncture, ear-piercing and electrolysis, within the district. However, the growing popularity of these activities and the addition of new activities of cosmetic body-piercing and semi - permanent skin colouration means that it is advisable to introduce the mandatory regulation of all of these activities through the bringing into force of Part VIII of the 1982 Act, in its amended post 2003 Act form. Currently within SKDC there are
- 53 Tattooists at 14 premises
 - 32 Acupuncturists at 21 premises
 - 26 Persons undertaking electrolysis at 14 premises
 - 63 Ear piercers at 32 premises

Service intelligence indicates that activities of cosmetic body-piercing and semi-permanent skin colouration are a growing trend nationally and within SKDC.

The predicted number of new registrations would be initially approximately 20 with approximately 5 per annum thereafter.

- 3.7. By registration of these activities the business is able to demonstrate to customers and other interested parties that they are regulated by SKDC. Consequently customers can look for registered premises and operators certificates. This information has to be kept as a public register, which would also be made available on the SKDC website.
- 3.8. The adoption of byelaws under the 1982 Act would generally replicate the existing guidance issued by SKDC, but would further provide that any breach of this guidance would carry with it the possibility of criminal prosecution. It would be an offence under Section 16 (2) of the 1982 Act for any person to contravene the proposed byelaws, which upon conviction could result in a fine of up to £1,500. The Court upon conviction would also have the power to cancel any

registration under the 1982 Act, effectively causing any person convicted to cease to lawfully practice in these disciplines, and incurring a further offence should they practice unregistered.

- 3.9. An updated Minute specifying the adoption of the 1982 Act, including the amendments introduced by the 2003 Act, and the making of the byelaws under it would be required to be produced to the Magistrates Court prior to any prosecution for offences under the Byelaws for the avoidance of doubt as proof of the existence and validity of the byelaws for the Court to retain and apply for their future use.
- 3.10. The adoption of the new consolidated Model Byelaw by the Department of Health indicates that further revision of this area of law in the near future is unlikely and it should make the adoption of such byelaws simpler and cheaper.

Proposals

- 3.11. It is proposed that SKDC bring fully into force the entirety of Part VIII of the 1982 Act (as amended by the 2003 Act) within the district by a resolution under Section 13 of Part VIII of the 1982 Act, and in addition authorise the making of a full set of byelaws under the 1982 Act (as amended by the 2003 Act) in accordance with the new Model Byelaw issued by the Department of Health on the 7 September 2006.
- 3.12. To bring Part VIII fully into force, on 1st May 2012, which is the date to be specified in a resolution of the Council when these provisions will fully come into force. Following the making of the resolution but before the coming into force of these provisions, it will be necessary for SKDC to publish a notice that they have passed a resolution under section 13 of the 1982 Act for two consecutive weeks in a local newspaper. The first publication of this notice has to be at least 28 days before 1st May 2012, the date specified in the resolution for the coming into force of these provisions.
- 3.13. Once Part VIII of the 1982 Act has fully come into force then SKDC may institute the procedure for the introduction of byelaws under Section 14(7) of the 1982 Act for acupuncture and Section 15(7) of the 1982 Act for tattooing, semi-permanent skin-colouring, cosmetic piercing and electrolysis.
- 3.14. At Appendix A is the new Model Byelaw as adapted for SKDC. Only a byelaw under this provision substantially similar to the Model byelaw will be confirmed by the Secretary of State.
- 3.15. It would be proposed to start the procedure for the enactment of the byelaws as soon as Part VIII of the 1982 Act has been brought fully into force.

Procedure for adoption of Byelaws

- 3.16. The procedure for adoption of byelaws is set out in Appendix B.
- 3.17. The proposed timetable for adoption of the bye laws is

Date	Action
w/c 19th March 2012	Publish Notice in local papers to inform that a resolution to adopt the byelaws has been made by SKDC Council
w/c 26 th March 2012	Publish Notice in local papers to inform that a resolution to adopt the byelaws has been made by SKDC Council
1 st May 2012	Date for adoption of resolution referred to in 1.1 above
w/c 7 th May 2012	Make a copy of the byelaws under the common seal of SKDC. Publish Notice of intention to apply for confirmation of the byelaws by the Secretary of State for Health in local papers Hold a copy of the byelaws in the office for inspection by public, on request
w/c 18 th June 2012	Apply to the Secretary of State for Health for confirmation of the bye laws
Date to be determined	On receipt of confirmation from Secretary of State for Health, implement the byelaws by contacting relevant businesses.

4. OTHER OPTIONS CONSIDERED

- 4.1. Consideration has been given to continuing without adoption of the amendments made under the Local Government Act 2003 leaving the skin piercing activities of body piercing and semi-permanent make-up an unregulated activity in SKDC. This would leave members of the public in SKDC at risk of blood-borne infection from these unregulated activities possibly resulting in increased health costs and decreased quality of living.

5. RESOURCE IMPLICATIONS

- 5.1. The cost of making the byelaws would be borne out of existing resources. There would be minor costs associated with placing of the advertisements in local papers.
- 5.2. The cost of enforcement of the byelaws would be met from existing resources already allocated to enforcement and should therefore not entail any additional expenditure or increase in the number of officers. Existing staff resources within Environmental Health Services can absorb these duties.
- 5.3. Fees are currently charged for registration of skin piercers and premises. It is anticipated that the scale of charges would be in line with those existing for tattooing, acupuncturists and electrolysis activities. These fees cover the costs of administration and registration inspections.

6. RISK AND MITIGATION

- 6.1. There is negligible risk and mitigation to the council.

7. ISSUES ARISING FROM EQUALITY IMPACT ASSESSMENT

- 7.1. The Environmental Health Service Equality Impact Assessment has recently been completed and consulted on. Considerations from the Equality Impact Assessment have been incorporated into this report.

8. CRIME AND DISORDER IMPLICATIONS

- 8.1. Not applicable

9. COMMENTS OF FINANCIAL SERVICES

- 9.1 As confirmed within this report, any financial costs arising from implementing this decision will be met from within existing resources. Any fee and charge levels will be set in line with the existing charges and reviewed annually by the service manager. Any changes in fee levels will need to be approved by Council and include consultation with relevant parties.

10. COMMENTS OF LEGAL AND DEMOCRATIC SERVICES

- 10.1 The making of byelaws is a function that can only be exercised by full Council.
- 10.2 As noted in the report, before a byelaw, regulating the practice of acupuncture under section 14 (7) and the practice of tattooing, semi-permanent skin colouring, cosmetic piercing and electrolysis under section 15 (7) of the Local Government (Miscellaneous Provisions) Act 1982 the Council must first pass a resolution to adopt sections 14 to 17 of Part VIII of the Local Government (Miscellaneous Provisions) Act 1982 as amended by the Local Government Act 2003, on the basis that this amendment introduces wider definitions of cosmetic piercing and covers the new practices of semi-permanent skin- colouring not recognized by the 1982 Act.

11. COMMENTS OF COMMUNITY SAFETY AND LICENSING SERVICE

- 11.1 No Comments received following consultation

12. APPENDICES:

- 12.1. Appendix A SKDC Byelaws for the regulation of acupuncture, tattooing, semi-permanent skin-colouring, cosmetic piercing and electrolysis.
- 12.2. Appendix B Procedure for Adoption of Byelaws

APPENDIX A

SOUTH KESTIVEN DISTRICT COUNCIL

BYELAWS

For the Regulation of

Acupuncture, Tattooing, semi-permanent skin-colouring,
cosmetic piercing and electrolysis

SOUTH KESTEVEN DISTRICT COUNCIL

BYELAWS

Byelaws for the purposes of securing the cleanliness of premises registered under Sections 14(2) or 15(2) or both of the Local Government (Miscellaneous Provisions) Act 1982 and fittings in such premises and of persons registered under Sections 14(1) or 15(1) or both of the Act and persons assisting them and/or securing the cleansing and, so far as appropriate, sterilisation of instruments, materials and equipment used in connection with the practise of acupuncture or the business of tattooing, semi-permanent skin-colouring, cosmetic piercing or electrolysis or any two or more of such practise and businesses made by South Kesteven District in pursuance of Sections 14(7) or 15(7) or both of the Act.

Interpretation

1. (1) In these byelaws, unless the context otherwise requires-
 “The Act” means the Local Government (Miscellaneous Provisions) Act 1982;

 “Client” means any person undergoing treatment;

 “hygienic piercing instrument” means an instrument such that any part of the instrument that touches a client is made for use in respect of a single client, is sterile, disposable and is fitted with piercing jewellery supplied in packaging that indicates the part of the body for which it is intended, and that is designed to pierce either-
 - (a) The lobe or upper flat cartilage of the ear, or
 - (b) Either side of the nose in the mid crease area above the nostril;
 “operator” means any person giving treatment, including a proprietor;

 “premises” means any premises registered under Part VIII of the Act;

 “proprietor” means any person registered under Part VIII of the Act;

 “treatment” means any operation in effecting acupuncture, tattooing, semi-permanent skin-colouring, cosmetic piercing or electrolysis;

 “the treatment area” means any part of the premises where treatment is given to clients

(2) the Interpretation Act 1978 shall apply fully interpretation of these byelaws as it applies for the interpretation of an Act of Parliament.
2. (1) – for the purpose of securing the cleanliness of premises and for fittings in such premises a proprietor shall ensure that –
 - (a) any internal wall, door, window, partition, floor, floor covering or ceiling is kept clean and in such good repair as to enable it to be cleaned effectively;
 - (b) any waste materials, or other litter arising from treatment is handled and disposed of in accordance with relevant legislation and guidance as advised by the Local Authority;
 - (c) any needle used in treatment is single-use and disposable, as far as is practicable, or otherwise is sterilised for each treatment, is suitably stored after treatment and disposed of in accordance with relevant legislation and guidance as advised by the Local Authority;
 - (d) any furniture for fitting in premises is kept clean and in such good repair as to enable it to be cleaned effectively;
 - (e) any table, couch or seat used by a client in a treatment area which may become contaminated with blood or other body fluids, and any surface on

which a needle, instrument or equipment is placed immediately prior to treatment as a smooth impervious surface which is disinfected –

- (i) immediately after use;
- (ii) at the end of each working day.

- (f) any table, couch, or other item of furniture used in treatment is covered by a disposal paper sheet which is changed for each client;
- (g) no eating, drinking or smoking is permitted in the treatment area and a Notice or Notices reading “No Smoking” and “No Eating or Drinking” must be promptly displayed in the treatment area.

(2) –

- (a) subject to sub paragraph (b), where premises are registered under Section 14(2) (Acupuncture) or 15(2) (Tattooing, semi-permanent skin-colouring, cosmetic piercing and electrolysis) of the 1982 Act, a proprietor shall ensure that treatment is given in a treatment area used solely for giving treatment;
- (b) sub paragraph (a) shall not apply if the only treatment to be given in such premises is ear piercing or nose piercing using a hygienic piercing instrument.

(3) –

- (a) subject to sub paragraph (b), where premises are registered under Section 15(2) (Tattooing, semi-permanent skin-colouring and cosmetic piercing) of the 1982 Act, a proprietor shall ensure that the floor of the treatment area is provided with a smooth impervious surface;
- (b) sub paragraph (a) shall not apply if the only treatment to be given in such premises is ear piercing or nose piercing using a hygienic piercing instrument.

- 3.** (1) - for the purpose of securing the cleansing and so far as is appropriate, the sterilisation of needles, instruments, jewellery, materials and equipment used in connection with treatment –

(a) an operator shall ensure that –

- (i) any gown, wrap or other protective clothing, paper or other covering, towel, cloth or other such article used in treatment-
 - (aa) is clean and in good repair and so far as is appropriate, is sterile
 - (bb) not previously been used in connection with another client unless it consists of a material which can be and has been adequately cleansed and, so far as is appropriate, sterilised.
- (ii) any needle, metal instrument or other instrument or equipment used in treatment or for handling such needle, instrument or equipment and any part of a hygienic piercing instrument and touches a part is sterile;

- (iii) any jewellery used for cosmetic piercing by means of a hygienic piercing instrument is sterile;
 - (iv) any dye used for Tattooing or semi-permanent skin colouring is sterile and inert;
 - (v) any container used to hold dye for Tattooing or semi-permanent skin colouring is either disposed of at the end of each treatment or is cleansed and sterilised before reuse.
- (b) a proprietor shall provide –
- (i) adequate facilities and equipment for –
 - (aa) cleansing; and
 - (bb) sterilisation, unless only pre-sterilised items are used.
 - (ii) Sufficient and safe gas points and electrical socket outlets;
 - (iii) an adequate and constant supply of clean hot and cold water on the premises;
 - (iv) clean and suitable storage which enables contamination of the articles, needles, instruments and equipment mentioned in paragraphs 3(1) (a) (i), (ii), (iii), (iv), (v) to be avoided as far as possible.
- 4.** (1) – for the purpose of securing the cleanliness of operators, a proprietor –
- (a) shall ensure that an operator –
- (i) keeps his hands and nails clean and his nails short;
 - (ii) keeps any open lesion on an exposed part of the body effectively covered by an impermeable dressing;
 - (iii) wears disposable examination gloves that have not previously been used with another client, unless giving acupuncture otherwise only in the circumstances described in paragraph 4(3);
 - (iv) wears a gown, wrap or protective clothing that is clean and washable or alternatively a disposal covering that has not previously been used in connection with another client;
 - (v) does not smoke or consume food or drink in the treatment area; and
- (b) shall provide –
- (i) suitable and sufficient washing facilities appropriately located for the sole purposes of operators, including an adequate and constant supply of clean hot and cold water, soap or detergent; and
 - (ii) suitable and sufficient sanitary accommodation for operators.

(3) – where an operator gives acupuncture a proprietor shall ensure that the operator wears disposal examination gloves that have not previously been used with another client if –

5. A person registered in accordance with Sections 14 (acupuncture) or 15 (tattooing, semi-permanent skin-colouring, cosmetic piercing and electrolysis) of the Act who visits people at their request to give them treatment should observe the requirements relating to an operator in paragraphs 3(1)(a) and 4(1)(a).
6. The byelaws relating to acupuncture, ear piercing, electrolysis and tattooing were confirmed by the Secretary of State for Social Services on 19 June 1984 and brought into operation by South Kesteven District Council on 26 July 1984 are revoked.

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NOTE – THE FOLLOWING DOES NOT FORM PART OF THE BYELAWS

Proprietors shall take all reasonable steps to ensure compliance with these byelaws by persons working on premises. Section 16(9) of the Local Government (Miscellaneous Provisions) Act 1982 provides that a registered person shall cause to be prominently displayed on the premises a copy of these byelaws and a copy of any certificate of registration issued to him under Part 8 of the Act. A person who contravenes Section 16(9) shall be guilty of an offence and liable for Summary Conviction to a fine not exceeding level 2 on the Standard Scale (see Section 16(10)).

Section 16 of the Local Government (Miscellaneous Provisions) Act 1982 also provides that any person who contravenes these byelaws shall be guilty of an offence and liable on Summary Conviction to a fine not exceeding level 3 on the Standard Scale. If a person registered under Part 8 of the Act is found guilty of contravening these byelaws the Court may, instead of or in addition to imposing a fine, order the suspension or cancellation of the person's registration. A Court which orders the suspension of or cancellation of a person's registration may also order the suspension or cancellation of the registration of the premises in which the offence was committed if such premises are occupied by the person found guilty of the offence. It shall be a defence when a person charged under the relevant sub sections of Section 16 to prove that he took all reasonable precautions and exercised all due diligence to avoid commission of the offence.

Nothing in these byelaws extends to the practise of acupuncture, or the business of tattooing, semi-permanent skin-colouring, cosmetic piercing or electrolysis by or under the supervision of a person who is registered as a medical practitioner, or to premises in which the practise of acupuncture, or business of tattooing, semi-permanent skin-colouring, cosmetic piercing or electrolysis is carried by or under the supervision of such a person.

Nothing in these byelaws extends to the practise of acupuncture by or under the supervision of a person who is registered as a Dentist, or to premises in which the practise of acupuncture is carried out by or under the supervision of such a person.

The legislative provisions relevant to acupuncture are those in Section 14. The provisions relevant to treatment other than acupuncture are in Section 15.

The key differences in the application of requirements in respect of the various treatments are as follows:

- The reference in the introductory text to provisions of Section 14 (acupuncture) of the Local Government (Miscellaneous Provisions) Act 1982 **only apply to acupuncture**
- The reference in the introductory test to provisions of Section 15 (tattooing, semi-permanent skin-colouring, cosmetic piercing and electrolysis) of the Local Government (Miscellaneous Provisions) Act 1982 **do not apply to acupuncture**
- The references in paragraph (1)(1) of the definition of "premises" to provisions of Section 14 (acupuncture) **only apply to acupuncture**

- The references in paragraph (1)(1) in the definition of “premises” to provisions of Section 15 (tattooing, semi-permanent skin colouring, cosmetic piercing and electrolysis) **do not apply to acupuncture**
- The requirement in paragraph (2)(2) that treatment is given in a treatment area used solely for giving treatment **applies acupuncture, tattooing, semi-permanent skin-colouring, cosmetic piercing and electrolysis but not to ear piercing or nose piercing using a hygienic piercing instrument**
- The requirement in paragraph (2)(3) that the floor of the treatment area be provided with a smooth impervious surface **applies to tattooing, semi-permanent skin-colouring and cosmetic piercing but not to acupuncture or electrolysis or ear piercing or nose piercing using a hygienic piercing instrument**
- The requirement relating to dye or a container used to hold dye used for treatment in paragraphs 3(1)(a)(iv)(v) **apply to tattooing and semi-permanent skin-colouring**
- The requirement in paragraph 4(1)(a)(iii) that an operator wears disposal examination gloves that have not recently been used with another client **does not apply to acupuncture otherwise than in the circumstances described in paragraph 4(3)**
- The provisions of paragraph 4(2) in relation to washing facilities **apply to cosmetic piercing using only a hygienic piercing instrument**
- The exception whereby the byelaws do not apply to treatment carried out by or under the supervision of a **Dentist** applies to **acupuncture (see Section 14(8) of the Act)**

APPENDIX B

The Procedure for adoption of Byelaws is set out in section 236 of the Local Government Act 1972, once Part VIII of the 1982 Act had come into force. It would be for SKDC to formally resolve to adopt the byelaws set out in Appendix A. The resolution to make the byelaws would be given at the same time as the resolution to bring into force Part VIII of the 1982 Act and would be conditional upon the provision coming into force.

The adopted byelaws would then be made under the common seal of SKDC, following which a notice of SKDC's intentions to apply for their confirmation by the Secretary of State for Health must be given in one or more newspapers circulating in the area to which the byelaws are to apply.

For at least one month after the date of the publication of the newspapers, a copy of the byelaw must be held on deposit at the offices of the SKDC for inspection by the public at all reasonable hours, and SKDC must provide any person who applies with a copy of any part of the byelaws.

After the month for deposit has expired the application to the Secretary of State for Health would be undertaken by sending two sealed copies of the byelaw, together with copies of the newspapers advertising the byelaw.

On receipt of the sealed byelaws, provided that no objections have been received, they will normally be stamped as confirmed by the Secretary of State and returned to SKDC as soon as possible. Where an objection has been received following the advertisement of the byelaws, SKDC will be provided with copies of the objections for its officers to comment upon, which in turn will be considered by the Secretary of State. Should the Secretary of State still be unclear as to the proper resolution of these objections then a Public Inquiry may be ordered to be held into the objections to the adoption of the byelaws, and confirmation or refusal of confirmation dependent upon the Chair of the Inquiries decision.